Louisiana State University of Alexandria

Staff Senate Meeting Minutes

June 27, 2024

# Call to order

The meeting was called to order by Connie Cooper at 11:04 a.m.

# Attendance

Senators Present: Mechelle Williams, Cieltia Adams, Victoria Villemarette, Connie Cooper, Junetha Silas, Linda Smith, Donald Collins, June Guillory, Albert “Marty” Brown.

# Adoption of the Meeting Agenda:

Donald Collins moved and Linda Smith seconded to adopt the meeting agenda. Motion passed.

# Adoption of Previous Meeting Minutes:

Donald Collins moved and Albert Marty Brown seconded to approve the May 9, 2024 meeting minutes with the noted corrections. Motion passed.

# Old Business

* Connie Cooper gave a report on the June 2024 elections. Senator Junetha Silas and June Guillory’s term will expire June 30, 2024.

# New Business

# Donald Collins moved and Junetha Silas seconded to open the floor for nominations for the office of Vice President and Secretary. Cieltia Adams was elected Vice President and Victoria Villemarette was elected Secretary by acclimation. Mechelle Williams, as president, will appoint a Parliamentarian.

# Judge David Williams will swear in the new Staff Senate and officers today at noon today.

# Staff Senate Meetings will be held on the 2nd Thursday of each month at 1:30 p.m.

# Discussed a Social Media Facebook Page for Staff Senate and Branding.

# Discussed adding Staff Senate Meetings to the Website.

# Other Business/Senator Reports

* **Senator Junetha Silas:** Accounting department is wrapping up yearend through July.
* **Senator Victoria Villemarette:** Auxiliary Services had great success at the 1st Orientation this summer and were able to issue ID cards and Parking Hang Tags on the spot.
* **Senator Linda Smith:** College of Liberal Arts is wrapping up yearend and getting ready for 2nd Session.
* **Senator Cieltia Adams:** Tutoring Center had 3 Virtual tutors this summer with a huge success. They are currently accepting applications for student workers through Aug 5th.

# Josie Carmouche: Admissions Dept is closing out Summer Applications and working on Fall and Spring 25

# Campus Police: Working on Vehicle maintenance and getting ready with security in place for Big Fall Campus Events.

# Ashley Robinson: Yearend closing and WorkDay.

# Connie Cooper: The Office of Civil Rights Compliance and Access is planning its annual programming and events.

# Guests/Comments from the Public

Judge Williams came to swear in Staff Senate Officers.

Hearing no objections, the meeting was adjourned by Mechelle Williams at 12:11 pm.