

Louisiana State University of Alexandria
Staff Senate Meeting Minutes
January 18, 2024

Call to order

The meeting was called to order by Connie Cooper at 1:00 pm.

Attendance

Senators Present: Connie Cooper, June Guillory, Linda Smith, and Richard Robinson. Guest(s): Dr. Paul Coreil.

Adoption of Previous Meeting Minutes:

June Guillory moved and Richard Robinson seconded to approve the November 16, 2023 meeting minutes. Motion passed.

Adoption of the Meeting Agenda:

There were no objections to the meeting agenda.

Old Business

- Connie Cooper met with Kelly Pepper for guidance on facilitating the Staff Senate Scholarship Raffle. There were no recommendations from Ms. Pepper as to businesses that the Staff Senate should avoid in order to avoid duplicating efforts. Ms. Pepper advised that should the raffle exceed \$250 Staff Senate would need to go through the gaming license process. The consensus was to launch the raffle on February 19 and ask Haylee Malone if the winner could be announced during the Crawfish Boil event.
- A recommendation to poll Staff to determine what type of event/venue would be preferred for a Spring social was put forth. Richard Robinson agreed to develop and manage the poll and report on the results of the poll.
- Discussed developing a courtesy fund for Staff and resolved to include the types and levels of courtesies (i.e. death, natural disaster relief) in the poll for the Spring social. It was recommended that we consult with Deron Thaxton to learn how to establish such a fund in accordance with university guidelines.

New Business – None

Other Business/Senator Reports

- **Senator Linda Smith:** College of Liberal Arts is working to ensure that faculty and students have the necessary supports for a successful semester.
- **Senator June Guillory:** Office of Human Resources (HR) is gearing up for the new semester. There is a new crisis leave pool form – employees can donate annual leave time to a fellow employee. Employees should check with HR for specific guidelines and details.
- **Senator Richard Robinson:** IET is working on self-service upgrades. The sign in process will be the same as Moodle.

Guests/Comments from the Public

- **Dr. Coreil:** Information about Dr. Mary Treuting's memorial service would be announced soon. LSUA continues to see record increases in enrollment. Thanked the Staff Senate for its work.

Hearing no objections, the meeting was adjourned by Connie Cooper at 2:00 pm.