

**Staff Senate Meeting Minutes**  
**Thursday, January 20, 2022 - 1:00 PM**

**Senators Present:** Daniel Manuel, Richard Robinson, June Guillory, Junetha Silas

**Absent:** Donald Collins

**Guests:** Jennifer Dupont, Chad Gauthier

**Chaired by:** Takeyra Wagner

**Minutes Taken by:** Takeyra Wagner

**Purpose:** To address Staff Senate issues addressed by the agenda and hear updates from senators and the LSUA community

Takeyra called meeting to order at 1:00 PM.

**Motion to Approve Previous Meeting Minutes**

- Minutes for November 18, 2021 were shared with the Senators for approval. Motion to approve minutes were moved by Daniel Manuel and second by Richard Robinson.

**Open/Old Business**

- Staff Senate Newsletter
  - Takeyra has not worked on the newsletter for January but hopes to have it ready to go by the February Staff Senate meeting. She asked for information to include in the newsletter. Daniel and Takeyra will each choose a person for Staff Spotlight.

**New Business**

- Fundraiser Ideas
  - Takeyra is still trying to think of fundraising ideas. She mentioned that it would be nice to raise money for a second \$250 Staff Senate Scholarship. She reminded the Senators that during the 2021 Employee Recognition Dinner, there were only enough funds for one Staff Senate Scholarship. Takeyra suggested a candy gram and that February may be a good time to do candy grams. She asked the Senators what they thought, and Daniel said it sounded fun. Richard suggested that we collaborate with Student Government with the candy gram and split the proceeds.
- Staff Senate Nominations
  - Takeyra sent out an email right before break regarding Staff Senate Nominations. She plans to extend the deadline for nominations. Takeyra asked

the current senators if they would like to take the open Secretary position since Kaitlyn Nichols resigned.

#### **Other Business/Senator Reports**

- Daniel Manuel – DOSE is wrapping up Weeks of Welcome. Daniel said that he will get a write up for Takeyra to include in the upcoming newsletter.
- Richard Robinson – Happy to report that no fibers were damaged in the construction. IET is moving forward with classroom upgrades as the equipment rolls in.
- June Guillory – No reports at the time.

#### **Open Forum/Comments from the Public**

- No comments from the public.

Meeting ended at 1:11 PM