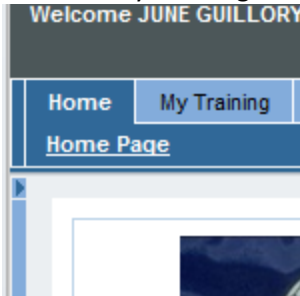


To find an online course:

Log into LEO at <https://leo.doa.louisiana.gov/iri/portal>

Choose “My Training” Tab on the top left of the page.



Choose “Comprehensive Public Training Program” under Course Catalog on the bottom left of the page.



From the center of the page, choose "CPTP Web Courses"

Assigned Subject Areas	
<b>The following subject areas are assigned to the subject area currently displayed:</b>	
Subject Area	
<a href="#">CPTP All Courses</a>	
<a href="#">CPTP Instructor-led Courses</a>	
<a href="#">CPTP Leadership Certification Series</a>	
<a href="#">CPTP Mgt / Supv Training Courses</a>	
<a href="#">CPTP Programs</a>	
<a href="#">CPTP Training Coord. Monthly Webinars</a>	
<a href="#">CPTP Web Courses</a>	
<a href="#">Civil Service Courses</a>	

There you will see a list of available courses. Click on the course you would like to take.

Assigned Courses	
<b>The following courses are assigned to the subject area currently displayed:</b>	
Course	Delivery Method
<a href="#">CPTP CS Essentials for Supv-WBT</a>	Web-Based Training
<a href="#">CPTP Hiring &amp; Retaining Top Talent-WBT</a>	Web-Based Training
<a href="#">CPTP Leave Management-WBT</a>	Web-Based Training
<a href="#">CPTP Myths that Affect Good Supv-WBT</a>	Web-Based Training
<a href="#">CPTP Preventing Sexual Harassment 2013</a>	Web-Based Training
<a href="#">CPTP Preventing Sexual Harassment-WBT</a>	Web-Based Training
<a href="#">CPTP Project Mgmt: Planning - WBT</a>	Web-Based Training
<a href="#">CPTP Project Mgt: Monitor Closeout - WBT</a>	Web-Based Training
<a href="#">CPTP Time Management-WBT</a>	Web-Based Training
<a href="#">CPTP Validating Empl Performance-WBT</a>	Web-Based Training
<a href="#">CPTP Communicating in Command Chain WBT</a>	Web-Based Training
<a href="#">CPTP Intro to Interpreting Min Quals WBT</a>	Web-Based Training
<a href="#">CPTP Understanding E I WBT</a>	Web-Based Training

Favorites
<a href="#">Add Subject Area to Favorites</a>

Once a course is selected, choose "Book this course"

Book
The results of the prerequisites check indicate that you can book this course.
<a href="#">Book this course</a>