

Faculty Senate Minutes  
For: 2/7/2023

**Members Present:** Beverly Alwell, Carol Corbat (Vice President), Rusty Gaspard, Julie Gill (President), Purujit Gurjar, Jennifer Innerarity (Parliamentarian), Sona Kumar, Missy LaBorde, Matthew Stokes (Secretary), Cynthia Thomas, Debbie Wood

**Members Absent:** Hal, Langford, Kerry Ordes, GuoYi Ke

**Guests Present:** Dr. John Rowan, Dr. Paul Coreil, Ms. Kelly Pepper

Call to Order: 3:06 pm and Quorum established

**Minutes:** 1/31

J. Gill announced that minutes will be voted on electronically later this week

**Brief Guest Updates:**

**Report from Provost:**

Dr. Rowan stated he had a couple of quick updates. First, faculty and staff should see a survey by the end of next week about QEP. There will be an event before spring break to get that officially kicked off. He asked faculty to please respond to survey.

The second announcement was that endowed professorship submissions are due by February 13<sup>th</sup>.

Next, Dr. Rowan mentioned that M. LaBorde, Dr. Coreil, and he attended the MEAUXMENTUM conference run by the BOR. Attendance was required for every public institution in the state. At the conference, a “MEAUXMENTUM framework” was introduced which included areas such as major choice, engagement, equity, and learning mindsets. Dr. Rowan indicated that the data supported the recommendations that were being made. Finally, he noted that LSUA has already been doing some of things being recommended. For example, in terms of degree maps, LSUA used to publish eight-semester plans for on-campus first year students. He indicated one thing we would be seeing soon is “fifteen to finish.”

P. Gurjar entered the meeting.

Dr. Rowan elaborated that it is better if students attempt fifteen credit hours instead of twelve each semester during first year with nine of those hours being in the discipline. He stated that some call it the momentum year.

Another topic covered at the conference was how to handle students who are undecided in their majors. A recommendation was to give these students courses in the first two semesters that

align with a “meta major”—a broad topic area that may include any number of majors. Dr. Rowan then stated that we would also be looking at what others call “college to career.” Dr. Rowan said that all of these ideas can be summarized into “individualizing student pathways.” It is clear when students are presented with rigid, inflexible options, they do not do as well. Dr. Rowan said that to enact such recommendations, LSUA would need to be flexible and creative. According to the facilitator, LSUA is already ahead of the curve—Dr. Rowan agreed with this sentiment and added we just need to ramp it up.

J. Gill asked for clarification on the eight-semester plans. Dr. Rowan mentioned that the Advising center should have those, though he does not know if they have the updated ones. He went on to say that now what we are asking in the spirit of individualizing pathways for students is for the creation of appropriate major/minor options, etc.

M. Stokes asked for clarity on “meta majors.” M. LaBorde offered an example: a “Liberal Arts” major.

Discussion ensued on when the thinking changed to “fifteen” credit hours each semester in the first year. Some noted that in the past, most students took more than fifteen hours a semester. J. Gill noted that many programs in the past were more than 120 hours. Since the 120 hour requirement was implemented, students should be taking 15 hours for 8 semesters in order to graduate. Dr. Coreil pointed out that beyond full time status of 12 hours, additional hours do not affect tuition.

### **Report from Chancellor:**

Dr. Coreil announced LSUA would have a Diversity Champion award—one for faculty and one for staff. Both would have a cash stipend of \$500 each. He stated that he and his wife contributed towards these awards and they are not coming from the Chancellor’s Office. Dr. Coreil wanted everyone to know diversity is a priority for the campus. He continued by asking everyone to please nominate for this and other awards. He lamented that good people that do good work are often not nominated because it takes time to nominate.

Finally, Dr. Coreil offered a reminder that there would be a groundbreaking event for the new Student Success Center on the 21<sup>st</sup> of April. He added that this month, a contractor would be selected.

### **Ms. Kelly Pepper:**

Ms. Pepper, the LSUA Foundation President, greeted everyone and mentioned she was here to introduce herself and demystify the LSUA Foundation. She stated that she would be available if faculty had questions.

Ms. Pepper explained the Foundation is a nonprofit entity. In their physical space on campus, they are trying to create a hospitality area—an environment where everyone is welcome. She said that what some might not know is that there are three affiliate organizations underneath the

LSUA Foundation, including the Generals Athletic Association, the Alexandria Museum of Art, and The Oaks.

Ms. Pepper said that all donations are accepted and that no donation is too small. Those gifts come in as “restricted” or “unrestricted.” The donor may specify how the donation is to be used. She said that some of the gifts are used to create endowments and other accounts are non-endowed—they expend until there is no money left in the account. Ms. Pepper went on to explain that the Foundation helps facilitate 113 endowed scholarships and 39 non-endowed for the university. Also, there are 28 endowed professorships, and now 4 endowed chairs.

Ms. Pepper said the Foundation operates off of an annual budget. The university comes to them with an annual request, and that is worked into the Foundation’s budget. In other words, the Foundation operates off of an approved budget. Therefore, those seeking funding are encouraged to first talk to their program director/dean who could then bring the request to SLT.

Ms. Pepper also said that a policy is in place at LSUA that those looking to raise funds for their programs are asked to please check with the Foundation to make sure they are not also prospecting the same donors. Ms. Pepper commented that, “it takes a village”—she recognizes the Foundation is not the only fundraiser on campus.

Next, Ms. Pepper said she wanted to thank anyone who has given to the foundation, whether through payroll deduction or a direct gift.

Ms. Pepper announced there would be an Alumni and Friends homecoming on February 18<sup>th</sup> at 1:00 pm. in the Live Oaks room.

Ms. Pepper explained that the way The Foundation can become more successful as a fundraising arm of this institution is by building deeper connections with alumni.

R. Gaspard asked about funding for the Alexandria Museum of Art. Discussion ensued. Ms. Pepper stated that she would be happy to meet with anyone in person to explain the intricacies of how the Museum is funded—in short, it is not an easy question to answer directly. In general, it is a cooperative endeavor. C. Corbat asked about the whether the City of Alexandria was involved, and Ms. Pepper confirmed that they do contribute some funds.

C. Corbat asked about alumni contact. Ms. Pepper said they keep a database from the Registrar. Every commencement they get an updated list which is checked annually for up-to-date information. Alumni have to opt in to receive correspondence. The Foundation has recently started a new plan, “Purple and Gold Parties,” to try to reach alumni and donors. At these events, the Chancellor will discuss the main initiatives of the institution. Finally, Ms. Pepper noted that current students may or may not be conditioned to be philanthropic towards the Foundation, so moving forward we are trying new things.

C. Corbat said it might worthwhile to work with departments, as many departments keep in touch with their graduates.

The last thing Ms. Pepper mentioned was that there would be a “Giving Day” with the LSU system on March 29<sup>th</sup>. She said e-mails with more information will be sent out. A modest goal of \$5000 has been set. Ms. Pepper concluded by saying that anyone was welcome to be an ambassador for the event and share the social media clips on their platforms.

### **President’s Report:**

J. Gill briefly mentioned that she has had good conversations with various parties on campus regarding consistency across campus and in policies.

### **Committee Reports:**

#### **C&C 1.9.23**

C. Corbat said that in our last meeting, we handled some Nursing course changes, specifically dealing with NURS 1013 and changing it in to PNUR 1013. The last thing we did not address is the Associate’s Degree itself, which needs to reflect these changes to the course ID.

M. LaBorde moved to approve the modification to the Associate of Science degree to reflect the new course ID.

J. Gill seconded the motion

Vote: 10-0-1

### **Old Business:**

#### **ICC-Senate Ad-hoc committee**

J. Gill said she has yet to send an email to the committee, as we must discuss charges for this committee. C. Corbat says there was a standing charge in the old system that said they act as a virtual department in the coordination of intercurricular programs. C. Corbat recommended that we provide charges to the committee so they can be operational.

J. Gill asked for recommendations by February 28<sup>th</sup> to discuss at the next Faculty Senate meeting.

#### **Chancellor’s Funds – Update**

J. Gill showed a spreadsheet that reflected all the approved applications from the fall, the amounts requested, the amounts spent so far, and any funds that are remaining. Bowers, Myrick, and Braswell sent back that they had money left over. Lacour had requested additional funds, so we used what was left over. In sum, there is roughly \$9,744 remaining.

The spring applications for all faculty are due this Friday at 12:00. Once they are received, J. Gill will distribute to each respective Faculty Senate subcommittee. The cutoff date for allowable travel remains June 15<sup>th</sup> because that date was listed on the application. Next year, we can revisit it, as the funds have shifted to the Faculty Senate.

J. Gill asked that we remind everyone of the deadline, Friday, February 10<sup>th</sup>, at noon.

Discussion ensued on the possibility of using next year's funds for travel this year. J. Gill said if Senate agrees, such an approach could start in August, but it is currently not in place, as we need someone to manage those funds during the summer.

M. LaBorde said one good thing about such a change is being able to capture people with discipline-specific conferences in June, July, August, etc.

P. Gurjar said with this new continuation, we should warn people about overspending.

M. LaBorde reminded all that if a year's money is not spent, we lose it. One idea is that if funds are available, to let people know who might be able to travel last minute. In other words, we should keep mental notes of people who have talked about travelling but could not due to lack of funds.

M. LaBorde said that if a person is obligated by the university to do something, Faculty Senate funds should not be allocated for that.

S. Kumar asked about the \$2500 allocated for department, as previously mentioned by Deron Thaxton. Discussion ensued.

### **Advising Concerns – Report**

J. Gill stated that she will go back to get further clarification on a couple of items that needed to be further discussed. She will type a report in the near future.

### **Update RE Revision of Policy Statements**

#### **PS 202 (A&B)**

It was stated that the committee has met and received their charges. They will start meeting at Wednesday's at 12:00 pm.

### **Administrative Committee List**

J. Gill stated that the list is now in the Chancellor's office. They are working on the student placements.

C. Corbat mentioned the fact that some committees are missing from the list, such as Student Grievance. She pointed out that functions are not completed because committees were taken off the list.

## **CurricuLog Update**

C. Corbat said she sent an update to Dr. Coreil, J. Gill, and Deron Thaxton. She also mentioned that she had a good working meeting with Andrew Hirschak. C. Corbat noted that setup was finalized for users to put in additions, deletions, and modifications to courses. There will also be a mechanism to approve Gen Ed, ICC, etc.

C. Corbat's recommendation is it that CurricuLog is ready for courses. However, the curriculum piece is not yet ready. The mechanism to upload curriculum additions and modifications is so tedious, cumbersome, and detailed that to try to teach it to thirteen department chairs would be difficult. There is ongoing discussion of having an administrative assistant to input all of this data.

C. Corbat offered some specific updates regarding curriculum: First, C. Corbat said she has created a mechanism to send in new curriculum. Next, she mentioned that a mechanism for editorial changes was also created; for example, if a department has a small change, they send it to Eamon as an editorial change, he approves it and it goes to the Catalog. Finally, there is now also a way to put in MCO changes that require C&C/Faculty Senate approval.

All the changes will be in the "same pot" at the end of the process. Then, the result will be taken by an administrator in the system and saved in a shared drive space. M. LaBorde asked where that space would be. C. Corbat said the location of that space is currently still in question. As of now, once something is uploaded to DigiArc/Acculog, no one will be able to go back and see it, so we need to fix that issue.

M. LaBorde wondered if the request was ever made that C. Corbat be made an administrator and Jerri Weston be removed as an administrator since curricula changes fall under faculty purview and not the Registrar. C. Corbat said she put in a request; however, she clarified that she does not want to be long-term administrator. The request was made that Jerri Weston and Eamon Halpin be removed as administrators. C. Corbat also asked that IET be made aware that this is a Senate process. Currently, IET has been going through Jerri Weston and Eamon Halpin first before they approve any changes to the program.

Someone asked for clarity on the nature of CurricuLog. Discussion ensued.

C. Corbat concluded the only significant training will be for department chairs who will be inputting this material. A good thing is that we cannot lose anything, the process is transparent in terms of users being able to see whose folder something is sitting in and where the paperwork is located.

## **New Business:**

### **Bookstore Issues**

It was noted that several classes still do not have their books. Other issues were raised such as the form requiring instructors to estimate the number of books needed; if missed, it defaults to 1, which is problematic.

B. Alwell said they had a course added late—a dual-enrollment course—and still have not been able to add the book into the system.

Someone suggested that faculty could use OER (online educational resources). That way one would not have to deal with bookstore. C. Corbat commented that the only drawback with that is they do not have material for upper level courses.

M. LaBorde wondered if some of the issues with the bookstore were a result of turnover. C. Corbat agreed it might be a staff transition issue.

Someone mentioned another faculty member who had a problem with no “adoption history” because he had not previously adopted through the portal.

S. Kumar explained that she had an issue in that she paid for an e-book but did not receive access right away. Another student ordered a book but received a different edition than the one Sona had adopted.

C. Corbat mentioned that one of her students had access code issues. The Bookstore was not selling the codes that go directly to the publisher—they were selling codes to 3<sup>rd</sup> party vendors.

P. Gurjar asked who was the new Dual Enrollment coordinator. He said Opelousas High School apparently pays for their students’ course, but they waited until two weeks in, so the students could not order books.

M. LaBorde mentioned another issue with diplomas. She said some students wondered why the diplomas were mailed so late to students.

Discussion ensued regarding the fact that sometimes students walk who are not actually graduating. In some cases, the student knows, in others, they do not know.

C. Corbat said one more issue with bookstore is communication. One of her students walked over there a couple of times but was never able to see the manager. The staff said he was too busy, etc.

J. Gill said if anyone has any other issues to let her know by tomorrow.

### **9-month vs 12-month Pay Periods**

It was mentioned that faculty are not allowed to be paid over twelve months but are considered nine-month employees. Some have said this is a Workday issue and was chosen by the LSU system. However, Deron Thaxton has stated that if anyone needs assistance, they can set up a

withdrawal every month, so that way, in the summer, they could have a salary based on what was deposited in the nine months.

J. Gill said we should talk to our departments so everyone is aware.

**Announcements:**

It was stated that the Allied Health, Five-year interim report for accreditation was satisfactory.

Please send *Pats on the Back* to J. Gill and/or share at Senate Meetings

M. LaBorde thanked C. Corbat for her attention to detail. We do not realize how important this attention to detail is because we did miss it for a few years.

J. Gill thanked M. LaBorde for representing faculty at MEAUXMENTUM.

M. LaBorde explained they were not sure what it would be like but were required to send a team. It was about using a momentum framework, having students choose a major, having milestones when working towards major, etc. She said a lot that was discussed were things LSUA is already doing. The BOR are asking universities to have 30, 60, and 90 day plans. The BOR Master Plan includes the goal of 60% of the population having some sort of credential by 2025.

Discussion ensued.

C. Corbat mentioned Christof Stumpf representing not just LSUA but LSU for issues regarding post tenure review. Christof sent correspondence last week that the legislator who it was through initially did not want the committee to meet, so they do not know what is going to happen.

**Departmental accomplishments**

**Next Meeting:** February 28<sup>th</sup>, 2023 3:00 pm

**Adjournment:**

D. Wood motioned to adjourn

J. Innerarity seconded the motion

Vote: 11-0-0

The meeting adjourned at 4:48 pm



**Faculty Senate Agenda**  
February 7, 2023 at 3:00 p.m.  
Live Oaks Room

- I. Welcome and Determination of quorum
- II. Approval of minutes
  - 1.31.23
- III. Brief guest updates
  - Dr. Rowan
  - Dr. Coreil
  - Ms. Kelly Peppers
- IV. Report of President
- V. Reports of Committees
  - 1. C&C 1.9.23
- VI. Old business
  - ICC – Senate Ad-hoc committee
  - Chancellor’s Funds - update
  - Advising Concerns - Report
  - Update RE Revision of Policy Statements
    - PS 202 (A& B)
  - Administrative Committees List
  - CurricuLog Update
- VII. Introduction of new business
  - Bookstore issues
  - 9 month vs 12 month pay periods
- VIII. Announcements/Looking ahead
  - Next meeting: February 28, 2023 at 3 p.m.
  - Please send *Pats on the Back* to Julie and/or share at Senate Meetings
  - Departmental accomplishments
- IX. Adjournment

Faculty Senate Minutes  
For: 1/31/2023  
DRAFT

**Members Present:** Carol Corbat (Vice President), Rusty Gaspard, Julie Gill (President), Jennifer Innerarity (Parliamentarian), GuoYi Ke, Sona Kumar, Missy LaBorde, Adena LeJeune (alternate for B. Alwell), Matthew Stokes (Secretary), Cynthia Thomas, Debbie Wood

**Members Absent:** Hal Langford, Kerry Ordes, Purujit Gurjar

**Guests Present:** Dr. John Rowan, Dr. Paul Coreil, Dr. Prakash Ghimire

Call to Order: 3:03 pm and Quorum established

**Minutes:** 1/10/23

M. LaBorde moved to accept minutes as presented

C. Corbat seconded the motion

VOTE: 8-0-1

**Brief Guest Updates:**

**Report from Provost:**

Dr. Rowan first announced that Faculty Awards nominations were taken through Friday of this week. Also, Endowed professor applications are due February 13<sup>th</sup>. In addition, he mentioned that anyone who is on the tenure track or is looking for instructor promotion or reappointment should note the upcoming deadline of February 24<sup>th</sup> to submit materials to their deans or directors. He mentioned that this deadline is also noted on the Faculty Calendar.

Next, Dr. Rowan stated that starting this summer, Dr. Haywood Joiner will be devoting most of his attention to developing the new downtown campus. An ad will be going out for the position of Dean of the College of Health and Human Services, as Dr. Joiner will be stepping down from that position.

D. Wood joined the meeting.

As a final item, Dr. Rowan stated that Board of Regents (BOR) has recently made changes to admission eligibility requirements. One change affects MATH corequisites. Based on certain scores, certain students will be required to take an additional hour along with some math corequisites. Documents with more detail will be forthcoming. Dr. Rowan requested that Faculty Senate address these changes as quickly as possible since these changes will take effect in the fall.

M. LaBorde stated she had a question about new admissions policies. She wanted confirmation on whether or not the BOR would be requiring ACT scores.

Dr. Rowan said he did not know the details of the most recent changes but said a meeting is coming up soon.

Dr. Coreil said Shelly Gill presented some information on the new changes this morning. She could come and give the Senate more information. She could provide a breakdown of GPA and other test scores. Dr. Coreil noted that generally, these changes will require some adjustments.

J. Gill asked Dr. Rowan when he would know what the exact requirements are and what action would be needed by departments.

Dr. Rowan again stated that more information is forthcoming. In the meantime, he suggested faculty could contact Dr. Nathan Ponder, as he attended one of the Webinars.

### **Report from Chancellor:**

Dr. Coreil stated that he has recently had some really good meetings with J. Gill. He next announced that Olivia Chatman, Executive Assistant to the Chancellor, has been tasked with looking at policies and making recommendations on outdated information. Dr. Coreil noted that so far, some priority policies have already been selected for review. Each Vice Chancellor made some suggestions. Ms. Chatman will be looking for glaring issues such as departmental changes or incorrect dates.

M. LaBorde mentioned a list of changes Senate had sent through and just wanted to ensure that Ms. Chatman has a copy.

Dr. Coreil stated that if anyone know of other high-priority policies, to send them to him.

Next, Dr. Coreil discussed CurricuLog. He pointed out that C. Corbat has been working hard on it. Dr. Coreil mentioned that she has sent him a good synopsis today of the work she has been doing with Andrew Hirchak and Deron Thaxton. Dr. Coreil indicated that the next step would be a meeting with Deron and perhaps J. Gill. He added that he had asked Mr. Thaxton, along with C. Corbat's input, to develop a timeline for in terms of realistic implementation.

C. Thomas entered the meeting.

Dr. Coreil then asked, of the faculty present, who felt that they are officially evaluated on an annual basis. Dr. Coreil noted that only one or two faculty felt such annual evaluations take place. He stated that he is in support of annual evaluations, and if we feel like there are some changes that need to happen regarding them, he is willing to consider making those. Dr. Coreil noted that most departments have faculty complete faculty plans but that performance also needed to be evaluated.

Next, Dr. Coreil announced that on Friday, Congresswoman Julia Letlow will be on campus. Dr. Coreil mentioned that in the past, Congresswoman Letlow has helped LSUA get grants such as for SPERO and also for Education to address teacher shortage. Dr. Coreil said Congresswoman Letlow has been appointed to the Appropriations Committee, which shows how much respect she has attained in Congress. Finally, Dr. Coreil noted that Congresswoman Letlow has sent us a good opportunity for Nursing in the Department of Labor and Dr. Cathy Cormier worked hard on submitting the grant.

Next, Dr. Coreil mentioned that the Association of Louisiana Faculty Senates (ALFS) meets at LSUA every quarter. Dr. Christof Stumpf wanted President Tate to be present for the next meeting, but Dr. Coreil explained that Dr. Tate is not currently travelling a lot; however, the other person Dr. Stumpf wanted to come was Kimberly Lewis, LSU's Executive Vice President & Chief Administrative Officer. She has agreed to come to the meeting on February 25<sup>th</sup> at 10:00 am.

Next, it was mentioned that M. LaBorde is representing LSUA faculty at the Meauxmentum Summit. Sophie Borhi is representing Student Government. It was also mentioned that it appears in this last year, BOR has a goal to increase the number of adults in Louisiana with credentials. Dr. Coreil then asked what LSUA could do as a university to continue to see growth in that area. It was noted that Dr. Kim Hunter Reed, Louisiana's Commissioner of Higher Education, will be leading the charge. The Governor will be there and so will Dr. Tate.

The floor was opened for questions for Dr. Rowan or Dr. Coreil. R. Gaspard wondered about the status of "bottom-up" evaluations. Dr. Coreil said they will be this spring. C. Corbat noted that we have not had "bottom-up" evaluations since the restructure, so Lynette Burlew would need a little time to include the new organizational structure positions.

### **President's Report:**

J. Gill stated that after her meeting last week with SLT, she intends to take her compiled notes of issues with advising and update it based on conversation from the meeting. She will note the conversation, what has been done, what will continue to be looked at, and notate what cannot be changed. Dr. Abbey Bain has agreed to answer any questions that arise as J. Gill is writing up her report.

Next, J. Gill stated we would address ICC updates in a moment.

Dr. Coreil and Dr. Rowan left the meeting.

J. Gill then stated that in her meeting with SLT, she was given an hour but spent 55 minutes just on advising alone. She said that the Chancellor graciously gave her a little more time. Overall, she had really good conversation. She noted that the fact that he is coming back and asking questions about issues raised shows he is trying to address the issues.

On the subject of evaluations, C. Corbat pointed out that Nursing is merely following what all schools and colleges are supposed to be doing in terms of having evaluations. She indicated that the other schools and departments simply are not doing the evaluations for whatever reason.

## **Committee Reports:**

C. Corbat first announced that there is a tabled issue from 11.15.2022 C&C minutes.

Jennifer moved to “untable” the Modification to the BS in Math

M. LaBorde seconded the motion

Vote: 10-0-1

Discussion ensued about why the Modification was tabled. There were questions about free electives. In the new proposal, more courses are being added to major foundational requirements.

C. Corbat mentioned that in the previous Senate meeting, one person had pointed out that 18 hours for a concentration seemed like a low number. Dr. Prakash Ghimire said in the BOR policy, concentrations have to be 30% of major requirements.

Next, it was noted that in the Modification, there is a proposed reduction of 6 hours to free electives in the Secondary Math Education concentration.

J. Gill then has a question about not the concentrations but the degree itself—is there a requirement for the degree in terms of how many upper level courses are needed? Discussion ensued. C. Corbat said a few years ago, the requirements were lowered from the previous standard of 45 upper-level credits with 15 being at the 4000 level. Some departments did away with it but some kept it. Discussion ensued.

A. LeJeune moved to approve the Modification to the BS in Math

C. Thomas seconded the motion

Vote: 11-0-0

## **C&C 11.29.22**

M. Stokes moved to receive the minutes

M. LaBorde seconded the motion

VOTE: 11-0-0

C. Corbat pointed out items to address from these minutes were Modifications to HIPN 1001 and CORE 3001. It was noted that Academic Affairs does not own these courses. The correct department who owns them should be ICC.

The first item under consideration is CORE 3001. The only change is to allow students to take it twice for a total of 6 credits. This course creates undergraduate teaching assistants.

M. LaBorde asked about the logic behind taking the course twice. She wondered about the benefit of, for instance, acting as a teaching assistant for the same class twice. C. Thomas said that in some courses with a high DFW rate, the teaching assistant students do make a big difference. C. Corbat suggested that it might be better to pay students instead of giving them credit.

Discussion ensued. Some could see the benefit of repeating CORE 3001 a second time if the course the student was assisting in was different. Others expressed concern if indeed the student could assist in the same course twice.

M. Stokes made a motion to send the Modification back for clarification on whether or not a student could serve as a teaching assistant in the same course and still get credit or must it be a different course.

Jennifer Innerarity seconded the motion.

C. Corbat offered an amended motion to send the Modification back to C& C and propose that the following language be added: the second time the student takes CORE 3001, they must be a UTA for a different course

J. Innerarity seconded the motion

VOTE: 11-0-0

Next, C. Corbat explained that HIPN 1001 was previously a science course but is now split into physical and biological science. HIPN 1001 is the biology. C. Corbat also noted that Gen Ed Biology status is being requested for this course.

A concern was raised that students could take this course three times as topics change. Consequently, students could take this course three times instead of taking an actual 3-hour Biology Gen Ed course. Discussion ensued.

It was noted as far as the proposed Modification to HIPN 1001 that because they are now splitting this between physical and biological science, perhaps the current HIPN 1001 should be deleted.

Discussion ensued.

C. Corbat made a motion to return HIPN 1001 to C&C and ask them to return it to CORE because first, it is a content change to an already existing course, so it should have had a new course ID and second, Senate has expressed concerns about this course as a Gen Ed biology. Third, if it is in fact a Gen Ed biology, it should have been discussed with Biological Sciences.

D. Wood seconded the motion

VOTE: 11-0-0

### **C&C 1.9.23**

M. LaBorde moved to receive the minutes

C. Thomas seconded the motion

VOTE: 11-0-0

C. Corbat first mentioned HIPN 1002. She explained that it is a new course. The proposal is for it to count for Gen Ed physical sciences credit. Discussion ensued regarding Gen Ed status being approved before the actual course was approved. It was noted that there should have been two

votes at once or at least, the course should have been approved first and then a vote on Gen Ed status could happen. The vote for Gen Ed status occurred on 11/29.

C. Thomas made a motion that to send back HIPN 1002 to C&C who should then return it back to CORE to address whether or not this course merits Gen Ed status.

J. Gill seconded the motion

Vote: 11-0-0

C. Corbat stated that next to consider were changes to Nursing.

The item for consideration is essentially a new course creation of an old course. The proposal is to change NURS 1013 to reinvent it as PNUR 1013, a new course ID. The reason for the change is that it will improve their numbers of completions in their program because by giving it the “P” prefix, it will not count as being in clinicals. D. Wood explained that it would be a pre-nursing course for students to find out if they want to continue in nursing. It would be a required elective.

S. Kumar motioned to approve the addition of PNUR 1013

M. LaBorde seconded the motion

Vote: 11-0-0

M. LaBorde motioned to delete NURS 1013 in light of the new course

C. Thomas seconded the motion

Vote: 11-0-0

Next, C. Corbat moved that as a package, we approve Modifications to NURS 1030, 1031, and 1032, which would simply be to change the prefix from NURS to PNURS.

M. LaBorde seconded the motion

Vote: 11-0-0

### **Old Business:**

#### **Student Grievance Ad-hoc committee**

J. Gill stated that for the student grievance committee, she got some names back. J. Gill read the list of names. Next, she stated that Senate needs to vote to establish a Student Grievance ad-hoc committee. There will be five faculty members, one from each college, and five student members. All will work with Dr. Abbey Bain on revising PS 207.

M. LaBorde moved to approve the ad-hoc Student Grievance committee list of names as presented by J. Gill

J. Innerarity seconded the motion

Vote: 11-0-0

#### **PS 202 Ad-hoc committee**

J. Gill read the proposed list of names: Beth Whittington, Chair; Kent Lachney, Susan Bowers, Cathy Cormier, and Bernard Gallagher.

D. Wood motioned to accept the proposed members.

M. LaBorde seconded the motion

11-0-0

J. Gill announced that if anyone had any suggested charges for this committee to e-mail them to her.

### **ICC Committee**

J. Gill read a list of proposed members for the ICC committee: Richard Elder, Jennifer Innerarity, Holly Wilson, Michelle Riggs Waller, Sandra Purifoy, Ahmed Shaffie, Melissa Parks, and Jennifer Dupont. J. Gill stated that Dr. Richard Elder will serve as chair.

M. LaBorde moved to approve the members presented by J. Gill with the expectation of another possible member or members from Business

D. Wood seconded the motion

Vote: 11-0-0

### **Announcements:**

**Next meeting:** Tuesday, February 28<sup>th</sup>, 2023.

Please sent *Pats on the Back* to Julie and/or share at Senate Meetings

### **Adjournment:**

M. Stokes motioned to adjourn

D. Wood seconded the motion

Vote: 11-0-0

The meeting adjourned at 4:56 pm



**Courses & Curriculum Committee**  
**Minutes**  
**January 9, 2023**

Present: Alice Blackwell, Sandra Purifoy, Laurie Pittman, Richard Elder, Beth Whittington, Beverly Alwell (proxy for Bob Jones), Chris Stacey, Cole Franklin, Conley Hathorn, Michael Waller, Jennifer Dupont, Andrew Pham, Jerri Weston (Ex-Officio)

Absent: John Allen

After a quorum was established, the meeting began at 12:03 pm.

The meeting opened with Dr. Blackwell announcing the vote on the November 22, 2022 meeting. Ten were in favor, 0 opposed, 0 abstained. Three members did not vote.

Also announced was the final vote for HIPN 1002, which had to be conducted online after the Nov. 29, 2022 meeting. **Review:** On Nov. 29, 2022, the request for the addition of HIPN 1002 was reviewed. The MCO, RIS, and CSS were all reviewed favorably. All signatures and votes were present, as was the form from the ICC showing their favorable vote. The scope and emphasis of the course met with approval. However, there was one significant typographical error. To wit: one line on the CSS said that the course would overlap with current Humanities courses, which is clearly incorrect for a course designed to introduce students to academic inquiry in the sciences. Upon consultation with a former chair as to protocol, the committee (by a vote recorded in the 11/29/2022 minutes) moved and approved to delay final approval of this course until this one simple error could be corrected. No other errors were at issue; the course and paperwork were received very positively. **Update:** the final vote for HIPN 1002, which the committee moved and approved to finalize online (in consultation with prior chairs) so that the simple typo could be corrected, was 10 for, 0 against, 0 abstaining, and 3 not voting.

Next, the minutes from the November 29, 2022 meeting were reviewed. Dr. Richard Elder made a motion to accept the minutes with Beverly Alwell seconding the motion. At the time of this vote three members were not present. The minutes were approved with 10 in favor, 0 opposing, 0 abstaining.

Dr. Blackwell explained the courses from the Nursing Department to be reviewed by the Committee. After several items were incomplete during the November 29, 2022 meeting, the Committee asked the Department of Nursing to complete the forms and resubmit them to the Committee. The agenda items included the submission of a new course, a deletion of an old course, and modifications to the three other courses. Lastly, a modification of the degree would need to be reviewed and voted upon by the Committee. The new course, PNUR 1013, *Introduction to Nursing*, was reviewed. This course replaces NURS 1013. Further, students who completed the course but decided not to apply for the NURS program would no longer be counted against the department's retention rate. The RIS was reviewed without incident.

The modification to NURS 1030, *Clinical Nursing I Theory*, was reviewed for changes to the course description. The only change was changing the prerequisite from NURS 1013 to PNUR 1013, the course proposed to replace NURS 1013. No other changes were made.

The modification of NURS 1031, *Clinical Nursing I Clinical*, was reviewed for changes to the course description. The only change was changing the prerequisite from NURS 1013 to PNUR 1013, the course proposed to replace NURS 1013. No other changes made.

Next, NURS 1032, *Pharmacology I*, was reviewed for changes to the course description to reflect PNUR 1013 replacing NURS 1013. No other changes were noted.

After no further discussion, Dr. Conley Hathorn moved to vote on the courses all together. Beth Whittington seconded the motion. Immediately prior to the vote, Michael Waller entered the meeting. The motion passed with 11 in favor, 0 opposing, and 0 abstaining. Two members were not present to vote.

Following the vote, the deletion of NURS 1013, *Introduction to Nursing*, was reviewed. Since the PNUR 1013 course was approved the deletion of this course was requested by the Nursing Department.

Dr. Elder made a motion to approve the deletion of NURS 1013 as well as the addition and modification of the other courses discussed immediately above. Conley Hathorn seconding the motion. Cole Franklin entered the meeting prior to the vote. The vote approved the deletion of NURS 1013, the addition of PNUR 1013, and the modification of NURS 1030, 1031, and 1032. The vote tally was 12 in favor, 0 opposing, and 0 abstaining. One member was not here to vote.

Lastly, Dr. Elder made a motion to approve the modification of the AS Nursing degree with the newly approved changes. Conley Hathorn seconded the motion. The motion passed with 12 in favor, 0 opposing, and 0 abstaining. One member was not present to vote.

Dr. Blackwell reminded all Committee members that any corrections or additions needed on forms submitted on Curriculog will be sent back to the originator. The Committee itself does not make changes at present but had been allowing departments to correct small errors (e. g., in the CSS or on the objectives in the MCO). This failsafe will disappear with the implementation of Curriculog; no edits of any type will be possible at this stage of the workflow in the future. For the Nursing Department courses, one minor omission on the CSS caused final consideration of PNUR 1013 to be deferred until this meeting (the committee used the First Consideration/Second Consideration process, which is peculiar to this committee). The department corrected the problem with faculty approval then resubmitted the courses for review again by this Committee for final approval (see above). The 6-digit CIP code for the new course, PNUR 1013, was missing on the form in error, but was corrected BY THE DEPARTMENT REPRESENTATIVE prior to the vote when reviewed.

Beth Whittington and Jerri Weston (Ex-Officio) left the meeting after the final votes on the NURS courses and curriculum.

With no further business, Dr. Elder moved to adjourn the meeting with Dr. Chris Stacey seconding the motion. The motion passed with 11 in favor, 0 opposed, and 0 abstaining. Two members were not present to vote.

The meeting officially adjourned at 12:41 pm.

Respectfully submitted,

Sandra Purifoy  
Secretary

