

Faculty Senate Minutes
For: 1/10/2023

Members Present: Rusty Gaspard, Jennifer Innerarity (Parliamentarian), Purujit Gurjar, Beverly Alwell, Cynthia Thomas, M. Stokes (Secretary), Carol Corbat (Vice President), Julie Gill (President), Missy LaBorde, GuoYi Ke, Debbie Wood, Sona Kumar

Members Absent: Hal Langford, Kerry Ordes

Guests Present: Dr. John Rowan, Dr. Paul Coreil, Dr. Jim Rogers, Dr. Nate Sammons, Dr. Susan Bowers, Mr. Deron Thaxton

Call to Order: 3:04 pm and Quorum established

Minutes: 11/22

M. LaBorde moved to accept the minutes as presented

C. Thomas seconded the motion

Vote: 10-0-2

Brief Guest Updates:

Report from Provost:

Dr. Rowan said an announcement was sent out about endowed professorships. In a couple of weeks, there will be open forum sessions—as there have been in the past—to talk about the procedures.

Next, Dr. Rowan mentioned that soon, information will be sent out about open forum sessions regarding progress towards promotion, instructor promotion, and reappointments.

Dr. Rowan next said that he thought there was good discussion during the recent All Faculty Meeting last week. He mentioned some important things Senate can help address, if not resolve, or at least move the conversation forward: faculty salaries, the number of faculty, and advising issues. Dr. Rowan said that these are important issues now because as enrollment grows, we are trying our best to keep up, so Senate's work on these issues will be helpful.

Last, Dr. Rowan said that Chancellor Coreil and Mr. Deron Thaxton will be meeting with the deans to talk about the number of on campus sections. As we strive to optimize our campus vibrancy, having on-campus students take on campus classes is desirable. Dr. Rowan pointed out that this is sometimes difficult because many students will not take the on-campus sections even if they are on-campus students. In addition, Dr. Rowan mentioned that currently, some faculty are stretched very thin with more requests for more dual enrollment. Therefore, if there is anything we can do to increase campus vibrancy through getting on-campus students to take on-campus classes as well as addressing faculty schedules, then we should look at that. Dr. Rowan

reiterated that these issues are with on-campus students; he asked that if anyone has anything to contribute to this discussion, they could talk with their colleagues, deans, and even him.

J. Gill asked if it was helpful when chairs or deans would “zero out” a first session online class for on-campus students and the students had to put in a request to take the class.

Dr. Rowan responded that “zeroing out” such courses was somewhat helpful. If students were told they needed the permission, that did help. On the other hand, some students still insisted on taking online courses because of other obligations such as family matters and work, etc.

Report from Chancellor:

Dr. Coreil first stated that he had a good meeting with J. Gill this morning. He said they talked about a variety of topics. He said that they decided she would be spending some time with Senior Leadership Team (SLT) and a roundtable discussion would be held on Jan 23rd. Dr. Coreil said that the topics that will be addressed are important to faculty, so they are important to him.

Next, Dr. Coreil spoke about meeting with a student this morning. The student said, “I wish they would not have moved my degree online. All the courses are online. Students are really going to miss that interaction in the classroom.” Dr. Coreil told the student he would check on it. He’s not sure what the student described is actually the case but pointed out the student certainly had that perception. He added this perception is likely held by many students. Consequently, Dr. Coreil appreciates what Dr. Rowan mentioned earlier about addressing issues with on-campus vibrancy. Dr. Coreil said we need to look at issues related to online courses and on-campus students. He suggested we should explore whether on-campus students taking online courses is meeting a need or if it is merely a preference.

M. LaBorde commented that some courses are listed as “on-campus” but are actually not.

Mr. Deron Thaxton said that issue is a conversation that needs to be had.

Dr. Coreil continued by stating that growth online has been fantastic and we need to meet that need, but we do not want to become an online only university. He said he feels that there are still a lot of students who, if the opportunity is available, want to be in the classroom.

Dr. Coreil then stated that he met with Bernard Gallagher and Christof Stumpf. He said that another Association of Louisiana Faculty Senates (ALFS) meeting is coming up. Dr. Tate’s attendance is currently not confirmed, but if he is unable to attend, Kimberly Lewis, Executive Vice President & Chief Administrative Officer for LSU will take his place.

Dr. Coreil concluded by stating that if there is anything we ever need, we are welcome to come to him. He reiterated that he maintains an open-door policy. He asked us to remind our departments that. Dr. Coreil also stated that he would be glad to meet with the departments and colleges if that is something we would like.

Mr. Deron Thaxton:

Mr. Thaxton said he would like to discuss Faculty Senate and travel funds. He first mentioned that these dollars have been allocated to Faculty Senate since 2015-16. The funds originated when Dr. Howard was here. Mr. Thaxton also explained that Senate has a process on how to allocate the funds.

Mr. Thaxton next mentioned that a separate account for Faculty Senate should have been set up years ago. However, this issue is now being addressed by the creation of a dedicated Faculty Senate fund. Mr. Thaxton pointed out that many people call these funds “Chancellor funds.” Though this term is technically not accurate, the name has stayed attached. Mr. Thaxton explained that the Chancellor actually has two “Chancellor funds,” neither of which related to funds allocated to Faculty Senate for research and travel. Naturally, there was been some confusion.

Mr. Thaxton next discussed an additional problem dealing with faculty who travel in June. Because of the timing of expense reports being due, travel for faculty in the last two weeks of June is hampered.

Next, Mr. Thaxton mentioned there is now a separate account number for the Faculty Senate travel/research dollars. He said that internally, we can call them “chancellor funds,” but officially, faculty need to use the official name and account number. The name of the account is “Faculty Senate Professional Development Account.”

Next, Mr. Thaxton said that currently, 20k is allocated for travel and 15k for research. He said that Faculty Senate can always divide these funds differently if they wish—it is all the same 35k out of general operating funds. Mr. Thaxton said these Faculty Senate funds are and have always been general operating dollars, so they must be spent within the fiscal year—they do not roll forward.

Next, Mr. Thaxton shared his recommendations for managing these funds.

First, he said it would be beneficial to either create a treasurer or delegate someone to manage the annual Faculty Senate budget. J. Gill said that having a treasurer is not in the Faculty Senate Bylaws. Mr. Thaxton said that, either way, he recommends delegating management of the funds to one person.

Next, Mr. Thaxton recommended awarding funds across multiple fiscal years to mitigate any end-of-the-year deadline issues resulting in June travel. For example, if a faculty member needs to travel at end of June, he or she could be awarded money from “next year’s” funds. In essence, Mr. Thaxton recommended looking at the fund as multi-year instead of just one year. This would help overcome problems with travel at the end of June.

Finally, Mr. Thaxton suggested that prior to awarding funds, ensure that proposed expenses follow procurement/travel policies.

M. Stokes asked for clarification on why travel at the end of June is a problem. Mr. Thaxton said that there simply is not enough time for all necessary transactions to be completed since the fiscal year ends at the end of June.

M. LaBorde asked for clarification on SLT's involvement in request processes. Mr. Thaxton indicated that there would be no SLT approval involved after the funds are transferred to Senate but that he would still approve expenditures because all Workday expenditures ultimately go through him.

M. LaBorde then asked if departments would ever return to having their own funds for travel. Mr. Thaxton said that currently, each college has \$2500 for travel. Other schools have a little more. Mr. Thaxton stated that one option to consider until the time when more departmental funds would possibly be restored is that the Faculty Senate funds be divided up among departments as opposed to coming through Faculty Senate.

J. Gill said she had a question related to Mr. Thaxton's second recommendation. She wondered if difficulties arise with funds in the budget and Faculty Senate funds have already been allocated from "next year," would the money still be available? Mr. Thaxton said that if the funds were allocated, they should be there.

Discussion ensued regarding past financial issues.

M. LaBorde said that it seems like the way the funds are distributed now means they are open to everyone, but if they are divided among the departments, that would no longer be the case. In other words, if funds are in a departmental budget, they can only be spent by that department. If a department does not use its funds for travel, they would not be available to other departments. It would also be possible that a department might allocate all of its funds to one or two people in a year with others being left out. However, Senate funds can be applied for by all, so everyone has a chance to get funding if they apply and no funds sit unspent. She also pointed out that funding requests have been going up because of rising costs.

Dr. Coreil said that it seems like more and more conferences are offering virtual options, so in some cases, though travel may not be an expense, there are still registration fees. He said attending these virtual conferences would be a type of professional development.

Mr. Thaxton said that he likes the current process of allocating the Faculty Senate funds. He added that ideally, both options would be good—allocating funds through Senate but also having departmental travel budgets.

J. Gill said that last semester, Faculty Senate had more applications than available funds. Dr. Rowan along with Dr. Coreil approved all the additional applicants. J. Gill wondered if that is a conversation we can have in the future.

Mr. Thaxton said that at the end of the year, if dollars are available, a conversation could be had, but he did not recommend planning on having additional funds. He said that if there are year end funds available, we would know that in May; however, he said that the funds would still need to

be spent by the end of the year. In short, Mr. Thaxton said to treat any additional funds as the exception but not the rule.

J. Gill asked for clarification regarding the Program number (PG number) needed when applying for funds. Mr. Thaxton said the new Program number is PG010205 and the Cost Center number is CC01309. Mr. Thaxton added that if people have not yet started their applications, he suggested using the new numbers at the time of applying and especially for all future applications.

Dr. Coreil commented that faculty writing up a summary of what they learned at conferences might influence growth. J. Gill mentioned that she thought those who are funded are supposed to write reports.

Discussion ensued regarding faculty writing reports. One suggestion was that faculty who did not write a report would not be eligible for future funds. Another comment was that such reports would be a good way to motivate more people to apply.

Dr. Coreil left the meeting.

Mr. Thaxton asked if there were any more questions. Overall, those present concurred the discussion was positive.

Mr. Thaxton concluded with again stating that having one person to manage the Faculty Senate funds would really help alleviate problems. J. Gill said that the only concern is that it would be a 12-month job for that person. Everyone suggested that the idea could be further discussed.

Mr. Thaxton left the meeting.

Dr. Rowan left the meeting.

President's Report:

J. Gill mentioned her report. She said that she met with Dr. Coreil. He asked her to get the meeting set up with SLT—she would have an hour. Items to be discussed include: faculty evaluations, advising issues, and policy revisions. She said she asked Dr. Coreil what the status was on addressing advising issues. He indicated it would be discussed at the meeting.

Next in the report, J. Gill extended thanks to those who met at the end of last semester and talked about academic calendar for 2023/2024.

Next, the report addressed the fact that a PS 202/202B Ad-hoc committee was named.

J. Gill mentioned that she met with Dr. Rowan for about 45 minutes. She added that she has yet to hear back from Dr. Rowan about the request she submitted to see feedback he received on suggestions for revisions to PS 202/202B. She did want to express appreciation to him for listening to our concerns regarding the 2023/2024 academic calendar.

Discussion ensued.

M. LaBorde brought up the fact that her department has been working on program review, and the data they have been getting from the institution has not been accurate, which is worrisome when thinking about upcoming SACS.

Dr. Nate Sammons indicated Biological Sciences had some similar issues. He suggested that in conversations we have and requests we make for data, along with the data, we need to ask if we could also know how the data were queried.

Committee Reports:

C&C 11.8.22

M. Stokes moved to receive the minutes

M. LaBorde seconded the motion

Vote: 11-0-1

C. Corbat had previously mentioned a couple of anomalies with these minutes. She said there were a couple of things we could take action on, but there were a couple of places of concern. The first two actions items were additions of new courses: HIST 4162 and DSEM 3010 (Disaster Science).

M. LaBorde made a motion to consider voting on HIST 4162 and DSEM 3010 at the same time

R. Gaspard seconded the motion

Vote: 11-0-1

Dr. Rogers wanted to clarify that DSEM 3010 is an update. Currently, a 2010 exists and will be deleted. 3010 replaces that.

M. LaBorde made a motion to approve the creation of HIST 4162 and DSEM 3010

C. Thomas seconded the motion

Vote: 11-0-1

C. Corbat said next item was an addition of a new course, DSEM 3701; however, the course number is wrong—it needs a political science prefix—not disaster science. Then, with the deletion of both DSEM 2010 and 2701, we need a political science prefix and not DSEM.

Another issue concerned the course BIOL 2151. There was an error in paperwork at that meeting, so it was not voted on. It was put in first consideration status. Later, BIOL 3541, was requested by Dr. Sammons to held over for the next C&C meeting to address an error. However, a motion was made to approve all courses except for the first consideration course, but it should have just been a motion to approve all courses except 2151 AND 3541.

C. Corbat said the Senate needed to send the minutes back to C&C to make a correction/addendum to the minutes that address these anomalies.

C. Corbat motioned that the minutes be sent back to C&C because of the error with the course rubrics for political science and because BIOL 3541 should not have been lumped into the final motion. M. LaBorde seconded the motion.

Vote: 12-0-0

Next, C. Corbat said there was a modification to BIOL 2051. There was a proposed change in credit hours from 2 hours lecture credit to 3 hours lecture credit along with a 4-credit hour lab changed to a 3 credit hour lab.

M. Stokes motioned to accept the modification to BIOL 2051

B. Alwell seconded the motion

Vote: 12-0-0

C. Corbat stated the next item was an addition of a whole series of new Biology Courses: BIOL 1501, 1502, 2202, 3202, 3540, 3542, 4504, and 4545.

J. Gill motioned to consider all 8 courses as a packet

M. LaBorde seconded the motion

Vote: 12-0-0

M. LaBorde had a question—all of these courses are contingent upon someone at the Zoo teaching these courses. She wondered what would happen if someone was unavailable to teach. Dr. Sammons said that the Zoo is now putting in their job descriptions that applicants must be credentialed to teach these courses. If the Zoo cannot find someone, Dr. Susan Bowers has the background to cover almost all of these classes. Dr. Bowers added that there are also other adjuncts that could teach the courses.

M. LaBorde moved to approve BIOL 1501, 1502, 2202, 3202, 3540, 3542, 4504, and 4545.

D. Wood seconded the motion

12-0-0

C&C 11.15.22

M. LaBorde moved to receive the minutes

J. Gill seconded the motion

11-0-1

C. Corbat explained that in the previous C&C meeting, BIOL 2151 was deferred because of need for correction, subsequently corrected, and then voted on at this (11.15) meeting.

S. Kumar had a question. She wondered if 2151 was strictly lecture. Dr. Sammons said that BIOL 2151 is only lecture and has no lab, but 2051 is lecture and lab.

M. LaBorde moved to approve BIOL 2151
C. Thomas seconded the motion
Vote: 12-0-0

The next item to consider is the addition of BIOL 3541. It had been deferred for correction at the 8 November C&C Meeting and was approved at the 15 November C&C meeting.
J. Innerarity motioned to approve BIOL 3541.
Cynthia seconded the motion
Vote: 12-0-0

Next, C. Corbat explained there was a significant change to the BS in biology. The C&C minutes only reflect the addition of the Zoo Science concentration, but the documents actually have two concentrations: Modern Biology concentration and Zoo Sciences concentration.

C. Corbat moved that we approve the modification to the BS in BIOL to include the content for the Modern Biology concentration as well as the Zoo Sciences concentration
M. LaBorde seconded the motion
Vote: 11-0-1

Next, C. Corbat said there was an addition of a new course, PHIL 4901.

C. Corbat moved to approve the addition of PHIL 4901
C. Thomas seconded the motion
Vote: 11-0-1

C. Corbat said the next item was the course MATH 4171, Graph Theory. G. Ke said it would be offered online.

G. Ke motioned to approve MATH 4171
P. Gurjar seconded the motion.
Vote: 12-0-0

C. Corbat said the next consideration were three course modifications: MATH 4036, 4050, and 4181.

M. LaBorde moved to consider all three courses at the same time
M. Stokes seconded the motion
Vote: 12-0-0

It was explained that for MATH 4036, the only change is a change to the prerequisites. For MATH 4050, there is a change in prerequisites but also to the course description. Finally, for MATH 4181, there was a prerequisite change but course description did not change.

J. Gill asked for clarification on the reason for the changes. G. Ke said the changes were more realistic and up-to-date. B. Alwell said the changes would add some flexibility for business students.

M. LaBorde left the meeting.

Discussion ensued on the proposed changes.

M. LaBorde returned to the meeting.

S. Kumar motioned to accept the modifications to MATH 4036, 4050, and 4181.

G. Ke seconded the motion

Vote: 12-0-0

C. Corbat said the next item to consider were modifications to the BS in Math. She said it looks like two specific MATH courses were being added to foundational requirements, changing those from 16 to 22 credits. Those two courses were then removed from the Mathematics area of concentration requirements, changing the concentration from 24 to 18 credits. Similarly, actuarial science area of concentration was being reduced from 24 to 18 credits by removal of 6 hours of math. Also, one of the courses was replaced by MATH 2011 in the Secondary Ed concentration. There were also some changes in hours of free electives.

Discussion ensued on free electives and some of the possible benefits. Some in the group had further questions and discussion continued to ensue.

D. Wood motioned to table the modification to the BS in Math until the chair could be invited to discuss them at the next meeting.

J. Innerarity seconded the motion

Vote: 12-0-0

C&C 11.22.22

C. Corbat mentioned that the items to consider were all devoted to one department and one degree. It is basically a creation of a new concentration.

M. Stokes motioned to receive the minutes

J. Gill seconded the motion

Vote: 11-0-1

It was noted there was a typo in the C&C minutes: CYBER should be CYBR. However, it was correct in the C&C documents.

C. Thomas moved to consider CYBR 1999, 2000, 2030, 3501, 3990, 4361, 4362, 4901, 4991, and 4997 as a group.

R. Gaspard seconded the motion

Vote: 11-0-1

M. LaBorde moved to approve the cybersecurity courses

P. Gurjar seconded the motion

Vote: 11-0-1

C. Corbat said that next, coming out of the package of courses are one modification to the BGS curriculum and one addition of a new curriculum.

First, the addition of a new curriculum is an undergrad certificate in Cybersecurity

G. Ke motioned to approve the certificate

M. LaBorde seconded the motion

Vote: 11-0-1

C. Corbat next addressed the last item, a modification to the BGS degree: adding a concentration of Cybersecurity. She noted that the C&C minutes mention Cybersecurity and Computer Science would be required enrichment blocks, but others pointed out that students cannot take enrichment blocks in the same discipline as the concentration courses. Discussion ensued.

C. Corbat motioned that the modification to the BGS degree be returned to C&C for clarification on the enrichment block issue.

J. Innerarity seconded the motion

Vote: 12-0-0

Old Business:

ICC Committee

J. Gill mentioned how she asked last week if we had recommendations to please send those to her.

Dr. Nate Sammons and Dr. Susan Bowers left the meeting.

Dr. Jim Rogers left the meeting.

J. Gill said that she did receive some recommendations and subsequently read the names.

It was noted that what the Senate was aiming for was one representative from each college. In addition, we wanted representatives from departments with AA or AS degrees.

C. Corbat said her only comment was some departments have multiple representatives, but some departments who have, for example, AS degrees, do not have any reps.

Discussion ensued regarding names that have so far been put forth.

P. Gurjar left the meeting.

Discussion ensued on representatives from colleges/departments, etc.

P. Gurjar returned to the meeting.

J. Gill said, based on everyone's input, it seems that we want to have two representatives per college but they would not be from the same department.

C. Corbat motioned to create an ad hoc ICC committee, that Senate develop charges for it, and that Senate populate it with two representatives per college but they would not be from the same department. Finally, Senate reevaluate it next year to assess the effectiveness.

D. Wood seconded the motion

Vote: 12-0-0

J. Gill said she would send current names to Senate members. If we have someone else we would like to nominate, send to her by Thursday and we can vote on Friday.

Advising Concerns

J. Gill said she would be speaking with SLT on the 23rd.

Academic Calendar

J. Gill said she will speak about these with Dr. Rowan on Thursday and with SLT on 23rd.

Revision of Policy Statements

Regarding the PS 202 Ad-hoc committee, J. Gill contacted Beth Whittington, Kent Lachney, Susan Bowers, Cathy Cormier, and Bernard Gallagher. They all agreed to serve.

Also, J. Gill said she will still ask what Dr. John Rowan proposed to SLT after his call for PS 202 suggestions/recommendations.

Administrative Committees List

J. Gill stated that she will request and updated list once again.

Curriculog Update

New Business:

“Chancellor’s Funds”

J. Gill asked the members of Senate to think about whether they wished to continue handling these funds as they have done and continue to do as opposed to splitting them among departments, an idea mentioned earlier. The general consensus was that the Senate wished to continue handling these funds. J. Gill also said we will have future discussions about Mr. Thaxton's idea of having someone in charge of these funds.

PS202 Committee Charges

J. Gill said we would talk about this in the next meeting.

Bookstore

J. Gill said someone approached her and described significant issues with the Bookstore. Members were asked to query their departments as to whether or not they have also had issues.

P. Gurjar said new faculty are not in the Book Adoption list, so they cannot choose their textbooks. Another issue someone mentioned is that some students cannot immediately access eBooks once purchased.

Announcements:

Next Meeting

January 25, 2023 at 3:00 pm.

Pats on the Back

Please sent *Pats on the Back* to J. Gill and/or share at Senate Meetings

J. Gill said the School of Education will receive an almost million-dollar federal grant, so pat on the back to Dr. Rowan for his role in that.

Departmental Accomplishments

M. LaBorde said the College of Liberal Arts had a successful transition with the Library now being a part of the College of Liberal Arts.

Adjournment:

M. Stokes motioned to adjourn
M. LaBorde seconded the motion
Vote: 12-0-0

The meeting adjourned at 5:23 pm

Faculty Senate Agenda
January 10, 2023 at 3:00 p.m.
Live Oaks Room

- I. Welcome and Determination of quorum
- II. Approval of minutes
 - 11.22.22
- III. Brief guest updates
 - 1. Dr. Rowan
 - 2. Dr. Coreil
 - 3. Mr. Deron Thaxton
- IV. Report of President
- V. Reports of Committees
 - 1. C&C 11.8.22
 - 2. C&C 11.15.22
 - 3. C&C 11.22.22
- VI. Old business
 - ICC – Senate Ad-hoc committee
 - Advising Concerns
 - Academic calendar for future (tabled) semesters
 - presidential election
 - Revision of Policy Statements
 - PS 202 (A& B)
 - PS 245 request
 - Administrative Committees List
 - CurricuLog Update
- VII. Introduction of new business
 - Chancellor’s Funds – advertise for the spring 2023 semester
 - Charges for the PS 202 Ad-hoc committee
 - Bookstore issues
- VIII. Announcements/Looking ahead
 - Next meeting: January 25, 2023 at 3 p.m.
 - Please send *Pats on the Back* to Julie and/or share at Senate Meetings
 - Departmental accomplishments
- IX. Adjournment

Faculty Senate Minutes

For: 11/22/2022

DRAFT

Members Present: Rusty Gaspard, Sarah Barnes, Beverly Alwell, Cynthia Thomas, Matthew Stokes, Carol Corbat, Julie Gill, Missy LaBorde (acting parliamentarian), GuoYi Ke, Mary Kay Saunderhous

Members Absent: Hal Langford, Purujit Gurjar, Kerry Ordes, Jennifer Innerarity

Guests Present: Dr. Paul Coreil, Richard Elder, Dr. Jim Rogers

Call to Order: 3:03 pm

Minutes: 11/8

M. LaBorde motioned to accept the minutes as presented

C. Thomas seconded the motion

8-0-2

Brief Guest Updates:

Report from Chancellor:

Dr. Coreil first mentioned that Dr. John Rowan may be out the rest of the week due a family illness.

Next, Dr. Coreil stated that he felt there was a good discussion at last Saturday's meeting of Association of Louisiana Faculty Senates (ALFS). He said this is an important group, and LSUA is glad to host them. The discussion was about faculty salaries and what options to address as a State. He mentioned attendees of the meeting also talked about tuition increases and not having to go through legislative approval. Dr. Coreil said he is willing to hold discussions on this topic. Dr. Coreil then stated that the next governor's race will be important. Dr. Coreil then said he had seen Bernard sent a plan with talking points from the ALFS discussion just to make Legislature aware of the impact of inflation and loss of buying power. A 4% raise with 9% inflation—the math does not work out. Dr. Coreil then concluded his comments on the ALFS meeting by stating that overall, a good conversation was had at the meeting

Dr. Coreil then briefly spoke about the future Louisiana governor's race. He said that currently, Jeff Landry, the Louisiana Attorney General, is the only announced candidate. Billy Nungesser has indicated he is possibly considering running. Dr. Coreil then encouraged talking to state elected legislators about the importance of competitive salaries for professors and university employees.

Next, Dr. Coreil mentioned that tomorrow, LSUA would be holding a Thanksgiving potluck dinner, and those in the LSUA community who were still on campus were welcome to attend.

Dr. Coreil next stated that for the present, CurricuLog is on hold while issues that have been brought to the table are being discussed. He indicated a meeting with Deron Thaxton is coming up. Dr. Coreil stressed that we should do our due diligence and alleviate potential flaws or problems in the system. He stressed that he is listening to faculty feedback and concerns and is going to ensure the right thing is done. Dr. Coreil added that he and J. Gill meet frequently and those meetings have been productive.

M. LaBorde said that she had a question, though it may need to be directed to IET. She said that several faculty have asked about the recent upgrade to Self Service. The timing of the upgrade was difficult because it occurred during the middle of registration. Students are having a hard time getting their schedules, and faculty are having new difficulties with advising.

Dr. Coreil said he would check on that.

M. LaBorde continued by saying, if there is a big upgrade that might create potential problems, it would be good to more carefully consider the timing.

J. Gill said some faculty are having trouble finding rosters. C. Corbat said she has students who cannot figure out how to register. Also, some do not know how to get on a waiting list. B. Alwell mentioned similar issues in addition to the fact that Self Service no longer appears to be connected to Degree Navigator.

Dr. Jim Rogers entered the meeting.

As discussion ensued, the consensus was that IET was quick to respond when consulted but there were still many difficulties.

Dr. Coreil acknowledged these difficulties and again stated he would look into the issue. He then left the meeting.

President's Report:

J. Gill first mentioned that there is continued discussion on CurricuLog. She said there was a meeting this past Friday. C. Corbat and Andrew Hirschak were demonstrating how to do agendas. It was learned that all full-time faculty will have "read" access with courses but not all would be able to complete actions. It was noted that in this stage of development, the curriculum piece is still not ready to be addressed. J. Gill continued by stating that we are still asking where the MCO's will be housed. Deron Thaxton is helping us with on-campus server access to our information. The aim is to avoid having to request the information from Acalog. J. Gill stressed that we are getting some assistance with this. J. Gill concluded item one of her report by stating that C. Corbat has started putting together some training materials. As soon as we have more confirmation on MCO's etc., we can move forward.

As a second item, J. Gill mentioned that she did e-mail Dr. Rowan with the Senate's request for updates on PS245, including "suggested revisions (input), clear indication of who the input came from, and the final product that will be sent forward to SLT."

Third, J. Gill mentioned that she met with Dr. Rowan and the deans to discuss faculty evaluations. She pointed out that currently, we are technically in violation of PS 202, 225, and 236. According to these policies, faculty plans may be included in evaluations but should not be the sole means of evaluation. Now, Dr. Coreil wants J. Gill to go before SLT and talk about this as well as the advising situation and finally the policy revisions. J. Gill also noted that technically, the statement on policy revisions does not match the February 2022 email about how polities will be revised.

Discussion ensued regarding faculty plans and merit.

J. Gill continued by stating that no solution was reached in the discussion with deans. J. Gill said she sent her faculty plan to Dr. Rowan as an example but did not get a response.

Fourth, J. Gill stated that the ALFS meeting was productive. Representatives from LSU, LSU Health Sciences Center, Northwestern, ULL, and LSUA were all present.

Dr. Jim Rogers asked that when J. Gill brings these issues up, to please bring up that chair evaluations be streamlined. It is difficult to be consistent when chairs are also faculty with additional responsibilities.

J. Gill noted Dr. Rogers' request.

Committee Reports:

C. Corbat said there is a hanging item from the last C&C 10.11.22 minutes from last meeting. Senate had sent it back because there was no name of a curriculum on the forms. It turned out that the documents the chair had were not the same forms in the C&C folders. The chair had never seen what was put through. The title was put back on.

M. LaBorde moved to approve the modification to the BA in Communication Studies

S. Barnes seconded the motion

Vote: 9-0-1

C&C 10.25.22

M. Stokes moved to receive the minutes

M. LaBorde seconded the motion

Vote: 10-0-0

C. Corbat said there were two action items, both in Nursing. C. Corbat then stated that both proposed changes are the same—CHEM 1201 as well as CHEM 1001 for entry into clinicals.

M.K. Saunderhous offered clarity. She stated that Nursing curriculum used to say CHEM 1001 or 1201; and somehow, 1201 was removed in the catalog without their doing any C&C request to that effect.

CHEM 1201 fell off, so Nursing wants it back on. The proposed modification is just reestablishing what was already there. She said they were having to do course subs and this modification addresses that.

C. Corbat motioned to do a package vote on accepting modification to ASN degree and LPN to ASN degree

M. LaBorde seconded the motion

Vote: 10-0-0

2. Admissions & Standards 10.17.22

M. Stokes moved to receive the minutes

M. LaBorde seconded the motion

Vote: 10-0-0

C. Corbat said we charged A&S with reviewing some specific problematic wording in the LSU catalog. A&S responded but did not comment on those specific issues. C. Corbat mentioned that she had asked Dr. Christof Stumpf about the changes that needed to be made to wording but that their committee did not address those specific issues. A&S had sent an excerpt from their minutes of 19 November 2020. C. Corbat went on to say that there is no evidence in Senate minutes from that year that the 19 Nov 2020 A&S minutes were ever considered by the Senate. C. Corbat said that as best she can tell, there were two meetings where Michelle Riggs-Waller was asked about A&S minutes during that timeframe; however, C. Corbat could find nowhere where Senate ever got those minutes, so Senate never considered block transfer policy or new language for suspension and probation. C. Corbat said that as a result, we are now at the same place as when she originally sent the charge to A&S. She summarized that two issues to be addressed were problematic wording with course max load for summer and an item in the probation suspension policy—suspending a student indefinitely.

C. Corbat said the course load piece could be addressed by rewording the third bullet point. There was also an issue mentioned concerning the number of hours for first drop students. They were previously only allowed to take 6 hours but now it got changed to 12.

Discussion ensued regarding suspension and summer courses. Academic action is not run in summer. This practice may need to be reconsidered in view of online programs.

Dr. Jim Rogers requested to speak and was recognized. He said there was a recommendation given from A&S in regards to the charges C. Corbat had previously mentioned. He stated that there was evidence presented by the Registrar that things were done appropriately. He said there was no evidence presented that anything was done in an irregular or unscrupulous manner. Discussion ensued regarding the Senate keeping better track of its committees' minutes.

M. LaBorde moved that the Senate remove the third bullet under suspension so that it is not reflected in the catalog in that manner.

B. Alwell seconded the motion.

C. Corbat began discussion. The action item the bold statement from A&S says, “suspension policies be affirmed,” so that would need to be voted down.

M. LaBorde and B. Alwell rescinded their motions.

C. Corbat motioned that the Senate does not accept this recommendation from A&S but instead return documents to A&S because there was a miscommunication of the charge; furthermore, Senate is asking that A&S provide recommended changes to the problematic language.

M. Stokes seconded the motion

Vote: 10-0-0

Dr. Jim Rogers requested the Senate go back to the C&C 10.25 minutes, particularly the portion regarding History. Short discussion ensued.

C. Corbat said there was another recommendation about summer enrollments in A&S. It was noted that there was a motion, but there is not a statement that that motion passed.

C. Corbat motioned that Senate return that motion to A&S for clarification on wording because no vote is recorded.

M. LaBorde seconded the motion

Vote: 10-0-0

Improvement of Instruction 10.18.22

M. Stokes motioned to receive the minutes

M. LaBorde seconded the motion

Vote: 10-0-0

Old Business:

ICC—Senate Ad-hoc committee

C. Corbat said she did not get much input from Senate. She sent what input she had, which was from M. LaBorde and herself. Senate had decided this would be a Senate Ad-hoc committee so that it exists officially. Senate agreed on a representative from each college but beyond that, we had not agreed on anything further. C. Corbat said we need to figure out how we are going to flesh out the remaining structure of the committee.

Dr. Richard Elder said we need a representative from every college, but also, all departments that have interdisciplinary degrees should have a representative.

C. Corbat reviewed her recommendations, including how departments offer interdisciplinary degrees. Her suggestion was depending on what was up for consideration, those departments would be invited.

M. LaBorde suggested that there be a set committee and just invite departments for discussion as needed.

R. Elder said that the way the process works is he gets a document from a department requesting AA, AS, or BGS status, so automatically, they are on the committee. C. Corbat said that was fine, but it needs to be spelled out in how we are establishing it.

J. Gill asked everyone to send her recommendations on the size and makeup of committee.

Advising Concerns

J. Gill said if there is anything else let her know.

Academic calendar for future (tabled) semesters

-presidential election

Dr. Jim Rogers left the meeting.

J. Gill stated that we do not yet have a summer calendar. The Chancellor said the faculty spring calendar should be out by early December. However, it was noted that we still do not have fall 23/spring 24 academic calendar.

Revision of Policy Statements

PS 202 (A&B)

J. Gill said Senate had talked about an ad hoc committee for this. Thus far, we have a few names received: Kent Lachney (College of Business), Beth Whittington (College of Social Sciences), Bernard Gallagher (College Liberal Arts), Christof Stumpf and Susan Bowers (College of Natural Sciences and Mathematics), Cathy Cormier (College of Health and Human Services), and Rusty Gaspard (Library).

M. LaBorde wanted to remind everyone that we continue to recognize our library faculty.

The Senate then voted on The College of Natural Sciences and Mathematics nominees. Christof Stumpf received the majority of votes.

J. Gill will ask each person to confirm they are willing to serve and then we will move forward with charges.

PS 245 request

J. Gill has submitted request from Senate.

Administrative Committees List

J. Gill said she has still yet to receive an update on a corrected list.

It was mentioned that those administrative committees are an opportunity for faculty input across campus and a good opportunity for shared governance. We need them to be updated and operational.

New Business: None

Announcements:

Next meeting: December 6, 2022 3:00 pm

Please send pats on the back to J. Gill and/or share at Senate Meetings

- M. LaBorde for Dr. Coreil to support the ALFS group.
- C. Thomas for Mark Lacour taking students to Boston so they can present research. He worked hard to raise money so they could minimize their costs.
- J. Gill for IET

Departmental Accomplishments:

- S. Barnes with Allied Health placed at SECO
- M.K. Saunderhaus said 4 faculty from nursing went to a conference in New Orleans. Increasing Nursing Pipeline, working with high school students.
- Liberal Arts had Arsenic and Old Lace. High School students from the surrounding area came to campus for a special performance.

Next Meeting:

Adjournment:

C. Thomas motioned to adjourn

B. Alwell seconded the motion

Vote: 10-0-0

The meeting adjourned at 4:37

DATE: January 10, 2023
TO: Faculty Senate
FROM: Julie Franks Gill, Ph.D.
Faculty Senate President



RE: President's Report

1. Met with Dr. Coreil on January 10th and was invited to speak with SLT on January 23rd regarding:
 - 1) Faculty Evaluations
 - 2) Advising Issues
 - 3) Policy Revisions
2. Many thanks to all who met and provided input on the 2023/2024 Academic Calendar; continued discussions will occur with Dr. Rowan regarding accuracy of the Drop Dates for Summer 2023, Fall 2023, and Spring 2024.
3. The PS 202/202B Ad-hoc committee was named. I met with each nominee and received confirmation (to serve) from the following: Beth Whittington (Chair), Kent Lachney, Cathy Cormier, Bernard Gallagher, and Susan Bowers.

Thank you!

Courses & Curriculum Committee

Minutes

November 8, 2022

Present: Alice Blackwell, Laurie Pittman, Richard Elder, Beth Whittington, Beverly Alwell (proxy for Bob Jones), Chris Stacey, Cole Franklin, Sandra Purifoy, Conley Hathorn, Michael Waller, Eamon Halpin (Ex-Officio), John Rowan (Ex-Officio), and Jerri Weston (Ex-Officio).

Absent: John Allen, Andrew Pham, and Jennifer Dupont

Guests: Jim Rogers, Nate Sammons, and Susan Bowers

After a quorum was established, the meeting officially began at 12:02 pm.

Dr. Blackwell opened the meeting with discussion of the agenda items. It was suggested that the committee follow its established practice of “batching” related items from individual departments when voting in order to save time. Each item would be considered individually, but with a final vote at the end of the “batch” of any department’s related courses (e. g., the addition of 4 courses for one specific concentration). Dr. Chris Stacey made a motion to batch vote on the items being discussed today. Dr. Conley Hathorn seconded the motion. The motion passed unanimously with 9 approving, 0 opposing, and 0 abstaining. 4 committee members were absent at this time.

A new course, HIST 4162, *Religious Freedom in American History*, was reviewed with an effective date of Fall 2023. The department vote for this non-general education course was unanimous prior to submission to this Committee. The course added more breadth to 4000-level courses currently being offered. The LIS and RIS were reviewed with approval. After no further discussion, Dr. Richard Elder made a motion to approve the addition of the new course with Beverly Alwell seconding the motion. The motion passed with 9 in favor, 0 opposing, and 0 abstaining. 4 committee members were absent at this time.

The next course, DSEM 3010, *Introduction to Disaster Science and Emergency Management*, was discussed. This is being considered as a new course only because of the course level change from 2000-level to 3000-level to meet the need for upper-level courses for the proposed BS in Disaster Science and Emergency Management degree. The department approved the course number change. Adequate

resources were noted when the LIS and RIS were reviewed, although a new faculty member position will be needed as the number of students in the DSEM degree program continue to grow.

Dr. Cole Franklin entered the meeting.

Next the new course, DSEM 3701, *Introduction to Public Administration*, was reviewed. This course is the same course as DSEM 2701 except the change in course number from a 2000-level to 3000-level course. Dr. Rogers noted that this course will replace DSEM 2701 after it is deleted by this Committee later in this meeting. Conley Hathorn made the motion to approve the two courses, DSEM 3010 and DSEM 3701 with Chris Stacey seconding the motion. The vote was 10 approving, 0 opposing, and 0 abstaining. 3 committee members were absent at this time.

Following the vote Dr. Elder made the motion to approve the BS Disaster Science and Emergency Management degree since the DSEM 3010 and DSEM 3701 were courses in the degree track. Dr. Stacy seconded the motion. The motion passed with 10 approving, 0 opposing, and 0 abstaining. 3 committee members were absent at this time.

The last vote considered was the deletion of both DSEM 2010 and DSEM 2701. Since DSEM 3010 and DSEM 3701 were approved earlier in this meeting, Dr. Elder made a motion to delete the DSEM 2010 and DSEM 2701 courses. Beverly Alwell seconded the motion. The motion carried with 10 in favor, 0 opposing, and 0 abstaining. 3 committee members were absent at this time.

Next, Dr. Nathan Sammons explained the change in the existing BIOL 2051, *General Microbiology*. The change in credit hours from 2 hours lecture credit to 3 hours lecture credit along with a 4 credit hour laboratory to a 3 credit hour laboratory was noted. Dr. Eamon Halpin noted the corrected change in “technique” to “techniques”. With no further discussion, Sandra Purifoy made the motion to accept the credit hour changes as proposed with Richard Elder seconding the motion. The motion passed with 10 approving, 0 opposing, and 0 abstaining. 3 committee members were absent from this vote.

Continuing with courses submitted by the Biological Sciences Department, Dr. Blackwell explained the BIOL 1501, *Introduction to Zoo Science*, course. The effective date was noted as Fall 2023. Dr. Blackwell noted that all of the Biological Sciences Department courses being reviewed were unanimously approved by the department. The LIS and RIS were reviewed with the need for Alexandria Zoological Park to supply adjunct faculty to teach the course. Dr. Sammons explained that the agreement between the zoological park and LSUA included faculty support even if current personnel from the zoo left employment, although faculty at LSUA could meet the need if necessary.

The next course, BIOL 1502, *Zoo Keeping Techniques*, was reviewed. The effective date is Fall 2023. The RIS and LIS were reviewed, however, the department is depended upon the personnel from the zoological park supplying faculty to teach this new course.

Dr. Sammons discussed the proposed new course, BIOL 2151, *General Microbiology Lecture*. The course description was noted as not being correct. As a result, Sandra made a motion to accept the course as first consideration with Chris seconding the motion. The motion passed with 10 in favor, 0 opposing, and 0 abstaining.

The new course, BIOL 2202, *Scientific Inquiry*, was reviewed. The RIS and LIS were reviewed with no problems indicated. Dr. Sammons explained how students with an emphasis in research would be able to give them the necessary skills to do research.

Next, BIOL 3202, *Junior Seminar*, was discussed. The RIS and LIS were reviewed. The 2-credit hour course would not incorporate a laboratory credit. However, the course would enable students to write a research study proposal.

BIOL 3540, *Zoo Animal Husbandry*, was reviewed. The LIS and RIS were discussed. The Alexandria Zoological Park would supply the adjunct faculty for the proposed effective date of Fall 2023.

Another new course, BIOL 3541, *Zoo Animal Training*, was reviewed. The course was noted as being a 3-credit hour laboratory course with no lecture credit hours. Dr. Halpin corrected the change to reflect 0 lecture credit hours and 6 credit hours for the laboratory. The faculty to teach course would be supplied by the Alexandria Zoological Park personnel. [Blackwell's note: before the minutes were filed, Dr. Sammons called and asked that the committee wait to advance this course to Faculty Senate, as he found an error in the credit hours in another part of the request. The course credit hours mistake was "fixed" before the next week's meeting; it will show up in the Nov. 15 minutes as an approval.]

The next course, BIOL 3542, *Management of Zoological Institutions*, was discussed. The RIS and LIS were reviewed with the Alexandria Zoological Park providing adjunct faculty.

The BIOL 4504, *Zoo Animal Health*, was reviewed along with the LIS and RIS. Adjunct faculty from the zoological park would provide the faculty to teach the course.

Lastly BIOL 4545, *Primatology*, was discussed. Following the review of the RIS and LIS, the laboratory and lecture outlines were explained. Adjunct faculty would be provided by the Alexandria Zoological Park.

With no further courses to review from the new courses proposed by the Biological Sciences Department, Beth Whittington made a motion to approve all the courses except for the first consideration course, BIOL 2151. Cole Franklin seconded the motion. The motion passed with 10 approving, 0 opposing, and 0 abstaining. 3 committee members were still absent.

Dr. Hathorn made a motion to adjourn with Dr. Elder seconding the motion. The motion passed with 10 in favor, 0 opposing, and 0 abstaining.

The meeting adjourned at 12:59 pm.

Respectfully submitted,

Sandra Purifoy

Courses & Curriculum Committee

Minutes

November 15, 2022

Present: Alice Blackwell, Laurie Pittman, Richard Elder, Beth Whittington, Beverly Alwell (proxy for Bob Jones), Chris Stacey, Cole Franklin, Sandra Purifoy, Conley Hathorn, Michael Waller, John Allen, Andrew Pham, Eamon Halpin (Ex-Officio), John Rowan (Ex-Officio), and Jerri Weston (Ex-Officio).

Absent: Jennifer Dupont

Guests: Nate Sammons, Holly Wilson, Prakash Ghimire. and Susan Bowers

A quorum was established at which time the meeting officially began at 12:02 pm.

Dr. Blackwell opened the meeting with discussion of two biological sciences courses and the modification of the BS degree. It was suggested that a vote on the two courses be made at the same time once each of them had been reviewed. The first course reviewed was BIOL 2151, *General Microbiology Lecture*, which was reviewed at the last meeting for first consideration. Dr. Nathan Sammons explained that the course description was corrected to reflect the BIOL 2051, *General Microbiology*, course except without the lab component of the course.

Dr. Sammons explained the correction on the second biological sciences course, BIOL 3541, *Zoo Animal Training*. At the last meeting the lecture credit hours for the course were 0 with 6 hours lab. The course is proposed as a 3 credit hour laboratory course. Cole Franklin entered the meeting at this time. Dr. Richard Elder made a motion to accept both courses with the corrected changes. Dr. Chris Stacey seconded the motion. The motion passed with 10 in favor, 0 opposing, 1 abstaining, and 2 absent.

The next agenda item reviewed was the Modification of the Biology degree with the Zoo Science concentration. During the discussion Dr. Conley Hathorn joined the meeting. The Biological Sciences Department approved the modification unanimously. The addition of the Zoo Science concentration would expand the career paths for biology majors. Dr. Elder made a motion to approve the modification of the BS in Biology degree. Beth Whittington seconded the motion. The motion passed with 12 in favor, 0 opposing, 0 abstaining, and 1 absent

The next course reviewed was PHIL 4901, *Philosophy Directed Study*, a new 3 credit hour course for junior or senior level students. Dr. Wilson explained that the course to allow advanced students to develop their own research project on subject material not covered in depth in another class. Departmental approval was noted. The LIS and RIS were reviewed; department and library have sufficient resource. Dr. Conley Hathorn made a motion to approve PHIL 4901 with Chris Stacey seconding the motion. The motion passed with 12 approving, 0 opposing, 0 abstaining, and 1 absent.

Several MATH courses were reviewed. The first of these, MATH 4171, *Graph Theory*, was discussed. Departmental approval noted. The LIS and RIS were reviewed. Dr. Halpin explained absence of department chair signature; Dr. Ghimire stated that he, the chair, did approve the course. Dr. Elder made a motion to approve the course with Beth Whittington seconding the motion. The motion passed with 11 in favor, 0 opposing, 1 abstaining, and 1 absent.

Next MATH 4036, *Complex Variables*, was reviewed. Dr. Ghimire explained that the changes to the prerequisite and course description. The department approved the change, but the department chair signature was omitted; Ghimire verbally assured committee that he did approve the course and that the absence of the signature was an oversight. The change to the prerequisite would enable more students to take the course. This course and the next two courses will be considered as a batch vote.

MATH 4050, *Financial Mathematics*, was reviewed. Departmental approval noted. Same absence of department chair signature noted, though Dr. Ghimire, who was present, assured the committee that he approved. Department chair noted that the prerequisite and course description were changed to enable business students to take the course more easily; the previous prerequisite had restricted enrollment.

The last course reviewed for a batch vote was MATH 4181, *Number Theory*. The same changes were indicated by Dr. Ghimire: the pre-requisite and course description were changed. Departmental approval noted, but the chair's signature was absent here as well. Dr. Ghimire verbally confirmed that he did approve the course. There were no questions from the committee. Dr. Stacey moved to approve the three courses but noting the absence of the department chair's signature on the form (though Dr. Ghimire, in all cases, did confirm that he had approved the course). Conley Hathorn seconded the motion. The motion passed with 11 in favor, 0 opposing, and 1 abstaining due to not voting. 1 other committee member was absent for the full meeting.

The last order of business was the Modification of the BS in Mathematics degree. The department approved the vote. It was noted that the faculty vote was fewer approving due to the vote taking place prior to two new faculty filled open positions. The modification reduced the major course hours but remained at 120 credit hours for the degree. Dr. Hathorn made a motion to approve the modification of

the degree with Mrs. Whittington seconding the motion. The motion passed with 10 in favor, 0 opposing, and 0 abstaining. Two Committee members left the meeting prior to the vote; 1 other committee member was absent for the whole of the meeting.

With no further business, Dr. Hathorn made a motion to adjourn with Beth Whittington seconding. Approval was unanimous.

The meeting adjourned at 12:50 pm.

Respectfully submitted,

Sandra Purifoy

Secretary

Courses & Curriculum Committee

Minutes

November 22, 2022

Present: Alice Blackwell, Laurie Pittman, Richard Elder, Beth Whittington, Beverly Alwell (proxy for Bob Jones), Chris Stacey, Cole Franklin, Sandra Purifoy, Conley Hathorn, Michael Waller, John Allen, Jennifer Dupont, Andrew Pham, Eamon Halpin (Ex-Officio), Sheila Hudson (Ex-Officio)

Absent: All members present. Dr. Stacey left the meeting before the vote on the CYBR courses; Dr. Franklin arrived a few minutes late, owing to his teaching schedule. Thus, all votes reflect 12 members rather than 13 being present.

Guests: Prakash Ghimire, Nathan Ponder, and Tanya Lueder

The meeting officially began at 12:02 pm after a quorum was established.

Dr. Alice Blackwell opened the meeting announcing the vote tally from the November 18, 2022 meeting. The Committee approved the minutes 12 in favor, 0 opposing, and 1 not voting.

The first course reviewed was CYBR 1999, *Special Topics in Cybersecurity*. Alice announced that this course and several other cybersecurity courses would be reviewed.

A motion to vote on all the cybersecurity courses in a single vote was made by Dr. Conley Hathorn. Laurie Pittman seconded the motion. The motion passed with 12 in favor, 0 opposing, and 0 abstaining. 1 committee member (Franklin) was absent at this point but arrived soon after.

Following the vote, CYBR 1999 was considered. CIP code noted. Dr. Blackwell reported that the department approved CYBR 1999 as a non-general education credit course. The LIS and RIS were discussed noting the department would rely on hiring adjunct faculty to teach the course. The course would be offered with 1-3 credit hours possible.

CYBER 2000, *Introduction to Cybersecurity*, was discussed. CIP code noted. The department approved the course. All signatures were noted. The LIS and RIS indicated the need for new faculty. However, Dr. Nathan Ponder stated that approval had been granted to hire a new full-time faculty member to teach cybersecurity courses, but this was after the MCO had been submitted to the Committee. The need for the new faculty member was noted on all subsequent RIS's and considered to have been addressed by Dr. Ponder.

With no further discussion, CYBR 2030, *Study Tour*, was reviewed. CIP code noted. The course would allow students to observe how cybersecurity companies monitor businesses. The course could be taken for 1 to 3 credit hours. No problems were noted with the LIS and RIS. All signatures were noted.

Next, CYBR 3501, *Computer Networks*, a 3-credit hour lecture course, was discussed. CIP code noted. The course would prepare students for the CompTIA Network+ Exam, which would be needed for certification and employment in the discipline. All signatures were noted. The LIS and RIS were reviewed; no issues noted.

Following this course was CYBR 3990, *Cybersecurity Research*, a laboratory course, was considered by the Committee. The course was approved by the department with 3-9 credit hours possible. The prerequisites were explained. All signatures were noted. LIS and RIS were reviewed; no issues noted. No concerns were noted with the oral and research objectives.

Then CYBR 4361, *Ethical Hacking*, a 3-credit hour course, was considered. All signatures were noted. This course is required for both the certificate in cybersecurity and BGS degree concentration. The course would help students prepare for the EC-Council Hacking Exam. LIS and RIS were reviewed; no issues noted.

CYBR 4362, *Information Security*, was reviewed. Departmental approval noted (noted on other proposals as well). The new course prepares students for the CompTIA CySA+ Exam. The course would be required for the certificate in cybersecurity. The LIS and RIS were reviewed; no issues noted (other than the full-time faculty member still needing to be hired). Dr. Tanya Lueder noted the course followed the objectives list in the MCO. No other items were discussed.

Dr. Stacey left the meeting at this point

CYBR 4901, *Special Topics in Cybersecurity*, was reviewed. Departmental approval noted. LIS and RIS reviewed; no concerns raised. Topics relative to cybersecurity would be researched by the student enrolled in the course.

CYBR 4991, *Cybersecurity Internship*, was reviewed. All signatures were noted. The lecture hours were not correct, but Dr. Ghimire approved changing the lecture hours to reflect 0 credit hours, but the laboratory hours would be 15 credit hours since this would be a 3-credit hour course. The department approved the course prior to submitting to the Courses and Curriculum Committee. The requirements for the BGS General Education and certificate were removed with Dr. Ghimire's approval. The LIS and RIS were reviewed without concerns.

The last course, CYBR 4997, *Current Trends and Projects in Cybersecurity*, a new 3 credit-hour course was discussed. All signatures were noted. The LIS and RIS were reviewed without any concerns being noted. The course would not be required for the BGS degree concentration or the certificate in cybersecurity.

With no further discussion, Michael Waller made a motion to approve all the cybersecurity previously discussed with the corrections noted. Beth Whittington seconded the motion. The motion passed with 12 in favor, 0 opposing, and 0 abstaining. (1 committee member was absent at this point).

The Certificate in Cybersecurity was explained as being for any student in any major; this certificate would improve those students' employability in today's market, regardless of major. The certificate would require 18 credit hours, which were reviewed by the Committee. Dr. Richard Elder made a motion to approve the certificate with Beth Whittington seconding the motion. The motion passed with 12 approving, 0 opposing, and 0 abstaining. Dr. Stacey did not vote since he had to depart the meeting prior to the vote.

The last item on the agenda, the Modification of the BGS degree in Cybersecurity, was reviewed. The ICC Committee approved the modification. The LIS and RIS were reviewed. Dr. Elder explained that Cybersecurity and Computer Science would be required enrichment blocks in the degree. Each block would consist of 12-credit hours. Dr. Elder made a motion to approve the modification with Mrs. Whittington seconding the motion. The motion passed with 12 in favor, 0 opposing, and 0 abstaining. 1 member was absent at this point.

Richard Elder made a motion to adjourn with Beth Whittington seconding the motion. All remaining members (12) were in favor, 0 opposed, and 0 abstained.

The meeting adjourned at 12:59 pm.

Respectfully submitted,

Sandra Purifoy

Secretary

ACADEMIC CALENDAR 2023-2024
Louisiana State University at Alexandria

FALL SEMESTER 2023			
AUGUST	4	Fri	New Student Orientation
	11	Fri	New Student Orientation
	17	Thur	Move in Day
	18	Fri	New Student Orientation
	21	Mon	Classes Begin: Full Term/ELearn 1/1st Session
	21	Mon	Fee Payment due with the Student Accounts Office by 4:30 p.m. \$75.00 Non-refundable Late Fee assessed at 4:30 p.m.
	23	Wed	ELearn 1/1st Session: Last day to Add a course or Drop a course via Self-Service without receiving a "W" grade.
	23	Wed	ELearn 1/1st Session: Last Day to receive a full refund (100% minus non-refundable fees)
	24	Thu	ELearn 1/1st Session: All courses dropped will receive a grade of "W". Drop form required.
25	Fri	Full Term: Last day to Add a course or Drop a course via Self-Service.	
SEPTEMBER	1	Fri	Full Term: Last Day to receive a full refund (100% minus non-refundable fees).
	1	Fri	Full Term: Last Day to Add a course with Instructor and Advisor signatures.
	4	Mon	LABOR DAY: University Closed
	8	Fri	Full Term: Last day to drop a course without receiving a "W" grade. Drop form required.
	11	Mon	Full Term: All courses dropped will receive a grade of 'W'. Drop form required.
	18	Mon	ELearn 1/1st Session: Last day to drop a course with a 'W' grade. Drop form required. NO DROPS ALLOWED AFTER THIS DATE.
OCTOBER			
	2	Mon	Applications for Graduation for Spring 2023 are due in the Registrar's Office.
	2	Mon	Advising Begins for Spring 2024.
	8	Sun	ELearn 1/1st Session: Classes End-Final Exams
	12-13	Thur-Fri	Fall Break: No Classes; Offices Open
	16-20	Mon-Fri	Full Term: Mid-Semester Examination Period
	11	Wed	ELearn 1/1st Session: Final Grades Due in Self-Service by Noon.

	16	Mon	ELearn 2/2nd Session: Classes Begin
	16	Mon	ELearn 2/2nd Session: Fee Payment due with the Student Accounts Office by 4:30 p.m. \$75.00 Non-refundable Late Fee assessed at 4:30 p.m.
	18	Wed	ELearn 2/2nd Session: Last Day to receive a full refund (100% minus non-refundable fees)
	18	Wed	ELearn 2/2nd Session: Last day to Add a course or Drop a course via Self-Service without receiving a "W" grade.
	19	Thu	ELearn 2/2nd Session: All courses dropped will receive a grade of 'W'. Drop form required.
	23	Mon	Registration for Spring 2024 begins.
	25	Wed	Full Term: Mid Term grades due by Noon via Self-Service.
NOVEMBER			
	3	Fri	Full Term: Last Day to drop a course with a 'W' grade. Drop form required. NO DROPS ALLOWED AFTER THIS DATE.
	13	Mon	ELearn 2/2nd Session: Last Day to drop a course with a 'W' grade. Drop form required. NO DROPS ALLOWED AFTER THIS DATE.
	22	Wed	Thanksgiving Holiday begins, 12:30 p.m.
	23-24	Thu-Fri	Thanksgiving Holiday: University Closed
DECEMBER			
	1	Fri	Full Term: Last Day of Classes.
	3	Sun	ELearn 2/2nd Session: Classes End-Final Exams.
	4-8	Mon-Fri	Full Term: Finals Week
	9	Sat	Move Out of Resident Halls for non-returning students.
	12	Tue	All Final Grades Due in Self-Service by Noon.
	14	Thu	Fall Commencement
	22	Fri	Holiday Break: University Closed through January 3rd , 2024.

SPRING SEMESTER 2024

JANUARY	11	Thur	New Student Orientation
	12	Fri	Move in Day
	15	Mon	Martin Luther King Holiday: University Closed
	16	Tues	Classes Begin: Full Term, ELearn 1/1st Session
	16	Tues	Fee Payment due with the Student Accounts Office by 4:30 p.m. \$75.00 Non-refundable Late Fee assessed at 4:30 p.m.
	18	Thu	ELearn 1/1st Session: Last day to Add a course or Drop a course via Self-Service without receiving a "W" grade.
	18	Thu	ELearn 1/1st Session: Last Day to receive a full refund (100% minus non-refundable fees).
	19	Fri	ELearn 1/1st Session: All courses dropped will receive a grade of 'W'. Drop form required.
	22	Mon	Full Term: Last Day to Add or Drop a course via Self-Service
	29	Mon	Full Term: Last day to add a course using an add form with instructor and advisor signatures.
	29	Mon	Full Term: Last Day to receive a full refund (100% minus non-refundable fees).
FEBRUARY	2	Fri	Full Term: Last day to drop a course without receiving a "W" grade. Drop form required.
	5	Mon	Full Term: All courses dropped will receive a grade of 'W'. Drop form required.
	6	Tue	ELearn 1/1st Session: Last day to drop a course with a 'W' grade. Drop form required. NO DROPS ALLOWED AFTER THIS DATE.
	12	Mon	Mardi Gras Holiday: University Closed
	13	Tue	Mardi Gras Holiday: No On-Campus Classes; Offices Open
	21	Wed	ELearn 1/1st Session: Last day to drop a course with a 'W' grade. Drop form required. NO DROPS ALLOWED AFTER THIS DATE.
	26-3/1	Mon-Fri	Mid-Semester Examination Period
MARCH	1	Fri	Applications for Graduation for Summer and Fall 2024 are Due in the Registrar's Office
	3	Sun	ELearn 1/1st Session: Classes End-Final Exams
	4-8	Mon	Spring break: No Classes; Offices Open
	6	Wed	ELearn 1/1st Session: Final Grades Due in Self-Service by Noon
	6	Wed	Full Term: Mid Term grades due by Noon via Self-Service.
	11	Mon	ELearn 2/2nd Session: Classes Begin

	11	Mon	ELearn 2/2nd Session: Fee Payment due with the Student Accounts Office by 4:30 p.m. \$75.00 Non-refundable Late Fee assessed at 4:30 p.m..
	13	Wed	ELearn 2/2nd Session: Last Day to receive a full refund (100% minus non-refundable fees).
	13	Wed	ELearn 2/2nd Session: Last day to Add a course or Drop a course via Self-Service without receiving a "W" grade.
April			
	1	Mon	Registration for Summer 2024 and Fall 2024 begins.
	5	Fri	Full Term: Last day to receive a 'W' for a course. Drop form required. NO DROPS ALLOWED AFTER THIS DATE.
	5	Fri	Full Term: Last day to withdraw from the University.
	8	Mon	ELearn 2/2nd Session: Last Day to drop a course with a 'W' grade. Drop form required. NO DROPS ALLOWED AFTER THIS DATE.
	28	Sun	ELearn 2/2nd Session: Classes End-Final Exams
MAY			
	2	Fri	Full Term: Classes End
	6-10	Mon-Fri	Final Exam Period
	11	Sat	Move out Resident Halls
	14	Tue	All Final Grades Due in Self-Service by Noon
	16	Thu	Spring Commencement
			Revised 12.16.22