
Faculty Senate

February 28, 2019

Mulder Hall, Room 302

Present: Melissa Whitley, Chris Stacey, Richard Elder, Christof Stumpf, Melissa Parks, Missy LaBorde, Kent Lachney, Mary Kay Sunderhaus, Prakash Ghimire, Jennifer Innerarity

Absent: Michelle Riggs

Guest: Dr. Rowan

Meeting called to order 2:35 p.m.

Minutes: C. Stumpf noted he sent out an email because he thought there was an issue with faculty about MW/TT classes and no Mon or Fri morning classes. Dr. Rowan noted that R Elder had only offered an alternative schedule to see if that would work better. R. Elder made a motion to accept the minutes, and the motion passed 9-0-1.

A vote was made to change the agenda to allow Jason Normand, Director of IET, to speak before Dr. Rowan. All voted in favor 10-0-0.

Jason Normand, Director of IET, began addressing members' concerns first. The issue of MyLSUA automatically logging out after twenty minutes was brought up. R Elder noted even if you click continue to stay logged on, you still must log in again. J Normand said he would look into this. J Normand advised that Windows 10 is coming soon. M Laborde then suggested that copy codes for departments be allowed on all the printers on the 3rd floor of Mulder. She explained the inefficiency and inconvenience of having to walk down the entire building hall when making just a few copies. Dr. Rowan mentioned the topic should be brought back to each of our departments and discussed then brought up at the next Faculty Senate meeting. J Normand said that it was possible to do, but he needed permission to do so. M Whitley next mentioned how the keypad access for the Buchanan Building was not working properly. She noted her students do not have access and that it was an ongoing issue. J Normand said he would need a list of individuals needing access to the building so that they could be programmed to enter. M Whitley also noted some of her students could not get onto a website needed for exams; an extension was supposed to be added, but was not, making the entire process inefficient for all. J Normand asked if a help desk ticket was submitted because that is what the help desk is for. R Elder mentioned he had students listed more than once on Moodle; he asked this be reviewed so problems for no grades would not be an issue. J Normand mentioned it was a registration issue and asked if he, or anyone else with that problem, could send him the PCID number for each student that he would work to get it resolved. C Stacey noted the algorithm used to assign classrooms was outdated. J Normand said IET and the Registrar's Office were working together to get classroom assignments properly addressed. R Elder stated the advising

list of Self-Serve and myLSUA still show signs of discrepancies. J Normand understood this is a problem and noted they have been working to address the issues involved. J Normand appreciated the thanks from Dr. Rowan for all the work and support by IET employees.

R Elder expressed concern there was no faculty representation on the Chancellor’s Cabinet. Dr. Rowan noted his actions are initiated by faculty and he would be uncomfortable with making policy without faculty review. He stated that, according to PS 269, policy statements are to be reviewed every three years and many were out dated with PS 269 not being reviewed since 2013. In addition to the Bolton Award for Teaching Excellence, Dr. Rowan suggested awards for Outstanding Scholarship and Outstanding Service. C Stumpf asked about a capital campaign to raise money. Dr. Rowan noted in early fall a consultant would be hired to help with a capital campaign through the Foundation. Dr. Rowan asked if the Faculty Senate wanted some of the Foundation Board members to come to one of the meetings to discuss this; he noted it would be up to us and arrangements could be made. Dr. Rowan passed out a list of goals for the end of Spring 2019 and end of Fall 2019. He mentioned that PS 202 is currently being updated by the ad hoc committee with a focus on a scholarship definition and university portfolio expectations. His vision for LSUA is for it to be the top undergraduate institution in the Southeast. M Laborde mentioned she hoped there would be exceptions allowed for those who did not have a Ph.D. in the final version of the policy. R Elder brought to attention the IDEA Report. Dr. Rowan noted he supports the evaluation of all courses offered. A discussion entailed as to which method of evaluation was completed more often—online or in the classroom. It was noted online distribution was more economical than in the classroom. R Elder suggested a shorter version of the evaluation. Dr. Rowan said that, if it was shortened, it would need to be decided which questions would be removed.

M Whitley noted the Vice President (M. Sunderhaus) would be contacting department heads regarding committee rotations and that HIPS, MAPS, PSYC, and NURS would be rotating out.

The review of policy statements was next addressed. The following was determined to be a list of policies needed to be reviewed by the Faculty Senate:

201	212	230	243
202	213	231	245
206	218	233	252
207	223	235	269
208	224	236	274
209	225	237	
210	227	240	
211	228	242	

Dr. Rowan noted that he would review the following:

232	249	281
238	268	
246	280	

It was discussed the Faculty Senate would narrow this down to the top two policies needing to be reviewed (excluding PS 202) and email that out.

It was noted the Faculty Handbook had not been updated since 2013 and Eamon Halpin would coordinate that update.

Additionally, new faculty orientation also needed to be reviewed including what was covered and the number of days it took. K Lachney suggested a meet and greet for new employees be intertwined with the beginning of the semester get-together at the CSO.

IDEA reports were again brought up and discussion about when they were given to students was questioned. M Laborde mentioned about student fatigue, while K Lachney suggested they not be offered in the last week of class. C Stumpf suggested they be offered after mid-term exams, but M Laborde noted this might be an IT issue.

K Lachney stated how he had issues with trying to help students on the Monday morning that advising opened, because the courses on Self-Serve were not available then. Dr. Rowan suggested the Registrar come to one of the Faculty Senate meetings at the end of the April in order to address issues like that as well as others.

Meeting adjourned 4:03 p.m.

Respectfully submitted,
Jennifer Innerarity