

**LSUA Faculty Senate
Minutes of a Meeting
16 September 2019**

Senators Present: Melissa Whitley, Jennifer Taylor-Innerarity, Kerry Ordes, Richard Elder, Melissa Parks, Carol Corbat, Michelle Riggs, Melissa LaBorde, Kent Lachney, Deborah Wood (arrived late) and Prakash Ghimire (arrived late).

Guests: John Rowan, Provost; Ricky Brazell, SG President; and Laurie Pittman, future Nursing faculty.

Call to Order: Whitley called the meeting to order at noon and noted presence of a quorum.

Minutes: Lachney moved approval of the Minutes from 4 September with the couple of minor changes noted. Motion passed unanimously (9-0-0)

President's Report: Whitley reported that she had invited Jerri Weston, Paul Coreil and Deron Thaxton to attend this meeting and address issues brought up at the previous meeting, but none could make it. Coreil and Thaxton are scheduled to attend future meetings.

Provost's Report: Rowan reported that the Spring 2020 schedule is under development. He said that we may need to move some classes on TTH between 9:30 and noon to other time slots.

Katie Cooley and Katherine Kent want to put together a committee to develop a culture of academic integrity on campus and want two faculty to be on the committee. Rowan said Faculty Senate could appoint the two faculty.

Rowan announced that Carol Corbat would be chairing a committee to look at issues associated with faculty workload on campus.

Planning Council met last week on the Strategic Plan and everyone will soon be seeing drafts. Rowan noted that there are two links on the LSUA website for people to provide input. On the Chancellor's web page there is a "Tell Coreil" link and on the Academic Affairs website there is a "Let Row Know" link. Input can be anonymous. People can give input on the Strategic Plan and the proposed changes in academic structure. Rowan will be distributing powerpoints from his forums and on Monday and Tuesday next week will have additional forums on the proposed restructuring.

LaBorde asked how Rowan will adjust the spring schedule to alleviate the TTH morning issue. Rowan said some departments have 80% of their classes between 10:00 a.m. and 2:00 p.m. He said size of classes will also come into play in deciding what must change. He has asked the chairs to voluntarily rework their schedules.

Lachney asked about the planned date for restructuring. Rowan said that he had no planned date prior to having the forums but that now he believes it will be decided this semester for an implementation next fall.

Senators discussed how people would be chosen to serve on the ad hoc committee looking at workloads. Parks said she thought all departments should have a representative. Corbat agreed but also noted that the representative should be a senior faculty member who was familiar with the types of classes and workload calculations in the department. It was decided that each Senator would bring names of interested faculty from their department and the Senate could choose if needed.

Committee Reports: Whitley reported that we still don't have a complete list of representatives for the committees. HIPS is missing an Admissions and Standards rep and AEH hasn't reported who is on C&C. Whitley will send the list she has to LaBorde so the committees can be asked to convene.

Corbat asked for clarification of faculty representation on the Senate subcommittees. She was told a department can either let their Senator serve on those subcommittees or they can elect representatives. Election to a subcommittee is for a one-year term.

It was noted that in the future, all departments are supposed to report their committee representatives to the Senate by the first day of fall semester.

Old Business:

Administrative Committees: Whitley noted she had failed to attach the comments she had received on the elimination of some administrative committees, so Senators began discussing feedback. It was noted that it is unclear what is happening with the Emergency Response and Safety Committees. Rowan noted they would be merged but he wasn't sure what it would be called. Riggs indicated an interest in being on that merged committee, whatever its name. Senators recommended the charges for this committee be worked out better and that the administration needs to be sure policies with regard to safety and emergency response are up to date.

Innerarity said there was concern in her department about eliminating Campus Beautification because it is a good service project. Corbat noted similar concern from some of her constituents plus an ongoing need for some of the input members of the committee provided, such as suggestions for plant acquisitions to bolster our ability to use campus as an outdoor laboratory for certain classes, and on environmental issues such as use of Roundup.

Parks and Lachney asked about the elimination of the Honors Program Committee and the Institutional Effectiveness Committee. Rowan said the Honors Program is being phased out and a new Honors Experience will be led by a faculty committee and the current committee won't be needed.

Rowan also said that Scott Colley meets with he and Eamon Halpin regularly and the IE committee isn't needed. However, once Program Review gets underway, the committee may need to be brought back in some form. Corbat noted that this committee used to be paired with an Assessment Review Committee that oversaw the quality of our IE process and that with Colley's lack of background in IE he might benefit from some committee help. She also noted that most schools have some kind of committee involved with assessment.

LaBorde asked what was happening with Student Grievance and Student Conduct as the handout at the last meeting indicated they were under discussion with DOSE. Rowan indicated that academic misconduct and grade grievances would still fall under academic control. Corbat noted that those policies had been written by Provost Armstrong in conjunction with the LSU System attorney to insure that students had due process and that it might be wise to include a legal opinion on any re-written policies.

At this point, Whitley suggested going through the Administrative Committee list and seeing which ones we could agree on.

- I. **Planning Council** – Corbat asked about the elections of our College representatives on this committee. She noted we had not elected last year and the reps from the previous year had continued. We did not elect again this year but one of the Arts and Sciences reps changed without us voting. Rowan said he had not known we elected and had let department chairs suggest representatives.
- II. **Arts and Humanities** – discussion ensued about what had happened to the Bolton endowment funds that used to support the programming chosen by this committee. LaBorde indicated she would investigate
- III. **Athletic Council** – maintain
- IV. **Campus Beautification** – vote of 10-0-1 in favor of maintaining
- V. **CTE Advisory** – maintain
- VI. **Continuing Education** – eliminate
- VII. **Data Issues** - maintain
- VIII. **Emergency Response** – merge with Safety and review charges; change name
- IX. **Financial Aid and Scholarships** – maintain
- X. **Fitness** – eliminate
- XI. **General Education Assessment** – maintain
- XII. **Honors Convocation** – maintain

- XIII. **Honors Program** – will be replaced in different form
- XIV. **ITAC** – maintain
- XV. **IE** – maintain but revamp and activate after this year
- XVI. **IRB** - maintain
- XVII. **Multicultural and International Affairs** – maintain
- XVIII. **Naming Facilities** – eliminate
- XIX. **Online Advisory** – still waiting for recommendation from Teresa Seymour
- XX. **Student Center** – eliminate
- XXI. **Safety** – see emergency response
- XXII. **Service Learning** – eliminate
- XXIII. **Strategic Planning Steering** - vote of 9-1-0 to maintain (a senator had left for class)
- XXIV. **Student Conduct** – see discussion above
- XXV. **Student Grievance** – see discussion above
- XXVI. **Student Organizations** – maintain
- XXVII. **Student Publications** – eliminate
- XXVIII. **Student Tech Fee** – keep but don't populate this year
- XXIX. **Traffic Appeal** – keep; students need to be able to appeal.

Chancellor's Funds: Whitley indicated since she had not heard otherwise, she assumed we would have money to fund small grants for research (\$15K), Field Trips (\$5K) and Travel (\$15K). Whitley will send call for proposals with a deadline of October 15th. Senators volunteered to serve on the proposal review groups as follows:

Research Funds – Parks, Whitley, Elder
Field Trips – Innerarity, Ghimire, Lachney
Travel – Corbat, Wood, LaBorde

Other Business:

LaBorde is on 60th anniversary committee. She indicated they were considering stoles to be worn at graduation that would cost \$20. Senators should ask faculty if they would be interested in purchasing these.

LaBorde asked why the new drop form is not under "Forms" on the Registrar's website

Elder pointed out faculty are not "approving" a student's drop of a course and objected to that wording.

Adjournment: Elder motioned for adjournment at 1:08 p.m. and the motion was unanimously approved.

Respectfully submitted by Carol A. Corbat, Secretary

LOUISIANA STATE UNIVERSITY ALEXANDRIA

Faculty Senate

302 Mulder Hall

September 16, 2019 at 12:00 p.m.

AGENDA

- I. Determination of quorum – Call to order
- II. Approval/Revisions of Minutes (9/4/19)
- III. Report of President (see attached)
 - a. Update from Provost, Dr. Rowan
- IV. Report of Committees
 - a. Address delay in committee assignments
- V. Agenda Business items (Old Business)
 - a. Administrative Committees
- VI. New Business
 - a. Chancellor's Funds
- VII. Adjournment



DATE: September 10, 2019

TO: Faculty Senate

FROM: Melissa Whitley, M.S.R.S., R.T.(R)
Faculty Senate President

RE: President's Report

1. I have requested the Faculty Senate website be updated to reflect the 2019-2020 Membership.
2. A very brief discussion with Dr. Rowan on possible forming a taskforce with work with DOSE on Academic Integrity.
3. I contacted Deron Thaxton, Jerri Weston, and Dr. Coreil and invited each of them to the next meeting. However, Deron and the Chancellor were both unavailable for 9/16. Mr. Thaxton is scheduled to come to the 9/30/19 meeting and the Chancellor is scheduled for 10/14.

Administrative Committee notes for 2019 – 2020

I.	Planning Council	Maintain as is ... Review membership
II.	Arts and Humanities	Eliminate
III.	Athletic Council	Maintain as is ... Review membership
IV.	Campus Beautification	Eliminate
V.	CTE Advisory	Maintain as is ... Review membership
VI.	Continuing Education	Eliminate
VII.	Data Issues	Maintain ... Change Chair, Review Membership
VIII.	Emergency Response	Eliminate
IX.	Financial Aid and Scholarships	Maintain but streamline structure
X.	Fitness	Eliminate
XI.	General Education Assessment	Maintain as is ... Review membership
XII.	Honors Convocation	Maintain as is ... Review membership
XIII.	Honors Program	Eliminate
XIV.	Info. Tech. Advisory	Maintain as is ... Review membership
XV.	Institutional Effectiveness	Eliminate
XVI.	Institutional Review Board	Maintain as is ... Review membership
XVII.	Multi-Cultural and International Affairs	Maintain as is ... Review membership
XVIII.	Naming Facilities	Eliminate
XIX.	Online Advisory Committee	(still under discussion with Teresa Seymour)
XX.	Operation of the Student Center	Eliminate
XXI.	Safety	Merge with Emergency Response
XXII.	Service Learning	Eliminate
XXIII.	Strategic Planning Steering	Maintain as is ... Review membership
XXIV.	Student Conduct	Recommendation forthcoming from DOSE
XXV.	Student Grievance	Recommendation forthcoming from DOSE

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| XXVI. Student Organizations & Activities | Maintain as is ... Review membership |
| XXVII. Student Publications | Eliminate |
| XXVIII. Student Technology Fee | Keep but don't populate for 2019-20 |
| XXIX. Traffic Appeal | Eliminate |