

Faculty Senate Minutes
For: 2/28/2023

Members Present: Beverly Alwell, Carol Corbat (Vice President), Rusty Gaspard, Julie Gill (President), Purujit Gurjar, Jennifer Innerarity (Parliamentarian), Guo Yi Ke, Sona Kumar, Missy LaBorde, Matthew Stokes (Secretary), Cynthia Thomas, Debbie Wood

Members Absent: Hal Langford, Kerry Ordes

Guests Present: Dr. Elizabeth Beard, Dr. Paul Coreil, Mr. Titus Belgard, Dr. Nate Sammons, Dr. Jim Rogers

Call to Order: At 3:03 pm a quorum was established and the meeting was called to order.

Minutes: 1.31.23

C. Corbat motioned that we defer voting until updates have been made to minutes

M. LaBorde seconded the motion

Vote: 12-0-0

Brief Guest Updates:

Report from Chancellor:

Dr. Coreil first thanked everyone for supporting Dr. Beard in her new position as Interim Provost. He mentioned that she would need all the support we can provide. Dr. Coreil then stated that administration is pledging all of their support for her. They have full confidence that Dr. Beard will do a fantastic job.

Next, Dr. Coreil expressed his thanks to Dr. John Rowan for his service and leadership over the past four years. This change will be a good step forward for the university.

Dr. Coreil next announced that the Board of Regents will be on campus April 20th for an evening dinner and will also be here on the 21st. A regular meeting will be held, but there will also be a groundbreaking for the new Martin Student Success Center, which has long been anticipated. Dr. Coreil added that we have significant Legislative support for this new project. With the new entrance, circle drive, and plaza, LSU will really be a more modern looking campus.

Next, Dr. Coreil congratulated everyone on the record enrollment this spring semester. He noted that LSU is Louisiana's fastest growing university. Dr. Coreil stated that it is exciting to be able to say that, but it does come with a tremendous amount of work. He again thanked everyone. Also noted that LSU grew in on-campus enrollment for the first time in eight semesters. Finally, enrollment is looking really strong for the fall right now.

Finally, Dr. Coreil stated that the new dining option on campus, Burger 318, has been a big success. It has been packed every day. Dr. Coreil pointed out it has been popular with both on-

campus and community patrons. Dr. Coreil wanted to compliment Chartwell's for their role in providing this new option.

In closing, Dr. Coreil thanked everyone for their support with the recent personnel changes, and he reiterated how important it would be for us to help Dr. Beard during this transition.

Report from Interim Provost:

Dr. Beard first expressed her thanks for the support that she already feels. She stated that she is confident we will all do great things together and her door is always open. Dr. Beard then stated that certainly, she wants to work with Faculty Senate and that there is some structure in place to do that moving forward.

Next, Dr. Beard offered a couple of reminders. First, Dr. Beth Palmer is hosting a career fair tomorrow on campus. Over 40 business and business representatives will be in the Brumfield Caffey Annex. Dr. Beard asked that we encourage students to attend. She expressed that Dr. Palmer will do great things—the curriculum to career connection has been a missing piece at LSUA.

Dr. Beard then stated that Ms. Shelly Gill is facilitating Admitted Student Day also titled “Ready, Set, Geaux” on March 31st. The event will feature information sessions and two mock classes. This is a new initiative for LSUA, having seniors on campus. This event will allow students to visualize themselves on campus.

Next, someone asked whether there would be a crawfish boil on May 16th. C. Corbat noted that the Faculty Club has yet to set a date for their boil. Dr. Coreil stated that Student Government's crawfish boil is April 20th at 5:00 pm. J. Gill noted that the SG event coincides with when the guests would be on campus.

Dr. Coreil added that on April 22nd, the day after the meeting, everyone is welcome to come help SG with a cleanup day, which will start at 10:00 and end with lunch.

President's Report:

J. Gill said Dr. Eamon Halpin sent an e-mail with some updates concerning the Testing Center and on-campus students taking online classes. Not only had J. Gill met with him about some concerns, but SG also raised a concern. Also, Dr. Bain met with Dr. Halpin to discuss these matters. J. Gill noted it was a positive result and a clear indicator that concerns were heard. Now, on-campus students should have the ability to utilize the Testing Center at no cost. Previously, unless students had a disability, the Test Center was only for “paying customers.” J. Gill said her biggest push was for on-campus students who were forced to take online classes. They should not have to pay for online exams. J. Gill stated that this change does not affect one-hundred-percent online students.

Next, J. Gill said she worked with Dr. Bain on the establishment of an ad hoc student grievance committee. The committee will look at PS 207. Dr. Bain had stated that we need student and faculty input on this policy as well.

Third, J. Gill expressed that she has maintained contact with the Chair of the PS 202 ad hoc committee. They are hoping to have a document available in April. The committee is meeting weekly and sometimes bi-weekly. Finally, J. Gill expressed her thanks to this committee for all their hard work.

Finally, J. Gill stated she would meet with Dr. Beard on Friday regarding Faculty Senate updates and that if there is anything we want her to discuss, please let her know. J. Gill then said that she is meeting with Dr. Coreil on Thursday. The primary topic of discussion will be an advising issue.

Committee Reports:

C&C 1.23.23 amended

M. Stokes motioned to receive the minutes

C. Thomas seconds

Vote: 12-0-0

C. Corbat stated the items under consideration mostly deal with Computer Science courses and degree. Several modifications deal with prerequisites and there are a number of course title changes. C. Corbat pointed out that when a change is made to a course title but the same course number is unchanged, we have to make sure there are no content changes. For example, someone taking the course today should be receiving the same content as someone who took it, for instance, ten years ago. In sum, C. Corbat stated that to the best of her ability, she noted very little change to the courses themselves with the exception of the prerequisites and course titles.

C. Corbat stated that the first item is CSCI 1400, Digital Fundamentals, which is an addition of a new course.

J. Gill moved to approve CSCI 1400 as a new course

C. Thomas seconded the motion

Vote: 12-0-0

C. Corbat stated that next, there was a modification to CSCI 2350, Computer Programming. The modification changes the course title to Programming and Data Structures. The course description also changed. C. Corbat pointed out that this modification ties in with the next one, which is CSCI 2351. Some content was shifted in one direction and a prerequisite was changed. C. Corbat mentioned that we could consider those as a package. Discussion ensued.

C. Corbat motioned to approve the modification to CSCI 2350

B. Alwell seconded the motion

Vote: 12-0-0

Next under consideration is a course title and prerequisite change to CSCI 2351, Computer Programming II. The course name will be changed to Object Oriented Design. In addition, there was a slight change to the course description but nothing major.

B. Alwell motioned to approve to the changes

D. Wood seconded the motion

Vote: 12-0-0

C. Corbat said the rest of the courses to consider had changes to titles and prerequisites.

C. Corbat made a motion that we deal with the next seven courses as a package. The courses included: CSCI 3102, 3362, 3501, 3610, 3990, 4890, 4901.

B. Alwell seconded the motion

Vote: 12-0-0

C. Corbat asked if anyone had any questions about the proposed changes. She stated that the proposals are all course modifications to either the course description, the prerequisite, or both. There are no major content changes.

P. Gurjar made a motion to approve all seven course modifications.

M. Stokes seconded the motion

Vote: 12-0-0

C. Corbat said now we need to consider modifications to the Bachelor of Science in Computer Science. The modification entails adding CSCI 1400 to the required courses for the major, removing 3 hours of Computer Science electives for majors, and adding an additional science lab to the Gen Ed course section of the major.

Dr. Rogers was recognized and asked whether we are allowed to change Gen Ed requirements by adding courses. C. Corbat stated that we could—we just cannot subtract.

B. Alwell motioned to approve the modification to the Bachelor of Science degree

GuoYi Ke seconded the motion

Vote: 12-0-0

C&C 1.30.23

M. Stokes made a motion to receive the minutes

C. Corbat seconded the motion

Vote: 12-0-0

M. LaBorde asked if these are all the Echocardiography classes. J. Innerarity said that yes, they were.

C. Corbat stated that the first item to consider is a Certificate in Global Health. Faculty Senate had sent this back earlier this year because there was a course that did not exist—INTL 2030, International Studies.

C. Thomas made a motion to create a Certificate in Global Health

D. Wood seconded the motion

Vote: 12-0-0

C. Corbat stated that the next set of courses are all new course creations to put together a Certificate in EchoCardiology. There are ten courses with the prefix ECHO: 3000, 3001, 3002, 3003, 3004, 4000, 4001, 4002, 4003, and 4004

C. Corbat made a motion to deal with all ten courses as a packet

M. LaBorde seconded the motion

Vote: 12-0-0

C. Corbat wondered what the prerequisites were to get into this program. No one present knew. Discussion ensued regarding C. Corbat's question as well as how long it would take someone to get through this program. B. Alwell stated it would take 18 months. D. Wood stated it would take less than two years. The proposed courses would be 47 credit hours, total; in addition, CVTE 3001 and 3002 and HESC 3200 would be required. No Gen. Ed. Courses would be required.

S. Kumar made a motion to approve the ten ECHO courses

C. Thomas seconded the motion

Vote: 12-0-0

Next under consideration is the Certificate in EchoCardiology.

C. Thomas made a motion to approve the creation of the Certificate in EchoCardiology

D. Wood seconded the motion

Vote: 12-0-0

C&C 11.8.22 Corrigenda

M. Stokes made a motion to receive corrigenda to the C&C minutes of November 8th.

D. Wood seconded the motion

Vote 12-0-0

C. Corbat said these items are ones Senate previously sent back. First, there were incorrect prefixes for DSEM and POLI courses; also, a clarification was needed for a BIOL course. We need to go back and vote on these items. We did not vote on the addition of POLI 3701, Political Science, so since it is a new course, we need to vote on the addition of it.

B. Alwell motioned to approve the addition of POLI 3701

D. Wood seconded the motion
Vote: 12-0-0

C. Corbat explained that now we need to delete POLI 2701.

M. Stokes made a motion to delete POLI 2701
D. Wood seconded the motion
Vote: 12-0-0

D. Wood made a motion to delete DSEM 2010. C. Corbat explained that we had voted to accept 3010 in the January 10th minutes.
J. Innerarity seconded the motion
Vote: 11-0-1

C. Corbat stated that the last item to consider as far as what we had previously sent back was a degree curriculum for the Bachelor of Science in Disaster Science and Emergency Management.

D. Wood made a motion to approve the BS in Disaster Science and Emergency Management.
P. Gurjar seconded the motion
Vote: 11-0-1

C. Corbat said that as far as BIOL 4504, Zoo Animal Health, we probably do not need to do anything with it since we had already voted on “4504” with an incorrect course number because it was given to us wrong. However, we did approve the Zoo Animal Health course. The correct course number should be 4540.

Finally, it was noted that Senate needs to look at the status of BIOL 3541. C. Corbat said she would look at which C&C minutes included the course.

C&C 11.22.22 corrigenda

B. Alwell made a motion to receive the corrigenda to the C&C minutes of November 22nd.
R. Gaspard seconded the motion
Vote: 12-0-0

This deals with the BGS in Cybersecurity. Senate returned it to C&C because of the language suggesting that students could get an enrichment block in Cybersecurity or Computer Science if they were pursuing the concentration in Cybersecurity, but we students cannot have the same enrichment block as their concentration. The wording has now been clarified.

G. Ke made a motion to approve the modification to the BGS degree in Cybersecurity to include area of Concentration in Cybersecurity
D. Wood seconded the motion
Vote: 12-0-0

C. Corbat noted that there was still a pending issue—the Gen. Ed. status of the HIPS courses. There is currently a proposal that these courses may be repeated. These courses went through C&C in February 2021. There were four courses put through at one time. High Impact Social Sciences, High Impact Humanities, High Impact Special Topics, and High Impact Sciences.

In the C&C minutes, they approved the four courses. It was stated that courses could be taken for a maximum of three hours for Gen. Ed. credit. However, C. Corbat said as far as she could tell, C&C never voted on Gen. Ed. Status for these courses. Not all of the courses are listed as Gen. Ed.; only the HI Social Sciences, HI Humanities, and HI Science are listed as General Education courses. Then, C. Corbat went on to explain that when these courses got to the Senate—this was back when we were meeting by Zoom—there is an indicated in the minutes that C. Corbat questioned this issue; she had stated the C&C minutes were not specific enough. Senate had received those minutes but did not take any further action.

Discussion ensued, particularly regarding whether the HIPS courses should even be Gen. Ed. at all. Some asked that even if they are considered as General Education courses now, should students be allowed to repeat them for Gen. Ed. credit? Some noted that, for instance, a student could take three, “fun” one-hour HIPS courses and thereby avoid having to take a standard three-hour Gen. Ed. course. Another issue was that when the HIPS courses are discipline-specific, they really need to be approved by the faculty of that department. In the end, the issue of whether or not the three HIPS courses are General Education will be returned to C&C for reconsideration.

Dr. Nate Sammons was recognized and clarified that some HIPS courses had been mischaracterized they are not all meant to be “fun” courses; some are meant to be substantive courses. Discussion ensued.

C. Corbat stated that she had simply researched the issue of Gen. Ed. Status for HIPS courses as requested.

Old Business:

ICC-Senate Ad-hoc committee

C. Corbat said we need a description of what we want the committee to do. J. Gill confirmed that the committee had officially been established. It was noted that R. Elder, C. Corbat, and J. Gill, all went back to look for designated charges, but no one could find anything.

The Senate needs to create charges for this committee. C. Corbat stated that if Dr. Halpin can get her access to the old SACS website from back in 2005, she could find it there. However, we could probably just write a draft.

M. LaBorde stated that whatever we come up with, we need to say that this committee is listed as the department on any intercurricular documentation. Academic Affairs is currently listed but it is not a department.

It was noted that this committee was originally called the coordinating committee for interdisciplinary programs. C. Corbat remembers, it used to say, “this committee functions as a virtual department in all matters related to creation, modification of cross-discipline areas.”

J. Gill announced that if we have suggestions for this committee, please send them to her or C. Corbat.

J. Gill said she will ask Dr. Elder to continue to chair that committee.

Chancellor’s Funds

J. Gill said we have approximately \$10,523.50 still available for the spring allotment. Currently, there are applications for one field trip, lots of travel, and several research projects.

N. Sammons said that CTE has funds left for travel, or more specifically, faculty improvement funds.

N. Sammons left the meeting.

C. Thomas said their sub-committee voted via email in favor of \$1920 for Dr. Christof Stumpf’s proposal.

J. Gill noted that, just to be fair, he did receive some fall funds—\$2800. What he found was some students were still having a hard time covering costs, so he reapplied. After he was awarded funds in the fall, he told students they would still need to pay \$250 each. C. Corbat mentioned that his students had gone to Student Government to inquire about funding. C. Thomas said she has been encouraging students to petition SG to increase the limit for student travel funds. Discussion ensued.

Field trip (only 1 applied), recommended

Research (several came in, but 2 are recommended), recommendation is for Ringo

Travel & 6783.30 was total amount requested

Discussion ensued.

The proposal is to approve all travel (those presenting plus the attendee), full funding for Ringo \$578.53, \$1200 to Bardales, and field trips for Stumpf \$1920.

M. LaBorde made a motion to approve the proposed funding

D. Wood seconded the motion

Vote: 12-0-0

Advising concerns – Report

J. Gill reviewed some of the issues she had previously addressed with administration. In some cases, resolutions were reached, but not in others. The biggest issue was that “P” grades were not

truly addressed and there was no answer/solution. J. Gill expressed that she did not want to inundate Dr. Beard at this point, but she will talk to the Chancellor and to Dr. Abbey Bain. Discussion ensued.

Update RE Revision of Policy Statements

PS 202 (A&B)

J. Gill said she had asked Dr. Rowan what was sent to him. She was told he has not started working on it yet.

PS 245

J. Gill said she will see if the Chancellor can get that information.

Administrative Committees List

J. Gill has asked repeatedly about this. The latest update is that administration is in the process of looking for students.

CurricuLog Update

C. Corbat and J. Gill will meet with Deron Thaxton next week.

Bookstore Issues

Discussion ensued. Many students are reporting problems getting books. Students cannot get in to see the Manager.

New Business:

C. Corbat made an announcement from the recent ALFS meeting. There was a discussion of SCR that senator Caffey put forth—it was supposed to be about tenure, post tenure review, etc. However, Caffey did not convene a meeting with the committee. Now, he is pushing that faculty are indoctrinating students.

Next, C. Corbat stated that faculty salaries and increases in tuition and fees was discussed. The Vice President of Finance from LSU attended the meeting. She was amazing and had worked as a legislative budget officer for a long time. She said the legislature is unfriendly to higher ed. They do not see us as a service to the state or to the community. She suggested a few ways to get more money for higher ed. Legislation does care about athletics; we need get our athletic foundations more involved.

Finally, it was mentioned that for those in an optional retirement plan, the state has for several years been taking money out of that plan. There is currently a lawsuit surrounding this issue, and those that are in the ORP may possibly win some money back.

C. Thomas left the meeting.

C. Corbat said there was a lot of concern about things coming down the pipe and things happening in Florida. Faculty emails in Florida were searched for diversity inequity and turned over to the state. M. LaBorde said that the University of Louisiana at Lafayette is trying to arrange a seminar about free speech. Discussion ensued.

Announcements:

Next meeting: March 7th, 2023 at 3:00 pm

Please sent *Pats on the Back* to J. Gill and/or share at Senate Meetings

Donald Jeansonne, works in Mulder Hall. Dr. Rowan had sent it to J. Gill last week.

B. Alwell, pat on the back for Keyra Wagner. Some J courses disappeared but Keyra was able to get them back.

C. Corbat, four guys at facilities services just remodeled a lab. Brandon, Jamie, and Dave and Dave.

Adjournment:

M. Stokes motioned to adjourn

J. Innerarity seconded the motion

Vote: 12-0-0

The meeting adjourned at 5:19 pm

Faculty Senate Agenda
February 28, 2023 at 3:00 p.m.
Live Oaks Room

- I. Welcome and Determination of quorum
- II. Approval of minutes
 - 1.31.23
 - 2.7.23
- III. Brief guest updates
 - Dr. Coreil
 - Dr. Beard
- IV. Report of President
- V. Reports of Committees
 - 1. C&C 1.30.23
 - 2. C&C 1.23.23 amended
 - 3. C&C 11.22.22 corrigenda
 - 4. C&C 11.8.22 corrigenda
- VI. Old business
 - ICC – Senate Ad-hoc committee; charges
 - Chancellor’s Funds
 - Advising Concerns - Report
 - Update RE Revision of Policy Statements
 - PS 202 (A& B)
 - PS 245
 - Administrative Committees List
 - CurricuLog Update
 - Bookstore issues?
- VII. Introduction of new business
- VIII. Announcements/Looking ahead
 - Next meeting: March 7, 2023 at 3 p.m.
 - Please send *Pats on the Back* to Julie and/or share at Senate Meetings
 - Departmental accomplishments
- IX. Adjournment

DATE: February 28, 2023

TO: Faculty Senate

FROM: Julie Franks Gill, Ph.D.
Faculty Senate President

RE: President's Report



1. Met with Eamon Halpin RE the LSUA Testing Center.
2. Worked with Abbey Bain to establish the Student Grievance Ad-hoc Committee.
3. Communicated/maintained communication with the Chair of the PS 202/202B Ad-hoc Committee.
4. Will meet with Liz Beard on Friday to discuss Faculty Senate updates.

Thank you!

Courses & Curriculum Committee
Minutes
January 30, 2023

Present: Alice Blackwell, Sandra Purifoy, Laurie Pittman, Richard Elder, Beth Whittington, Beverly Alwell (proxy for Bob Jones), Chris Stacey, Cole Franklin, Conley Hathorn, Michael Waller, Jennifer Dupont, Andrew Pham, John Allen

Absent: All members present. No one was absent.

Guests: Haywood Joiner

The meeting began at 12:01 pm once a quorum was established.

Dr. Alice Blackwell opened the meeting with a review of the agenda. The courses being reviewed could be covered by batch voting as applicable. Dr. Cole Franklin made a motion with Ms. Beth Whittington seconding to batch vote on the courses reviewed in this meeting. The motion passed with 10 in favor, 0 opposed, and 0 abstaining. Three members were not yet present at the meeting.

The Certificate in Global Health was the first agenda item considered. Dr. Haywood Joiner explained the rationale behind the certificate. This certificate consists of already existing courses; no courses remain to be approved. This proposal differs from the prior proposal for this certificate in that INTL 2030 has been removed; it had not been developed at the time and still has not been developed, so it cannot be listed as an elective in the certificate. This certificate would be available to students in many majors. Dr. Joiner noted that the recent pandemic has sharpened the need for this sort of credential. The certificate would prepare local and international students from a wide range of majors to be properly trained to interact with health care professionals as a means to either reduce or prevent future pandemics. Dr. Blackwell noted the CIP code was included in the proposal along with the program description and student learning outcomes. Grammatical errors in the document were corrected with the approval of Dr. Joiner. Mr. Michael Waller joined the meeting. Dr. Richard Elder made a motion to approve the Certificate in Global Health with Dr. Conley Hathorn seconding the motion. The motion passed 11 in favor, 0 opposed, and 0 abstaining. Two members were not present for this vote.

According to Dr. Joiner, a certificate in echocardiography was requested by two area hospitals and cardiology health professionals. The need for qualified, trained echocardiographers provides the justification for this new certificate. The starting salary would contribute to improving the economic base in the community. There was an advisory committee consisting of hospital and cardiology offices; this committee helped develop the curriculum. Dr. Blackwell noted on all requests that the RIS states that there will be a new faculty member; Dr. Joiner said that the hospitals in the area will support the salary of a faculty member and the necessary equipment needed for the curriculum. The funding will continue until such time the program can meet its own budgetary requirements. The 6-digit CIP Code was included for all the courses being considered. Dr. Chris Stacey entered the meeting at this time.

The first course reviewed was a new course, ECHO 3000, *Introduction to Echocardiography*. The CSS and RIS were reviewed noting this course would be required for the certificate. In the RIS three required books would be necessary. Dr. Joiner noted that copies of the textbooks will be available in the library. In addition, a Program Coordinator or Instructor would be needed to serve as a faculty member for implementation of the course. The focus on professionalism and what such entails in this field were discussed. Ms. Pittman noted the dress code requirement in the course description, so students are aware of the professional attire required by an echocardiographer. The course objectives were in alignment with the course description.

ECHO 3001, *Clinical Practicum I*, a 4-credit hour laboratory course was discussed. The CSS and RIS were

reviewed by Dr. Blackwell. The three previously mentioned books would be required. Joiner explained that Rapides Regional Hospital will be funding a facility upgrade needed to teach this course, as it owns the facility that this program will use. It was noted in the corequisites that ECHO 3002, a lecture course, would be required, which will be discussed after this course. The course description and objectives were in alignment. No further discussion ensued.

The lecture class, ECHO 3002, *Adult Echocardiography*, was considered. The same requirements from the other previous ECHO courses were reflected in the CSS and RIS for this course. After reviewing the course description, objectives, and outline no further discussion was held.

Next consideration of ECHO 3003, *Clinical Practicum II*, was discussed. According to Dr. Joiner, the laboratory course would rotate through physicians' offices and both area major hospitals, Rapides Regional and Christus Cabrini Hospitals, providing adequate facilities to teach the course. The same requirements for books and faculty in the previously considered courses was noted for this course in the RIS. With Dr. Joiner's approval the course objectives were modified to include Bloom's Taxonomy language. The course objectives and description agreed with each other.

ECHO 3004, *Stress and Transesophageal Echocardiography*, was reviewed. Dr. John Allen entered the meeting. The CSS and RIS were explained by Dr. Blackwell. In the RIS the same requirements were noted as in the previously considered courses. The Committee had no further concerns about the course.

Another new 4-credit hour laboratory course, ECHO 4000, *Clinical Practicum III*, was considered. The CSS reflected the prerequisite and corequisite courses required. Dr. Joiner explained the budget requirements would be assessed on a semester basis in the RIS. Moreover, all previous notations about books and staffing were identical to the previous other courses considered by the Committee. The course description and objectives were reviewed; there were no concerns raised.

The next course, ECHO 4001, *Ultrasound Physics*, a 3-credit hour course was discussed by Dr. Blackwell. Grammatical errors noted in the proposal were corrected with Dr. Joiner's approval. No discussion ensued concerning the CSS and RIS, since the notations in resources and staffing were the same as the previously reviewed courses. The course description and objectives were reviewed without discussion. No further discussion was held.

Next, ECHO 4002, *Congenital Heart Disease*, a 3-credit hour lecture course was reviewed. The CSS reflected the course was not for general education and met departmental approval. The RIS notations were the same as earlier reviewed courses, so no discussion was held. In addition, the course descriptions and objectives were in alignment.

The next course, ECHO 4003, *Clinical Practicum IV*, was discussed. The 8-credit hour course would be a laboratory course with an emphasis on problem solving in echocardiography as reflected in the CSS. The RIS was like previously considered courses with the resource and staffing requirements. After the course description and objectives were reviewed no other concerns were discussed by the Committee.

Finally, a 3-credit hour course, ECHO 4004, *Pediatric Echocardiography*, was reviewed. The CSS, RIS, and the course objectives and description were reviewed; no objections were raised. Dr. Blackwell noted the identical requirements for staffing and resources in the RIS. No further discussion followed.

Dr. Conley Hathorn made a motion to approve all the courses reviewed for the Certificate in Echocardiography. Ms. Whittington seconded the motion. The motion passed with 13 in favor, 0 opposed, and 0 abstaining. All members were present for this vote.

The last agenda item to be considered was the Certificate in Echocardiography. Dr. Joiner reiterated the industry need for the certificate and also emphasized the advisory committee input in crafting the courses

required by the certificate, which met the advisory committee's approval prior to presenting this proposal to the Committee. The certificate would contain no general education requirements, although 47 credit hours would be needed for successful completion for the certificate. Dr. Joiner approved corrections to the major requirements credit hours from 63 to 47 credit hours. Admission into the program was reviewed along with course requirements. In addition to the courses just reviewed, the certificate requires CVTE 3001, CVTE 3002, and HESC 3200; all of these courses already exist or have been approved by Faculty Senate. Dr. Richard Elder made the motion to approve the Certificate in Echocardiography with Dr. Hathorn seconding the motion. The motion was approved with 13 in favor, 0 opposed, and 0 abstaining. All members were present for this vote.

With no further items on the agenda to discuss, Beth Whittington made the motion to adjourn. Beverly Allwell seconded the motion. The motion passed with 13 in favor, 0 opposed, and 0 abstaining.

The meeting officially ended at 12:56 pm.

Respectfully submitted,

Sandra Purifoy
Secretary

**Courses & Curriculum Committee
Minutes
January 23, 2023**

Present: Alice Blackwell, Sandra Purifoy, Laurie Pittman, Richard Elder, Beth Whittington, Beverly Alwell (proxy for Bob Jones), Cole Franklin, John Allen, Michael Waller, Jennifer Dupont, Eamon Halpin (Ex-Officio), Jerri Weston (Ex-Officio)

Absent: Chris Stacey, Conley Hathorn, and Andrew Pham

Guests: Dr. Shaffie, Dr. Ghimire, and Dr. Lueder

The meeting officially began at 12:02 pm once a quorum was established.

Dr. Alice Blackwell opened the meeting reviewing the minutes from the January 9, 2023 meeting. Laurie Pittman clarified the minutes should reflect that the effect of the change of NURS 1013 to PNUR 1013 would be that students taking PNUR 1013 would be declared nursing majors but not yet admitted to the NURS program. Thus, if a student took PNUR 1013 and decided not to apply for admission to the NURS program, this would not count against the NURS retention statistics.

With no further changes Ms. Pittman made the motion to approve the minutes with Ms. Beth Whittington seconding the motion. The motion passed unanimously with 10 in favor, 0 opposing, and 0 abstaining. Three members were absent from the meeting and did not vote.

The agenda of the meeting involved reviewing computer science courses and the degree modification. Dr. Blackwell explained that the courses being reviewed could likely be voted upon as a batch, but each course would need to be reviewed individually. The degree modification, however, would need to be voted on separately at the end of the review of all computer science courses. She further explained that the first three computer science courses could be voted on together as a batch vote, but the others depended on approving the first three courses so a second batch vote would be needed. Dr. John Allen made a motion to vote on the computer science courses as Dr. Blackwell outlined with the degree modification being a separate vote. Dr. Jennifer Dupont seconded the motion. The motion passed with 10 in favor, 0 opposed, and 0 abstaining. Three absent committee members did not vote.

As an introduction to the CSCI requests, Dr. Blackwell read from the following statement provided by the CSCI faculty prior to the meeting:

CSCI 1250 repeats many of the concepts of CSCI 2350, in an easier programming language. We have decided to remove the content that is repeated in CSCI 2350 and replace it with some content from CSCI 2351. This allows us to lower the prerequisites of CSCI 2351 to 2350 in most CSCI courses. We have also realized that Math 1550 is not the correct prerequisite for CSCI 2350, but rather CSCI 1250, especially with the changes suggested.

Originally, we followed a curriculum based on LSU's CS degree. Based on changes in ABET and with the input of new faculty, we have added a course CSCI 1400 that is normally integrated into LSU's dense course load. This is not the norm in other curriculums.

Prior to beginning the review of CSCI 1400, Dr. Blackwell explained the need to change the prerequisites for the three courses being reviewed as a batch vote. Dr. Tanya Lueder explained the addition of the course and the modification of the next two courses conform the program more closely with ABET standards;

MACS is seeking ABET accreditation for the CSCI program. Such an accreditation for the program would improve the value of the degree for the students who earn it.

The first course, CSCI 1400, *Digital Fundamentals*, was reviewed as a new course addition. The CSS, RIS, and MCO were reviewed by the Committee. The course is proposed as a required, non-general education course; all department approvals and signatures have been noted. Nothing was judged to be amiss on the CSS. The RIS indicated the course would not repeat any other course in computer science and that the department currently has enough faculty to teach the course.

Modification of CSCI 2350, *Computer Programming*, was reviewed. This course will now be called *Programming and Data Structures*. The course description changed as well: the prerequisite “C” or higher in MATH 1550 or MATH 1431” has been changed to A grade of C or higher in CSCI 1250. Aside from the prerequisite, there were no changes to the course description. Dr. Lueder noted that some content from CSCI 2351 shifted to CSCI 2350, but this did not require a change in the text description of the course beyond the change in prerequisite. No other changes were noted.

Next, CSCI 2351, *Computer Programming II*, was reviewed for a course title and prerequisite change in the course description. According to Dr. Tanya Lueder, the title change to *Object-Oriented Design*, was approved by the department. The prerequisite in the course description was changed to CSCI 2350, as noted on and explained in the CSS. The CSS also indicated the changes to the course material, and these were highlighted in the document: the course will now cover “abstraction, encapsulation, polymorphism, [and] inheritance” as well as some of the previous content. The RIS did not change since the resources were not affected.

With no further discussion Cole Franklin made a motion to approve the three courses, CSCI 1400, CSCI 2350, and CSCI 2351. John Allen seconded the motion. The motion passed with 10 in favor, 0 opposed, and 0 abstaining. Three members were not present to vote.

Following the approval of the three courses, CSCI 3102, *Data Structures and Algorithms*, was reviewed. As outlined in the CSS the proposed change was the prerequisite in the course description. The new proposed prerequisite is CSCI 2350. The other change in the course description was adding the word, “and” to distinguish the concepts from each other. No other changes were noted.

CSCI 3362, *Cybersecurity*, was reviewed for a title and course description change. In reviewing the CSS, the proposed title change is *Applications of Cybersecurity*. The new prerequisite would be CSCI 1250 outlined in the course description. No other changes were noted.

The next course reviewed was CSCI 3501, *Computer Organization and Design*. The CSS was reviewed. This course is required for degree credit. The modification noted was a change in the course description of the prerequisite changing to CSCI 1400. No other changes were noted.

Modification of CSCI 3610, *Cloud Fundamentals and Web Programming*, was reviewed. Dr. Lueder explained the only change in the course description in the CSS was the change of CSCI 2350 as the new prerequisite. This course is not a required course for students; however, it remains an optional course for degree credit. No other changes were noted.

CSCI 3990, *Computer Science Research*, was then reviewed. It is a non-required course. The CSS stated in error that it was a required course. Department members present at the meeting asked Dr. Halpin to adjust the CSS to reflect the course’s elective status. The change in the prerequisite in the course description was noted as being CSCI 2350. This change was reflected on the new proposed MCO. The RIS indicated no resources were impacted by the prerequisite change. No other changes were noted.

CSCI 4890, *Theory of Computation*, was reviewed for a change in the course description. The CSS noted the prerequisite change to CSCI 2350, which the proposed MCO indicated. The RIS was not affected by this change. No other changes were noted.

The last course reviewed, CSCI 4901, *Special Topics in Computer Science*, was reviewed. The CSS indicated that the course description was modified to reflect the prerequisite change to CSCI 2350. Further, the course is not required for degree credit. No other changes in the course were noted.

Ms. Beth Whittington made a motion to approve the modifications of CSCI 3102, CSCI 3362, CSCI 3501, CSCI 3610, CSCI 3990, CSCI 4890, and CSCI 4901. Laurie Pittman seconded the motion. The motion passed unanimously with 10 in favor, 0 opposed, and 0 abstaining. Three Committee members were not present to vote.

Lastly, the modifications of the BS Computer Science degree were reviewed. The committee reviewed the departmental statement quoted above in the minutes (see above) and also included in the course modification paperwork. The degree requirements were reviewed beginning with MATH. Language clarifying that MATH 1021 and MATH 1022 were prerequisites for MATH 1550 was added. The Natural Science requirements changed in credit hours to 9 or 10 due to an added general physics or general chemistry lab. The change in Total General Education requirements from 41 credit hours to 42 due to the addition of the lab addition in the Natural Science requirements was noted. The credit tally on the "Additional requirements" section changed from 10 credit hours to 9 credit hours due to moving the lab requirement (CHEM 1301 or PHYS 2108) to Natural Science Requirements. Other changes to the Major Requirements reflected the addition of CSCI 1400 and course title changes for CSCI 2350, CSCI 2351, and CSCI 3362. The 3000/4000 level additional CSCI courses for 3 credit hours was removed keeping the Major Requirements at 40 credit hours. No other changes were noted. Beth Whittington made a motion to approve the modification of the BS Computer Science degree with Michael Waller seconding the motion. The motion passed with 10 in favor, 0 opposed, and 0 abstaining. Three members did not vote due to being absent from the meeting.

For the next meeting Dr. Blackwell reminded the Committee that clarification of previous minutes was upcoming. In addition, Allied Health was proposing a new certificate program that will need reviewing.

With no further business Ms. Whittington made the motion to adjourn with Sandra Purifoy seconding the motion. The motion was unanimously approved, 10 in favor, 0 opposed, and 0 abstaining.

The meeting adjourned at 12:53 pm.

Respectfully submitted,

Sandra Purifoy
Secretary

Corrigenda for Nov. 22, 2022, C&C minutes

Problem: an error in phrasing that makes it appear that the BGS CYBR would have enrichment blocks in CSCI and CYBR. Also, this is a BGS with a concentration in CYBR.

Old:

The last item on the agenda, the Modification of the BGS degree in Cybersecurity, was reviewed. The ICC Committee approved the modification. The LIS and RIS were reviewed. Dr. Elder explained that Cybersecurity and Computer Science would be required enrichment blocks in the degree. Each block would consist of 12-credit hours.

NEW (corrected)

The last item on the agenda, Modification of the BGS, was then reviewed. The ICC had approved these modifications. The RIS was reviewed; the CYBR courses at present rely on adjunct labor. A BGS with a concentration in CYBR will now be offered; it will require 27 hours of CYBR, CSCI, and Math. All these courses have been approved previously. In addition, students with areas of concentration OTHER than CYBR will be able to have an “enrichment block” of CYBR. An “enrichment block” of CSCI will also be available to students earning any BGS (there is no CSCI concentration). Each enrichment block is 12 hours.

ISSUES WITH POLI/DSEM: There is no DSEM 3701

Original

Next the new course, DSEM 3701, Introduction to Public Administration, was reviewed. This course is the same course as DSEM 2701 except the change in course number from a 2000-level

to 3000-level course. Dr. Rogers noted that this course will replace DSEM 2701 after it is deleted by this Committee later in this meeting. Conley Hathorn made the motion to approve the two courses, DSEM 3010 and DSEM 3701 with Chris Stacey seconding the motion. The vote was 10 approving, 0 opposing, and 0 abstaining. 3 committee members were absent at this time.

Following the vote Dr. Elder made the motion to approve the BS Disaster Science and Emergency Management degree since the DSEM 3010 and DSEM 3701 were courses in the degree track. Dr. Stacy seconded the motion. The motion passed with 10 approving, 0 opposing, and 0 abstaining. 3 committee members were absent at this time.

The last vote considered was the deletion of both DSEM 2010 and DSEM 2701. Since DSEM 3010 and DSEM 3701 were approved earlier in this meeting, Dr. Elder made a motion to delete the DSEM 2010 and DSEM 2701 courses. Beverly Alwell seconded the motion. The motion carried with 10 in favor, 0 opposing, and 0 abstaining. 3 committee members were absent at this time.

Corrigenda:

Next the new course, **POLI 3701**, Introduction to Public Administration, was reviewed. This course is the same course as **POLI 2701** except the change in course number from a 2000-level

to 3000-level course. Dr. Rogers noted that this course will replace **POLI 2701** after it is deleted by this Committee later in this meeting. Conley Hathorn made the motion to approve the two courses, DSEM 3010 and **POLI 3701** with Chris Stacey seconding the motion. The vote was 10 approving, 0 opposing, and 0 abstaining. 3 committee members were absent at this time.

Following the vote Dr. Elder made the motion to approve the BS Disaster Science and Emergency Management degree since the DSEM 3010 and **POLI 3701** were courses in the degree track. Dr. Stacy seconded the motion. The motion passed with 10 approving, 0 opposing, and 0 abstaining. 3 committee members were absent at this time.

The last vote considered was the deletion of both DSEM 2010 and POLI 2701. Since DSEM 3010 and POLI 3701 were approved earlier in this meeting, Dr. Elder made a motion to delete the DSEM 2010 and POLI 2701 courses. Beverly Alwell seconded the motion. The motion carried with 10 in favor, 0 opposing, and 0 abstaining. 3 committee members were absent at this time.

ISSUES WITH BIOL REQUESTS

OLD:

With no further courses to review from the new courses proposed by the Biological Sciences Department, Beth Whittington made a motion to approve all the courses except for the first consideration course, BIOL 2151. Cole Franklin seconded the motion. The motion passed with 10 approving, 0 opposing, and 0 abstaining. 3 committee members were still absent.

[Chair's Comment: Dr. Sammons withdrew BIOL 3541 shortly after this, and that is the department's prerogative.]

ADDITION TO ABOVE TO CLARIFY: Subsequent to the vote but before minutes could be approved, Dr. Sammons called to withdraw BIOL 3541 from consideration; it would be resubmitted, corrected, for a following week. Therefore, BOTH BIOL 2151 and BIOL 3541 were deferred for later approval.

Further corrigenda for BIOL

ERROR: The BIOL 4504, Zoo Animal Health, was reviewed along with the LIS and RIS. Adjunct faculty from the zoological park would provide the faculty to teach the course.
Correction: BIOL 4540

Advising Issues	Suggestions	Resolutions
<p>Transfer audits not completed for post-bac applicants; transcripts have “P” grades and no GPA = ISSUE as students are not quickly advised and GPA required program entries must be “hand” calculated based on Docubase transcripts</p>	<p>Articulate transcripts and include actual grades + GPAs</p> <p>Articulate pre-req courses, at a minimum</p> <p>Include GPAs, at a minimum</p> <p>Articulate transcripts if student is pursuing any kind of credential from LSUA</p> <p>Stop the mass acceptance of courses and address necessary articulations relevant to each department/program</p>	<p>Transfer GPAs can be added to Degree Navigator</p>
<p>“P” grades affect overall GPAs as Earned/Total credits are calculated in LSUA GPA, but not their actual grades</p>	<p>Include all grades once students enrolled in LSUA</p>	
<p>Not everyone has Docubase or REACH access</p>	<p>Not needed if above addressed</p> <p>Provide access to Docubase and REACH to those who work with transfer students</p>	<p>Discussions can occur with Richie (REACH) and Shelley Gill</p>
<p>Transcript evaluations are not timely</p>	<p>Have application deadlines to allow for transcript evaluations and proper advising</p> <p>Work with departments to determine which transcripts need to be evaluated to meet needs of applicants</p>	<p>There should be a 48 hr turn around at this time.</p>
<p>Pre-requisite courses are not recognized for transfer students & faculty must request that they be added to courses</p>	<p>Can PowerCampus recognize transfer pre-reqs?</p>	
<p>Delay between dates of advising/registration</p>	<p>Open dates for advising/registration at same time</p>	<p>Best practices demonstrate that a 2-3 week Advising Period is best; Advising Center does send text messages to those with classes in cart?</p>

Timed out of Self-Service and must use another browser to log into S-S, again	IET address issue to extend time allowed in S-S	Check with Summer & Fall '23 advising as it should have been corrected with the update.
Students are not completing online orientations to understand Self-Service, Degree Navigator, Moodle, etc.	Zoom meetings with professional advisors to walk them through S-S, DN, Moodle, etc. Have students complete online orientation prior to moving forward	There is a new communication plan with Haley Bryant. Need to verify if this occurs with Post-Bac students.
Degree Navigator does not show 1 st Session/2 nd Session	Show designations on DN	A request has been submitted/discussed to have DN differentiate between 1 st & 2 nd sessions for each semester
Summer advising – faculty not compensated for summer advising, but expected to advise if teaching (when only paid for an overload)	Compensation for summer advising	
Some departments/faculty do not have any or only have a few advisees while others have significant #s of advisees	Fair compensation based on assigned advisees (i.e. advising overload pay) Recognition of assigned advisees on evaluations and for pay raises Need explanation of how this affects promotion/tenure when large amounts of time is spent on advising	Discussions to ensue
Graduate advising (last semester prior to graduation) is not possible prior to the graduation application date; schedules not released until the same day as application due date	Move graduation application due date until after advising/registration begins	Can submit applications within 2-3 weeks, if needed with special circumstances
Advisees not always released from Advising Center in the same manner; delayed release causes issues with placements for entry into professional programs along with Sr internships/research	Release advisees after freshman year Allow departments to opt out of using the Advising Center, if requested	No student over 70 hours should still be advised at the Advising Center

<p>assignments, etc, thus affecting graduation dates</p> <p>A few students have not been released from Advising Center until Sr year</p>	<p>Decisions on when to release advisees should be based on departments</p>	
<p>Delayed release from Advising Center affects progression of courses</p>	<p>Start 8 semester plans in the Advising Center</p> <p>Release students in a timely manner from the Advising Center</p>	
<p>Repeat/Delete policy – NO ONE understands the policy and NO ONE can explain it to faculty to understand how to calculate GPAs or even explain it to students; affects transfer students & current students; Degree Navigator cannot properly calculate GPAs with current R/D policy</p>	<p>Need thorough and accurate policy that is understood by all that is vetted through the faculty committee process</p>	<p>An Open Forum was suggested; would include a case study to explain how to apply/use</p> <p>I sent my notes RE the posted policy to Abbey for her review</p>
<p>Course sub forms are not posted on the Registrar's webpage</p>	<p>Link sub forms to Degree Navigator</p> <p>Post the sub form on the Registrar's webpage</p>	<p>Discussion ensued RE sub forms on DN or myLSUA</p>
<p>General Education course subs are approved by Eamon?</p>	<p>Return Gen Ed course subs to the respective departments</p>	<p>Rowan reported that SACS – Institutional Effectiveness – warned to split up and there was a concern for continuity?</p>
<p>Students & faculty do not always know that a change of advisor can be requested</p>	<p>Add a form on the Registrar's website for this request</p>	<p>If there is a concern, contact the Advising Center</p>
<p>Record ALL courses attempted from a previous institution; attempted credits are listed/provided, but courses are not listed</p>		<p>Ask for a sample</p>
<p>Concern over the # of advisees even if depts/colleges have prof advisor</p>	<p>Prefer that Prof Advisor be placed in respective Depts for communication</p>	<p>Discussion will ensue regarding # of advisees/faculty member</p>