

Faculty Senate Minutes
For: 1/31/2023

Members Present: Carol Corbat (Vice President), Rusty Gaspard, Julie Gill (President), Jennifer Innerarity (Parliamentarian), GuoYi Ke, Sona Kumar, Missy LaBorde, Adena LeJeune (alternate for B. Alwell), Matthew Stokes (Secretary), Cynthia Thomas, Debbie Wood

Members Absent: Hal Langford, Kerry Ordes, Purujit Gurjar

Guests Present: Dr. John Rowan, Dr. Paul Coreil, Dr. Prakash Ghimire

Call to Order: 3:03 pm and Quorum established

Minutes: 1/10/23

M. LaBorde moved to accept minutes as presented

C. Corbat seconded the motion

VOTE: 8-0-1

Brief Guest Updates:

Report from Provost:

Dr. Rowan first announced that Faculty Awards nominations were taken through Friday of this week. Also, Endowed professor applications are due February 13th. In addition, he mentioned that anyone who is on the tenure track or is looking for instructor promotion or reappointment should note the upcoming deadline of February 24th to submit materials to their deans or directors. He mentioned that this deadline is also noted on the Faculty Calendar.

Next, Dr. Rowan stated that starting this summer, Dr. Haywood Joiner will be devoting most of his attention to developing the new downtown campus. An ad will be going out for the position of Dean of the College of Health and Human Services, as Dr. Joiner will be stepping down from that position.

D. Wood joined the meeting.

As a final item, Dr. Rowan stated that Board of Regents (BOR) has recently made changes to admission eligibility requirements. One change affects MATH corequisites. Based on certain scores, certain students will be required to take an additional hour along with some math corequisites. Documents with more detail will be forthcoming. Dr. Rowan requested that Faculty Senate address these changes as quickly as possible since these changes will take effect in the fall.

M. LaBorde stated she had a question about new admissions policies. She wanted confirmation on whether or not the BOR would be requiring ACT scores.

Dr. Rowan said he did not know the details of the most recent changes but said a meeting is coming up soon.

Dr. Coreil said Shelly Gill presented some information on the new changes this morning. She could come and give the Senate more information. She could provide a breakdown of GPA and other test scores. Dr. Coreil noted that generally, these changes will require some adjustments.

J. Gill asked Dr. Rowan when he would know what the exact requirements are and what action would be needed by departments.

Dr. Rowan again stated that more information is forthcoming. In the meantime, he suggested faculty could contact Dr. Nathan Ponder, as he attended one of the Webinars.

Report from Chancellor:

Dr. Coreil stated that he has recently had some really good meetings with J. Gill. He next announced that Olivia Chatman, Executive Assistant to the Chancellor, has been tasked with looking at policies and making recommendations on outdated information. Dr. Coreil noted that so far, some priority policies have already been selected for review. Each Vice Chancellor made some suggestions. Ms. Chatman will be looking for glaring issues such as departmental changes or incorrect dates.

M. LaBorde mentioned a list of changes Senate had sent through and just wanted to ensure that Ms. Chatman has a copy.

Dr. Coreil stated that if anyone know of other high-priority policies, to send them to him.

Next, Dr. Coreil discussed CurricuLog. He pointed out that C. Corbat has been working hard on it. Dr. Coreil mentioned that she has sent him a good synopsis today of the work she has been doing with Andrew Hirschak and Deron Thaxton. Dr. Coreil indicated that the next step would be a meeting with Deron and perhaps J. Gill. He added that he had asked Mr. Thaxton, along with C. Corbat's input, to develop a timeline for in terms of realistic implementation.

C. Thomas entered the meeting.

Dr. Coreil then asked, of the faculty present, who felt that they are officially evaluated on an annual basis. Dr. Coreil noted that only one or two faculty felt such annual evaluations take place. He stated that he is in support of annual evaluations, and if we feel like there are some changes that need to happen regarding them, he is willing to consider making those. Dr. Coreil noted that most departments have faculty complete faculty plans but that performance also needed to be evaluated.

Next, Dr. Coreil announced that on Friday, Congresswoman Julia Letlow will be on campus. Dr. Coreil mentioned that in the past, Congresswoman Letlow has helped LSUA get grants such as for SPERO and also for Education to address teacher shortage. Dr. Coreil said Congresswoman Letlow has been appointed to the Appropriations Committee, which shows how much respect

she has attained in Congress. Finally, Dr. Coreil noted that Congresswoman Letlow has sent us a good opportunity for Nursing in the Department of Labor and Dr. Cathy Cormier worked hard on submitting the grant.

Next, Dr. Coreil mentioned that the Association of Louisiana Faculty Senates (ALFS) meets at LSUA every quarter. Dr. Christof Stumpf wanted President Tate to be present for the next meeting, but Dr. Coreil explained that Dr. Tate is not currently travelling a lot; however, the other person Dr. Stumpf wanted to come was Kimberly Lewis, LSU's Executive Vice President & Chief Administrative Officer. She has agreed to come to the meeting on February 25th at 10:00 am.

Next, it was mentioned that M. LaBorde is representing LSUA faculty at the Meauxmentum Summit. Sophie Borhi is representing Student Government. It was also mentioned that it appears in this last year, BOR has a goal to increase the number of adults in Louisiana with credentials. Dr. Coreil then asked what LSUA could do as a university to continue to see growth in that area. It was noted that Dr. Kim Hunter Reed, Louisiana's Commissioner of Higher Education, will be leading the charge. The Governor will be there and so will Dr. Tate.

The floor was opened for questions for Dr. Rowan or Dr. Coreil. R. Gaspard wondered about the status of "bottom-up" evaluations. Dr. Coreil said they will be this spring. C. Corbat noted that we have not had "bottom-up" evaluations since the restructure, so Lynette Burlew would need a little time to include the new organizational structure positions.

President's Report:

J. Gill stated that after her meeting last week with SLT, she intends to take her compiled notes of issues with advising and update it based on conversation from the meeting. She will note the conversation, what has been done, what will continue to be looked at, and notate what cannot be changed. Dr. Abbey Bain has agreed to answer any questions that arise as J. Gill is writing up her report.

Next, J. Gill stated we would address ICC updates in a moment.

Dr. Coreil and Dr. Rowan left the meeting.

J. Gill then stated that in her meeting with SLT, she was given an hour but spent 55 minutes just on advising alone. She said that the Chancellor graciously gave her a little more time. Overall, she had really good conversation. She noted that the fact that he is coming back and asking questions about issues raised shows he is trying to address the issues.

On the subject of evaluations, C. Corbat pointed out that Nursing is merely following what all schools and colleges are supposed to be doing in terms of having evaluations. She indicated that the other schools and departments simply are not doing the evaluations for whatever reason.

Committee Reports:

C. Corbat first announced that there is a tabled issue from 11.15.2022 C&C minutes.

Jennifer moved to “untable” the Modification to the BS in Math

M. LaBorde seconded the motion

Vote: 10-0-1

Discussion ensued about why the Modification was tabled. There were questions about free electives. In the new proposal, more courses are being added to major foundational requirements.

C. Corbat mentioned that in the previous Senate meeting, one person had pointed out that 18 hours for a concentration seemed like a low number. Dr. Prakash Ghimire said in the BOR policy, concentrations have to be 30% of major requirements.

Next, it was noted that in the Modification, there is a proposed reduction of 6 hours to free electives in the Secondary Math Education concentration.

J. Gill then has a question about not the concentrations but the degree itself—is there a requirement for the degree in terms of how many upper level courses are needed? Discussion ensued. C. Corbat said a few years ago, the requirements were lowered from the previous standard of 45 upper-level credits with 15 being at the 4000 level. Some departments did away with it but some kept it. Discussion ensued.

A. LeJeune moved to approve the Modification to the BS in Math

C. Thomas seconded the motion

Vote: 11-0-0

C&C 11.29.22

M. Stokes moved to receive the minutes

M. LaBorde seconded the motion

VOTE: 11-0-0

C. Corbat pointed out items to address from these minutes were Modifications to HIPN 1001 and CORE 3001. It was noted that Academic Affairs does not own these courses. The correct department who owns them should be ICC.

The first item under consideration is CORE 3001. The only change is to allow students to take it twice for a total of 6 credits. This course creates undergraduate teaching assistants.

M. LaBorde asked about the logic behind taking the course twice. She wondered about the benefit of, for instance, acting as a teaching assistant for the same class twice. C. Thomas said that in some courses with a high DFW rate, the teaching assistant students do make a big difference. C. Corbat suggested that it might be better to pay students instead of giving them credit.

Discussion ensued. Some could see the benefit of repeating CORE 3001 a second time if the course the student was assisting in was different. Others expressed concern if indeed the student could assist in the same course twice.

M. Stokes made a motion to send the Modification back for clarification on whether or not a student could serve as a teaching assistant in the same course and still get credit or must it be a different course.

Jennifer Innerarity seconded the motion.

C. Corbat offered an amended motion to send the Modification back to C& C and propose that the following language be added: the second time the student takes CORE 3001, they must be a UTA for a different course

J. Innerarity seconded the motion

VOTE: 11-0-0

Next, C. Corbat explained that HIPN 1001 was previously a science course but is now split into physical and biological science. HIPN 1001 is the biology. C. Corbat also noted that Gen Ed Biology status is being requested for this course.

A concern was raised that students could take this course three times as topics change. Consequently, students could take this course three times instead of taking an actual 3-hour Biology Gen Ed course. Discussion ensued.

It was noted as far as the proposed Modification to HIPN 1001 that because they are now splitting this between physical and biological science, perhaps the current HIPN 1001 should be deleted.

Discussion ensued.

C. Corbat made a motion to return HIPN 1001 to C&C and ask them to return it to CORE because first, it is a content change to an already existing course, so it should have had a new course ID and second, Senate has expressed concerns about this course as a Gen Ed biology. Third, if it is in fact a Gen Ed biology, it should have been discussed with Biological Sciences.

D. Wood seconded the motion

VOTE: 11-0-0

C&C 1.9.23

M. LaBorde moved to receive the minutes

C. Thomas seconded the motion

VOTE: 11-0-0

C. Corbat first mentioned HIPN 1002. She explained that it is a new course. The proposal is for it to count for Gen Ed physical sciences credit. Discussion ensued regarding Gen Ed status being approved before the actual course was approved. It was noted that there should have been two

votes at once or at least, the course should have been approved first and then a vote on Gen Ed status could happen. The vote for Gen Ed status occurred on 11/29.

C. Thomas made a motion that to send back HIPN 1002 to C&C who should then return it back to CORE to address whether or not this course merits Gen Ed status.

J. Gill seconded the motion

Vote: 11-0-0

C. Corbat stated that next to consider were changes to Nursing.

The item for consideration is essentially a new course creation of an old course. The proposal is to change NURS 1013 to reinvent it as PNUR 1013, a new course ID. The reason for the change is that it will improve their numbers of completions in their program because by giving it the “P” prefix, it will not count as being in clinicals. D. Wood explained that it would be a pre-nursing course for students to find out if they want to continue in nursing. It would be a required elective.

S. Kumar motioned to approve the addition of PNUR 1013

M. LaBorde seconded the motion

Vote: 11-0-0

M. LaBorde motioned to delete NURS 1013 in light of the new course

C. Thomas seconded the motion

Vote: 11-0-0

Next, C. Corbat moved that as a package, we approve Modifications to NURS 1030, 1031, and 1032, which would simply be to change the prefix from NURS to PNURS.

M. LaBorde seconded the motion

Vote: 11-0-0

Old Business:

Student Grievance Ad-hoc committee

J. Gill stated that for the student grievance committee, she got some names back. J. Gill read the list of names. Next, she stated that Senate needs to vote to establish a Student Grievance ad-hoc committee. There will be five faculty members, one from each college, and five student members. All will work with Dr. Abbey Bain on revising PS 207.

M. LaBorde moved to approve the ad-hoc Student Grievance committee list of names as presented by J. Gill

J. Innerarity seconded the motion

Vote: 11-0-0

PS 202 Ad-hoc committee

J. Gill read the proposed list of names: Beth Whittington, Chair; Kent Lachney, Susan Bowers, Cathy Cormier, and Bernard Gallagher.

D. Wood motioned to accept the proposed members.

M. LaBorde seconded the motion

11-0-0

J. Gill announced that if anyone had any suggested charges for this committee to e-mail them to her.

ICC Committee

J. Gill read a list of proposed members for the ICC committee: Richard Elder, Jennifer Innerarity, Holly Wilson, Michelle Riggs Waller, Sandra Purifoy, Ahmed Shaffie, Melissa Parks, and Jennifer Dupont. J. Gill stated that Dr. Richard Elder will serve as chair.

M. LaBorde moved to approve the members presented by J. Gill with the expectation of another possible member or members from Business

D. Wood seconded the motion

Vote: 11-0-0

Announcements:

Next meeting: Tuesday, February 7th, 2023.

Please sent *Pats on the Back* to Julie and/or share at Senate Meetings

Adjournment:

M. Stokes motioned to adjourn

D. Wood seconded the motion

Vote: 11-0-0

The meeting adjourned at 4:56 pm

Faculty Senate Agenda
January 31, 2023 at 3:00 p.m.
Live Oaks Room

- I. Welcome and Determination of quorum
- II. Approval of minutes
 - 1.10.23
- III. Brief guest updates
 - Dr. Rowan
 - Dr. Coreil
- IV. Report of President
- V. Reports of Committees
 - 1. C&C 11.29.22
 - 2. C&C 1.9.23
- VI. Old business
 - ICC – Senate Ad-hoc committee
 - Chancellor’s Funds – advertise for the spring 2023 semester
 - Charges for the PS 202 Ad-hoc committee
 - Advising Concerns - Report
 - Academic calendar for future (tabled) semesters
 - Update RE Revision of Policy Statements
 - PS 202 (A& B)
 - PS 245 request
 - Administrative Committees List
 - CurricuLog Update
- VII. Introduction of new business
 - Bookstore issues
 - 9 month vs 12 month pay periods
- VIII. Announcements/Looking ahead
 - Next meeting: February 7, 2023 at 3 p.m.
 - Please send *Pats on the Back* to Julie and/or share at Senate Meetings
 - Departmental accomplishments
- IX. Adjournment

Faculty Senate Minutes
For: 1/10/2023
DRAFT

Members Present: Rusty Gaspard, Jennifer Innerarity (Parliamentarian), Purujit Gurjar, Beverly Alwell, Cynthia Thomas, M. Stokes (Secretary), Carol Corbat (Vice President), Julie Gill (President), Missy LaBorde, GuoYi Ke, Debbie Wood, Sona Kumar

Members Absent: Hal Langford, Kerry Ordes

Guests Present: Dr. John Rowan, Dr. Paul Coreil, Dr. Jim Rogers, Dr. Nate Sammons, Dr. Susan Bowers, Mr. Deron Thaxton

Call to Order: 3:04 pm and Quorum established

Minutes: 11/22

M. LaBorde moved to accept the minutes as presented
C. Thomas seconded the motion
Vote: 10-0-2

Brief Guest Updates:

Report from Provost:

Dr. Rowan said an announcement was sent out about endowed professorships. In a couple of weeks, there will be open forum sessions—as there have been in the past—to talk about the procedures.

Next, Dr. Rowan mentioned that soon, information will be sent out about open forum sessions regarding progress towards promotion, instructor promotion, and reappointments.

Dr. Rowan next said that he thought there was good discussion during the recent All Faculty Meeting last week. He mentioned some important things Senate can help address, if not resolve, or at least move the conversation forward: faculty salaries, the number of faculty, and advising issues. Dr. Rowan said that these are important issues now because as enrollment grows, we are trying our best to keep up, so Senate's work on these issues will be helpful.

Last, Dr. Rowan said that Chancellor Coreil and Mr. Deron Thaxton will be meeting with the deans to talk about the number of on campus sections. As we strive to optimize our campus vibrancy, having on-campus students take on campus classes is desirable. Dr. Rowan pointed out that this is sometimes difficult because many students will not take the on-campus sections even if they are on-campus students. In addition, Dr. Rowan mentioned that currently, some faculty are stretched very thin with more requests for more dual enrollment. Therefore, if there is anything we can do to increase campus vibrancy through getting on-campus students to take on-campus classes as well as addressing faculty schedules, then we should look at that. Dr. Rowan

reiterated that these issues are with on-campus students; he asked that if anyone has anything to contribute to this discussion, they could talk with their colleagues, deans, and even him.

J. Gill asked, did it was helpful when chairs or deans would “zero out” a first session online class for on-campus students and the students had to put in a request to take the class.

Dr. Rowan responded that “zeroing out” such courses was somewhat helpful. If students were told they needed the permission, that did help. On the other hand, some students still insisted on taking online courses because of other obligations such as family matters and work, etc.

Report from Chancellor:

Dr. Coreil first stated that he had a good meeting with J. Gill this morning. He said they talked about a variety of topics. He said that they decided she would be spending some time with Senior Leadership Team (SLT) and a roundtable discussion would be held on Jan 23rd. Dr. Coreil said that the topics that will be addressed are important to faculty, so they are important to him.

Next, Dr. Coreil spoke about meeting with a student this morning. The student said, “I wish they would not have moved my degree online. All the courses are online. Students are really going to miss that interaction in the classroom.” Dr. Coreil told the student he would check on it. He’s not sure what the student described is actually the case but pointed out the student certainly had that perception. He added this perception is likely held by many students. Consequently, Dr. Coreil appreciates what Dr. Rowan mentioned earlier about addressing issues with on-campus vibrancy. Dr. Coreil said we need to look at issues related to online courses and on-campus students. He suggested we should explore whether on-campus students taking online courses is meeting a need or if it is merely a preference.

M. LaBorde commented that some courses are listed as “on-campus” but are actually not.

Mr. Deron Thaxton said that issue is a conversation that needs to be had.

Dr. Coreil continued by stating that growth online has been fantastic and we need to meet that need, but we do not want to become an online only university. He said he feels that there are still a lot of students who, if the opportunity is available, want to be in the classroom.

Dr. Coreil then stated that he met with Bernard Gallagher and Christof Stumpf. He said that another Association of Louisiana Faculty Senates (ALFS) meeting is coming up. Dr. Tate’s attendance is currently not confirmed, but if he is unable to attend, Kimberly Lewis, Executive Vice President & Chief Administrative Officer for LSU will take his place.

Dr. Coreil concluded by stating that if there is anything we ever need, we are welcome to come to him. He reiterated that he maintains an open-door policy. He asked us to remind our departments that. Dr. Coreil also stated that he would be glad to meet with the departments and colleges if that is something we would like.

Mr. Deron Thaxton:

Mr. Thaxton said he would like to discuss Faculty Senate and travel funds. He first mentioned that these dollars have been allocated to Faculty Senate since 2015-16. The funds originated when Dr. Howard was here. Mr. Thaxton also explained that Senate has a process on how to allocate the funds.

Mr. Thaxton next mentioned that a separate account for Faculty Senate should have been set up years ago. However, this issue is now being addressed by the creation of a dedicated Faculty Senate fund. Mr. Thaxton pointed out that many people call these funds “Chancellor funds.” Though this term is technically not accurate, the name has stayed attached. Mr. Thaxton explained that the Chancellor actually has two “Chancellor funds,” neither of which related to funds allocated to Faculty Senate for research and travel. Naturally, there was been some confusion.

Mr. Thaxton next discussed an additional problem dealing with faculty who travel in June. Because of the timing of expense reports being due, travel for faculty in the last two weeks of June is hampered.

Next, Mr. Thaxton mentioned there is now a separate account number for the Faculty Senate travel/research dollars. He said that internally, we can call them “chancellor funds,” but officially, faculty need to use the official name and account number. The name of the account is “Faculty Senate Professional Development Account.”

Next, Mr. Thaxton said that currently, 20k is allocated for travel and 15k for research. He said that Faculty Senate can always divide these funds differently if they wish—it is all the same 35k out of general operating funds. Mr. Thaxton said these Faculty Senate funds are and have always been general operating dollars, so they must be spent within the fiscal year—they do not roll forward.

Next, Mr. Thaxton shared his recommendations for managing these funds.

First, he said it would be beneficial to either create a treasurer or delegate someone to manage the annual Faculty Senate budget. J. Gill said that having a treasurer is not in the Faculty Senate Bylaws. Mr. Thaxton said that, either way, he recommends delegating management of the funds to one person.

Next, Mr. Thaxton recommended awarding funds across multiple fiscal years to mitigate any end-of-the-year deadline issues resulting in June travel. For example, if a faculty member needs to travel at end of June, he or she could be awarded money from “next year’s” funds. In essence, Mr. Thaxton recommended looking at the fund as multi-year instead of just one year. This would help overcome problems with travel at the end of June.

Finally, Mr. Thaxton suggested that prior to awarding funds, ensure that proposed expenses follow procurement/travel policies.

M. Stokes asked for clarification on why travel at the end of June is a problem. Mr. Thaxton said that there simply is not enough time for all necessary transactions to be completed since the fiscal year ends at the end of June.

M. LaBorde asked for clarification on SLT's involvement in request processes. Mr. Thaxton indicated that there would be no SLT approval involved after the funds are transferred to Senate but that he would still approve expenditures because all Workday expenditures ultimately go through him.

M. LaBorde then asked if departments would ever return to having their own funds for travel. Mr. Thaxton said that currently, each college has \$2500 for travel. Other schools have a little more. Mr. Thaxton stated that one option to consider until the time when more departmental funds would possibly be restored is that the Faculty Senate funds be divided up among departments as opposed to coming through Faculty Senate.

J. Gill said she had a question related to Mr. Thaxton's second recommendation. She wondered if difficulties arise with funds in the budget and Faculty Senate funds have already been allocated from "next year," would the money still be available? Mr. Thaxton said that if the funds were allocated, they should be there.

Discussion ensued regarding past financial issues.

M. LaBorde said that it seems like the way the funds are distributed now means they are open to everyone, but if they are divided among the departments, that would no longer be the case. In other words, if funds are in a departmental budget, they can only be spent by that department. If a department does not use its funds for travel, they would not be available to other departments. It would also be possible that a department might allocate all of its funds to one or two people in a year with others being left out. However, Senate funds can be applied for by all, so everyone has a chance to get funding if they apply and no funds sit unspent. She also pointed out that funding requests have been going up because of rising costs.

Dr. Coreil said that it seems like more and more conferences are offering virtual options, so in some cases, though travel may not be an expense, there are still registration fees. He said attending these virtual conferences would be a type of professional development.

Mr. Thaxton said that he likes the current process of allocating the Faculty Senate funds. He added that ideally, both options would be good—allocating funds through Senate but also having departmental travel budgets.

J. Gill said that last semester, Faculty Senate had more applications than available funds. Dr. Rowan along with Dr. Coreil approved all the extra ones. J. Gill wondered if that is a conversation we can have in the future.

Mr. Thaxton said that at the end of the year, if dollars are available, a conversation could be had, but he did not recommend planning on having additional funds. He said that if there are year end funds available, we would know that in May; however, he said that the funds would still need to

be spent by the end of the year. In short, Mr. Thaxton said to treat any additional funds as the exception but not the rule.

J. Gill asked for clarification regarding the Program number (PG number) needed when applying for funds. Mr. Thaxton said the new Program number is PG010205 and the Cost Center number is CC01309. Mr. Thaxton added that if people have not yet started their applications, he suggested using the new numbers at the time of applying and especially for all future applications.

Dr. Coreil commented that faculty writing up a summary of what they learned at conferences might influence growth. J. Gill mentioned that she thought those who get funded are supposed to write reports.

Discussion ensued regarding faculty writing reports. One suggestion was that faculty who did not write a report not be eligible for future funds. Another comment was that such reports would be a good way to motivate more people to apply.

Dr. Coreil left the meeting.

Mr. Thaxton asked if there were any more questions. Overall, those present concurred the discussion was positive.

Mr. Thaxton concluded with again stating that having one person to manage the Faculty Senate funds would really help alleviate problems. J. Gill said that the only concern is that it would be a 12-month job for that person. Everyone suggested that the idea could be further discussed.

Mr. Thaxton left the meeting.
Dr. Rowan left the meeting.

President's Report:

J. Gill mentioned her report. She said that she met with Dr. Coreil. He asked her to get the meeting set up with SLT—she would have an hour. Items to be discussed include: faculty evaluations, advising issues, and policy revisions. She said she asked Dr. Coreil what the status was on addressing advising issues. He indicated it would be discussed at the meeting.

Next in the report, J. Gill extended thanks to those who met at the end of last semester and talked about academic calendar for 2023/2024.

Next, the report addressed the fact that a PS 202/202B Ad-hoc committee was named.

J. Gill added that she has yet to hear back from Dr. Rowan about the request she submitted to see feedback he received on suggestions for revisions to PS 202/202B. She did want to express appreciation to him for listening to our concerns. J. Gill mentioned that she met with Dr. Rowan for about 45 minutes.

Discussion ensued.

M. LaBorde brought up the fact that her department has been working on program review, and the data they have been getting from the institution has not been accurate, which is worrisome when thinking about upcoming SACS.

Dr. Nate Sammons indicated Biological Sciences had some similar issues. He suggested that in conversations we have and requests we make for data, along with the data, we need to ask if we could also know how the data were queried.

Committee Reports:

C&C 11.8.22

M. Stokes moved to receive the minutes

M. LaBorde seconded the motion

Vote: 11-0-1

C. Corbat had previously mentioned a couple of anomalies with these minutes. She said there were a couple of things we could take action on, but there were a couple of places of concern. The first two actions items were additions of new courses: HIST 4162 and DSEM 3010 (Disaster Science).

M. LaBorde made a motion to consider voting on HIST 4162 and DSEM 3010 at the same time

R. Gaspard seconded the motion

Vote: 11-0-1

Dr. Rogers wanted to clarify that DSEM 3010 is an update. Currently, a 2010 exists and will be deleted. 3010 replaces that.

M. LaBorde made a motion to approve the creation of HIST 4162 and DSEM 3010

C. Thomas seconded the motion

Vote: 11-0-1

C. Corbat said next item was an addition of a new course, DSEM 3701; however, the course number is wrong—it needs a political science prefix—not disaster science. Then, with the deletion of both DSEM 2010 and 2701, we need a political science prefix and not DSEM.

Another issue concerned the course BIOL 2151. There was an error in paperwork at that meeting, so it was not voted on. It was put in first consideration status. Later, BIOL 3541, was requested by Dr. Sammons to held over for the next C&C meeting to address an error. However, a motion was made to approve all courses except for the first consideration course, but it should have just been a motion to approve all courses except 2151 AND 3541.

C. Corbat said the Senate needed to send the minutes back to C&C to make a correction/addendum to the minutes that address these anomalies.

C. Corbat motioned that the minutes be sent back to C&C because of the error with the course rubrics for political science and because BIOL 3541 should not have been lumped into the final motion. M. LaBorde seconded the motion.

Vote: 12-0-0

Next, C. Corbat said there was a modification to BIOL 2051. There was a proposed change in credit hours from 2 hours lecture credit to 3 hours lecture credit along with a 4-credit hour lab changed to a 3 credit hour lab.

M. Stokes motioned to accept the modification to BIOL 2051

B. Alwell seconded the motion

Vote: 12-0-0

C. Corbat stated the next item was an addition of a whole series of new Biology Courses: BIOL 1501, 1502, 2202, 3202, 3540, 3542, 4504, and 4545.

J. Gill motioned to consider all 8 courses as a packet

M. LaBorde seconded the motion

Vote: 12-0-0

M. LaBorde had a question—all of these courses are contingent upon someone at the Zoo teaching these courses. She wondered what would happen if someone was unavailable to teach. Dr. Sammons said that the Zoo is now putting in their job descriptions that applicants must be credentialed to teach these courses. If the Zoo cannot find someone, Dr. Susan Bowers has the background to cover almost all of these classes. Dr. Bowers added that there are also other adjuncts that could teach the courses.

M. LaBorde moved to approve BIOL 1501, 1502, 2202, 3202, 3540, 3542, 4504, and 4545.

D. Wood seconded the motion

12-0-0

C&C 11.15.22

M. LaBorde moved to receive the minutes

J. Gill seconded the motion

11-0-1

C. Corbat explained that in the previous C&C meeting, BIOL 2151 was deferred because of need for correction, subsequently corrected, and then voted on at this (11.15) meeting.

S. Kumar had a question. She wondered if 2151 was strictly lecture. Dr. Sammons said that BIOL 2151 is only lecture and has no lab, but 2051 is lecture and lab.

M. LaBorde moved to approve BIOL 2151
C. Thomas seconded the motion
Vote: 12-0-0

The next item to consider is the addition of BIOL 3541. It had been deferred for correction at the 8 November C&C Meeting and was approved at the 15 November C&C meeting.
J. Innerarity motioned to approve BIOL 3541.
Cynthia seconded the motion
Vote: 12-0-0

Next, C. Corbat explained there was a significant change to the BS in biology. The C&C minutes only reflect the addition of the Zoo Science concentration, but the documents actually have two concentrations: Modern Biology concentration and Zoo Sciences concentration.

C. Corbat moved that we approve the modification to the BS in BIOL to include the content for the Modern Biology concentration as well as the Zoo Sciences concentration
M. LaBorde seconded the motion
Vote: 11-0-1

Next, C. Corbat said there was an addition of a new course, PHIL 4901.

C. Corbat moved to approve the addition of PHIL 4901
C. Thomas seconded the motion
Vote: 11-0-1

C. Corbat said the next item was the course MATH 4171, Graph Theory. G. Ke said it would be offered online.

G. Ke motioned to approve MATH 4171
P. Gurjar seconded the motion.
Vote: 12-0-0

C. Corbat said the next consideration were three course modifications: MATH 4036, 4050, and 4181.

M. LaBorde moved to consider all three courses at the same time
M. Stokes seconded the motion
Vote: 12-0-0

It was explained that for MATH 4036, the only change is a change to the prerequisites. For MATH 4050, there is a change in prerequisites but also to the course description. Finally, for MATH 4181, there was a prerequisite change but course description did not change.

J. Gill asked for clarification on the reason for the changes. G. Ke said the changes were more realistic and up-to-date. B. Alwell said the changes would add some flexibility for business students.

M. LaBorde left the meeting.

Discussion ensued on the proposed changes.

M. LaBorde returned to the meeting.

S. Kumar motioned to accept the modifications to MATH 4036, 4050, and 4181.

G. Ke seconded the motion

Vote: 12-0-0

C. Corbat said the next item to consider were modifications to the BS in Math. She said it looks like two specific MATH courses were being added to foundational requirements, changing those from 16 to 22 credits. Those two courses were then removed from the Mathematics area of concentration requirements, changing the concentration from 24 to 18 credits. Similarly, actuarial science area of concentration was being reduced from 24 to 18 credits by removal of 6 hours of math. Also, one of the courses was replaced by MATH 2011 in the Secondary Ed concentration. There were also some changes in hours of free electives.

Discussion ensued on free electives and some of the possible benefits. Some in the group had further questions and discussion continued to ensue.

D. Wood motioned to table the modification to the BS in Math until the chair could be invited to discuss them at the next meeting.

J. Innerarity seconded the motion

Vote: 12-0-0

C&C 11.22.22

C. Corbat mentioned that the items to consider were all devoted to one department and one degree. It is basically a creation of a new concentration.

M. Stokes motioned to receive the minutes

J. Gill seconded the motion

Vote: 11-0-1

It was noted there was a typo in the C&C minutes: CYBER should be CYBR. However, it was correct in the C&C documents.

C. Thomas moved to consider CYBR 1999, 2000, 2030, 3501, 3990, 4361, 4362, 4901, 4991, and 4997 as a group.

R. Gaspard seconded the motion

Vote: 11-0-1

M. LaBorde moved to approve the cybersecurity courses

P. Gurjar seconded the motion

Vote: 11-0-1

C. Corbat said that next, coming out of the package of courses are one modification to the BGS curriculum and one addition of a new curriculum.

First, the addition of a new curriculum is an undergrad certificate in Cybersecurity

G. Ke motioned to approve the certificate

M. LaBorde seconded the motion

Vote: 11-0-1

C. Corbat next addressed the last item, a modification to the BGS degree: adding a concentration of Cybersecurity. She noted that the C&C minutes mention Cybersecurity and Computer Science would be required enrichment blocks, but others pointed out that students cannot take enrichment blocks in the same discipline as the concentration courses. Discussion ensued.

C. Corbat motioned that the modification to the BGS degree be returned to C&C for clarification on the enrichment block issue.

J. Innerarity seconded the motion

Vote: 12-0-0

Old Business:

ICC Committee

J. Gill mentioned how she asked last week if we had recommendations to please send those to her.

Dr. Nate Sammons and Dr. Susan Bowers left the meeting.

Dr. Jim Rogers left the meeting.

J. Gill said that she did receive some recommendations and subsequently read the names.

It was noted that what the Senate was aiming for was one representative from each college. In addition, we wanted representatives from departments with AA or AS degrees.

C. Corbat said her only comment was some departments have multiple representatives, but some departments who have, for example, AS degrees, do not have any reps.

Discussion ensued regarding names that have so far been put forth.

P. Gurjar left the meeting.

Discussion ensued on representatives from colleges/departments, etc.

P. Gurjar returned to the meeting.

J. Gill said, based on everyone's input, it seems that we want to have two representatives per college but they would not be from the same department.

C. Corbat motioned to create an ad hoc ICC committee, that Senate develop charges for it, and that Senate populate it with two representatives per college but they would not be from the same department. Finally, Senate reevaluate it next year to assess the effectiveness.

D. Wood seconded the motion

Vote: 12-0-0

J. Gill said she would send current names to Senate members. If we have someone else we would like to nominate, send to her by Thursday and we can vote on Friday.

Advising Concerns

J. Gill said she would be speaking with SLT on the 23rd.

Academic Calendar

J. Gill said she will speak about these with Dr. Rowan on Thursday and with SLT on 23rd.

Revision of Policy Statements

J. Gill contacted people and they all agreed to serve on an ad hoc committee to revise PS 202.

Also, J. Gill said she will still ask what was proposed to SLT about revisions.

Administrative Committees List

Curriculog Update

New Business:

“Chancellor’s Funds”

J. Gill asked the members of Senate to think about whether they are still agreeable to continue handling these. She also said we will have future discussions about Mr. Thaxton's idea of having someone in charge of these funds.

PS202 Committee Charges

J. Gill said we would talk about this in the next meeting.

Bookstore

J. Gill said someone approached her and described significant issues with the Bookstore. Members were asked to query their departments as to whether or not they have also had issues.

P. Gurjar said new faculty are not in the Book Adoption list, so they cannot choose their textbooks. Another issue someone mentioned is that some students cannot immediately access eBooks once purchased.

Announcements:

Next Meeting

January 25, 2023 at 3:00 pm.

Pats on the Back

Please sent *Pats on the Back* to J. Gill and/or share at Senate Meetings

J. Gill said the School of Education will receive an almost million-dollar federal grant, so pat on the back to Dr. Rowan for his role in that.

Departmental Accomplishments

M. LaBorde said the College of Liberal Arts had a successful transition with the Library now being a part of the College of Liberal Arts.

Adjournment:

M. Stokes motioned to adjourn
M. LaBorde seconded the motion
Vote: 12-0-0

The meeting adjourned at 5:23 pm

DATE: January 24, 2023
TO: Faculty Senate
FROM: Julie Franks Gill, Ph.D.
Faculty Senate President



RE: President's Report

1. Met with SLT on January 23rd regarding:
 - 1) Faculty Evaluations
 - 2) Advising IssuesNotes regarding advising will be forthcoming.
2. I am working on membership for the Interdisciplinary Curriculum Committee and will continue to do so until membership is confirmed for every college to be represented.
3. Missy LaBorde will represent LSUA faculty at the LSU System wide Meauxmentum Summit February 1st & 2nd.

Thank you!

Courses & Curriculum Committee

Minutes

November 29, 2022

Present: Alice Blackwell, Sandra Purifoy, Laurie Pittman, Richard Elder, Beverly Alwell (proxy for Bob Jones), Chris Stacey, Cole Franklin, John Allen, Jennifer Dupont, Andrew Pham

Absent: Michael Waller, Beth Whittington, Jennifer Dupont, Conley Hathorn

Guests: Sarita James and Sandy Gilliland

The meeting officially began at 12:00 pm once a quorum was established.

Dr. Alice Blackwell opened the meeting with introducing two modifications and the addition of a new CORE course, HIPN 1002. All of the proposed changes were approved by the ICC prior to them being submitted to this Committee. Dr. Sandy Gilliland explained that the HIPN courses were not designating a particular discipline area, such as biology or physical science, which were impacting the number of HIPN courses students could take for course credit. The HIPN 1001, *High Impact Natural Science*, would become courses within the breadth of life sciences, such as genetics, biology, or botany. The new course, HIPN 1002, *High Impact Physical Science*, would allow students other options in the sciences, such as chemistry, physics, or geology. Students could receive course credit for either HIPN course or both. The CORE 3001 course was modified to enable students who wanted to get more teaching experience to take the course up to two times for course credit. Sandra Purifoy made a motion to place the new course, course, HIPN 1002, as a General Education course. Dr. Richard Elder seconded the motion. The motion passed with 8 in favor, 0 opposing, and 1 abstaining.

During the deliberations, it was noted that there was an error in the Course Support Statement for HIPN 1002. To wit: it was described as overlapping with “other humanities courses,” which is clearly incorrect. The committee found no other points of objection on the proposal: the scope of the course, its rationale, the LIS and RIS, and the rest of the CSS were all judged completely appropriate. However, because the committee does not correct errors in its meetings, it was suggested to place this course under “first consideration” to allow the relevant parties to correct this error. A former chair of the committee averred that it was acceptable to have the “second consideration” vote purely online; subsequent discussions with another chair yielded the information that first/second consideration is a procedure peculiar to C&C and does not, in the eyes of the former chair, constitute tabling and thus

does not require formal procedures to un-table and so forth. Again, all that was lacking was a correction in the CSS; all other items were judged to be completely acceptable. Sandra Purifoy made a motion to place the new course, HIPN 1002, on First Consideration status UNTIL the error was corrected AND THAT Second Consideration would take place online. Dr. Richard Elder seconded the motion. The motion passed with 8 in favor, 0 opposing, and 1 abstaining.

Following this vote Dr. Elder made a motion to approve the modifications to HIPN 1001 and CORE 3001. Laurie Pittman seconded the motion. The motion was approved with 8 in favor, 0 opposing, and 1 abstaining.

The next items on the agenda to be considered were nursing courses. To wit: NURS 1013 is to be replaced with PNUR 1013, and this replacement will result in course modifications in three NURS courses, the deletion of NURS 1013, and a modification to the NURS AS. Dr. Blackwell noted several grammatical corrections that needed to be made before the Committee could review and vote the Nursing Department's proposals. Dr. Sarita James gave a review of PNUR 1013, which is designed to replace NURS 1013. Dr. James pointed out that failure rates in NURS 1013 were counting against the program's statistics for completion. Re-coding this class as a prerequisite would allow the course to continue to function as a "weedout" course but not count against the NURS program. During deliberations, it was seen that items 5, 6, and 7 were missing in the Course Support Statement. All other items were considered to be perfectly acceptable: the LIS and RIS were fine; departmental vote was noted; the principle and scope of the course were heartily endorsed. As a result, Dr. Chris Stacey made a motion to consider the course for First Consideration until such time as the noted items could be remedied, at which point Second Consideration and vote would be conducted online. Cole Franklin seconded the motion. No vote was taken since this course would be reviewed again once the Nursing Department submitted the completed forms.

With no further business to discuss, Dr. Stacey moved the meeting adjourn with Sandra Purifoy seconding the motion. All in attendance were in favor.

The meeting officially adjourned at 12:29 pm.

Respectfully submitted,

Sandra Purifoy

Secretary

Courses & Curriculum Committee

Minutes

January 9, 2023

Present: Alice Blackwell, Sandra Purifoy, Laurie Pittman, Richard Elder, Beth Whittington, Beverly Alwell (proxy for Bob Jones), Chris Stacey, Cole Franklin, Conley Hathorn, Michael Waller, Jennifer Dupont, Andrew Pham, Jerri Weston (Ex-Officio)

Absent: John Allen

After a quorum was established, the meeting began at 12:03 pm.

The meeting opened with Dr. Blackwell announcing the vote on the November 22, 2022 meeting. Ten were in favor, 0 opposed, 0 abstained. Three members did not vote.

Also announced was the final vote for HIPN 1002, which had to be conducted online after the Nov. 29, 2022 meeting. **Review:** On Nov. 29, 2022, the request for the addition of HIPN 1002 was reviewed. The MCO, RIS, and CSS were all reviewed favorably. All signatures and votes were present, as was the form from the ICC showing their favorable vote. The scope and emphasis of the course met with approval. However, there was one significant typographical error. To wit: one line on the CSS said that the course would overlap with current Humanities courses, which is clearly incorrect for a course designed to introduce students to academic inquiry in the sciences. Upon consultation with a former chair as to protocol, the committee (by a vote recorded in the 11/29/2022 minutes) moved and approved to delay final approval of this course until this one simple error could be corrected. No other errors were at issue; the course and paperwork were received very positively. **Update:** the final vote for HIPN 1002, which the committee moved and approved to finalize online (in consultation with prior chairs) so that the simple typo could be corrected, was 10 for, 0 against, 0 abstaining, and 3 not voting.

Next, the minutes from the November 29, 2022 meeting were reviewed. Dr. Richard Elder made a motion to accept the minutes with Beverly Alwell seconding the motion. At the time of this vote three members were not present. The minutes were approved with 10 in favor, 0 opposing, 0 abstaining.

Dr. Blackwell explained the courses from the Nursing Department to be reviewed by the Committee. After several items were incomplete during the November 29, 2022 meeting, the Committee asked the

Department of Nursing to complete the forms and resubmit them to the Committee. The agenda items included the submission of a new course, a deletion of an old course, and modifications to the three other courses. Lastly, a modification of the degree would need to be reviewed and voted upon by the Committee. The new course, PNUR 1013, *Introduction to Nursing*, was reviewed. This course replaces NURS 1013. Further, students who completed the course but decided not to apply for the NURS program would no longer be counted against the department's retention rate. The RIS was reviewed without incident.

The modification to NURS 1030, *Clinical Nursing I Theory*, was reviewed for changes to the course description. The only change was changing the prerequisite from NURS 1013 to PNUR 1013, the course proposed to replace NURS 1013. No other changes were made.

The modification of NURS 1031, *Clinical Nursing I Clinical*, was reviewed for changes to the course description. The only change was changing the prerequisite from NURS 1013 to PNUR 1013, the course proposed to replace NURS 1013. No other changes made.

Next, NURS 1032, *Pharmacology I*, was reviewed for changes to the course description to reflect PNUR 1013 replacing NURS 1013. No other changes were noted.

After no further discussion, Dr. Conley Hathorn moved to vote on the courses all together. Beth Whittington seconded the motion. Immediately prior to the vote, Michael Waller entered the meeting. The motion passed with 11 in favor, 0 opposing, and 0 abstaining. Two members were not present to vote.

Following the vote, the deletion of NURS 1013, *Introduction to Nursing*, was reviewed. Since the PNUR 1013 course was approved the deletion of this course was requested by the Nursing Department.

Dr. Elder made a motion to approve the deletion of NURS 1013 as well as the addition and modification of the other courses discussed immediately above. Conley Hathorn seconding the motion. Cole Franklin entered the meeting prior to the vote. The vote approved the deletion of NURS 1013, the addition of PNUR 1013, and the modification of NURS 1030, 1031, and 1032. The vote tally was 12 in favor, 0 opposing, and 0 abstaining. One member was not here to vote.

Lastly, Dr. Elder made a motion to approve the modification of the AS Nursing degree with the newly approved changes. Conley Hathorn seconded the motion. The motion passed with 12 in favor, 0 opposing, and 0 abstaining. One member was not present to vote.

Dr. Blackwell reminded all Committee members that any corrections or additions needed on forms submitted on Curriculog will be sent back to the originator. The Committee itself does not make changes at present but had been allowing departments to correct small errors (e. g., in the CSS or on the objectives in the MCO). This failsafe will disappear with the implementation of Curriculog; no edits of any type will be possible at this stage of the workflow in the future. For the Nursing Department courses, one minor omission on the CSS caused final consideration of PNUR 1013 to be deferred until this meeting (the committee used the First Consideration/Second Consideration process, which is peculiar to this committee). The department corrected the problem with faculty approval then resubmitted the courses for review again by this Committee for final approval (see above). The 6-digit CIP code for the new course, PNUR 1013, was missing on the form in error, but was corrected BY THE DEPARTMENT REPRESENTATIVE prior to the vote when reviewed.

Beth Whittington and Jerri Weston (Ex-Officio) left the meeting after the final votes on the NURS courses and curriculum.

With no further business, Dr. Elder moved to adjourn the meeting with Dr. Chris Stacey seconding the motion. The motion passed with 11 in favor, 0 opposed, and 0 abstaining. Two members were not present to vote.

The meeting officially adjourned at 12:41 pm.

Respectfully submitted,

Sandra Purifoy

Secretary

