Courses and Curricula Committee

Minutes

October 2, 2024

Members Present: Alice Blackwell, Bobi Delaney (ex-officio), Arlene Duos (substitute for Jennifer Stegall), Elizabeth Duck, Richard Elder, Cole Franklin, Adena LeJeune, Kerry Ordes, Laurie Pittman, Sandra Purifoy, and Ahmed Shaffie.

Members Absent: John Allen and Jennifer Wright

Dr. Alice Blackwell established a quorum and called the meeting to order at 12:10 p.m. The results of a special online vote on the modification of the Bachelor of Science in Biology held at the end of the Spring 2024 semester were reported and recorded. The results of that vote were 10 in favor (Blackwell, Dupont, Elder, Franklin, Gaspard, Innerarity, LeJeune, Pittman, Purifoy, and Shaffie) 0 opposed, and 3 not voting (Allen, Duos, and Wright).

Dr. Blackwell discussed what is and is not allowed in Curriculog. She explained that no edits can be made at the C & C committee level. All proposals must be approved as is or returned to the department for changes. She reminded the committee that all meetings must be held in person with no exceptions.

Dr. Blackwell shared a few helpful hints for formatting proposals and navigating Curriculog.

Dr. Blackwell reviewed the Committee’s charge and explained the duties of the chairperson.

Dr. Richard Elder nominated Dr. Alice Blackwell as Chair. Ms. Sandra Purifoy seconded the nomination. Ms. Purifoy moved nominations cease. Dr. Franklin seconded the motion. Results of the live voice vote were as follows: 10 in favor (Blackwell, Duos, Duck, Elder, Franklin, LeJeune, Ordes, Pittman, Purifoy, and Shaffie), 0 opposed, 0 abstentions, and 2 not voting due to absence (Allen and Wright). Dr. Blackwell was elected by acclamation.

Ms. Pittman nominated Ms. Sandra Purifoy as secretary and Dr. Adena LeJeune as alternate secretary. An alternate secretary is necessary due to a medical situation that will render Ms. Purifoy unable to serve for part of the year. Dr. Shaffie seconded the nomination. Dr. Franklin moved nominations cease. Ms. Duck seconded the motion. Results of the live voice vote were as follows: 10 in favor (Blackwell, Duos, Duck, Elder, Franklin, LeJeune, Ordes, Pittman, Purifoy, and Shaffie), 0 opposed, 0 abstentions, and 2 not voting due to absence (Allen and Wright). Ms. Purifoy was elected by acclamation with Dr. LeJeune as alternate.

There was discussion of the best meeting time. Ms. Pittman moved that the committee meet on Mondays at 3 p.m. during the Fall semester. Ms. Purifoy seconded the motion. Results of the live voice vote were as follows: 10 in favor (Blackwell, Duos, Duck, Elder, Franklin, LeJeune, Ordes, Pittman, Purifoy, and Shaffie), 0 opposed, 0 abstentions, and 2 not voting due to absence (Allen and Wright).

Ms. Purifoy moved to adjourn the meeting. Ms. Pittman seconded the motion. Results of the live voice vote were as follows: 10 in favor (Blackwell, Duos, Duck, Elder, Franklin, LeJeune, Ordes, Pittman, Purifoy, and Shaffie), 0 opposed, 0 abstentions, and 2 not voting due to absence (Allen and Wright).

Minutes submitted by Adena LeJeune.