**Courses & Curriculum Committee**

**Minutes**

**November 29, 2023**

Present: Alice Blackwell, Sandra Purifoy, Adena LeJeune, Ahmed Shaffie, Conley Hathorn, Jennifer Dupont; Jennifer Innerarity, Jennifer Wright, John Allen, Laurie Pittman, Richard Elder, Cole Franklin

Absent: Rusty Gaspard (Alternate for Michael Waller)

Guests: Eamon Halpin and Shelly Gill

After a quorum was established, the meeting officially began at 12:02 pm.

Dr. Alice Blackwell read the results of the online approval of the October 18 minutes into the record: LeJeune moved to approve the minutes; Gaspard seconded. The final vote was 11 in favor, 0 opposed, and 2 (Dupont, Wright) not voting.

The “hard deadline” for submitting proposals in Curriculog was discussed. Dr. Eamon Halpin informed committee members of a February 15, 2024 deadline for submitting proposals in Curriculog for the 2024-2025 catalogue. Dr. Halpin explained the rationale.

Dr. Blackwell discussed the requirements of LA R. S. 42.11-28. She reported that videoconferencing is no longer possible under normal circumstances. She also noted the requirement of live voice votes (R. S. 42. 14; reaffirmed by AG Op. no. 19-0022). It was noted that Faculty Senate leadership suggested that the committee approve minutes online but that the results would need to be announced both at the end of voting and in the next set of minutes. *NB: the current chair records both the vote on proposals and the approval of minutes documenting those votes in Curriculog’s Discussion section before advancing proposals in Curriculog.*

Next, the committee considered the amended modification to the BS in Criminal Justice. The only revisions were the submission date and the effective date of the curriculum change. Faculty Senate returned the proposal because the effective date of the curriculum change, FA 2023, would necessitate backdating the catalog. Faculty Senate Vice President Corbat wrote (in Curriculog’s Discussion section) that Faculty Senate would be willing to consider a SP 2024 start date for the revised curriculum. Dr. Innerarity explained that the mistakes in the catalog were costing Criminal Justice enrollment in some courses and were causing students to register for courses they did not need. Dr. Halpin and Ms. Gill expressed concern over a precedent being set that would seem to normalize mid-year catalog changes; they offered that this particular correction could be done but that such mid-year revisions should not become practice. Discussion ensued. Dr. Elder moved that the committee vote to accept the emendations; Laurie Pittman seconded. Results of the live voice vote were as follows: 12 in favor (Allen, Blackwell, Dupont, Elder, Franklin, Hathorn, Innerarity, LeJeune, Pittman, Purifoy, Shaffie, Wright), 0 opposed, 0 abstentions, and 1 not voting due to absence (Gaspard).

The meeting time for the Spring 2024 semester was discussed, which will be Wednesdays at noon. Location will be subject to availability.

Dr. LeJeune moved to adjourn the meeting. Jennifer Wright seconded the motion. The live voice votes in favor of adjourning meeting were unanimous by all present, which were as follows: 12 in favor, 0 opposed, 0 abstentions, and 1 not voting due to absence (Gaspard).

The meeting officially adjourned at 12:33 pm.

Respectfully submitted,

Sandra Purifoy

Secretary