**Courses and Curriculum Committee**

**Minutes**

**January 29, 2025**

Present: Alice Blackwell, Jennifer Wright, Richard Elder, Cole Franklin, Jennifer Stegall, Kent Lachney for Adena LeJeune, Laurie Pittman, Sandra Purifoy, Ahmed Shaffie, Kerry Ordes, and Elizabeth Duck

Absent: John Allen; Adena LeJeune

Guests: Eamon Halpin and Kent Lachney

The meeting was called to order at 3:02 pm by Dr. Alice Blackwell once a quorum was established.

Dr. Blackwell noted that there were groups of courses on the agenda where batch voting could be possible. Laurie Pittman made a motion to batch vote where possible with Jennifer Wright seconding the motion. The motion passed by voice vote (Blackwell, Wright, Elder, Franklin, Stegall, Lachney, Pittman, Purifoy, Shaffie, Ordes, and Duck) with 11 in favor, 0 opposed, and 0 abstaining. John Allen did not vote due to being absent from the meeting.

ACCT 2001, *Financial Accounting*, was the first course reviewed. MATH 1021 was recommended to be deleted from the prerequisites required for the course to allow more flexibility for students and to help alleviate sequencing issues. Language added to the grade of “C” was proposed to state a grade of “C” or higher. The department votes and CIP code were noted. The course will not be a General Education course. No additional faculty or fees are needed to implement the course.

The next course, ACCT 4122, *Data Analytics in Accounting I*, was discussed. The department faculty determined that taking ACCT 3122 concurrently with ACCT 4122 students would be provided with enough information to succeed in ACCT 4122. The department vote and CIP code were noted. No additional faculty or course fees were necessary to implement the course. The course is not a General Education course. The course description included the language change to reflect a grade of “C” or higher or enrollment in ACCT 4122. Note: The catalog description as currently stands is “Data Analytics in Accounting I”; there was no title change, but the edits in the Word file may make it appear so.

The new proposed course, ACCT 4991, *Accounting Internship*, was reviewed. The course is necessary because the current state regulations require that the internship that “counts” for an accounting degree be an actual accounting course. The course would not have any lecture credit hours. However, the lab credit hours were referred to the course description which explained the responsibilities and requirements of an internship in the College of Business. Dr. Kent Lachney stated no extra library resources were required for the course noting the typographical error on the proposal. The department vote and CIP code were noted. No additional supplies or faculty were required for the course. The course objectives and the program objectives were clearly noted. The course objectives were in alignment with the course description. The addition of the Major Field Test was added as a method of evaluating student learning.

Richard Elder made a motion to approve the modification of ACCT 2001 and ACCT 3122 and the new course, ACCT 4991. Ahmed Shaffie seconded the motion. The motion passed by voice vote (Blackwell, Wright, Elder, Franklin, Stegall, Lachney Pittman, Purifoy, Shaffie, Ordes, and Duck) with 11 in favor, 0 opposed, and 0 abstaining. John Allen did not vote due to being absent from the meeting.

The modification of the Bachelor of Science in Accounting was reviewed. Kent Lachney explained the modification was necessary to meet industry demand. Due to increased enrollment in transfer students the CMST 2060 requirement for General Education Humanities credit was changed to allow students to fulfill the CMST requirement with CMST 1061, which a number of transfer students had as a humanities credit. Thus, students have two options for fulfilling this requirement. CMIS 3999 was added to the required accounting courses; ACCT 4100 was deleted as a requirement but remains a possible elective. The department vote and CIP code were noted. Richard Elder made a motion to approve the modification of the Bachelor of Science in Accounting with a second by Jennifer Wright. The motion passed by voice vote (Blackwell, Wright, Elder, Franklin, Stegall, Lachney, Pittman, Purifoy, Shaffie, Ordes, and Duck) with 11 in favor, 0 opposed, and 0 abstaining. John Allen did not vote due to being absent from the meeting.

The modification of the Post Baccalaureate Certificate in Accounting was discussed. The change was necessary due to industry demands; the current CPA exam seems to feature considerable material that is taught in ACCT 4421, so that course is being added to the PBC, while ACCT 4100 is being removed. Both are 3-credit hours so no change in the 30-credit hours of required courses were affected. Sandra Purifoy made a motion to approve the modification of the Post Baccalaureate Certificate in Accounting. Cole Franklin seconded the motion. The motion passed by voice vote (Blackwell, Wright, Elder, Franklin, Stegall, Lachney, Pittman, Purifoy, Shaffie, Ordes, and Duck) with 11 in favor, 0 opposed, and 0 abstaining. John Allen did not vote due to being absent from the meeting.

The following modifications of nursing courses were reviewed. The first course, NURS 1150, *Paramedic—ASN Theory*, reflected changes in the course description and the prerequisites to better align with the recently updated End-of-the-Program Student Learning Outcomes. The actual course itself changes very little, if at all. The department vote was noted along with the CIP code. MATH 1021 and PSYC 2070 were removed from the prerequisite list. No extra faculty, fees, or supplies were proposed to implement the course.

Modification to NURS 1151, *Paramedic—ASN Clinical*, included the removal of MATH 1021 and PSYC 2070 from the prerequisite list of courses. The department vote and CIP code were noted. More descriptive language was added to the course objectives. No additional changes were noted.

The next course, NURS 1152, *Paramedic—ASN Pharmacology*, reflected the prerequisite change of deleting MATH 1021 and PSYC 2070. The course objective language was changed to course outcomes. Language was added to better explain the course outcomes. Changes to the Topical Outline were noted. Department votes and CIP code were noted. Like NURS 1150 and NURS 1151 this course is not for General Education course credit.

The last course considered was NURS 2063, *Clinical Nursing IV Clinical*. Changes to the course description were made to better reflect the course content; the course itself is unchanged. Course outcomes were updated to better align with EPSLOs. The department votes and CIP code were noted. Changes in the Topical Outline were noted. Richard Elder made a motion to approve the modifications of NURS 1150, NURS 1151, NURS 1152, and NURS 2063. Kerry Ordes seconded the motion. The motion passed by voice vote (Blackwell, Wright, Elder, Franklin, Stegall, Lachney, Pittman, Purifoy, Shaffie, Ordes, and Duck) with 11 in favor, 0 opposed, and 0 abstaining. John Allen did not vote due to being absent from the meeting.

Cole Franklin inquired about where original MCOs are housed due after Teresa Seymour approached him with the same question. A discussion of housing the MCOs ensued with no clear answer at the end of the discussion. It was noted that prior to launching Curriculog this question existed.

With no further business Richard Elder made a motion to adjourn with Jennifer Stegall seconding the motion. The motion passed by voice vote (Blackwell, Wright, Elder, Franklin, Stegall, Lachney, Pittman, Purifoy, Ordes, and Duck) with 10 in favor, 0 opposed, and 0 abstaining. Prior to the vote Jennifer Wright left the meeting. John Allen did not vote due to being absent from the meeting.

The meeting adjourned at 3:59 pm.

Respectfully submitted,

Sandra Purifoy

Secretary