**Minutes**

**Admissions and Standards Committee**

**28 March 2024**

**Approved**

**Present**: Jim Rogers (Secretary), Bobbi Sue Delany (Registrar, *ex-officio*), Adena LeJeune (Chair), Sultan Parvez, Rusty Gaspard, Becca Dauzat, David Shanks, Fred Rolfes, Rob Wright, Susan Bowers, Emily Weeks

**Guests**: Candace Hamilton, via phone call (Director of Admissions)

**Call to Order**: LeJeune called the meeting to order at 2:03 p.m. after recognizing a quorum. [See Addendum A for Agenda]

**Committee Action Pending Faculty Senate Approval**: Lejeune noted that the recommendation from Admissions was sent directly to the Committee for review and recommendation, instead of by direction from the Faculty Senate. The Committee agreed to proceed despite the procedural issue, and request *ex post facto* approval from the Faculty Senate for consideration of the Admissions’ recommendation.

**25+ (age) Admissions Policy Recommendation**: LeJeune served as collaborator between Candace and the Committee regarding the recommendation for a 25+ (age) Admissions Policy. The Committee reviewed the memorandum (See Addendum B), and asked questions of Candace regarding the recommended policy options.

Candace reported that the Board of Regents (BoR) has a 25+ age policy and requirement for a standard policy by member institutions. The recommendations explicitly take into account admissions for HISET (formerly GED) students by avoiding high school GPA requirements. BoR data supports student success rates increasing with co-requisite courses if needed.

**Committee Meeting Discussion**: After Candace’s call was ended, the Committee discussed the two options: that 25+ age students must qualify with both ENGL and MATH requirement; or either ENGL **or** MATH requirement.

Rob moved and seconded by Fred the following: **The Admissions and Standards Committee recommend to the Faculty Senate to approve the “or” option, allowing potential students to meet either the ENGL or MATH requirement.** The voting members approved the motion unanimously.

The Committee discussed the five-year requirement for valid placement scores. The Committee unanimously agreed that **the five-year requirement for valid placement scores be recommended to the Faculty Senate**.

**Future Meeting Times**: LeJeune requested the Committee members make themselves as available as possible for future meetings as a requirement for faculty governance. LeJeune will attempt to schedule meetings as flexibly as possible.

**Adjournment**: 2:28 p.m.

**Respectfully Submitted by Jim Rogers, Secretary**

Draft 1 April 2024; Approved by email vote 11-0-0, 2 April

**Addendum A**

Admissions and Standards Committee

Agenda

March 28, 2024, 2 p.m.

Chambers 130

1. Review 25+ Admissions Policy Recommendation from Admissions Leadership
2. Discuss next meeting
3. Adjourn

**Addendum B**

ADMISSIONS MEMO LOUISIANA STATE UNIVERSITY OF ALEXANDRIA

Date: October 9, 2023

To: Shelly Gill, Associate Vice-Chancellor for Enrollment Management

From: Candace Hamilton, Director of Admissions

Re: 25+ Admissions Policy Recommendations for First-Time Freshman

With the approval to design an admissions policy for applicants who are 25 years of age or older, please see our policy recommendation for non-traditional First-Time Freshman. Students must have a high school diploma or equivalency diploma and meet the following additional requirements.

**Option 1:**

* Meet placement minimums for ENGL 1001.
  + ACT English - 18
  + SAT ERW - 500
  + ACCUPLACER Writing - 250

Or

* Meet placement minimums for MATH 1021.
  + ACT Math - 19
  + SAT Math - 500
  + ACCUPLACER QRAS – 250

**Option 2:**

* Meet placement minimums for ENGL 1001.
  + ACT English - 18
  + SAT ERW - 500
  + ACCUPLACER Writing - 250

AND

* Meet placement minimums for MATH 1021.
  + ACT Math - 19
  + SAT Math - 500
  + ACCUPLACER QRAS – 250

Placement scores must be within the past 5 years for consideration.