



Continuing Education & Community Outreach

Louisiana Notarial Law and Practice Prep Course

Thank you for your interest in Louisiana State University of Alexandria's Notarial Exam Prep course! We look forward to helping you become better prepared to take and pass the Louisiana Notary Public Exam.

What is a Louisiana Notary?

The Louisiana Notary is a professional given the powers to draft and execute different types of documents having legal effect. The Louisiana Notary is more than an "official witness." Very few instruments can be given full legal efficacy without the Notary's acknowledgment.

For a rewarding Notarial career, join the LSUA Notarial Exam Prep course. Become familiar with the role and practices of the Louisiana Notary to prepare you to successfully take and pass the Louisiana Notary Exam.

****Note: Extensive reading outside of the classroom will be required for successful preparation for the exam.*

Upon completion of the curriculum, you will:

1. Understand "Things and Ownership"; the relation between people, their things and their money as set forth in the Louisiana Revised Statutes.
2. Understand the process of drafting and executing different types of instruments having legal effect.

The program runs for eight weeks, two nights a week for two hours each night. Each week we will cover a vast amount of information. At the end of the eight weeks you will have a good understanding of all material covered, be able to combine the knowledge acquired, and apply it to the Louisiana Notary Exam.

Week 1: Introduction to Things and Ownership; The relationship between people, their things and their money; Community Property vs. Separate Property; Mandate and Representation.

Week 2: Introduction to Oaths and Affidavits; Juridical Acts that encompass all of the various acts that may be made or received by a Notary in Louisiana

Week 3: Property Descriptions: fundamental principles for describing any parcel of land, using townships; meridians; baselines; sections; meets and bounds; and bearings sufficiently so a Judge, using a compass and measuring tape, can go to the property and determine for himself the property described.

Servitudes: personal and predial.

Week 4: Donations: Inter Vivos and Mortis Causa; Obligations and Contracts; Sales; and Leases

Week 5: Conveyance and Mortgage of Immovables; Suretyship; Security and Pledge; Mortgage

Week 6: Succession and Testamentary Transactions; Succession by Affidavit; Public Inventory; Trusts

Week 7: Title Movable Transactions; Business Entities; Miscellaneous Acts; Caveat Notarius

Week 8: Review, Scenarios, Practice

**Instructor reserves the right to make changes to the course schedule as deemed appropriate.*

Book Information:

Fundamentals of Louisiana Notarial Law and Practice

The Louisiana Notary Public Examination Official Study Guide 2020

www.sos.la.gov