



POLICY STATEMENT 210 MINIMUM CLASS SIZE

Revision: 5

Last: Reviewed: March, 2021

Effective: March 31, 2021

PURPOSE: To define minimum enrollment below which classes will not ordinarily be offered

GENERAL POLICY:

The minimum class size for all credit courses is ten (10) students.

Continuation of a course or section with fewer than the number of students specified above, generally by the conclusion of the third day of the semester which is subject to change at the discretion of the Provost, will depend on such factors as:

1. Is the course necessary to meet students' needs?
2. Is the course representing over 12 semester hours load for a faculty member during a regular semester or over a nine-hour load for a summer session?
3. Is it a new course?
4. Is the course necessary for continuity in an area of study?
5. Is the course a 3000- or 4000- level course?

Cancellation or continuation of a course with enrollment less than established minimum must be approved by Dean and the Provost and Vice Chancellor for Academic Affairs after consultation with appropriate faculty.