

MINUTES

LSUA Chancellor Cabinet

12/19/2018 9:00 AM | *Meeting called to order by* Chancellor Huang

In Attendance

Dr. Guiyou Huang, Dr. John Rowan, Stephan Moore, Melinda Anderson, Shelly Gill, Donna Torres, Chancey Slider
Guest: Brianna Williams

Chancellor Huang called the meeting to order at 9:00 AM

Chancellor's Updates:

- Thank you to all of the faculty, staff, and volunteers who worked to make the fall commencement ceremony a successful event. LSUA awarded 199 students with 200 diplomas on December 13, 2018.
- Compliments to the LSUA Foundation for hosting a wonderful graduate dinner on December 11, 2018. A very special thanks goes to all of the board members and donors who funded over \$1200 in cash prizes.
- The 2018 IPEDS report is being reviewed by the Chancellor and his Cabinet.
- The 2018 NSSE report will be communicated to faculty in the near future.
- At this time, 1837 continuing students have registered for spring courses.

Discussion Items

1. Policy on Free Speech

- Over the past summer, the Louisiana Legislature put ACT 666 into effect which requires universities to have a freedom of speech policy. After consulting with the leadership of the Faculty Senate, Staff Senate, Student Government Association, and LSUA's Title IX Coordinator, the Cabinet agreed to adopt a slightly modified version of LSU's Freedom of Speech Policy. The policy will be placed on the LSUA policy statement webpage and under the "about" tab on the LSUA homepage.
- The Cabinet discussed the possibility for groups to be developed in the future such as a Free Speech Committee.

2. Strategic Planning

- The next iteration of strategic planning will take place from 2020-2025, starting in the spring of 2019.
- LSUA will be reaching out to stakeholders for ideas to help develop a timeline.
- The expectation is that individual units will develop their own strategic plans shortly after the university's strategic plan is put into place.

3. Personnel Update

- Nina Cox has been appointed as the full-time Coordinator of International Programs.
- The Director of Continuing Education position has not been filled yet. Thank you to Dr. Joiner and Melinda Anderson for leading the search committee and interviews.

4. The Oaks & Chartwells
 - Many student requests have been received for retroactive waivers of fees for dining and housing services. The Cabinet proposed that a committee be formed to discuss improving dining and housing services to better accommodate students.
5. Update on Policy Revisions
 - LSUA has adopted LSU's Title IX and Ethics Policy.
 - LSUA's policies are currently being reviewed for updates. Donna Torres recommends that LSUA match policies with LSU or System policies.

Division Reports

Donna Torres:

- Donna attended the IT Governance meeting yesterday concerning the Workday student software. She is confident that Workday is the right software for the LSU System, but it needs to be further developed in order to work more effectively.
- Kudos to Stephan Moore for doing a great job on communication plans.
- The Registrar's office must be made aware of all student resignations from the university.

Melinda Anderson:

- The Foundation has been working on year-end donor statements.
- The final act of donation and receiving for the Suburban, UTV, and trailer donated to the Biology Department will be notarized today.
- Shout out to Facility Services for the excellent work done at the Foundation building.
- The Mulder Bronze is on campus.
- The Mulder Honor Scholarships will be awarded to one first time freshman and one continuing student in the spring.
- Thank you to all of the board members and donors who supported the graduate dinner.
- Attended the 105th annual Chamber of Commerce Governor's Meeting on December 6, 2018 and felt that LSUA was very well represented.

Shelly Gill:

- Admissions for spring are up by thirteen percent compared to this time last year. Summer admissions are average compared to last year and fall are steadily increasing.
- Shout out to Jeff Massey for recertifying the Title IV participation.
- Shelly has been working on dual enrollment with Montez Franks.
- The call center will officially be permanently closed after December 20th, 2018.
- Thanks to Melinda Anderson and Dr. Rowan for helping with the Mulder Scholarship.
- Letters for the Mulder Scholarship will be going out shortly and a logo is in development.

Dr. John Rowan:

- The Board of Regents approved the Bachelor of Kinesiology degree and the program is already being advertised.
- A faculty meeting will be held on Tuesday, January 8th, 2019 from 8:30-9:30AM in the Coughlin Auditorium.
- Dr. Rowan and Melinda Anderson attended a very productive meeting with the architecture firm concerning the new building. The name of the building has not been decided.

- The deadline for the one hundred percent refund for seven week courses is on the second day of classes. Dr. Rowan proposed to the Cabinet that the deadline be moved to the third day of classes and there were no objections.
- As Dr. Rowan wraps up his first semester at LSUA, he would like to express his gratitude and thank everyone at LSUA for being so welcoming and patient.

Stephan Moore:

- The Division of Student Engagement is working on contacting first time freshmen who do not have schedules yet. We are also working on communicating with students on suspension and probation in order to get them re-enrolled.
- Admission and enrollment numbers are trending well when compared to this time last year.
- Stephan recently met with Dr. Abbey Bain to discuss transfer students without schedules for spring 2019.
- The communications to students will continue over the holidays.
- Stephan had a meeting with Lynne Eddlemon, Kristen Miller, Brittany Dixon, and Darryl Glenn to look at the levels of bursar holds for students at The Oaks. Stephan would like to connect The Oaks with the Accounting Department to better track bursar holds.

Respectfully submitted by Chancey Slider

The Next Meeting will be Wednesday, January 9, at 9:00 AM
