

# MINUTES

## LSUA Chancellor Cabinet

12/5/2018 9:00 AM | *Meeting called to order by* Chancellor Huang

### In Attendance

Dr. Guiyou Huang, Dr. John Rowan, Dr. Eamon Halpin, Stephan Moore, Melinda Anderson, Shelly Gill, Chancey Slider

### Chancellor Huang called the meeting to order at 9:00 AM

#### **Chancellor's Updates:**

- Welcome Ms. Donna Torres as the Interim Vice Chancellor for Finance and Administration.
- Kudos to Stephan Moore and his team for organizing a successful graduate fair that took place on November 28, 2018.
- Thank you to Dr. Gilliland, Dr. Cormier, Michael Waller, Rusty Gaspard, as well as the nursing and psychology students who hosted poster presentations in the Bolton Library on November 30, 2018.
- Kudos to Melinda Anderson and the many volunteers who made Christmas on the Quad another event to remember.
- Recognition of Dr. Joiner and his department for receiving JRCERT accreditations for Allied Health's Medical Lab Science program and Radiologic Technology Program.
- Recognition of Dr. Jenkins and the Education Department for receiving accreditation from CAEP.
- The drainage project is awaiting a follow-up conversation with the governor.
- The 2018 Fall Commencement Ceremony will be held at ten o'clock a.m. on Thursday, December 13, 2018 at the Rapides Parish Coliseum. Lt. Governor Billy Nungesser will be the commencement guest speaker and Mr. Blake Chatelain will confer degrees to graduates.
- An IR Director has been hired and will start at the beginning of January, 2019.
- Thank you to the faculty, staff, and all of the volunteers who made the Chancellor's Finals Breakfast a success.
- The 2018 NSSE Survey report shows improvements from 2017 to 2018 in learning strategies, senior higher order learning, freshman satisfaction levels, and quality of interactions. LSUA fared better than peer colleges in many categories. The report showed that LSUA students spend more time preparing for classes, reading, and writing when compared to other Southeast public college students.

### Discussion Items

1. Center for Teaching Excellence
  - The Center for Teaching Excellence has been added to the LSUA Organizational Chart.
2. Student Success Building
  - An architecture firm has been selected and the specifications of the building are being developed and examined. A 30,000 square foot building with two floors has been proposed. The departments that have been proposed to be located in the new building are the Registrar's office, Recruiting, Admissions, Financial Aid, First Year Experience, and the Career Development Center. Drainage has to be corrected before the construction can begin.

### 3. SACSCOC

- Dr. Huang, Dr. Rowan, and Dr. Halpin will be attending the annual SACSCOC meeting in New Orleans from December 8<sup>th</sup> – December 11<sup>th</sup>, 2018.
- LSUA's SACSCOC Interim Report is due by September 15, 2020 and will be reviewed by the SACSCOC Board in December, 2020. We last reaffirmed in June, 2015 and the next reaffirmation is in 2025. The interim report will include information concerning compliance certification in certain areas, academic assessment, and the quality enhancement plan.

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## Division Reports

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### **Shelly Gill:**

- Admissions for spring and fall are going well. Admissions received over fifty applications in the last two weeks.
- Shelly is working with Campus Management to solve email issues that are causing emails sent from admissions to go to students' spam boxes.
- Melinda Anderson, Jeff Massey, and Shelly Gill are working on the Mulder Scholarship.
- The call center will be closing effective December 31, 2018.
- Shelly has been attending Workday meetings and they are going smoothly.

### **Donna Torres:**

- LSU ITS is on campus today, December 5, 2018, to give an overview of all of the different Workday modules. There will be a session at 9:00 AM and a session at 1:00PM.
- Donna is working on updating LSUA policies with Dr. Rowan. The two policies being addressed immediately are the Ethics Policy and the Title IX Policy.
- Kudos to Jerry Burnaman in Facility Services for being proactive and doing an excellent job taking care of campus needs.
- Teacher salary increases are a hot topic in the division. Donna was advised by Dan Layzell and Jason Drodody that they are advocating for higher education faculty to be included in the salary increases.
- Donna is working with Lynette Burlew on an onboarding and exiting plan for every employee that will help to organize the hiring and exiting process.
- We will review the budget in January after spring revenues are posted to get a picture of the budget status for 2019.

### **Melinda Anderson:**

- The Homecoming Committee met recently to plan for Homecoming that is scheduled for February 7<sup>th</sup> – February 9<sup>th</sup>, 2018.
- The Graduate Dinner will be held in the Brumfield Caffey Annex Ballroom on Tuesday, December 11, 2018 at 6:00 PM.
- Thank you to the LSUA Foundation Board members who made donations to fund the raffle prizes at the Graduate Dinner.
- Melinda and Wayne Miller from the LSU Foundation have been working together to bring a new scholarship to the LSUA campus. A \$25,000 Endowed Scholarship for the Department of Education is being created thanks to a donor from Houston, Texas with ties to Alexandria.
- The Mulder plaque should be arriving soon.

- Melinda should be notified on the amount of the LA Charities Grant prior to year-end, but expects between \$25,000-\$50,000 to be awarded. These dollars will be restricted to the IET enhancement fund. It will be combined with the net profits from the 2018 LSUA Gala.
- Kudos to Haylee Malone and Adam Johnson who helped tremendously with Winter Fete. Thank you to all of the volunteers who represented LSUA and made the event successful.
- The Foundation Board meeting last week ended by presenting Dr. Carol Corbat and the Department of Biological Sciences with a new suburban, UTV, and trailer.
- The Foundation Board audit is still ongoing, but is expected to be concluded before Christmas break.
- Thank you to all of the volunteers who made Christmas on the Quad a memorable night, especially the Student Government, LSUA Foundation Board, and the Office of Marketing and Strategic Communications who all made donations for the event.
- Year-end letters will be mailed out to our donors very soon.

**Dr. Eamon Halpin:**

- The proposed Kinesiology degree and several program progress reports are on the agenda for the Board of Regents meeting on December 12, 2018.
- The Business Department will be ready to submit an application for ACBSP accreditation very soon.

**Dr. John Rowan:**

- Deron Thaxton has been appointed as the Assistant Vice Chancellor for External Relations effective December 1, 2018. His office number is 157 in Mulder Hall.
- Over fifteen applications have been received for the seven open endowed professorship positions.
- We are still searching for applicants for the CLECO endowed professorship.

**Stephan Moore:**

- Registration is going well. The tracking data shows that we are almost equivalent to where we were last year at this time. First time freshman degree seeking students registered for spring is at 64.1%. Overall, registration is up by 67 students compared to last spring.
- Students will be receiving updates over the holidays through the communication campaign again this year.
- The Division of Student Engagement is partnering with the Registrar's office and the Center for Student Success to develop a registration campaign for the spring.
- The Graduate Fair was a successful event that hosted over fourteen entities and seventy students.
- Thank you to the Aquatics Club for donating \$250 to the General's Galley pantry.
- Stephan is collaborating with LSU in Baton Rouge to arrange a diversity training on LSUA's campus.
- The Sweets and Greetings party is going to start at 1:30 PM in the Art Gallery on December 6, 2018.

Respectfully submitted by Chancey Slider

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The Next Meeting will be Wednesday, December 19, at 9:00 AM

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