

MINUTES

LSUA Chancellor Cabinet

8/7/2019 9:00 AM | *Meeting called to order by* Chancellor Coreil

In Attendance

Dr. Paul Coreil, Dr. John Rowan, Dr. Abbey Bain, Deron Thaxton, Donna Torres, Melinda Anderson, Shelly Gill, Dr. Haywood Joiner, Adam Jonson, Sarah Black, Chancey Slider

Chancellor Coreil called the meeting to order at 9:00 AM

Chancellor's Updates:

- The Distinguished Service Award will be bestowed upon a deserving individual at the upcoming Fall Commencement ceremony. The Cabinet discussed potential nominees and agreed on a candidate.
- Dr. Coreil discussed plans with the Cabinet to extend an invitation to the Secretary of State, Mr. Kyle Ardoin, to speak at the upcoming Fall Commencement ceremony.
- A Risk Management/ADA/Title IX position will be advertised soon.
- The Capital Campaign is predicted to raise about 7.5 million dollars by a professional fundraising consultant. The plans will be announced at the Gala on October 17, 2019.
- Dr. Coreil has three upcoming slots to speak to the members of the Alexandria Rotary. Some topics he plans to discuss include our 60th Anniversary, online programs, Continuing Education, and healthcare programs.
- A draft Scholarship Policy is being reviewed. The Athletic and Foundation audit recommendations were incorporated. The reconciler will not report issues to the Chancellor before Internal Audit and the Scholarship Agreement Form has been removed. The Cabinet discussed the changes and gave feedback. Deron Thaxton, Donna Torres, and Adam Jonson will meet in the near future to make draft changes.
- The Five-year Business Plan is due to LSU by August 12, 2019 and Dr. Coreil will present the plan at LSU on August 19, 2019. Thanks to Dr. Rowan, Dr. Bain, Deron Thaxton, and Donna Torres for helping to prepare this plan.
- Stay tuned for more information concerning HUD funds and the Drainage Project.
- Dr. Coreil and members of GAA will be attending an LSU TAF meeting to get insight on building community and private support for Athletics at LSUA.

Reports

Haywood Joiner

- LSUA is in a consortium with CLTCC for the Carl Perkins Grant. LSUA's Perkins appropriations have been decreasing throughout the years because of the way allocations are determined. Allocations are now based on the number of clinical students in each Perkins eligible program. Nursing is one of our largest programs and in the past all Nursing students counted towards getting the funding, but now the student is required to be enrolled in at least 12 hours of clinical courses. This has drastically decreased the amount of funding received from the Carl Perkins Grant. Our allocation this year is a little over \$26,000 which will be used for supplies, equipment, and for professional development. We are hopeful that going forward, we can increase the number of clinical students at LSUA so that we can increase the amount of funding received from the Carl Perkins Grant, but we are limited as to how many students we can place in clinical classes because Northwestern and Louisiana College both have Nursing and Radiology Technology programs in our region.
- Working with CLTCC concerning how their students may enroll in LSUA's Pharmacy Technology program.
- Meeting with CLTCC's Allied Health Director to look at other options for programs in the future, like two-plus-twos, so that we can combine our Allied Health Program with programs that CLTCC is considering establishing.

Abbey Bain

- Gearing up for "WOW" (Weeks of Welcome). We have expanded the week and are looking forward to many exciting activities and events.
- First-time Freshman enrollment is up by one student compared to this time last year.
- DOSE will be temporarily accepting only walk-in appointments beginning August 12th.
- Requests that Admissions not send newly admitted students directly over to DOSE until their MyLSUA accounts have had proper time to be set up, which can take 24 hours.
- The Oaks renovation is going well. Some rooms may be taken offline for the semester for further renovating.
- A new counselor will be on the DOSE staff by the start of the semester.
- Janice Miller is working part-time on Thursdays to temporarily fill the role of ADA Coordinator.
- Retention is at 56.3% compared to 51.2% at this time last year. Thank you to the Retention Committee!
- Freshman move-in day is August 20th and all other students move-in on August 24th.

John Rowan

- "WOW" is an excellent example of teamwork across campus! Thanks to Dr. Bain, the DOSE team, and all involved departments and offices.
- Thanks to Dr. Haywood Joiner for working on the Carl Perkins Grant.

- Transfers are up by 36 students. Thanks to the Faculty for making Faculty Advising a success.
- The Department Chairs met for a retreat on Monday and Tuesday in preparations for the start of a new academic year.
- The All-Faculty meeting will take place on Monday, August 19th in Coughlin Hall from 2:30-4:00 PM.
- Congratulations to Dr. Haywood Joiner, who will be inducted into the Louisiana Justice Hall of Fame on September 27, 2019.
- The Cabinet discussed changes to commencement gowns for future ceremonies. The decision was made that no changes will take place for the Fall commencement ceremony, but all degree candidates will wear purple robes for the Spring ceremony and all future commencements.

Donna Torres

- Tara Ball will be assisting with the last stages of the Risk Assessment Heat Map during the last week of August.
- Meeting with representation from LSU, LSUA, LSUE, and LSUS concerning Cashnet merchant services in the near future.
- It is imperative for all departments and offices to make sure that all campus assets have LSU property tags. All campus assets without tags need to have new tags made.

Shelly Gill

- Admissions is up 8.1% compared to this time last year.
- Over 205 students registered for orientation on August 2nd and over 200 have pre-registered for this Friday.
- Natasha Williams is resigning from her position as Financial Aid Counselor, VA Certifying Official.
- A LaVetCorps Navigator has been identified and will occupy Office 133 in the Library. Thanks to Dr. Bain and DOSE for their assistance in the search.
- New Engage software or additional staff are critically needed in the Admissions & Recruiting department.

Deron Thaxton

- The FY20 Budget has been sent to LSU and is available on Workday.
- Recently met with Dr. Rowan, Department Chairs, and Directors to review budgets. Thanks to Adam Jonson for working diligently on the Athletics budget.
- Met with EE consultants concerning electrical and IT needs for the new student services building. More updates, floor plans, and 3-D models will be available next week.
- Personnel Evaluations have been completed.
- Working with HR to set up a bi-monthly new employee orientation to assist with onboarding.

- Auxiliary Services will be moving to the Accounting Office in Abrams Hall in the near future.
- Finalizing current audit issues and preparing for next year's inventory audit, which is expected to be clean.

Melinda Anderson

- Currently working on the Capital Campaign and the Feasibility Study for the new student services building. We have held about forty interviews so far.
- The Gala will take place on October 17th at LSUA. It will be a private event with no media coverage.
- New Board Member Orientation will take place on Tuesday to welcome our five new Foundation Board members.
- LSUA will be donating a computer lab to the City of Alexandria Youth Center at the end of August.
- Getting traction from the City of Alexandria on university banners for marketing.

Sarah Black

- The 2019-2020 Alumni Magazine is almost completed.
- Lafe Jones will be on campus tomorrow for several meetings regarding LSUA's marketing plan.
- Had a great 60th Anniversary meeting recently and we are putting together a social media plan for next year.
- Created a form that can be found on the Academic Affairs website for faculty to submit photography and marketing orders directly to the Marketing and Strategic Communications department.
- Car license plate tags are being updated to include our mascot.

Adam Jonson

- Finished 2nd in the Conference All-Sports Race this year, a notch above 3rd place last year.
- Achieved NAIA Gold Five-Star Institution rating again this year, which makes two years in a row.
- Soccer Camp started on Monday and over 80 athletic students are already back on campus.
- Reviewing and working on the athletic audit. We are researching a new ticket system to be implemented before January 1, 2020.

Chancey Slider

- Thanks to Facility Services, especially Mr. Donald Mills and his team, for working so hard to make repairs and clean up University Academy before their open house and first day of classes.
- Convocation will take place on August 23rd from 10:30 AM - 12:00 PM in Coughlin Auditorium and then lunch will take place in the Ballroom from 12:00PM - 1:00 PM.
- Coreil's Cookout will be hosted in the yards of the Chancellor's House and Foundation House on Monday, August 26th from 5:00-7:00 PM. Students, faculty, and staff are invited to have refreshments and celebrate the kickoff of the new semester.
- An appreciation celebration will be held for Ms. Donna Torres on Tuesday, August 13th in the Art Gallery from 10:30-11:30 AM.

Respectfully submitted by Chancey Slider

The Next Meeting will be Wednesday, August 21, at 1:00 PM
