

# MINUTES

## LSUA Chancellor Cabinet

6/20/2018 9:00 AM | *Meeting called to order by* Chancellor Huang

### In Attendance

Dr. Guiyou Huang, Deron Thaxton, Shelly Gill, Stephan Moore, Erin Weilbaeher

### Chancellor Huang called the meeting to order at 9:00 AM

#### Chancellor's Updates

- Radiologic Technology received a strong endorsement from the re-accreditation visit team from the Joint Review Committee on Education in Radiologic Technology (JRCERT). Thank you to Dr. Haywood Joiner, Melissa Whitley, and Sarah Barnes.
- The May 2018 Nursing graduates produced a 100% NCLEX pass rate. Congratulations to Dr. Cathy Cormier, her colleagues and the students for such an achievement.
- Deron Thaxton and the groundskeepers have done an amazing job with cleaning and maintaining campus. Jerry Burnaman, the new hire for Facility Services, has done a great job.

#### Retention Report

- Commendation to Dr. Mary Treuting and the Retention Committee for their fine work and Retention Report.
- One of the charges of the retention committee is to identify retention barriers. They have identified four:
  - Campus Culture – Students want to experience a different campus environment elsewhere. This is mainly about fit.
  - Program Development – Students decide to attend another university because LSUA does not have the program they need.
  - Financial Distress – Students put on a payment plan are less likely to return the next semester.
  - Other/Miscellaneous Reasons
- Lose more students from fall to fall.
- Need to investigate what is happening with students between spring and fall semesters.
- Retention is everyone's job.

#### Policy Statement Updates

The Cabinet discussed the policy revisions and endorsed them with some suggested changes.

- **PS 236 – Annual Faculty and Non-Classified Salary Evaluation**
  - Increases promotions to \$2000, \$3000, and \$4000 respectively in the three faculty ranks.
  - Will be implemented in Fall 2018.
- **PS 245 – Terms of Appointment, Compensation, and Teaching Loads for Academic Department Chairs**
  - Chair term limit to two terms of four years each. This will be effective in one year.
  - Updated teaching loads will be effective Fall 2018.
  - For an available chair position, departments will submit two nominations to the Provost, who makes the final decision in consultation with the Chancellor.
  - The Provost will set the expectation that the Department Chairs will be present full time on campus and available for all 11 months.

- **PS 254 – Student Service Policy**

- Updated service expectations will be implemented Fall 2018.
- Critical to retention and prompt service.
- Each office and department is expected to develop its own Student Service Policy.

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## Deron Thaxton

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- Budget update - LSUA might cut office and department supplies budget, increase the Academic Excellence Fee, etc, in order to combat the pending budget cuts.
- Year End is still in progress. LSUA will close within budget for the 5<sup>th</sup> year in a row.
- Concerns with current budget state:
  - Athletics – Will review in July to create a plan to combat their deficit.
  - Continuing Education – Will end the year with over \$50,000 deficit.
  - Children’s Center – Created and implemented their Strategic Plan to make up for their deficit.
- Final budget numbers will be available in early July.
- Significant improvements on the campus grounds. Employees have been restructured. The Foundation donated \$25,000 to go towards upkeep and tools.
- LCRP contract ends at the end of June and is moving to the Allied Health Building downtown.
- Chartwells experienced financial shortfalls the first year of their contract. LSUA partnered with Chartwells and gave them \$50,000 to make up for the deficit. This year, Chartwells is experiencing the same shortfalls. However, LSUA is not in a financially sound position to help them again.
- Summer 2018 enrollment is up 18%, mostly due to increased online enrollment.

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## Shelly Gill

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- Fall 2018 applications are down 7%, but admits are up 29%.
- 753 (582 FTF) students have been admitted for fall as of last Friday, out of which 255 have schedules. Shelly is working with the academic departments and the Center for Student Success to get more students scheduled.
- University Academy is having slight issues keeping Freshman and Sophomore teachers. Dr. Eamon Halpin, Dr. Mary Treuting, and Shelly Gill have come up with a few possible solutions:
  - Have dual enrollment students who are taking LSUA 1001 take it in another building other than Oakland.
  - Freshmen and sophomore students will be required to write an essay on why they want to take a college-level course. This might help the dual enrolled students take college courses more seriously.
- Knowledge About College is this Saturday at the AMoA from 11:00 AM - 3:00 PM.
- Hired a new recruiter – Matthew Benham. He will start July 30<sup>th</sup>. Taylor Smith will be leaving July 6<sup>th</sup>.
- Shaundra Coggins will be leaving. She received her bachelors and was offered a teaching position at a high school.
- Recruiting retreats start today. The Admissions and Recruiting staff will be learning more about LSUA to better assist potential and current students.
- First exchange student was admitted from China. She is also our first Chinese student!

- Oaks update – clean up and construction still underway. Buildings 2000 and 4000 are almost completed.
  - Darryl Glenn, the new Director of Residential Life, is working with IET to provide service requests and application submissions for housing on the website.
  - Center for Student Success is calling students who are not yet scheduled.
  - UPD update – offered the position of Chief to a candidate, but was declined due to salary differences. Received and accepted a proposal from LSU on how to proceed with the search. The university will have a Captain, a Sergeant, and officers as its security hierarchy.
  - Annual campus Independence Day celebration will be held at the Oaks on July 3<sup>rd</sup> at 11:00 AM.
  - Bootcamp was a success. A total of 26 students signed up.
    - 12 students placed in a college math course.
    - 15 students needed English in addition to Science – 5 students placed in a college English course.
    - Dr. Nathan Ponder, Dr. Holly Wilson, Stephan Moore, and Katie Cooley are already planning on how to improve and expand the next Bootcamp.
    - Thank you Dr. Elizabeth Beard and Mr. Murphy Belgard for your help.
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Respectfully submitted by Erin Weilbaecher

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The Next Meeting will be Wednesday, July 18, at 9:00 AM

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