



MINUTES

LSUA Chancellor's Cabinet

9/13/2023 9:00 AM | *Meeting called to order by* Chancellor Coreil

In Attendance

Dr. Paul Coreil, Dr. Elizabeth Beard, Dr. Abbey Bain, Dr. Eamon Halpin, Deron Thaxton, Melinda Anderson, Adam Lord, Tyler Unsicker, Don Collins, Shelly Gill, Chad Gauthier, Connie Cooper, Kelly Pepper, Jason Normand, Jerri Weston, Dr. Julie Gill, Olivia Chatman

Chancellor Coreil called the meeting to order at 9:00 AM

Dr. Paul Coreil

- Congratulations to our Strat Comm team on receiving the Lantern Award of Excellence from the Southern Public Relations Federation (SPRF) for their marketing campaign, “Within Reach, Without Limits.” [Full Story Here!](#)
- A campus-wide memo was sent out for the RUN. HIDE. FIGHT. (RHF) paradigm that the LA Board of Regents produced. Please make sure to watch this video and share it with your students. Unfortunately, this is the reality of our world and it is best to have a plan in place in case you do find yourself in this situation. Click here to watch the video: [Run. Hide. Fight.](#)
- Reminder to talk to our students and greet them in passing. Oftentimes, it can lift their spirits and yours too.
- The Bond Commission meeting for all P1 Capital Outlay dollars that was set for Thursday, September 21 has now been moved to Thursday, October 19. This is due to an overcommitment of \$300 million in P1 projects and the current political environment that Louisiana is experiencing.
- There has been lots of debate on Diversity, Equity, and Inclusion (DEI) funding throughout our country, especially for universities. LSUA is focused on supporting DEI initiatives and improving cultural awareness. Thank you to Connie Cooper for the difference you have made on our campus for our students.
- Along with the ribbon cutting on Wednesday, October 18, LSUA will also be signing an MOU with LSU Health New Orleans. We look forward to expanding our relationship with LSUHSC and giving our qualified students who are interested in the medical field a unique opportunity to get an interview.

- Looking forward to filling in the Director of Continuing Education & Community Outreach position. This position will play a vital role in the lives of our students and community members. There is much potential with our Continuing Education program and we look forward to seeking out new ideas and growing in that area.
- Jeff Palermo with LA Radio Network did a radio interview with me regarding LSUA's enrollment of 5,000 students.
- Please make sure that your departments complete the mandatory trainings that are due at the end of September.
- We are looking at Monday, January 8, 2024 for Spring Convocation. Once confirmed, we will send out the information.
- The next meeting will be September 25, 2023 at 9:00 a.m.

Dr. Elizabeth Beard

- The Tutoring Center is up and running in the library, working around the construction in progress. Cieltia Adams has hired student tutors in the core subjects and will be sending out a schedule of current tutoring hours, which will be scaled up as the center grows.
- LSUA has had several excellent stories in the news this past week, above and beyond the 5000 Strong enrollment story. Beth Whittington, acting dean of the College of Social Sciences, was awarded the Debbie Smith Liberty Bell Award. This award is given annually to a non-lawyer who has significantly contributed to promoting the understanding of the rule of law, fostering respect for the judiciary, inspiring civic responsibility, and enhancing good governance. KALB also did an excellent feature on the aviation flight simulator at England Airpark for our students. The simulator allows students to practice their flight skills with little or no cost. We've gotten a wonderful community feedback on both of these news stories.
- The LSU Online team visited with academic units on Monday to conduct "scorecard reports." They brought staff representing all units of the LSU Online work-- marketing, recruiting, design & development, etc -- to meet with our program leads in accounting, psychology, and allied health. The overall scorecard reports were excellent, and the LSUO team was very positive about the work being done through LSUA and with Teresa Seymour's leadership. One take away point: scorecard data shows that the professional advisors in our high-enrollment academic programs are very effective in optimizing "admission to enrollment" and retention.
- Curriculum-to-Career initiatives – The QEP team is working on the literature review process for our QEP project, a four-year co-curricular map that weaves career readiness into the fabric of students' degree experience. The faculty Career Champions Institute kicks off today. Over 18 faculty applied for the six spots. Those selected represent academic units across campus and are a mix of veteran and newer faculty.
- The Career Fair is Monday, September 18. Over 70 employers will be in The Fort to meet with our students. Please spread the word and encourage all students to attend! Kudos to

Dr. Beth Palmer for organizing the largest Career Fair in LSUA history, and thanks to Tyler Unsicker and his team for making The Fort available.

- The search committee for the Continuing Education & Community Outreach will hold interviews with top candidates next week, with the goal of bringing the top candidates to visit campus within two weeks.
- Met with the LSU main campus academic affairs and Teaching & Learning Center team to develop our plan to host their spring faculty colloquium in January. They are paying to bring in Michelle D. Miller, a national expert on online teaching and higher education pedagogy. She will present to our faculty at LSUA on Thursday, January 11 at no cost to us through the LSU Campus Federal sponsorship.

Dr. Abbey Bain

- TANKfest is tomorrow, please join us! We will have two bands, glitter, flower crowns, and lots of fun.
- Thank you to Connie Cooper for a great Hispanic Heritage event yesterday. Connie's events are always amazing and yesterday was no different.
- We are focusing on retention efforts now. We know students that register after August 1st are more at risk, and so we are working closely and checking in with those students (around 80 freshman). Deron is also going to pull another retention projection for us to check on. We will ensure advisors are connecting via phone calls and text messages.
- September is Suicide Awareness Month. There are a number of events this week to bring awareness and share information. We encourage you and students to participate.
- Academic Integrity Task Force update – Faculty have volunteered and Dr. Beard and I will connect to review the list and hopefully schedule a meeting this month.
- Twana Chestand is spearheading the Health and Wellness Treatment Team which oversees our students of concern. We had a great meeting this week and already have a comprehensive list of students of concern. This is week 4, which means students are getting a first grade back from a test/paper and may be worried. Students might be getting home sick at The Oaks. Please be on the lookout for students who need help and submit LSUA CARES.
- Student Handbook was sent to the group to review before today's meeting, we need to vote if we accept this document. Remember this would officially remove three university policies (student activities, student organizations, and code of conduct). Instead of these being university policies, the information will live in the student handbook.
 - *Kelly Pepper made motion. Deron Thaxton second. Unanimously passed.
- Daniel Manuel is back at LSUA and serving as the Title IX and Disability Services Coordinator!

Dr. Eamon Halpin

- Aviation –
 - We have 18 new students making it a total of 34 students in the program. There is a very positive atmosphere among the students.
 - Flight simulator is up and running for the students to hone in on their skills.
Article from KALB: [Flight Simulator at AEX is Preparing LSUA Student Pilots](#)
- SACSCOC – Will be attending a SACSCOC site visit in Florida on September 25-28.

Deron Thaxton

- Budget – Met last week with the LSU budget summit, which we plan to begin doing prior to each BOS meeting. All LSU schools come together and discuss financial health, budget etc. We were able to share where LSUA currently stands and the merit/equity raises we were able to get because of the success being made here.
- Revenue – We are up considerably as opposed to where we were last fall. This is due to the online tuition increase as well as the enrollment increase. We have looked at prioritizing where additional support is needed for both faculty and staff positions.
- Mandatory trainings will be due at the end of September – remind everyone in your department to get those completed.
- Projects –
 - Tower – In the process of moving forward and it is still on track to bid out in the fall.
 - *Health Education Campus* – Received approval from BOS for the donation of the A.C. Buchanan Education Building, which will be the *Health Education Campus* located downtown. We will begin working on the donation over the next few months.
 - *Martin Family Student Success Center* – Due to the current political atmosphere in the state, the September 21st Bond Commission meeting for all P1 Capital Outlay dollars has been pushed to Thursday, October 19; with the potential of being pushed back until after the elections.

Melinda Anderson

- Preparing for DC trip with the Chamber for meetings with the LA Delegation – Senator Cassidy submitted 3M proposal for Downtown Health Education campus.
- Manna House service opportunity – September 29.
- Compliments to Strat. Comm. for commercials on Channel Five and to the outstanding roll-out of the Road to 5,000 news.
- October 18 Dental Hygiene Ribbon Cutting and signing of MOU with New Orleans School of Dentistry – at the 807 Jackson Street Building.

Adam Lord

- Speaking of public information, Deron is the Custodian of Public Record.

- Strat Comms won a Tier 1 Award of Excellence at the Southern Public Relations Federation event in Huntsville, Alabama for the “Within Reach, Without Limits” Enrollment campaign.
- Please pass along to your teams that all Canva requests should go to Mira.
- The new Web Content Coordinator, Brianne Lashley, started this week.
- Newest edition of the Chancellor’s report goes to print tomorrow.

Tyler Unsicker

- Tanks Team Kids Club starting this fall.
- School field trip game Friday, Oct 27 at 11:30 a.m.
- Outpost Update – Floor almost completed.
- Soccer plays at LCU this Saturday night.
- Hall of Fame inaugural meeting this week.

Don Collins

- LSUA PD is discussing the potential of demonstrating an active shooter scenario on campus. Several universities have done this demonstration and there are pros and cons. It enables the community and university to see that we are preparing and actively honing in on our skills. However, it can mentally affect students, faculty and staff in difficult way by increasing anxiety levels. A video that the LA Board of Regents produced for their RUN. HIDE. FIGHT. (RHF) paradigm was sent out and we do encourage everyone to watch it. Link: [Run. Hide. Fight.](#)
- Reminder that once you know you are having some sort of event or visitor(s) on campus, please let LSUA PD know so that we are aware and are able to add it to our calendar ahead of time.

Shelly Gill

- Thank you to everyone for hard work to achieve 5,104!
- Application Report –
 - Currently for Fall 2023, we have admitted 33% more applicants than the TOTAL number of apps received for Fall 2022.
 - Currently we are up 79% in apps received for Fall 2023.
- Recruiting –
 - Recruiting for Fall 2024 is currently underway.
 - Application opened Sept 1 with first decisions going out October 1.
 - Important Dates: Sept 28-29 Rapides Parish College Fair hosted at LSUA; October 21 – Spend the Day at A

- With increase of DE enrollment this year and the need to hire additional faculty, add sections, and utilize academic assistants, we are looking to raise costs for Fall 2024. More to come on this.
- Workday Student Update – Attended Workday School – specifically for admissions and recruiting – excited about opportunity and look forward to the hand off in October.

Chad Gauthier

- COVID –
 - Last week – 4 cases reported.
 - This week – 6 cases reported.
 - Tweak to isolation Tweak to isolation protocol, based on updated guidance from CDC.
- Weather –
 - Nothing significant in our upcoming forecast.
- Facility Services –
 - Tower Project – Deron mentioned.
 - Library Front – hallway flooring complete. Waiting on the carpet squares for the larger area. This should come in soon.
 - Library Part 2 – Painting and Flooring complete in that area. Waiting on the ceiling and base.
 - Outpost Floor – Flooring installation has begun.
 - Police Dept (canopy project) about 50% complete
 - Cafeteria work – completed
 - Generator to Oaks - Gas line in place. Working with contractors to get paperwork in connect it.
 - New Doors – Admissions, Chancellors Suite, and financial aid waiting on the PO
 - Children’s Center – some work being done there.
 - Remainder of the street overlay – still moving forward
 - Parking Lot 7 – still in planning phase.
 - Flagpoles – Ballroom, Chancellor’s office, Live Oaks
 - Elevator issues -Oakland, Science, Mulder.
- Risk Management –
 - 2 new vehicles - 1 is ready to be picked up. Working with Chase for wraps.
 - Upcoming annual audit November 2nd.
 - Certificates of Insurance Requests

Connie Cooper

- Hispanic Heritage Month Kick Off Event – Thanked SLT and the LSUA community for supporting the event and making it possible for the LSUA OoDEI to perform DEI work at LSUA.

- Calendar of Events for Hispanic Heritage Month –
 - Library Trivia: Hispanic Heritage Edition on September 12th at 5 p.m. in the Bolton Library (Digital Commons). Hosted by the James C. Bolton Library. The contact is Martha Dauzat.
 - Hispanic Heroes Exhibit: September 12 - October 15 at 8 a.m. – 4p.m. in the Mulder Hall Display Case (Across from Academic Affairs Office). Hosted by the OoDEI. The Contact is Connie Cooper.
 - Queso & Questions: September 27 at 12 p.m. – 1 p.m. on the Quad. Hosted by the Department of Student Engagement. The Contact is Haylee Malone.
 - Hispanic Heritage Film Screening: SELENA September 28th at 5 p.m. in the Coughlin Auditorium. Hosted by the OoDEI and James C. Bolton Library. The contacts are Rusty Gaspard and Connie Cooper
 - Hispanic Heritage Film Screening: WESTSIDE STORY (2021) October 3 at 5 p.m. in the Coughlin Auditorium. Hosted by the OoDEI and James C. Bolton Library. The contacts are Rusty Gaspard and Connie Cooper.
- Diversity Training –
 - Registration is still open for the Microaggressions Workshop on September 28 at 11 a.m. (Zoom). The OoDEI will work with departments to ensure that everyone has a chance to take diversity training prior to the September 30 deadline.
 - The Cenla Community Action Committee, Inc. has requested diversity training for their new employees and board members.
- DEI Leadership Team – Met September 5 and discussed focus items for 2023-2024. Connie Cooper will share with SLT on a later date.

Kelly Pepper

- Foundation and Athletics are busy preparing for the Shrimp Jam, which will be on Thursday, September 21 at the Riverfront Center at 5:30 p.m.
- October 12-15 is the AMoA Plein Air Festival and more information can be found here: [Farm to Forest Plein Air](#)
- Wednesday, March 27 is LSUA Giving Day and more information will come at a later date.

Jason Normand

- The number of support tickets we're receiving are starting to return to normal now that the semester is underway.
- myLSUA Projects –
 - Campus Safety Notification System
 - University Withdrawal System
- Onboarding to the new Identity and Access Management system should begin soon.
- Currently interviewing candidates for our new Helpdesk Support Specialist position.

- Wednesday, October 11 – Hosting the 2023 Board of Regents Cybersecurity Summit.
- October 17-19 – Hosting the Workday tenant handoff on campus.

Jerri Weston

- Graduation – 312 degree candidates for Fall 2023.
- Registrar Brown Bag Lunch Series –
 - Starting next week.
 - There will be two a month, one for students and one for faculty/staff/advisors.
 - Tuesday, September 19 – How to apply for graduation, degree navigator overview for students.
 - Wednesday, September 27 – Course Substitutions and how they apply in Degree Navigator- Faculty/Staff/Advisors.
- Spring 24 class schedules are due to us today – will go through several revisions before the published date of Monday, October 2.
- Present at LACRAO
- Discussed FERPA Policy Statement
- Reminder we are hosting Workday for the Tenant Hand off October 17-19.
- 940 Transfer students = approximately 2,800 transcripts evaluated and posted.
- Saturday, September 23 – Peabody Homecoming Parade. We will have a float!

Dr. Julie Gill

- CurricuLog started on September 1st
- The Chancellor’s Funds report was completed and sent to Dr. Coreil.
- Faculty Senate Fund applications should be sent out next week to all full-time faculty.
- P.S. 202 Ad Hoc Committee completed their work last semester and forwarded their recommendations to the Faculty Senate; we are working on additional revisions and the document should be completed and out for review within the next few weeks.
- Looking at an ad hoc committee for P.S. 202 to consider and make recommendations for evaluations as well as an ad hoc committee for P.S. 209.
- The LSU Council of Advisors (COFA) nominations are open through tomorrow.

Olivia Chatman

- No update.

Respectfully submitted by Olivia Chatman

The next meeting will take place on Monday, September 25, 2023, at 9:00 a.m.
