



MINUTES

LSUA Chancellor's Cabinet

07/13/2022 9:00 AM | *Meeting called to order by* Chancellor Coreil

In Attendance

Dr. Paul Coreil, Dr. Abbey Bain, Dr. Eamon Halpin, Melinda Anderson, Adam Lord, Tyler Unsicker, Jennifer Parish, Melissa Parks, Connie Cooper, Laura Fowler, Kelly Pepper, Don Collins

Chancellor Coreil called the meeting to order at 9:00 AM

Dr. Coreil

- On July 22nd, Dr. Matt Lee, Interim Vice President of Agriculture, will visit our campus. Dr. Lee will begin his new assignment on August 1st. He may also visit with SLT when he comes to LSUA.
- Evaluations must be completed prior to raises going into effect in order to document and provide feedback, as well as determining eligibility for raises. Mandatory training deadline for this year, the deadline is September 30.
- The change in command for Fort Polk took place this week; the new Commanding General is David Gardner. I met him and was encouraged by his commitment to having a strong partnership with LSUA.
- Last week, we heard that we will receive a grant from Louisiana Economic Development for \$560,000 for support of our Technovation Center and purchase of needed equipment. We appreciate the support we received from our Central Louisiana Legislative Delegation for this funding.
- Today some of us will attend the Chamber's legislative Appreciation luncheon to recognize our delegation for their support of the Student Success Center, raises for faculty, money for deferred maintenance, and money from Louisiana Economic Development (LED).mentioned above.
- Shrimp Jam, the biggest fundraiser for athletics, will be on September 22. LSU Coach D-D Breaux will be guest speaker. Please support this event by attending and offering to help by contacting Kelly Pepper and Tyler Unsicker.
- Ribbon cutting ceremony for the Infrastructure Drainage project will be on September 12, 2022. We have invited the Governor to attend and are awaiting his response.

- Groundbreaking on the Student Success Center will be February 10th, 2023. The Governor has been invited to this event as well. Also, the Board of Supervisors are planning to meet at LSUA on February 10, 2023.
- We are working to get city of Alexandria to take ownership of the sewer line. This will be impactful for the Campus Edge project. Commercial sewerage will be critical to all potential new businesses located along the edge of campus.
- On October 2nd-3rd, 2022, I will go to North Carolina with President Tate and the LSU AgCenter, to develop a plan for what they are going to do in agriculture. This will be their third field trip to other states.
- Dr. Rowan, Dr. Joyner, Melissa Whatley and I have been working hard to address the challenges of not having an acceptable pass rate for the rad tech national certification exams. The program has been under probation, so the increase in the pass rate for the 2021 graduates is crucial to showing that we are addressing the issues. Results this semester have been very encouraging and we thank all rad tech faculty for their efforts.

Dr. John Rowan

- Mona will be on vacation for 2 weeks so be patient as you reach out to me during this time.
- We are forming the search committee for the Director of LSUA STARBASE, which is an initiative with Fort Polk. Tanya Lueder is the Director of the Technovation Center heading up this search.
- Deans Retreat is time for our deans to put together their enrollment and budget plans, marketing and communication plans, recruiting plans, budget plans, etc. for the academic year. Please be responsive to any questions they may ask of you.
- We were able to move some money into reserves and auxiliaries even with the \$1 million Academic Partnership settlement payout thanks to the work of Deron Thaxton and Theresa Seymour, whose efforts saved LSUA over \$1 million.

Dr. Abbey Bain

- We are getting ready for fall semester; first orientation is August 5th. Ethan sent some times and other information to people involved last week. Please double check your calendar. These are committed incoming students so we want to have positive interactions with these students so that they can learn about different activities and organizations.
- Online enrollment is up; we need to continue to support on-campus students.
- We have a number of staff out for a REACH Conference for more training and to help streamline the process. If you have an issue that needs to be addresses, please let us know so we can help.
- Tori East and Michelle Cloud started as new advisors this week. They will be reaching out to departments and staff, as well as attending training. Please help us welcome them to LSUA.
- Regarding the holiday calendar, we were asked to get feedback about which holiday to honor with campus closure: Mardi Gras, Juneteenth, or Memorial Day. There is a hand raise option under reactions on Zoom/ raise your hand on screen; so, we can proceed with a vote. The vote is to close for Memorial Day effective for the 2022-2023 academic year.
- Per Dr. Rowan, the online classes are not impacted at all by campus closures.

Deron Thaxton

- Year-end close out is underway. We have had a good year financially, so we are able to move \$100,000 - \$115,000 into restricted accounts. Fall and spring was up around 5%. settling our Academic Partnerships lawsuit and we made a settlement payment of \$1 million using operating dollars, unallocated revenue. Even so, we have closed the year with \$100,000 in excess. This is a testament to showing how much enrollment matters. Our final closing entry will be one day next week.
- The course fee restricted accounts that are put in place are building up to significant balances. Please share with Deans and Department heads to start spending those dollars. These funds are to be spent on courses, and we need to show that we are using those funds on materials, support, or maintenance for those courses.
- I sent out an annual reminder about LaCarte and travel last week. Please share with your staff, directors, and deans. LSU has been extremely patient; however, we still have too many individuals who do not follow these procedures. If you need me to come to your department to do a workshop or answer questions, please let me know. We are working with Susan Bowers and CTE on conducting a travel and spending workshop in the fall.
- Budget update on Drainage Project. It was originally supposed to be brick stamped asphalt in between the concrete runners. However, the engineer and contractor said that due to intricate work to do, it would be very difficult to do in those smaller areas. They are working with State Facilities and Planning to get that changed to actual brick pavers. So, there will be a couple week delay but the engineers and contractors are working to get it approved.
- Raises for salary increases for next fiscal year have been added. Faculty gets 4%, civil service average is 3.7-3.8%, and we will do a 4% average for unclassified and hourly wage employees. Civil service raises go into effect July 15. Unclassified regular staff will go into effect August 1. Faculty will be August 15. Letters will go out in August. Eligibility for raises is for people who were hired before January 1. Also, 6-7 individuals did not complete training and will be ineligible.
- FY23 is almost finalized. The deadline for submission is end of July and it will be ratified at the Board of Supervisors meeting in September. Most departments will see a slight increase in budgets.
- Our Executive Director of Facility Services search is underway. They start interviews on Monday and Tuesday. Tyler Unsicker is committee chair, other members are Abbey Bain, Chad Gauthier, Connie Cooper, Jason Normand and Candy Davis.
- We will have some design concepts to show on the tower for the roundabout in the main entrance. It is not quite where we want it but they are working on 2-3 different concepts now.
- We had funds set aside for the Academic Partnership settlement but we were able to pay the settlement without using those funds. These funds that were originally set aside can now be reallocated for other projects. We will have additional payments in the next 3 fiscal years, but the cost will be lower than the cost of Year 1.

Dr. Eamon Halpin

- I submitted the application for the Federal Grant for the SPERO program. I will let you know when I get confirmation of approval.
- The LSUA 2022-2023 catalog link was released today. There have been 21 modification or additions of new academic programs.
- Working with Brittany Soden in making preparations for the Fall Semester of SPERO. Originally, we were going to use space in the library but the renovations will not be complete. So, we have secured a temporary space in Avoyelles Hall, Room 101. Thanks to Arlene Duos. Chad will be making some improvements to the space.

Melinda Anderson

- I have been working with Dr. Coreil on setting up a meeting with legislators regarding the Campus Edge project.
- Last Friday, I went with Dr. Joiner, Dr. Cormier and some LSUE folks to Shreveport for a generous donation of medical supplies from Stephen and Mona Wright, for the Nursing and Allied Health programs. The shipment will be picked up on August 2nd.
- Working with Theresa Seymour and Dr. Dupont to develop a cyber safety seminar for the fall that will be available to the community to address hacking and ransomware.
- Scheduling interviews with Nathan of community members regarding the check presentation at the end of August.
- On September 23rd, there is another service opportunity at the Manna House.

Kelly Pepper

- We do have a GAA board meeting on Tuesday July 19th and an LSUA Foundation Board meeting is scheduled for August 25th.
- Immediately following the Foundation Board meeting on August 25th we will be doing a check presentation from 10-10:30 AM. More information about the donor and location will follow. We encourage you and your staff, and students, to attend.
- The Alexandria Museum of Art is closed to the public due to staff shortages at this time.
- Working with Tyler on Shrimp Jam scheduled for Sept 22nd. If you know of any individuals interested in sponsorships, have them get in touch with myself or Tyler. Single tickets are available for purchase on August 1st.
- Working with Melinda on two additional events for the fall. We are having a Ribbon Cutting for the Nursing Skills Lab. Also, a Purple and Gold party for donors and alumni in Avoyelles Parish is in the planning stages.

Adam Lord

- We met with SLT to work on finalizing market strategy for FY 23. There are some changes in place for getting applicants in the system. We are now partners with Cenla Broadcasting so we will have radio spots on three stations.

- We also wanted to come up with a list of ideas for colleges and departments on campus. These are some practical ways they can engage the public, school systems, and students in addition to what strategic communications is doing.

Tyler Unsicker

- Our new website goes live today. So we are doing some last minute touchups. This will be a great boost to our online presence.
- Billy Perkins, Women's Head Basketball Coach, and his wife, start on August 1.

Chad Gauthier

- COVID: The case counts statewide are steadily increasing slowly. Hospitalizations are increasing, over 660 in the state.
- This week we have 5 cases of COVID. If this surge continues, we may see a surge with students as well.
- Tropics are pretty quiet. There is a small disturbance that may bring much needed rain.
- Louisiana National Guard is onsite. They are starting the project to clean out the debris from the canal to assist with campus drainage. This would have cost \$150-200,000 but will only cost us a couple thousand dollars' worth of fuel.
- Working on Fitness Building and will reassess after the last couple of rains.
- UV and Boiler project are beginning. Library roof work is ongoing.
- The downtown location (donated lot) has been added to facilities.

Missy Laborde

- Not present

Melissa Parks

- There were 13 radiology technician grads in 2021. 10 have passed their national certification exams, and 3 others are scheduled to take theirs. Congratulations to the students and faculty!

Shelly Gill

- Not present

Jennifer Innerarity

- Not present

Don Collins

- No update

Connie Cooper

- Next Diversity 101 training is September 21. Please tell new employees to register. This will be the last one for year 2022. If you need any accommodations in your areas, please let me know.

- I created a train-the-trainer team of 8 faculty and staff who will be equipped to train on DEI topics.
- The follow up to Diversity 101 is a 6 course DEI Training program. Employees will complete 2 courses per year across a three-year period. One course would be mandatory and employees would choose an elective. New topics will be cycled in every 3 years with Diversity 102 built in as a refresher. Trainers will meet soon to determine which topics they will deliver and method(s) of delivery.

Laura Fowler

Jennifer Parish

- Due to family obligations, I have submitted my letter of resignation as Executive Assistant to the Chancellor. My last day will be June 26, 2022. Thanks to each of you for making my time here at LSUA so wonderful. I will be on campus at many of the upcoming events, showing my support of the LSUA Generals.
- Fall Convocation will be held in Coughlin Hall Auditorium on Wednesday, August 17th, 10:30-11:45, with lunch following in the Ballroom.

Respectfully submitted by Jennifer Parish.

The next meeting will take place on *July 27, 2022 at 1:00 PM* .
