



MINUTES

LSUA Chancellor's Cabinet

10/9/2023 9:00 AM | *Meeting called to order by* Chancellor Coreil

In Attendance

Dr. Paul Coreil, Dr. Elizabeth Beard, Dr. Abbey Bain, Dr. Eamon Halpin, Deron Thaxton, Adam Lord, Tyler Unsicker, Shelly Gill, Chad Gauthier, Connie Cooper, Kelly Pepper, Dr. Julie Gill, Dr. Susan Bowers, Melissa LaBorde, Olivia Soileau

Chancellor Coreil called the meeting to order at 9:00 AM

Dr. Paul Coreil

- The policies are up to date and everyone is working hard to continue to make progress there. The goal is to get policy reviews done before our re-affirmation.
- With it being the political season, just a reminder to be cautious about getting personally involved in political campaigns because it can lead to issues down the line. For non-classified employees, it is not prohibited, however, it can put the university in a position of having to explain why politicking took place for certain candidates. If you are a classified employee, you are prohibited from doing any type of political activity...including having yard signs.
- Thursday, October 19 - Bond Commission Meeting – LSUA's *Martin Family Student Success Center* is on the agenda for final funding.
- In the process of obtaining chancellor's evaluation since it is required for our SACSCOC review.
- Wednesday, November 15 – I received a letter from Kristine Strickland, Chancellor at Fletcher Technical Community College, who is the representative for higher education in Louisiana for SACSCOC. She is hosting a luncheon for President Belle S. Wheelan at Delgado Community College in New Orleans. All Louisiana presidents and chancellors have been invited, so I will be in attendance on behalf of LSUA.
- October 10-11 – Deron, Dr. Beard and I will be attending a Leadership Retreat at LSU Health New Orleans.
- October 11-15 – Rapides Parish Fair will be taking place and Dr. Bain will be representing LSUA at their press luncheon at Tunk's today. It is our goal to maintain a healthy partnership with the Rapides Fair Board, as they are an important part of this parish.

- Reminder that we have two religious student organizations on campus – Catholic Student Organization (CSO) and Baptist Collegiate Ministry (BCM). They have great campus wide events and provide free lunches for students, faculty and staff. Please remind students that they are welcome to participate in both organizations.
- October 19-20 – LSU Board of Supervisors are meeting and some of us will be in attendance.
- The next meeting will be October 25, 2023 at 2:00 p.m.

Dr. Elizabeth Beard

- Hiring updates –
 - Brought two candidates to campus last week to interview for the Continuing Education position. Feedback from the campus interviews was sent to me by Friday. We will move quickly to fill that position to redevelop a robust Continuing Education program again at LSUA.
 - Also bringing in an additional candidate to campus for the Technovation Center Coordinator position next week.
- The Makerspace in the library is looking great; it is in the final stages of completion with Skip Converse construction and then construction will move into the main area of the library for the tutoring center and learning commons area upgrades.
- IET has secured 11 laptops for the library for overnight student checkout. Some of our students depend on those laptops, so this is a great resource for our campus. Many thanks to IET for securing these laptops and to the library for implementing the check-out process.
- Wednesday, October 18 – Our ribbon cutting with LSUHSC New Orleans is next week, October 18 at 11:00 a.m. for the dental hygiene suite downtown. We will also sign our MOU with LSUHSC for our pre-med students to get guaranteed interviews if they meet the set pre-med cohort criteria. This MOU is similar to the MOU we signed with LSUHSC Shreveport in the spring.
- Updates on our Career Champions Cohort –
 - Last time we focused on inclusivity and diversity in the classroom and career mentoring with Brittany Soden (SPERO) and Connie Cooper (DEI) as special guests. This week, we have Deborah Randolph with the Chamber of Commerce, Jason Ingalls with his cybersecurity company, and Danny Miller with HR from Christus. They will be our community expert panel to discuss how we can best prepare students for job shadowing, internship, and career opportunities.

Dr. Abbey Bain

- Enrollment is at 5,300. The 2nd session/eLearn 2 starts next week so we will help communicate with those students.

- Advising is open for spring! Registration will open October 23rd. We are advising now and students can add their classes to cart.
- Pink Week was last week. Thank you to Student Life and Student Government for helping to raise awareness for breast cancer. This is an important issue we want to continue to share information.
- October Events –
 - Spend the Day at A is Saturday, October 21
 - Total U on body image is Tuesday, October 24th
 - Trick or Treat Street is Thursday, October 26 – [Buy Tickets Here](#)
 - 5,000 celebration is Friday, October 27th.

Dr. Eamon Halpin

- Aviation –
 - Met with individuals from the Civil Air Patrol – Lindsey Torbett and Roland Simmons. They gave a presentation on the Civil Air Patrol and we presented on the aviation program. We discussed their cadet program and they mentioned possibly funneling in some of their cadets into our program. Also, they talked about the potential of providing free flight hours to our students with the use of their planes. The plan is to follow up with Civil Air Patrol and implement some of what we discussed.
- SPERO –
 - Brittany Soden will be presenting information on the program at the Marksville Rotary today at noon.
 - Monday, October 16 at 5:30 p.m. BCBS Angel Awards in Baton Rouge – Penny Smith & Melva Villard are recipients for their dedication and fundraising for SPERO program ([Announcing the 2023 Angel Award Honorees](#)).
 - Brittany Soden has received lots of encouraging compliments from SPERO parents on the social/communication improvements they have witnessed since their children have become students in the program.
- SACSCOC –
 - Attended a SACSCOC site visit in Florida and it was very informative.
 - Met Chair of the Committee, Damon Kennedy, who is the President at Midland College in Texas. He informed me that he would be the Chair of our site visit, which will be next year in late August or early September.
 - Continuing to work on the standards.

Deron Thaxton

- Shuntel Warner has joined our team as the Operations Manager and we are excited to have her with us here on campus! She will be providing administrative support for our department as well as assisting with all of the university travel.
- Projects –

- *Martin Family Student Success Center* – Received an update that LSUA is on the State Bond Commission agenda for Thursday, October 19. As soon as the project is approved, it will go to bid.
- *Downtown Health Education Campus* – Working on the donation of the Allied Health building that is downtown with Rapides Regional Hospital and that is moving forward.
- Developer meeting for the Campus Edge Project is set for Thursday, October 26.
- New positions in the Department of Finance and Administration are open for hire –
 - [Scholarship Coordinator Application](#)
 - [Workday Student Project Manager Application](#)
- Budget –
 - End of quarter 1, we booked \$18.1 million in revenue (last year end of quarter 1 was \$14.9 million → \$3.2 difference) – this is primarily due to online revenue.
 - Online revenue is up \$2.5 million
 - State appropriations on campus is up \$400,000
 - Budgets are all on target as of now in terms of spending.
- LSUA now has 2 new vehicles – the third vehicle has been ordered and will likely be here after the first of the year.
- Met with the deans last week to discuss the bookstore and improvements that could be made there as far as book adoptions and required course material.
- Wednesday, October 11 – Board of Regents is hosting a cybersecurity workshop on campus in the ballroom with all campuses in the state in attendance.
- October 17-19 – LSUA is hosting Workday project meetings and there will be roughly 100 individuals in attendance from the different LSU systems on campus.

Adam Lord

- Nathan and I working with Dr. Abbey Bain and Ethan Lipsey to reimagine the Freshman 1001 videos about our history and what it means to be a General.
- Canva Updates –
 - Canva is rapidly changing – incredible new offerings in “MAGIC” designs.
 - Access to Canva – Had a professor ask me how we make things, did not know their college had access to the enterprise version with templates – need to communicate how to access this.
- Chase is hosting a ChatGPT workshop on 8 November for faculty & staff.
- Plein Air festival is this Thursday and Sunday at AMoA.

Tyler Unsicker

- Title IX survey – We had 300 responses
- Tuesday, October 10 at noon – Midday Madness for Men’s and Women’s Basketball
- Women’s Soccer is in first place in conference.

- Men's Soccer in middle of the pack with about 8 games left in the season.

Shelly Gill

- Thank you to all of campus for a great representation at the Rapides Parish College Fair.
- Recruiting Staff and Joshua are all over the state of LA and in TX – working on the freshman class of 2024. Their tirelessness is so much appreciated.
- Saturday, October 21 – Spend the Day at A. The academic portion of the day will now take place after the academic/organizational browse to allow departments/schools to speak with students and parents regarding their programs, tour departmental space/labs, etc.
- Application comparison for Fall 2024 will start in November.
- Dual Enrollment –
 - Sarah Francis is starting to make her rounds to high schools and districts. If anyone would like her to speak with a particular school or district, please reach out.
 - Much discussion was had during Cabinet in regards to the Board of Regents Academic Affairs Policy 2.22 ([Minimum Requirements for Dual Enrollment](#)) updates.

Chad Gauthier

- COVID –
 - Last week 3 cases reported
- Weather –
 - Some much needed rain in the forecast this week.
 - Nothing significant in our upcoming tropical forecast.
- Facility Services –
 - Tower Project – planning phase
 - Library Part 2 – Punch list items only. Planning to move in the big Library space afterwards.
 - Outpost Floor – Flooring installation still ongoing
 - Police Dept (covered parking project) done
 - Generator to Oaks Clubhouse – Almost complete, waiting on a breaker to be installed and tested.
 - New Doors – Admissions, Chancellors Suite, and financial aid waiting on the supplier of the doors
 - Children's Center – a handful of improvements going on there.
 - Remainder of the street overlay – still moving forward. Some minor surveying has begun.
 - Parking Lot 7 – still in planning phase.
 - Small turf project at baseball field – Waiting on contractor
 - Allied Health Suite painting is almost complete.
 - Ac Controls in Abrams being worked.

- SG sign – Abbey mentioned
- Risk Management –
 - 2 new vehicles on campus. Working with Chase for wraps. Humvees – trying to arrange transport.
 - Upcoming annual audit November 2nd.
 - Certificates of Insurance Requests – Please as early as possible. They will need some type of contract.

Connie Cooper

- Sisters Like Me: Black Girl Magic at LSUA Program – Thursday, October 19 – Sisters Like Me: Black Girl Magic at LSUA will be in the ballroom at 5:30 p.m. The event is at capacity with 120 people registered to attend. Dr. Beard and Dr. Bain will be joining us. Also, we will have a group of high school students in attendance.
- Diversity Training –
 - Received emails from faculty/staff stating that they did not receive a certificate for diversity training. This is often due to persons entering a shortened version of their name versus their full, legal name. If someone did not receive their certificate, have them reach out to me and we will issue a certificate.
 - The DEI Training Team is getting ready to roll out training for 2024 starting in November. We will offer new topics.
- Planning a lunch and learn on Equal Employment Opportunity and How to Create Psychologically Safe Spaces. More information to come on this event.
- Black Women’s Empowerment Initiative (BWEI) – The Black Women’s Power Initiative is up and running. The cohort is planning to do some outreach at Peabody Magnet High School to help create a pipeline of students for LSUA and impact their perspective on viewing LSUA as a first choice.
- Resource Reminder – Friendly reminder that I am here as a resource to help navigate issues along the lines of DEI. If you need assistance or strategies in order to resolve an issue, feel free to contact the OoDEI.

Kelly Pepper

- Onsite audit for LSUA Foundation and affiliates taking place now.

Dr. Julie Gill

- CurricuLog has been rolled out and Dr. Carol Corbat is helping with any issues that may come about from this implementation.
- C&C has not met to look at courses, but everyone is beginning to add course materials.
- Faculty Senate Updates –

- Working with IET and others on the Open Meeting Law updates to make sure that we are in compliance with the changes. The website for Faculty Senate will have to be updated and will need to include Faculty Senate committees on there as well.
- Faculty Senate Funds applications are due tomorrow for the first round of consideration – a reminder will be sent this afternoon.
- Working on P.S. 202 to properly implement all of the feedback.

Dr. Susan Bowers

- Melissa LaBorde provided a great seminar for faculty focusing on the 5-Star PR program.
- Faculty have been very interested in conference travel this year. Five faculty members want to attend the Scholarship of Teaching and Learning meeting in February in Savannah, Georgia. This travel is provided by CTE.
- Zoo Sciences – Currently have 12 students in class right now. Dr. Beard, Dr. Sammons and I are meeting next week to plan the launch party.

Melissa LaBorde

- Thursday, November 16 the College of Liberal Arts is co-hosting a mini conference for the communications along with the local Public Relations Association of Louisiana chapter. We will invite marketing students as well.
- Faculty Remarks –
 - Training on crisis plans and the red keys for Mulder Hall classrooms has been requested by faculty members. We haven't had any actual crisis training in quite some time and many people don't know what the red keys are for or how they work.
 - Advising challenge noted – Transcript evaluations for students who are entering LSUA who have already earned a bachelor's degree and are simply receiving "P" credit are continuing to cause unnecessary and additional work for advising, particularly the accounting students. Faculty members are having to spend hours going back to evaluate transcripts that should have been evaluated when they originally came in. We were told two years ago that the prereqs would be evaluated and would appear on the transcripts, but this still hasn't happened.
 - A faculty member who teaches online mentioned their appreciation that our calendar lined up purposefully this time so that faculty get two days off. Online faculty haven't had a day off in several semesters.

Olivia Soileau

- Prepping for Fall 2023 Commencement – Thursday, December 14 at 10:00 a.m. at Rapides Parish Coliseum

Respectfully submitted by Olivia Soileau

The next meeting will take place on Wednesday, October 25, 2023, at 2:00 p.m.
