



# MINUTES

## LSUA Chancellor's Cabinet

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10/25/2023 2:00 PM | *Meeting called to order by* Chancellor Coreil

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### In Attendance

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Dr. Paul Coreil, Dr. Elizabeth Beard, Dr. Abbey Bain, Dr. Eamon Halpin, Deron Thaxton, Melinda Anderson, Adam Lord, Tyler Unsicker, Shelly Gill, Chad Gauthier, Connie Cooper, Kelly Pepper, Dr. Julie Gill, Dr. Susan Bowers, Olivia Soileau

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### Chancellor Coreil called the meeting to order at 2:00 PM

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#### Dr. Paul Coreil

- Please try to attend the 5,000 Celebration this Friday in the Quad. Thank you to Abbey and everyone else who have worked to put this event together. We look forward to celebrating everyone's hard work!
- ***Martin Family Student Success Center*** – The center will be going to bid on Friday, October 27. Thank you to everyone who has worked so hard to make this project unfold. Please make sure to thank any Legislators that you may run into.
- We toured the LSU Health New Orleans nursing school facilities and the technology that they are using is phenomenal. Our plan is to eventually invest in that technology for our nursing program and truly enhance the learning experience for our students.
- Congressman Mike Johnson was elected Speaker of the House, which will be good for Louisiana.
- Women in Business Conference is on Friday, October 27 – Dr. Abbey Bain will be facilitating a panel today alongside LSU Board of Supervisors, Ms. Valencia Sarpy Jones and Ms. Mary Werner.
- The Louisiana Small Business Development Center (SBDC) that currently operates out of the Chamber of Commerce office downtown will be moving to campus. Evelyn Jones, business consultant for SBDC, will have access to extra support here on campus and it will overall be more beneficial for economic development.
- The Dental Hygiene Program will soon be taking patient applications to collect required hours of patient cleanings. All LSUA students will receive a 50% discount on fees. Please consider participating.
- Please make sure to keep your calendars updated for scheduling purposes.

- The next meeting will be November 8, 2023 at 9:00 a.m.

### **Dr. Elizabeth Beard**

- Thank you to everyone who was instrumental in helping plan the MOU signing with LSU Health New Orleans and ribbon cutting ceremony for the dental hygiene program. It was a huge success and there has been positive buzz across the campus and community.
- Today's Curriculum to Career workshop will be focused on developing projects in classes in the disciplines and majors of our students.
- Shoutout to Dr. Susan Bowers, Tank and the LSUA students who participated in Zoo Boo this weekend at the Alexandria Zoo.
- STARBASE program at Fort Johnson is really taking action and we are meeting weekly with that team. The classrooms should be complete in January.
- Reminder that the QEP team is developing our co-curricular development pathway, which is the roadmap to career readiness. Essentially, it will show the student exactly what they should be doing in order to be career ready.
- Tutoring Center – As far as construction updates, the center is not complete just yet, but it is steadily being used by our students and Cieltia Adams is doing a phenomenal job.
- Connie Cooper's event, Sisters Like Me: Black Girl Magic, was fabulous. The mentorship that Connie is facilitating to our students is another reason why LSUA is so great.

### **Dr. Abbey Bain**

- Registration opened for spring 2024. Right now, there are 1,070 students registered, so things are looking really strong. We are seeing the impact of communication and the advising period ahead of registration – students are able to process registration promptly and get better prepared for success!
- Trick or Treat Street is tomorrow. Please remind everyone you know to purchase a ticket and come; this is a fantastic way to showcase our campus.
- Friday's 5,000 celebration will start at 5:00 p.m. Please encourage your colleagues to join, this is truly a celebration of everyone's hard work.

### **Dr. Eamon Halpin**

- Aviation –
  - Deron, Kelly and I met with a representative from the American Legion and past graduate of LSUA. He is interested in setting up a \$25,000 scholarship through American Legion for the aviation program. After discussing with us, he will have to bring a proposal to American Legion and have them vote on it. We are thinking in terms of an endowed scholarship that would build interest overtime. If we are able to get this scholarship, it would not be able to pay for flight hours due to the high-cost, but it could be used to pay for students check rides.

- Earlier this week there was a cookout/social gathering at the Oaks and there was a great turnout of faculty, staff and students.
- SPERO – Several of us were able to attend the Angel Awards program and it was a very touching event. Each individual who received an award had a video shown, SPERO’s video can be accessed [here](#). The \$25,000 honorarily was deposited into SPERO’s account and Deron is working on setting up a grant usable account for the program.
- SACSCOC – There are 4 standards that involve assessment and I am relying heavily on many of you to get the needed data turned into me. If you receive an email from Cynthia Thomas asking about data, please send it to her as quickly as possible.

### **Deron Thaxton**

- Projects –
  - ***Martin Family Student Success Center*** – Going to bid on Friday, October 27 and the official bid date is Thursday, December 14. This means we will have a contractor and they will have 30 days to mobilize and 90 days to begin construction – set to begin early spring.
  - ***Health Education Campus*** – Officially on the agenda for the November architect selection meeting.
  - Tower – Contract has been issued and that is moving forward with construction beginning in spring.
  - Campus Edge Project – Meeting tomorrow with potential developers at 1:00 p.m. in Live Oaks.
  - Looking at a potential project for a generator on the Union, which means when there’s no power, there would be capacity for the cafeteria to be open.
  - Finalizing specification details for the digital signage that will go on the corner of campus.
- Workday –
  - Last week was our Workday kickoff on campus, which gave a glimpse of what is to come. An email will be sent to fac/staff about Workday spread weeks, which is a 2-week period. The first week is the design phase where all of our staff will be tied up on Zoom calls Tuesday, Wednesday and Thursday. The following week is considered “homework week” where we follow up with the actions, we have designed the first week. Please share with all of your areas that individuals in Workday team will be slow at times depending on what is going on (Records, Advising, Admissions, Financial Aid, IET and Student Accounting).
  - In the process of hiring a Workday Project Manager to oversee our campus initiative.
  - Nearing the mid-way/end of implementation, staff burnout occurs. So, we are discussing and looking at ways to mitigate staff burnout that will happen from the extra work being done for Workday aside from their normal job at LSUA.

- Our Humvee arrived on campus today, but needs some work done before it can be properly used.
- Almost completed all of the documentation/paperwork needed for the New Manager's Workshop that we plan to host. Essentially, this will be a workshop for new managers/supervisors outlining the hiring process.

### **Melinda Anderson**

- After being out 2 weeks, many thanks to those who assisted in the Dental Hygiene Ribbon Cutting and MOU signing with LSU Health New Orleans last week. Much appreciated!
- Working on Legislative Luncheon plans for late November.
- Alexandria Lions Club would like to do eye screening for the LSUA Children's Center.

### **Adam Lord**

- We are having a major issue with payments to vendors for advertising. We have 3 or 4 vendors who report no payment for several months in a row. We have talked to Mary and Summer, checked invoices, etc. Workday shows them as either approved or paid, but they are not being paid.
- Brianne is working on the backend of the website. 30+ days of work on SEO issues has increased our SEO score by 10%, from 15 to 25...out of 100. She has started meeting with academic units to gather updated information for program Pages.
- Kicked off initial planning meeting with an ad hoc team to start the process of building a completely new lsua.edu website.
- Mira has been killing it with our Facebook and Instagram feeds. Be sure to check those, share, and like.
- Chase is making progress on an incredible design for the art in the Makerspace.
- Nathan is working on creating new ads for radio, television, YouTube, and digital.

### **Tyler Unsicker**

- Approval was given by Cabinet for LSUA Athletics to apply for GAEDA grant.  
\*Dr. Julie Gill made motion. Kelly Pepper second. Unanimously passed.
- Soccer tomorrow and Saturday at 1:00 p.m. and 3:30 – Senior day is Saturday.
- Men's Basketball game on Friday at 11:30 a.m. at the Fort.
- Tremendous outpouring from campus for Soctober. Thank you to everyone who participated.

### **Shelly Gill**

- Admissions –

- Thank you to everyone who made STDAA a huge success! Hearing great comments from prospective students and their parents.
- Only one more week of the College Fair calendar – then Recruiters will start on private visits to high schools.
- Meeting with several faculty to start planning STEM Day at A – January 19, 2024.
- Scholarship notifications will start going out in November.
- Mulder Scholarship has changed! This year, we will award 4 scholarships to new FTF students through a leadership challenge. Each scholarship will be worth \$5,000/year up to 4 years. The application is open for high school seniors to apply. There will no longer be a full-ride component to the scholarship and only new FTF students will be eligible for the scholarship.
- SECO (Students Exploring Career Opportunities) – through the Orchard Foundation will once again take place at the Riverfront Center November 15 &16. We encourage any interested departments to participate and show what career opportunities are available to 10 and 12 graders. Admissions will be present to answer general questions about LSUA and the admissions process.
- IAM360 – South African Agency – met with over 75 families and Nina Cox is working to schedule follow-up meetings with those interested in learning more.
- Starting Fall 2024, all International Students on F1 or J1 visa will be required to sign up with LSUA sponsored health insurance.
- Reminder that with Workday Student design and implementation sessions starting, the go to person in the Admissions office is Joshua Perrodin.
- Registrar’s Office –
  - Thank you to everyone for their support during this transition.
  - Spring schedule is up and corrections are being made every day.
  - Registration opened for current students on Monday. New students will start registration on Friday, October 27. DE students will begin on November 6.
  - Fall 2<sup>nd</sup> session/ELearn 2 – drop for non-attendance took place yesterday. Thank you to Jason and team for assistance...drop for non-payment will take place today.
  - Interviews for the open positions of Degree Audit Specialist and Transcript Evaluator will start later this week.
  - Please continue to be patient as we are working to address all requests. Brandi Coody and Andrew Hirschak have been invaluable members of the team during this time.

### **Chad Gauthier**

- COVID – Last week - 4 cases reported      This week - 2 cases reported
- Weather – Nothing significant in our upcoming tropical forecast
- Facility Services –
  - Tower Project – planning phase ABW

- Library Part 2 – Punch list items only. Big project has begun removal and replacement of carpet is taking place this week and possibly into next week.
- Outpost Floor & Baseboard–complete
- Generator to Oaks Clubhouse – Almost complete, waiting on a breaker to be installed and tested.
- New Doors – Admissions, Chancellors Suite, and financial aid waiting on the supplier of the doors
- Street overlay – still moving forward. Some minor surveying has begun.
- Parking Lot 7 – still in planning phase.
- Small turf project at baseball field – starting
- Allied Health Suite painting is complete as of today
- AC Controls in Abrams still in progress
- SG LSUA sign – paperwork issued
- Still very short with our custodial staff.
- Risk Management –
  - 2 new vehicles on campus. Working with Chase for wraps. Humvees – arrived today.
  - Thursday, November 2 – Annual Audit
  - Certificates of Insurance Requests – Please send as early as possible. They will need some type of contract.

**Connie Cooper**

- Sisters Like Me: Black Girl Magic at LSUA Program Updates – Total attendance was 122. This year was utilized as a feasibility study to determine if we could successfully charge community members an admission fee. Reaching registration capacity within 48 hours and achieving attendance capacity are the indicators that we were looking for to make a determination. We will discuss how much to charge community members for 2024. It is a quality recruiting and retention event. The feedback that we have received has been very positive. The entertainment, speaker, meal, and some supplies were at no cost to the university. Special thanks to Dr. Beard, Dr. Bain, Shelly Gill, Haylee Malone, Daniel Manuel, Desalynn Lewis, LaMona Wallace, Strat Comms, IET, Facility Services, and everyone who supported the program. The breakdown of attendance is listed below.

<b>Categories</b>	<b>Percentage</b>
LSUA Students	21%
LSUA Faculty/Staff	8%
High School Students	13%
Community Members	58%

- 30<sup>th</sup> Annual Black History Month Scholarship Luncheon – Confirmed for Thursday, February 1st. Doors will open at 11:30 a.m. and the event will begin at 12 p.m. The planning committee met earlier this month to set things in motion. The committee decided

to provide 10 table sponsorship opportunities at \$500 each. The premiums are preferred seating and logo on the program. The Save the Date is complete and pending approval. The target drop date for the Save the Date is November 1st. Waiting on confirmation for the keynote. We are working the DHH to determine a date and time for their annual presentation. Mr. Deron Thaxton has confirmed the in-kind meal from Chartwells – we appreciate him for coordinating the same.

- Diversity Training –
  - Greater Central Louisiana Realtors Association: Thursday, October 26th at 5:30pm (Alexandria).
  - EEO Lunch and Learn: Tuesday, November 14th at 12pm-1pm (LSUA-Mulder 302)
  - CASA West: Thursday, November 16th at 5pm-7pm (Leesville).
- DEI Trainers – Connie Cooper and Cheryl Bardales will take Safe Space training at LSU on Tuesday, December 12th at 8:30 a.m. – 12:30p.m. The purpose of attending the training is to gain additional knowledge and expertise in order to aid the university with supporting the LGBTQ+ community and providing resources and strategies all campus constituents.
- DEI Leadership Team – Meeting confirmed for Tuesday, October 31st at 2pm-3pm in Mulder 302. The meeting agenda will be sent out prior to the meeting.

### **Kelly Pepper**

- No update.

### **Dr. Julie Gill**

- Working on the open meeting laws and I have a meeting set up in the morning with Yang Gao from IET who is working on the webpage. From there, it will go to the committee chairs to discuss what is necessary on our part and we will move forward with making sure that we are in compliance.
- Faculty Senate will meet again on Tuesday, November 14 at 3:00 p.m.

### **Dr. Susan Bowers**

- Participated in the Alexandria Zoo's annual Zoo Boo event and there were over 5, 720 people in attendance. We had LSUA faculty, students and Tank at our booth and the children loved Tank. It was a very successful event. Thank you to all who helped out and contributed candy!
- Plan to work with Brittany Soden on getting more SPERO mentors for the program since more and more students are becoming aware of the program and the need for mentors.
- Wednesday, November 8 at 12:00 p.m. in Mulder Hall 145 – Shoutout to Chase Dyess who is doing a workshop for faculty and staff on how to use ChatGPT – writing prompts, create communication and messaging, etc.

### **Olivia Soileau**

- Thursday, December 14 at 10:00 a.m. at Rapides Parish Coliseum – Fall 2023 Commencement

*Respectfully submitted by Olivia Soileau*

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**The next meeting will take place on Wednesday, November 8, 2023, at 9:00 a.m.**

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