



MINUTES

LSUA Chancellor Cabinet

9/30/2020 10:00 AM | *Meeting called to order by* Chancellor Coreil

In Attendance

Dr. Paul Coreil, Dr. John Rowan, Dr. Abbey Bain, Deron Thaxton, Dr. Eamon Halpin, Shelly Gill, Melinda Anderson, Dr. Haywood Joiner, Adam Jonson, Elizabeth Jonson, Chancey Slider

Guests: Chief Donald Collins, Melissa LaBorde, Daniel Manuel, Kevin Vercher, Jerri Weston

Chancellor Coreil called the meeting to order at 10:00 AM

Chancellor's Updates:

- Daniel Manuel is reporting to the Board of Regents weekly on regarding campus COVID-19 cases. This information is public. Testing opportunities on our campus will help us with contact tracing and keeping COVID-19 case numbers down on campus. We encourage everyone to go get tested if they can. I recently sent Daniel an updated list of health department testing center dates and location around the region to share.
- The Senior Leadership Team along with some cabinet members will be participating in a retreat on November 11th. We plan to complete a SWOT analysis for LSUA regarding the next 3-5 years. This session will complement our strategic plan and future adjustments regarding COVID-19, online growth, and the decline in on-campus enrollment. Many members of administration, department chairs and some external community supporters will be interviewed to get feedback that will be used at the retreat. Dr. Mitch Owen from North Carolina has been doing research for higher education for many years and will be leading the retreat. We are very excited about this opportunity.
- The legislative special session is being held this week and we need to watch it closely. There is a strong push to take away power from the governor in terms of COVID-19 restrictions that could have implications on higher education public institutions. There are also budget implications that we need to pay close attention to since the state suffered significant financial losses due to Hurricane Laura and due to the pandemic.
- I sent out a challenge to the Cabinet and the COVID-19 Taskforce regarding Giving Day and I hope that everyone will encourage others to support this great cause.
- Working with Jamey Gilliland and Lynn Ray to make plans to support people impacted by Hurricane Laura. We are finding ways that we can contribute items through charitable networks and I will send out plans once they are finalized.
- The LSU Board of Supervisors is paying attention to LSUA. Chair Elect Rémy Starns came by my office last week and we had a great conversation. He and the Board are willing to support and help us in any way and we are glad to have their support. I am still working on getting the new board members to come visit campus.

- Enjoyed getting the data about where our admitted students are going. This is very useful information for recruiting and retention efforts.
- Working on planning sessions in Workday for direct reports. Everyone needs to have all planning sessions completed by the October 31st deadline.
- The next Cabinet Meeting will take place on October 7th at 9:00am.

Reports

John Rowan

- Had some open forum sessions last week on strategic planning and will be meeting with administration soon to be sure that we are on track. There will be another forum today at 3:00pm and one tomorrow at 2:00pm focusing on academic structure.
- LSU is probably cancelling Spring Break and Mardi Gras break next semester to keep students from traveling and returning to campus. I don't think that we need to follow suit since our population is different. My suggestion is to leave the spring academic calendar for as originally planned. Adam Jonson mentioned that changes could impact athletic schedules. We are not making a final decision, but as of now we plan on not making changes to the original spring calendar. The Cabinet did not have any objections.

Eamon Halpin

- Putting the final touches on the SACS COC Interim Report and will FedEx it to Atlanta on Monday.
- Had a very productive meeting with Melinda, Liz and Kevin about the fountain project. Kevin gave an update on scheduled cleanup to be done by the end of October. We discussed the plaque on the stage side and options. We also discussed the possibility of adding a new updated logo/marker. We will present the options when we settle on them. We will be contacting the original artist who painted the tiles to see about refreshing them. We plan to have more meetings and will report back to this group to provide options and costs.

Jerri Weston

- Asked the Cabinet about fall commencement information that we need to communicate to students and families since many are reaching out with questions. Abbey is working on a survey to get out to students to get some feedback and I will send over a list of graduates to send the survey to.
- Met with Faculty Senate and department chairs to discuss having one fall term with 1st and 2nd sessions going forward. We cannot find any major roadblocks with making this change and the efficiencies outweigh the need to keep it the way it is. Financial Aid would only have to be awarded once per semester instead of three times. Admissions would stop having to move records between terms. Advisors would be able to advise for one term. There are many other efficiencies as well. We will have the plan in writing soon to begin for fall 2021. The Cabinet had no objections or questions.

- Some students are still withdrawing due to being impacted by Hurricane Laura. We plan on reaching out to some next week who mentioned that they wanted to come back for the second session.
- Applications for spring graduates are due tomorrow and coming in fast.
- Currently building the spring schedule.

Deron Thaxton

- We have begun the process to plan for the demolition of the Desoto Street building. We plan to clear the sight and spruce up with some LSUA signage so that it will be a nice compliment to the Allied Health building.
- Enrollment and registration is continuing to grow.
- Census Day – many online students were registered for fall 1, but not for fall 2. So we are still down a little in revenue because of this. Online enrollment for fall 2 is expected to continue to grow.

Abbey Bain

- I will be sharing Daniel's report since he could not be present today. The testing pod on campus is operating today. So far, they have completed about 25 tests. We will also be testing two days in October and November. Daniel is getting with facilities to get a small ramp installed at the pod for accessibility. Please refer anyone with questions to Daniel Manuel. Once you do the online session with the doctor, you don't need to schedule a specific time to go to the Pod to get tested, you are free to go get tested after the online appointment is done. We will communicate that moving forward.
- My area will be reaching out to students who were admitted, but not enrolled for fall. We have a list and are tracking cases where students enrolled at other universities or did not enroll anywhere. We are hoping to get the 200 who did not enroll anywhere else enrolled here for the spring.
- Voter registration this week. We had a great total u last night. A comedian is scheduled to do a show on campus tonight. We have a lot of student events and activities planned, but this is a challenging time to get participation. Please encourage students and departments to be active and attend campus events and activities.
- The spring application for housing should be online in November.
- Working with Shelly and Liz on recruitment pieces.
- Sending an email to all on-campus students about available resources such as tutoring, the writing center, counseling, Text Tank, etc. so that we are proactive with meeting their needs.

Shelly Gill

- Ran the list for admitted no shows. About 200 potential students were admitted to LSUA, but never registered. If they come in the spring, will need to make sure that we have enough freshman sections.
- The first admissions notifications for fall 2021 go out tomorrow. Without college fairs, numbers are lower than usual.

- Admissions staff is out at high schools right now delivering information packets and getting information on individual schools' protocols We are getting contact information and planning for ways that we can stay in close contact with their students.
- Tank will be joining the counselors on Friday to make deliveries to Alexandria schools.
- Working with Nathan to put together a five-minute informational video for the LACRAO virtual fair presentation.
- Working on virtual Spend the Day at A. We hope that it will operate similar to the virtual Scholar Day. The first one is slated for evening of October 20th and we plan to release more information soon.
- Working with IET on Engage data mapping.
- Sending lists of spring admitted students next week. We will send out fall 2021 admissions lists as well and departments need to pay close attention to the semesters on the list.
- Dan and I put together a volunteer fair tomorrow during Giving Day as a WOW event. Twelve community organizations plan to attend including the homeless coalition, city of Alexandria, Girls on the Run, and the Rapides Parish School Board to spread information on ways to volunteer in our community. Please encourage all students, faculty and staff to attend. We are very excited about this event and hope for it to grow larger every year.

Melissa LaBorde

- Shout out to Kevin and facilities for all of their hard work at Mulder Hall.
- Asked Dr. Rowan if the forums are recorded for those who cannot attend. He does plan to record the meetings.
- Asked Daniel about the random sample COVID-19 tests that were planned and he said that plans for the random sample testing are currently on hold.
- Asked for a date to make Chancellor's funds available to faculty so that it can be put on a Faculty Senate meeting agenda.

Haywood Joiner

- Carl Perkins Basics and Carryover Grant revisions were submitted to the Louisiana Community and Technical College System (LCTCS) for review and approval. The Perkins Basic Grant revision was approved on yesterday, September 29, 2020. We expect the Perkins Carryover Grant to be approved today. The total Perkins allocation available at this time is as follows:

○ 2019 – 2020 Perkins Basic Grant	\$10,211.82
○ 2019 – 2020 Perkins Carryover Grant	\$ 2,848.94
○ 2020 – 2021 Perkins Basic	\$15,094.00

- For a total allocation of **\$28,154.76**. Funds will be used for the purchase of supplies and equipment for the following Perkins eligible programs:
 - Associate of Science in Medical Laboratory Science

- Associate of Science in Nursing
- Certificate in Pharmacy Technology
- Associate of Science in Radiologic Technology

Elizabeth Jonson

- We have completed the media team process. Interviews took place on Friday and we accepted nominations. A president and vice president have been named. The both helped with the voting video yesterday. They are very engaged and doing office hours with us. We are very excited about the future of this group. Thanks to Nathan for supporting them and thanks to Melinda for allowing the scholarships. This is a great work in progress.
- Dr. Shannon Stanley was on KALB last night talking about the debate. Shelly was on KALB this morning with a student talking about our record breaking enrollment.
- Working on admissions pieces.
- Working on the secondary logo for 2021. The committee has been working on it since July. I shared the options with Cabinet and asked for thoughts and feedback. The feedback was great and the Cabinet agreed to move forward with the proposed logos.

Melinda Anderson

- The downtown building project is moving forward and expenses have been approved for demolition. Thanks to Dr. Joiner for all of his support with this effort.
- Toured the new nursing teaching building to see renovations that were done with the Board of Regents funding and it looks great. We are currently working on getting signage and a new podium. We want to celebrate our community partners that made the Cenla Nurses for the Future Campaign a reality.
- Working with Liz and the city of Alexandria on signage for the Teen Youth Center computer room and press release.
- Giving Day is tomorrow. Please share the current video and be on the lookout for a new one that airs tomorrow to encourage participation and challenge colleagues, peers and mentors to participate.
- Continuing to plan GAA future fundraising opportunities. Tank met with Mike Jenkins yesterday who was very involved with getting a mascot for LSUA.
- Shere' updated our donor database recently.
- Lynne is working on the Foundation Audit.
- Working with Eamon and Liz on the fountain project and we look forward to meeting with the original artist soon.
- Meeting with the city of Alexandria and Dr. Coreil today about opportunities for the business development building.
- We have two new possible Endowed Professorship donors.
- Working on the affiliation agreement that will be submitted for the upcoming Board of Supervisors meeting.

Adam Jonson

- An anonymous donor came forward with significant pledge to help with athletic facilities and we are working plans to make some renovations and upgrades. We are very excited and grateful.
- We have an Athletics Directors call next week regarding the basketball schedule for spring. It looks like our conference tournament will shift back and start on February 28th. Homecoming week will take place February 7th-13th. This will be the only weekend that we would have home games on a Thursday and a Saturday this seasons.
- This week and next week, the NAIA is holding annual meetings virtually. Dr. Coreil and I have been on several this week and plan to be on as many as we can since proposed legislation will be voted on.
- Working with the museum on a potential night golf fundraiser for the end of October. We are excited to partner with them and open the door for future collaboration.

Chancey Slider

- Working on plans for the upcoming All Campus Meeting.
- Working with Liz Jonson and Haylee Malone on plans for a campus event calendar.
- Planning to host a grab and go Chancellor's Final's Feast before students leave for the Thanksgiving Break in place of doing a Chancellor's Finals Breakfast this semester.
- Working with Jamey Gilliland and Lynn Ray on plans for BCM and CSO lunches to be held every Wednesday in the Ballroom.

Donald Collins

- The Evacuation Center is still online, but should be offline soon.
- All is well and campus is safe and secure.

Kevin Vercher

- We got some significant rain on Monday and there were no leaks at Mulder Hall.
- Live Oaks Conference Room will be complete today with the reinstallation of new carpet and should be available for use tomorrow.
- The Drainage Project will be bid on in the upcoming weeks.
- The facilities team is a little shorthanded right now, but we are working hard and appreciate everyone's patience.

Respectfully submitted by Chancey Slider

The next meeting will take place on Wednesday, October 7th.
