



# MINUTES

## LSUA Chancellor Cabinet

9/16/2020 9:00 AM | *Meeting called to order by* Chancellor Coreil

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### In Attendance

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Dr. Paul Coreil, Dr. John Rowan, Dr. Abbey Bain, Deron Thaxton, Dr. Eamon Halpin, Shelly Gill, Melinda Anderson, Dr. Haywood Joiner, Adam Jonson, Elizabeth Jonson, Chancey Slider

Guests: Chief Donald Collins, Melissa LaBorde, Daniel Manuel, Kevin Vercher, Jerri Weston

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### Chancellor Coreil called the meeting to order at 9:00 AM

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#### Chancellor's Updates:

- Hurricane Sally is heavily impacting the Alabama and Florida Gulf Coast and we need to keep the communities impacted in our thoughts and prayers. Lake Charles is still dealing with the devastation from Hurricane Laura and many of our students are struggling. Please also keep them and relief workers in your thoughts and prayers. I would like for us to think of something that LSUA can do to help southwest Louisiana during their recovery. McNeese State University and SOWELA could be potential places that we can provide some assistance and support.
- I want to take a moment to highlight the success we are seeing with the College of Business and their many accomplishments. Their success is opening doors for us throughout the community and state. Funding for small business development from CARES Act dollars has recently come to fruition due to the prestige established by our transitioning the Department of Business into a College of Business led by a Dean. Kudos to Dr. Randall Dupont and the business faculty and staff.
- On behalf of the entire campus, thanks to Kevin Vercher and Facility Services for their dedication. The campus cleanup and repairs are going very well and we are thankful for their hard work.
- Received an email yesterday from the Governor's Office and they are evaluating the need for a generator for our water pump station that caused us to not have water on campus when it is used to fill the tanks at the Evacuation Center. It has been recognized as a critical need.
- Need to work out the issue with sewer system to the city. The responsibility of maintenance and ownership was never envisioned to be assumed by LSUA.
- Individuals on campus can take masks off when no one is near while outside, but need to wear one when near others. Masks should be worn all the time in every building. Please remind anyone seen without a mask indoors or without a mask within six feet of others outdoors to put their masks on if they are not wearing one.
- The LSU Board of Supervisors has a new Chair, Robert Dampf, and a new Chair Elect, Remy Storms, that was announced at the last meeting.

- Our on-campus enrollment decline is being offset by online enrollment growth. However, this has a negative impact on revenue since tuition and fees are higher for on campus students and we have to pay LSU online 35% of our online revenue. This will have financial implications on our budget this year and in years ahead. It is great news that online programs are growing, but implications for sustainability of current infrastructure and employees will have to be addressed if revenue continues to be adversely impacted.
- Annual evaluations were originally due on the last day of August, but were extended to be due on the September 14<sup>th</sup> due to the Hurricane closure. I hope that everyone submitted evaluations timely.
- I plan to talk to Lynette about an employee assistance program for employees who are dealing with stress. I am pretty sure that we have a free EAP that offers some free counseling services to employees and, if so, we want to communicate it to campus so that it can be utilized.
- It has been decided that the Chancellor's Award for highest GPA's for summer graduates will be combined with fall graduates and two recipients will be selected from a pool of both groups of graduates. All graduates from spring, summer, and fall will be invited to walk in the fall and we hope to have a face-to-face graduation.
- The Board of Regents has not sent reporting protocol yet, but we will have to submit reports to them regarding COVID-19 cases on campus broken down into groups that will be made public starting next week. We are relatively low in cases compared to many universities. Please continue to be safe, wear masks and socially distance so that we can continue to keep numbers low. All administration and Cabinet members should remind anyone on campus not wearing a mask to wear one.
- Compliments to everyone for showing dedication and resilience during these stressful times for our state, region and campus.

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## Reports

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### John Rowan

- Over the course of the next few weeks, we will be having some open forum discussions. This week, we will have discussions about faculty promotion and tenure. Next week, we will have discussions about strategic planning process and assessment. We will discuss academic structure the following week.
- Starting next fall, the Board of Regents will require information for each course regarding whether we are using open educational resources or alternative educational resources for next fall.
- LSU's academic calendar for spring is expected to change and they will most likely not have a spring break. Nothing has been officially decided yet, but we expect that the regional campuses will have spring break due to the differences in student populations between the main and regional campuses. We will discuss our plans soon.
- It is possible that the Board of Regents will not have ACT requirements for next fall due to cancellations. Provost Haynie thinks that we need to be flexible since some students in the state cannot take the test for various reasons. I will keep you posted as I receive more information.
- The College of Business's Economic Dashboard was released a couple of days ago. They are also pursuing and faculty position in Accounting that will be externally funded by Roy O Martin and

other community partners. Roy O Martin has been very supportive of adding this position to the College of Business.

- Asked the Cabinet how administrative committee members are appointed and announced. Deron responded that the Chancellor or Cabinet makes assignments and they are distributed in the fall from the Chancellor's Office. Missy mentioned that some are assigned by positions on campus and pointed out that individuals need to be made aware before it is announced since some have heavy workloads and take on the same committee responsibilities for many years.
- The Education faculty and staff are delighted with the renovations at Avoyelles Hall. Thanks to Kevin and the facilities team for working so hard across campus.
- Thanks to Adam and our student athletes for helping to move furniture back into place in faculty offices in Mulder.

### Eamon Halpin

- Last night, the steering committee for SPERO met and we talked a lot about fundraising. I submitted an application for funding this week and am working today on another application for funding. We will have four applications for funding out there. I also found out that there is a federal funding opportunity through the US Department of Education called the TPSID Grant that is specifically used to support the kind of program that we are trying to establish. It is too early for us to apply since our program doesn't exist yet, but it is good to know that this opportunity exists and it would be a reliable way to keep the program funded.
- Working on setting up meeting with Acadian Aviation and England Airpark. Jerri and I are having a Zoom meeting tomorrow with her colleague from Montana who has a lot of experience with setting up these types of programs. I am looking forward to the meeting and appreciate Jerri's assistance.
- Finalizing the SACS COC interim report and hope to send it to Atlanta by the end of this month. Liz is emailing some updated brochures to go along with the report as supporting documentation.

### Jerri Weston

- Summer diplomas have been ordered and will be mailed out next week.
- Today is the drop date for nonpayment and non-attendance. We are here to support and help any students with questions and assistance.
- We still have quite a few university withdrawals coming in. About half are due to the hurricane and the rest are for personal and financial reasons.

### Deron Thaxton

- LSUA masks are still available and we are open to suggestions for further distribution.
- Nightly disinfectant fogging of classrooms will be funded with Cares dollars. This is an extra step we are taking to keep everyone safe. The nightly classroom foggings began this week.
- The scheduled wash for nonpayment and non-attendance is going on today and tomorrow. As of now, 207 registered students have not paid which is way down from where we started and we expect this number to continue to go down. Once the washes are over, we will have a better

idea of enrollment numbers. We need faculty to report attendance since it is vital to enrollment knowledge.

- We are currently undergoing two audits. One is an LSU internal audit for all system schools regarding fee assessment and usage. The other is an affiliation audit for the Foundation, The Oaks, GAA, and the AMoA that is getting underway. We will have an auditor on campus for the next few weeks.

### Abbey Bain

- Working to help students in need and getting a lot of Cares referrals.
- SGA held their first meeting of the semester yesterday. We have a great group and the meeting went very well. We set some great goals and discussed sub-committees for the semester. I will continue to support and assist them throughout the semester.
- We have a big event tomorrow from 11am-1pm on the Quad called the Generals Expo. Many student organizations and departments will set up booths outside and share information.
- The Red River Bank ice-cream truck will be on the Quad today serving free ice-cream.
- We are so excited to host the Sky Happiness Retreat on September 25<sup>th</sup>-27<sup>th</sup>. This three-day event focuses on key areas that we want all of our students to progress in such as stress, anxiety, appreciation of differences, mediation, etc. Research shows that students do better after attending this retreat. We have 50 spots open and would like student leaders and athletes to be part of this. Please encourage students to sign up. It is free to all students.
- Waiting to see what enrollment and retention looks like after the drop for nonpayment and non-attendance is completed.

### Shelly Gill

- Working to close out fall 20. Census day is next week. We are working on getting some dual enrollment students enrolled and still have 10-15 from ASH that need to be scheduled and paperwork to be taken care of.
- Fall 02 application deadline is Monday.
- Turned on application for fall and summer 2021 and some students have already applied.
- Working on recruitment for fall 2021 now and recruiting materials are coming in. Thanks to Liz for her great work and please let me know if anyone would like a poster.
- Next week, if we have all materials, we will make trips to high schools to deliver counselor packets that include posters and recruitment materials since we can't do as much face-to-face recruiting. We will mail some out so that every high school in the state gets our materials.
- Next week, we will run our fall 20 first-time-freshmen who were admitted, but did not make a schedule. We plan to reach out to them and see if they want to move their applications to fall or spring for no charge. We plan to continue outreach as much as possible and to get these students back on track.
- LACRAO is hosting 3 statewide college fairs which we plan to participate in.
- NACAC is also hosting some fairs and we are investigating if we should do them virtually or face-to-face.
- TACRAO in Texas will be doing virtual fairs and we are slated to attend those.

- Phi beta kappa is hosting some virtual fairs and we plan to attend several. This is an advantage because we will have a larger audience than usual.
- Planning Spend the Day at A events. We plan to have two virtual sessions and one face-to-face session in the fall.
- Hope to plan a face-to-face high school counselor meeting for the fall. 60-70 counselors usually attend and the ballroom should be able to host this event.
- Working with Abbey and Strategic Communications to finalize the yield campaign.
- Daniel and I are working on a WOW event for Giving Day on October 1<sup>st</sup>. We plan to host a volunteer fair and invite organizations to come to campus to talk to students about volunteer opportunities in the community.
- Please send any suggestions to me for recruiting this year.

### Melissa LaBorde

- Several Mulder faculty members are still displaced, but Kevin and facilities are working hard to get us back into our offices. Thanks to Kevin and his crew.
- We had our first Faculty Senate meeting yesterday at 3pm. There was a long agenda, but we covered it quickly. Thanks to Dr. Rowan, Dr. Coreil, and Jerri for attending. There are still a lot of concerns about videos of classes for remote, especially regarding education courses. The Ad Hoc committee is meeting Friday to have discussions about it.
- Several policy statements need attention.
- The card swipe on the handicapped door in Mulder does not work.
- Some Mulder faculty mentioned that the doors on the east end of the building have not been unlocked lately.
- Asked if Human Resources can provide and support for employees regarding stress and anxiety. Deron mentioned that this was discussed amongst administration briefly before the hurricane and they plan to have more discussions soon. Abbey mentioned that we have been offering free virtual yoga on Sundays for all faculty, staff and students.
- Asked Abbey about openings and payment for faculty and staff for the Sky Retreat. Abbey mentioned that faculty and staff must pay since its being paid for by SGA student funds, but is exploring what we can do, especially if spots are open.
- Asked Dr. Rowan for reminder to go out to faculty about student nonattendance reporting. Jerri will work on getting it out to a targeted list.
- Will remind faculty to report positive COVID-19 test results to Daniel Manuel and to complete the daily Tank symptom checker

### Haywood Joiner

- Rapides Regional Medical Center surveyed the A. C. Buchanan, III Allied Health Education Building for damages due to Hurricane Laura. The survey of the building revealed damage to the skylights, located in the stairwell to the second floor, and mold on the door frame leading to the hallway on the second floor. Both findings are to be repaired by RRMC engineers.
- A final revision to the Carl Perkins Basic and Carl Perkins Carryover Grants will be submitted to Central Louisiana Technical Community College (CLTCC) this week. Funds will be used for the

purchase of supplies and equipment for the Perkins eligible programs offered at LSUA. The Perkins eligible programs are:

- Certificate in Pharmacy Technology
  - Associate of Science in Medical Laboratory Science
  - Associate of Science in Nursing
  - Associate of Science in Radiologic Technology
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- Workforce Development Board-61 (WDB-61) approved on 8/20/2020 and the Rapides Parish Police Jury approved on 9/14/2020, the issuance and posting of the LWDA-61 Request for Proposal (RFP) to procure a part-time contractor to serve as the One-Stop Operator (OSO) in Rapides Parish. The OSO provides coordination between the partners and service providers making up the workforce delivery system in Rapides Parish and ensures compliance with Federal, State and local policies. LSUA currently serves as the OSO for Rapides Parish. The position of OSO was originally held by Christi Nation, former Director of Continuing Education, and is currently held by LaKeshia Williams, Director of Continuing Education. I am hopeful that LSUA will again submit a proposal to continue to serve as the OSO for Rapides Parish, possibly through the College of Business. Continuing as the OSO would connect the College of Business to service providers in the region, allowing for the assessment of the needs of providers for professional development/training, and possibly providing that training through Continuing Education or the College of Business, as originally planned.

#### **Elizabeth Jonson**

- Nathan, David Shanks and I met with prospective members of the media team. We had several new interested students and some continuing members attend. We want to revamp and utilize this group in the most efficient way possible to best support campus needs.
- Met with Shelly, Lafe, Jason and Luke yesterday to go over the LSUA RN revitalization campaign. We want to get analytics more specific to each campaign. I appreciate Lafe and his team for their support and hard work.
- Dr. Stacey was interviewed for the Town Talk regarding city council. LSU Research reached out to get more info on Dr. Dumancas. Dr. Dupont is on KALB this morning. Adam was on the Tony Brown show this morning. Dr. Coreil on KALB last night and Daniel was on this morning. We are hitting so many areas in the media. Please continue to send any media requests over to us. We plan to start sending out internal messages to faculty and staff for advance notice when a member of campus will be on the media.
- Working on admissions pieces and plan to have them completed as soon as possible.
- Nathan's working on the Giving Day video and it's looking good so far. It will air on either Thursday or Friday.

#### **Melinda Anderson**

- Shout out to Adam and Athletics for the great job done with the golf tournament. It was terrific and everyone enjoyed themselves.
- Working with Sarah Corley on the Childcare Center open house on Thursday afternoon.

- Confirmed with Connie Cooper that she will be a speaker at the SGA meeting and working on getting everything set up with Haylee Malone.
- Shere', Liz, and Nathan are preparing for Giving Day on October 1<sup>st</sup>. They are working on video and post video.
- The Emergency Relief Fund committee has done a great job working through applications. Seven students were approved two weeks ago and yesterday five more were approved. This will be ongoing support for our students in need.
- Spoke with Jim Smiley with the city and we are going to have a ribbon cutting, grand opening, and post conference with the mayor for the computer room at the teen and youth center. We donated ten computers for the Think Tank room in the spring. Thanks to Liz for the graphic. We are excited that students will be allowed in to use the computer lab during Phase 3.
- The Foundation audit has begun.
- A very generous donor made a \$10,000 donation after the tornado and an additional \$10,000 this week after the hurricane. We will work with chancellor to determine these funds will be used to impact campus and students.
- Secured a \$25,000 endowed scholarship in Business with Super1 foods and should receive the check by the end of the week.
- Working with Shelly on planning the Mulder Scholar Dinner and hope to host it before Thanksgiving.
- Sent out the invite to register for the Chamber Women in Business virtual conference. Abbey is a presenter and Colonel Katrina Loyd will be the guest speaker. I am encouraging the Cabinet to register and attend.

### Adam Jonson

- Putting schedule together for fall and spring. We are close to finalizing our basketball schedule. We hope to start the basketball season in November.
- We hope to have some soccer matches in October and November.
- The GAA gold tournament on Friday was very successful. Thanks to everyone who played and volunteered. A special thanks to the Foundation. We are working on final reports right now and it's looking like we raised about \$9,000, maybe more. Last year, we raised \$5,000 for the first time in history so we are very glad with the outcome of this year's tournament. Many participants raved about how much they enjoyed it.
- We have a GAA board meeting this Thursday to recap golf the Golf Tournament. There is good momentum with our board members right now. We also plan to make the annual dinner event a big part of conversation along with some smaller things. We want to get the LSUA and GAA brand out in the community as much as possible.
- Xavier in New Orleans has accepted a bid to join our 2021-2022 conference seasons. This is a high profile team to league and we are very excited.
- Working through the updated drop list for student athletes right now.

### Daniel Manuel

- The Phase 3 plan has been sent to students and we hope to send it out to faculty and staff today. There are not many changes, but we will have a larger capacity for meeting rooms on campus. Capacity is not increasing for classrooms.

### Chancey Slider

- Last week's 60<sup>th</sup> celebration was very well attended and festive. We served 250 cupcakes on behalf of the Foundation and 500 hot dog meals on behalf of the Chancellor's Office.
- Working with Sarah Corley, Melinda Anderson, and Adam Jonson to prepare for the Childcare Center's open house tomorrow evening.

### Kevin Vercher

- There is quite a bit of activity in Mulder. ServePro brought out equipment and we hope to have everything dried by the end of the week. We are working with a roofer on damage from the hurricane and hope to have everything taken care of so that we don't have more water intrusion. The permanent roof is being installed now and it will probably be 3-4 more weeks before completed. Thanks to everyone for your patience. We had some carpet damage in Mulder that needs to be replaced and will be meeting with an architect about it soon. The Testing Center water leaks have been repaired and we will be stripping and waxing floors there soon.
- Facility Services is shorthanded right now due to several out with. There are three employees out total and two are supervisors.
- We are painting Oakland Hall and hope to have it done within two weeks. I am very happy with the progress made so far.
- Hope to have the Live Oaks Conference Room repaired soon. We are waiting on the carpet to ship and hope to start on installation by next week and have it completed within two weeks.
- Feel free to contact me for requests and questions.

### Donald Collins

- Lot 3 is still closed and the Evacuation Center still has some evacuees staying there. It is currently being used as a transition area and they have stopped transporting people in from the Lake Charles area. Further evacuations depend on Hurricane Sally.
- Hurricane Laura was absolutely devastating and the media hasn't been doing much reporting. Sending out thoughts and prayers for those impacted by Hurricanes Laura and Sally.
- If faculty and staff are not wearing masks, we cannot expect students to wear them. Please lead by example and encourage all faculty and staff to wear a mask on campus in buildings and outside if social distancing is not possible. Please remind anyone without one on to please wear their mask.

Respectfully submitted by Chancey Slider

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The next meeting will take place on Wednesday, September 23<sup>rd</sup>.

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