



# MINUTES

## LSUA Chancellor Cabinet

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6/9/2020 9:00 AM | *Meeting called to order by* Chancellor Coreil

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### In Attendance

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Dr. Paul Coreil, Dr. John Rowan, Deron Thaxton, Dr. Abbey Bain, Eamon Halpin, Melinda Anderson, Shelly Gill, Dr. Haywood Joiner, Adam Jonson, Elizabeth Jonson, Chancey Slider

Guests: Chief Donald Collins, Daniel Manuel

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### Chancellor Coreil called the meeting to order at 9:00 AM

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#### **Chancellor's Updates:**

- Thanks to the Alexandria Rotary Club for donating 500 masks to our Nursing and Allied Health students. I sent a letter of appreciation to the Rotary Club through Dr. Joiner, regarding their generous contribution.
- Asked the Cabinet to think about a possible agreement with City of Pineville for the future.
- Have a conference call today with Dr. Keena Arbuthnot regarding testing studies and asked the Cabinet to send any questions about voluntary testing that they would like for me to ask on the call. LSU purchased masks for every student and faculty member, as well as bulk sanitizing products for their campus. The Board of Regents mentioned that all campus water fountains should remain closed for fall. We are looking at ways to put water bottle fill stations up at the Fort and touchless faucets for restrooms around campus. We are targeting high traffic areas if we cannot provide these for every area of campus.
- Talking to CLTCC about recommending some of our inadmissible students to attend their college. They are discussing offering tuition discounts to any of our inadmissible students who choose to go there. We will be meeting again soon about this revised partnership. The revised agreement should not adversely impact our enrollment and recruitment efforts if it is focused on students that are not admissible to LSUA.
- The Cabinet had a brief discussion about our campus views on social justice and equality. We will continue to uphold the highest standards of equality and social justice for all.
- \$3.9 million in State Capital Outlay funds for the LSU Drainage Project have been approved for Priority 1 funding. The remaining \$3 million in federal HUD Flood Mitigation Funds now need to be certified and allocated to the state (and then transferred to LSUA) for this project to go to construction phase. We remain very hopeful that the federal funds will be allocated soon but to make sure we have contacted Senators Cassidy and Kennedy and Congressman Abraham to push for this last step.
- Our College of Business got major news coverage last night highlighting the CENLA Economic Dashboard that Dr. Dupont has developed and is now being distributed by the Central LA Regional Chamber. This public service related to COVID-19 economic business recovery is being noticed and appreciated community-wide.

- For fall, we will be expanding the hours of the LSUA Student Health Center to allow for COVID-19 testing and expand student healthcare services. The Center will be open 4 days a week from 9 a.m. till 3 p.m. More details will be forthcoming.
- Our next Cabinet Meeting will take place next Wednesday, June 17<sup>th</sup> at 9 a.m.

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## Reports

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### Adam Jonson

- Recently updated the student athlete handbook and presented it to Cabinet today. It covers things from NAIA core values to academic performance, attendance, eligibility requirements, student conduct, drug policy, and we added an extenuating circumstances document. Asked the Cabinet for questions and feedback. Abbey mentioned the new student code of conduct book that is hoped to be completed by July and the student handbook that is being worked on. We want to make sure that nothing is conflicting. The Cabinet approves the updated student athlete handbook pending Adam and Abbey working together. Adam will bring back any changes in case anything needs to be amended.
- An updated athletics policies and procedures document was also presented which includes information regarding camps/clinics approval forms, fundraisers, and LaCarte card information. Asked the Cabinet for questions and feedback. The Cabinet had a short discussion regarding fundraising approval procedures and approved the document.
- NAIA ruled a reduction in soccer plays from 18 to 14 matches so we are trying to plan accordingly. The season will begin on September 5<sup>th</sup>. Some matches were planned before this date so we are working to prepare a schedule. Practice has been pushed back and we are continuing to communicate with students who plan to return and working to get more information from NAIA. We have an athletic directors conference call next Monday and we hope to have more information and clarification. It is a possibility that some member schools may not host fall sports which could also impact schedules. The next thing to be discussed will be impacts for winter sports.
- The COVID-19 athletics team meets tomorrow to discuss July and August sports camps and hopes to get a recommendation ready for the Cabinet to review.
- Student visits are going well. We are taking temperatures and following sanitation and social distancing protocol.

### Deron Thaxton

- Went over crowdfunding/fundraisers and go fund me policies. We have drafted a policy regarding crowdfunding that must be sent to auditors today. The Cabinet had a short discussion, but agreed to move forward and approved the new policy. Cabinet agreed that campus needs to be reminded of policies in place so that we are all following proper protocol and procedures.

### John Rowan

- Planning a department chair retreat to take place from August 12<sup>th</sup>-13<sup>th</sup> before the start of the fall semester. We may invite some administration to come by and chat with chairs.

- Please remember that for the time being, I am overseeing the Department of Education. We expect to have someone identified for the chair position by the end of this month and to start serving in the position by mid-July or so.
- We are examining current policies right now and the policy regarding faculty plans is one that we feel needs review. We are also looking at a policy regarding grade appeals. We need to look at the process for students who are appealing final course grades.

### Eamon Halpin

- Working on SACSCOC reports and documentation. One standard we are required to report on has to do with Title IV compliance and I am working with Jeff Massey on this. Had a short discussion regarding audits being system wide instead of on an individual basis for each university. It seems as though the system wide audit will have to be provided for SACSCOC documentation. Teresa Seymour and I have learned that there are some new regulations regarding Title IV requirements including that we must fully disclose the nature of our programs and align with licensing requirements for our state and other states. We will be meeting later this week to go over more information.
- COPLAC's annual meeting will be virtual this year on June 29<sup>th</sup>-30<sup>th</sup>. Dr. Coreil will be participating since all chancellors and presidents of schools involved with COPLAC serve on the Board of Directors.
- Working with our departments chairs on program assessments.

### Abbey Bain

- Enrollment numbers are trending about even with numbers from this time last year. We are still up on for first time freshmen and the enrollment taskforce is continuing to increase enrollment and registration numbers. We are also working on a variety of projects, such as updating our website, working to add "Text Tank" so that students can send in questions through a direct line of communication that will be relayed to me and Deron
- Continuing to do Zoom sessions for students and parents. We are hosting a Financial Aid session today and another Generals Meet session tomorrow. We plan to host a Residential Life Zoom session in the next couple of weeks. We would also like for academic departments to begin hosting some sessions. Please send any ideas for upcoming sessions over to us. A major goal is to keep students engaged and to send communications throughout the summer.
- We are currently reviewing and updating student handbook. SGA has been involved and we will bring it to the Cabinet for review once the draft is completed. We are working to make sure that it's a document that works for all areas of campus.
- Working with Dr. Cormier to expand health care access and hours at the Health Clinic. We plan to have the clinic open on Monday-Thursday from 9am-3pm beginning August 17<sup>th</sup> and would like to get communications out soon.
- We have made some changes to fall orientations. In order to limit quantities of individuals, parents will not be invited to attend. We plan to provide online option as well.
- Continuing to plan for fall WOW events. Thanks to Haylee Malone for coordinating and planning.
- Planning to host some special events and speakers regarding social injustice for the fall semester.

### Shelly Gill

- The most recent application report shows that applications are trending upward.
- Working with taskforce to communicate with students to encourage registration.
- Our office has been very busy lately, but we are excited and glad to be back.
- Tours started last week and we have extended our tour time to include a 9am and 3pm tour along with our regular 10am and 2pm tours. We currently have to limit groups and follow safety and sanitation protocol to keep everyone safe.

### Haywood Joiner

- The Department of Allied Health continues to work out plans for the fall reopening of the A. C. Buchanan, III Allied Health Education Building. Current plans include social distancing in all classrooms, and the use of masks as indicated by LSUA and CDC guidelines. Medical Laboratory Science faculty will hold all classes, lectures and labs, in the MLS laboratory in order to provide for social distancing. Radiologic Technology classes will be held in Room 130, the largest classroom in the building, and limited to 18 students, to provide for social distancing.
- A meeting will be held on June 10<sup>th</sup> to discuss classroom space needed for the Pharmacy Technology program. This program still meets on the main campus. Depending on the number of students accepted into the clinical phase of the Pharmacy Technology program, an alternate classroom may be needed in order to provide for social distancing.

### Melinda Anderson

- Continuing to work on restructuring the Foundation and board development. Met with administration including Dr. Coreil yesterday to continue making preparations.
- Lynn Eddlemon has been set up in Mary B.'s old office and things are going smoothly.
- I will be on Good Day Cenla via a phone call to discuss the recently started emergency relief fund. I got permission to announce that Roy and Kathy Martin was the seed that started this account due to their generous contribution.
- Working on a date, possibly August 12<sup>th</sup>, to celebrate and recognize the Mulder Scholar recipient.
- Hoping to plan a drive-in movie with the City of Alexandria.
- Working on signage for computer room at Boys and Girls Club.

### Elizabeth Jonson

- Working on changes and improvements to be made to the student media team and meeting with Dave Shanks and Deron next week to continue planning.
- Working on developing a Tik Tok account for Tank Tok.
- Getting geared up for interviews for our open multimedia coordinator position.
- Please like and share press and updates on the Chamber initiative, Take A Time Out.
- Meeting with Dr. Cormier to discuss the BlueCross BlueShield press release tomorrow.
- Meeting with Brandy Brown on Thursday to continue planning for our store front that will be used across campus to order business cards, letterhead, etc. to endure we are being consistent across campus.

- Continuing to work on reorganizing the marketing and strategic communications department so that it runs at top efficiency.

#### **Chancey Slider**

- We will be mailing out the gradation boxes today. Thanks to everyone in the Registrar's Office and Laura for helping with preparations and packaging.
- The Chancellor's Awards and Latin Honors video has been recorded and is being edited for publishing on social media and our website. We will be mailing out the awards as soon as the video is posted. Thank you to Dr. Coreil, Dr. Rowan, Liz Jonson, David Shanks, and Laura Fowler for assisting with the planning and preparations.
- Tank's Lounge has been very well received by campus employees and many have reached out to thank us for creating a break space. Thanks to Dr. Coreil, Laura, and the Foundation for helping to support this initiative.

#### **Daniel Manual**

- I have been conducting building walkthroughs with Jerri in order to make modifications for classrooms and areas of campus for fall social distancing protocol and we are hoping to have it wrapped up by the end of this week.

#### **Donald Collins**

- Campus and all of our sites remain safe and secure.

Respectfully submitted by Chancey Slider

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The next meeting will take place on Wednesday, June 17<sup>th</sup>.

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