



# MINUTES

## LSUA Chancellor's Cabinet

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05/17/2022 1:30 PM | *Meeting called to order by* Chancellor Coreil

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### In Attendance

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Dr. Paul Coreil, Dr. John Rowan, Dr. Abbey Bain, Dr. Eamon Halpin, Melinda Anderson, Adam Lord, Tyler Unsicker, Jennifer Parish, Melissa Parks, Shelly Gill, Connie Cooper, Kevin Vercher, Missy Laborde, Laura Fowler

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### Chancellor Coreil called the meeting to order at 1:30 PM

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#### Dr. Coreil

- We all extend a special “Thank You” to Dr. Cathy Cormier for 9 years of dedicated service as Director of School of Nursing. Dr. Serita James will be assuming the position as Director of the School of Nursing effective in August. Dr. Cormier will remain on the faculty and return to her love of teaching and student recruitment and retention.
- We have met with several local media representatives recently about putting positive news about LSUA and what we can do to help them get the word out. KALB along with several other media outlets have had a great response to news articles we send them and publish them quite often. It is important to showcase positive LSUA happenings in the region.
- The Capital Outlay Bill (HB2) is up for final senate vote. We are still monitoring it but we have seen overwhelming support. We will invite the governor to come back at the groundbreaking of the Student Success Center once financial support is finalized and signed by the governor.
- The addition of 6 chairs to train dental hygienists, which will be done at the LSU Dental School downtown, is now in the supplemental allocation (\$300,000). It appears that the plans to bring the Dental Hygiene program to Alexandria are moving forward. Thanks especially to Dr. Joiner, Rapides Medical Center has agreed to remodel one room in our Allied Health building downtown so we will be ready a year from now to admit students. The students will graduate from the LSU Dental School but we hope that they will also attend some general education classes at the LSUA campus.
- We will be giving a presentation at Rotary on June 7<sup>th</sup>. The Senior Leadership Team will be presenting an overview of the great things happening at LSUA. It is important

that community leaders see and hear from our SLT Leadership team. If any Cabinet members would like to attend, let Dr. Coreil know and he will host you as a guest.

- The Chancellor's office is being remodeled. Jennifer, Laura, and Melinda are in the Art Gallery, and Dr. Coreil is in the office across the hall from the Art Gallery. Thanks to IET and Facilities for helping us set up temporary offices during this transition.
- New deadline for mandatory training is September 30th. The legislature is poised to approve faculty pay raises and we will self-fund staff raises. Reminder that employees must complete mandatory training to be eligible for raises.
- We need to make sure that the Foundation board members are at the Rotary on August 23 to announce the \$600K gift from the Alexandria Business Foundation towards a new College of Business Chair endowment. We are extremely thankful for this fantastic donation to LSUA!
- There was a virtual job fair put on by Randall Dupont; close to 100 students participated. The partners were given primary access to make presentations to the students. Thank you to Dean Dupont and all the faculty that was there.
- CLECO paid out their pledge and were recognized for a total contribution of \$100K to the CENLA Accountants for the Future in our LSUA college of Business. We extremely thankful for their support and generosity.

#### **Dr. John Rowan**

- We have 7 faculty hired so far and several more to come for fall.
- Deans' Council meetings will be adjusting our scheduled time so that we do not conflict with DEILT.
- Dr. Cathy Cormier is stepping down as Director of School of Nursing effective in August. She will be replaced by Sarita James, which will leave the Assistant Director position open to be filled.
- Headshots should be updated every 3 years.
- How can we remedy the spring/ summer course overlap:
  - Option 1: Next spring, start classes on January 9<sup>th</sup>, a week earlier.
  - Option 2: Move the entire calendar year back a week. Commencement would be on December 21<sup>st</sup>.
  - Option 3: Do a staggered start. On-campus classes start one week ahead of online classes. They would finish classes at the same time. Deron says there may be issues with payment deadlines.
  - Missy Laborde suggested to consider that online students and on campus students are two separate populations.

#### **Deron Thaxton**

- Drainage project is still moving ahead. The circle drive, towers, and brick inlays are being completed. The circle drive on Grady Britt Dr. is in progress. We are still on track for a July or early August completion date. There is some work happening in the Quad currently.

- Construction will begin on Bolton Library; the roof is being replaced. The lot will be closed for the summer. It may be completed early depending upon on weather.
- Budget planning for next year is continuing with state appropriation of \$600,000. This will fund faculty raises. Enrollment got off to a slow start for fall but enrollment has picked up, especially in the last 5-6 days. We saw an increase of communication in the last 10 days or so and students are responding. We are being cautious at this stage until we have more definitive thoughts on what enrollment will be for the fall. Our annual operation budget is based 80% tuition and fee revenue.
- We are well within where we should be to close out the fiscal year. We are verifying what qualifies for CARES funding, which will free up dollars in our operating budget. The HER (Higher Education Relief) funds that we received 2 years ago was extended, so we have another year to spend those federal allocations.
- Student Success Center is on track. We have positive news from Baton Rouge. The additional funding needed is in place through HB2 which is capital outlay appropriations. We are on track for a fall groundbreaking. We continue to meet to finalize planning.
- The Bottom Up surveys go out every 2 years. The next one will go out in 2023.

#### **Dr. Abbey Bain**

- Registration for fall is steady at this time, only down a few on campus students. We are gaining ground online, and summer is looking good.
- The Registrar has requested for non-attendance to get dropped for summer first session and Elearn one. Zach is working on the drop for non-payment to help these students stay enrolled.
- Orientation Registration is up, housing is looking good. We are monitoring and pushing to get ready for fall.
- Thanks to Kevin for pushing the wood rot project at the Oaks. We will be able to start the project this summer. It will not be completed by fall.
- Mural walls are being primed near the bookstore to be completed by June, and another by July. Thanks to SGA for their vision and help funding this project. Also, thanks to Strat Comms for their help in getting this done.

#### **Dr. Eamon Halpin**

- Last week, Brittany Soden and I interviewed five prospective students/ parents for the fall. We have admitted 4 of the 5 students.
- Friday before last, Brittany and I attended the annual Blue Cross Blue Shield Foundation event in Baton Rouge where they invite select groups supported by BCBS to make presentations. We got a great response and lots of questions.
- I am doing catalog updates and responding to Board of Regents requests.

### **Melinda Anderson**

- The Foundation wrapped up its budget meeting, since the last cabinet meeting. We had a presentation from CLECO signifying their \$100,000 pledge commitment being completed in full. We are doing some work on the Grove House. Shere has done a great job with the Black History Month scholarship luncheon. Make reservations at lsuafoundation.org. We already have around 150 RSVPs.
- Our Foundation board meeting is next week.
- Coach Wally Fall's grandfather's tree will be dedicated on June 2<sup>nd</sup> at 10:00 AM. Thanks to Kevin for securing the signage and planting the tree.
- The GAA board meeting is this afternoon.
- Foundation Board Nominating Committee is meeting tomorrow.
- Visited with Tom Hardin. He is 94 years old and has been on the Alexandria Business Foundation.
- We will have a check presentation on campus from the Alexandria Business Foundation after our August LSUA Foundation Board meeting. It is a gift of \$600,00 that we will apply to Board of Regents for an endowed match.
- We will be at the Rotary Club presentation in August during which ABF will announce their gift to CLTCC and LSUA.

### **Adam Lord**

- I would encourage you to like and share LSUA stories from media organizations.
- The new recruiting website is live: [explore.lsua.edu](http://explore.lsua.edu). Let us know if you see anything that needs to be changed.
- Some of you received the advertising report for April. If not, let Chase know and he can send it to you.
- We are working graphics for a facelift in Coughlin Hall in Allied Health, Nursing, and the Health Clinic.
- We are also continuing to work with Admissions to support recruitment plans.
- Headshots are available Mondays from 3-4:30 PM in Mulder 159.

### **Tyler Unsicker**

- Baseball and Tennis teams are each in championship matches.
- We are in search for Women's Head Basketball Coach.

### **Chad Gauthier**

- COVID numbers have been really good the last couple of months. However, there has been an increase in hospitalizations in Louisiana the last couple of days.
- There are some models showing a disturbance in the Gulf in 10-14 days. But some show it moving west, and some are showing it going north into the Gulf of Mexico. We will be watching.

- Getting ready for the risk management audit that is coming up next month. We will begin with fire drills soon.

### **Kevin Vercher**

- Not present

### **Missy Laborde**

- We are watching Concurrent Resolution 6 to create a task force to address tenure policies at LA universities. There are supposed to be 4 faculty members on the taskforce, one from each system. We should know something in the first part of June.
- The Faculty Constitution/By laws vote is open until Friday. As of Tuesday, over 2/3 have already voted.
- June 10<sup>th</sup> we have a state public relations conference called “A Perfect Roux: Back to the Basics” on crisis communication and communication planning.
- The Administrative evaluations are due this semester.
- We need to make sure that new faculty coming in August made aware of the short window to complete the mandatory training in a timely manner.

### **Melissa Parks**

- The undergraduate elementary program at Louisiana State University - Alexandria is among only 79 programs across the nation to earn an ‘A+’ designation for its coursework requirements in Elementary Mathematics in the forthcoming National Council on Teacher Quality (NCTQ).

### **Shelly Gill**

- Application report was sent out yesterday. We are trending up and will continue to process applications through the summer. Tours will be at 10:00 M-F and first Saturday of the month.
- We have processed 80 LSU referral applications of students who did meet requirements to attend LSU. LSU sent a list of 1200 students to us, 80 have done the intent to enroll.
- We will be touching base with LA and TX referrals that we have not heard from. We will be calling these prospective students in Central Louisiana.
- We are meeting weekly with Strat Comms. I appreciate their help to gear up for next year’s recruitment season.
- We have an open recruiter position and will have the last interview tomorrow.
- SLT will be doing a Zoom with new admits and their families on June 2<sup>nd</sup> at 6:00 PM. We will record this and put it on the Admissions page.
- Josh is working on a similar Zoom for LSU referrals to answer questions.
- Josh is working with a local company to put out a quarterly catalog of items to order with LSUA customization.
- There is a United Way meeting Friday at the Rapides Foundation that Josh will attend that will address youth, crime, etc.

### Jennifer Innerarity

- The Academic calendar has overlap from Spring and Spring 2 into Summer overwhelmed a lot of the students while trying to finish their spring classes.

### Don Collins

- With the construction going on, we engage with visitors/ spectators who come by to see the progress. The input from them is positive and they are appreciative. Groups have been patient with parking, etc.

### Connie Cooper

- The Diversity Advocacy program is off the ground. The OoDEI is partnering with a DEILT sub-committee, Access to Success, to work to complete a draft ready to roll out for the fall. We will bring it to Staff Senate and Faculty Senate and then SLT for review and approval. This will include a detailed checklist search committee chairs and hiring managers.
- Partnering with HR to share DEILT information and training course information at new employee orientation.
- Thanks to Deron for getting Diversity 101 on the mandatory training tracker so that we can send out reminders. There is a certificate available to those who complete the training. Training for year 2022 must be completed by September 30. We will have two more sessions available before then, one June 7<sup>th</sup> and one in early September.
- Partnered with Susan Bowers and the CTE to identify a presenter for the Fall workshop. The presenter will be Dr. Elise Mueller from Duke University. She will share her expertise with our faculty on how to embed inclusion in course design, planning, syllabus, policies, conducting class, and evaluations. Elise serves on Duke's Learning innovations team. She has a BA in German Studies from Boston College and a Ph.D. in German and European Studies from Georgetown University. She has agreed to do this for an honorarium and travel, but will continue to follow up with us for free, and will train me as well.
- We will be celebrating Juneteenth on June 16<sup>th</sup>, around noon on the LSUA Campus. LSUA COPE students and COPE students from Natchitoches will be on campus along with our faculty and students to share a meal, short program, some historical context, art contest, and a walk/run from the Northrup House to the fountain.

### Laura Fowler

### Jennifer Parish

- Spring Commencement will be this Thursday, May 19<sup>th</sup> at 10:00 AM at the Rapides Parish Coliseum.

*Respectfully submitted by Jennifer Parish.*

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**The next meeting will take place on June 1, 2022, at 3:00 p.m.**

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