



# MINUTES

## LSUA Chancellor Cabinet

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4/21/2021 9:00 AM | *Meeting called to order by* Chancellor Coreil

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### In Attendance

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Dr. Paul Coreil, Dr. John Rowan, Dr. Abbey Bain, Deron Thaxton, Dr. Eamon Halpin, Dr. Haywood Joiner, Melinda Anderson, Shelly Gill, Adam Jonson, Elizabeth Jonson, Chancey Slider

Guests: Donald Collins, Melissa LaBorde, Daniel Manuel, Kevin Vercher, Jerri Weston

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### Chancellor Coreil called the meeting to order at 9:00 AM

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#### **Chancellor's Updates:**

- Interim President Tom Galligan has pulled his application for the position of LSU President. He will be returning to the law school once a President is selected. The President of the UL System, Jim Henderson, has publicly expressed interest in the job and would be a very strong candidate. The search committee is meeting today at 3:00pm and we may know who the candidates are within the next few days.
- The Governor is planning to be on campus for the June 18<sup>th</sup> groundbreaking of the Drainage Project. It will be a big day that we are looking forward to. The event will take place on the Quad at 10:00am. Dr. Rowan will be attending the Board of Supervisors meeting in my place that day so that I can be on campus for the groundbreaking.
- The Alexandria City Council appropriated \$180,000 for the demolition of the building near Allied Health downtown. Yesterday, the cooperative endeavor agreement was voted on with the city council and the LSUA Foundation. We hope to begin demolition pretty quickly.
- Had a great meeting with the partners for the CENLA Accountants for the Future initiative. They have tentatively agreed to provide funding for a faculty position as well as internships and scholarships for students in the College of Business. We also heard their ideas regarding curriculum suggestions vital to the needs of businesses and corporations in central Louisiana.
- The aviation fee bill was supposed to be heard tomorrow, but it looks like it will be delayed until next week. We are not expecting any opposition to the proposal.
- Dr. Rowan or Dr. Halpin will give an update on the community project proposal that we are working on submitting.
- We are planning commencement and excited to be able to host live ceremonies at the Rapides Parish Coliseum on May 13<sup>th</sup>.
- The Faculty Senate recognized everyone who is a part of the COVID-19 Taskforce at the Employee Recognition Dinner for the outstanding work done and that is continuing to be done throughout the pandemic.
- One of our focuses right now is on expansion regarding career development, internships, and career placement. We will be addressing creating a position if we can get support from the

foundation. It is critically needed as our programs and student population continue to grow and will be beneficial to businesses in our community.

- We have hired Chad Gauthier to be the Manager of Safety and Risk Management and he will be starting in late April or early May. We are looking forward to having Chad back on campus. He served in this role previously and has a lot of experience and knowledge. He will be reporting directly to me and working very closely with Deron, facility services, and UPD to be sure that we have very organized plans for responding to disasters and emergencies and planning and executing effective risk management and safety training across campus
- COVID-19 is **not** over and we must continue to be proactive with our response by following protocol and procedures in place so that we can maintain the functions of campus.
- The next Cabinet meeting will take place on May 4<sup>th</sup>.

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## Reports

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### John Rowan

- Tomorrow is the third annual Scholar Day at LSUA. It is being led by Professor Sandy Gilliland and has the largest number of participants this year that we have ever seen compared to previous years. There will be some live and virtual poster and verbal presentations. We are looking forward to another terrific Scholar Day and give thanks to Sandy for all of the hard work that she has put into ramping this event up. We also plan to continue ramping up student research efforts as she leads the new Center for Opportunities, Research, and Experiential Learning (CORE).
- We have been examining areas of campus to house some initiatives and programs. The CORE and CTE will be housed in the library as we continue to increase its usage and vibrancy on campus. We plan to house the Honor's Experience in the DOES building.
- We met yesterday with Roy O Martin regarding the Cenla Accountants for the Future initiative as Dr. Coreil mentioned in his report. It was a great meeting and we learned about some ideas for adjustments to the accounting curriculum including the possibility of adding a concentration that addresses information systems and IET to meet the needs of the community.
- SLT is meeting today to address strategic planning and administrative planning.
- Faculty searches are in their final stages. We will begin looking ahead to fall of 2022 this May to see what faculty needs we may have coming up.
- Dr. Halpin is concluding his term on the AMoA Board and will be replaced by Liz Beard who will become the new Dean of the College of Liberal Arts.
- Thank you to everyone who is working to ensure that the new academic structure is ready for implementation by July 1, 2021.

### Eamon Halpin

- Community Project Funding Request for the SPERO Program Update: We submitted the request for \$120,000 to Julia Letlow's office earlier this week that would have to be spent during fiscal year 2021-2022. A large part of the funding will address equipment needs and some will be used to fund compensation for the program coordinator and student mentors. We also have a second

request that we are going to put through the offices of some state senators. We hope that at least one of these routes will be fruitful.

- Aviation Program Update: Meeting today with Sheri, Raja, and Jeff Massey to discuss the extra costs associated with course fees and to find out what kind of funding students can expect to come from traditional federal and state financial aid sources. The first aviation course, Intro to Aerospace, has been added to the fall schedule, but the program is not likely to be approved until the spring. The introduction to Aerospace course is a two-hour course and will provide students with general information and knowledge about the field of aviation and career opportunities. There are no prerequisites required for the course and it can be utilized as a promotional and recruiting tool. It will be taught by Shari Drerup who will also be teaching the other aviation courses on our campus. She has a lot of experience and knowledge and she is very enthusiastic about this program. I had a conversation with SACSCOC about our prospectus. I am putting some final touches on the document and will probably send it off later today. I inquired about whether or not they would object to the fact that the flight instructors will not be on our payroll. SACSCOC said that it will not be a problem.

### Jerri Weston

- Two weeks ago, we were at 1152 registered students for fall and we are now at 1425. For summer, we were at 1003 and today we are at 1225. As of today, 58 students have classes in carts and I sent a message to them to push for course registration yesterday. We have heard back from many of them already. We currently have 234 students that have holds that will prevent them from registering. 879 continuing students have not been authorized to finalize schedules excluding dual enrollment and spring graduates likely due to waiting on advising appointments. There are 561 students who have been authorized to register that have not registered yet (only 64 of those have holds). Planning to send out more messages and get a pulse from faculty advisors regarding student appointments and communications.
- Working on the commencement program and had a great meeting yesterday. The first draft should be ready by the end of the week.
- Gearing up for the end of term for the second session spring 2 semester that ends this Sunday. Getting about 5-10 I-grade forms per day.
- The system Registrar's and Admissions Officers have been meeting regarding sharing LSU Online student information. Richard Robinson has created shared folders that are being utilized by all four campuses. We have a big LSU Online meeting on Friday to discuss the process of sharing information and I will give an update at the next Cabinet meeting.
- SLT will review the academic calendar so that we can get it published as soon as possible. The summer 2022 schedule has been drafted and is almost ready for review. Our goal is to have the 2022-2023 calendar published by this fall.
- Working with coding and getting ready for the academic restructure transition. Thanks to Deron and Jason for their support and assistance.
- The high impact one credit courses are on the schedule. There are two that will be offered in the first seven-week session and two that will be offered in the second seven-week session.

### Deron Thaxton

- Cares dollars are going out to students. About \$140,000 has been applied to outstanding balances which is clearing up student holds. We are at the lowest number for student bursar holds that we have had in five years. Some of this is due to Cares dollars, but a lot of it is also due to changes in our offices and communications to students.
- The downtown building demolition was approved by the city council as Dr. Coreil mentioned in his report.
- The market study continues to be underway and many have met with the organizations conducting the study that is still scheduled to be finalized prior to the end of June
- We will receive our deadlines for the end-of-the-year processing from LSU in the next few weeks which will stipulate the last day for purchase orders, expense reports, etc. as well as the first date that we can begin putting in purchase requests for FY2022.
- Participated in a meeting with system CFOs yesterday and one of the many topics discussed was merit based salary increases and an up to date, completed annual performance evaluation being a determining factor for the employee before raises are allotted. Supervisors will not be eligible for raises if they have not submitted annual performance reviews for all of the employees that they supervise. LSU will be putting this policy into place for all campuses. LSU is also working on a system wide policy regarding mandatory trainings in the same capacity for salary increases for employees and supervisors. A third policy being that will be put into place is one that will state that any employee other than confidential advisors will be terminated if they do not report issues regarding Title IX.
- The annual Title IX training is being updated and will be sent out to campus as soon as it is complete. It is important that everyone not only take the training, but understand the functions of Title IX and follow all required protocol and procedures.
- The library roof will be replaced soon and bids will go out in the next few weeks.
- We were made aware yesterday that we have several cases of fraud on our local Capitol One account. This matter is being taken care of.

### Abbey Bain

- Today, we are hosting about 25 community partners on the Quad for Wellness Wednesday. There will be a wide variety of support and informational booths. They will also be doing HIV testing. Please encourage members of campus to come.
- Next Wednesday, we are hosting another Consent 101 workshop for students at 2:00pm. The session last week went very well and we are pushing students to attend the second workshop.
- Saturday, we plan to have a beautification day for campus depending on the weather. The Chancellor's Office will be providing lunch for volunteers.
- Continuing hard work on Engage software. Thanks to Shelly and IET for their leadership. We are beginning to come up with detailed communication plans and I am meeting with the advising team next week to discuss finalizing advising plans. Everything is coming together well and we are looking forward to utilizing this new technology.
- We are pushing very hard for registration and beginning to plan for fall events.

- Housing is now 26% occupied for fall and we have received over 100 applications. Most of them are for returning students who want to be back on campus. This shows all of the hard work that housing and facility services has been doing and we appreciate it so much.

### Shelly Gill

- Application report is trending positively and applications are picking up, especially for fall on campus students.
- Will begin receiving the LSU referral file for students who were not admissible to LSU soon. We are expecting to receive less referrals than in previous years since LSU is using a holistic admissions approach and test scores are optional for admission.
- Dual enrollment registration is doing well and Kaitlyn is doing a fantastic job. We are exploring opportunities to grow this program. Kaitlyn is going out to Grant high school to speak to their juniors in classes. I will be traveling to Lafayette soon to discuss our dual enrollment program. I will also be going to Bolton High School tomorrow and we are working with the Rapides Parish School Board regarding rural high schools with the Fast Forward initiative. LSU has an initiative that I just learned about on Friday called LSU One. Some of the correspondence communicated was that high school students will be pushed towards LSUA or LSUE for associate degree programs for this initiative. This would be excellent for our dual enrollment numbers.
- Many senior awards this year at high schools will be virtual. We plan to participate as best as we can.
- Tomorrow is our city of Alexandria Ready Expo. We are very excited to be hosting this with CLTCC, the Workforce Commission, and the city of Alexandria. Thanks to Adam for arranging for Tank to be there.
- May 5<sup>th</sup> is the Rapides Parish School Board Job Fair. We will have a table set up at the event and invite everyone to come out and join us.
- Shout out to Jason in IET for working so hard on the transition of data from Radius to the Engage software. We hope to go live mid-June.
- LSU student information system is gearing up for us to see some demos of RFP's on the week of May 17<sup>th</sup> via Zoom.
- Beginning to review applications for the open admissions counselor position. Interviews will begin in the next couple of weeks. Shout out to our newest member of the team, Trenton Brownlee, for doing an excellent job and being a pleasure to work with.
- We will be hosting an extended tour this Saturday.
- We are beginning to issue I20s and DS2019s for our international students. I am very excited to see students from different countries that we have never had on campus before.
- The Abrams Hall lobby renovation will begin on Friday or Monday.

### Melinda Anderson

- Working on things for a property donation right now since it has closed. It is an amazing home worth about \$1.65 million that we hope to utilize for future activities and events.
- Shout out to Liz for the fantastic coverage that she secured when we went to Tioga High School to award to first time freshman Mulder Scholarship Award.

- Shout out to Tanya Lueder and her team for hosting the state robotics competition. Thanks to Crest Industries and Jason Ingles and CLCF for supporting the event.
- Currently working on the Foundation budgets. Thanks to Lynne Eddlemon who is helping to dig deeper than ever before.
- Recently met with the Senior Leadership Team to discuss university support from the Foundation and had a great meeting.
- Shout out to Dr. Coreil for doing a great job working with the city council last night regarding the agreement for the downtown building demolition that was approved.
- Recently had a great meeting with university administration, members from the College of Business and the supporting partners of the Accountants for the Future initiative. We had discussions about how our accounting program can be developed support our community and business needs.
- GAA hosted a terrific golf tournament fundraiser at Bringham and 19 teams participated.
- Central Louisiana Day at the Capitol is scheduled to take place at the Capitol on May 5<sup>th</sup>. Dr. Coreil will be included in the limited group of 20 people that will be allowed to participate in the Governor's indoor event. The LSUA Foundation is a sponsor for this event and we look forward to supporting it.

### Haywood Joiner

- Charlotte Bencaz with LSU Online and Dr. Joiner met via Zoom with Mr. R. Keith Hall and Dr. Barry Moore of the Medical Education Training Center, Ft. Sam Houston, San Antonio, TX, to discuss implementing a partnership between LSU Online and METC that would open pathways for military personnel to enter LSUA's 100% online Health Science programs to include the Medical Laboratory Technician to Medical Laboratory Scientist Bridge Program. This informal agreement would allow LSU Online to promote the programs on the metc.mil website.
- Plans for renovations to the 2<sup>nd</sup> floor of the A.C. Buchanan, III Allied Health Education Building are progressing. Renovation plans have been approved by the LSUE Surgical Technology Program Director and by Rapides Regional Medical Center. Plans are now with State Fire Marshal for approval. Plans call for the installation of two mock surgical suites and scrub stations.
- During the week of April 26 Dr. Joiner will meet with Dotty McDonald, Dean, Division of Health Sciences and Business Technology, LSUA, Kathleen Warner, Program Director-Respiratory Therapy, LSUE, Lauren Clark, Respiratory Therapy Department Director, Christus-St. Frances Cabrini Hospital, and Melissa Barnhill, Respiratory Therapy Department Director, Rapides Regional Medical Center, to discuss plans for the expansion of the LSUE Respiratory Therapy Program to LSUA and Central Louisiana, in an effort to meet the growing shortage of Respiratory Therapist in the region.
- The week of April 18-24 is being observed nationwide as National Medical Laboratory Professionals Week. Mayor Jeff Hall, City of Alexandria and Mayor Clarence Fields, City of Pineville, both signed proclamations on Tuesday, April 20, designating the week as Medical Laboratory Professionals Week in the cities of Alexandria and Pineville. In attendance at the signings were LSUA's Medical Laboratory Science faculty and Pathologists and Laboratory Managers from area hospitals.
- Dr. Joiner and Dr. Cormier will attend a Zoom meeting on April 22 with Matthew Laborde and Ashley Stewart of the Rapides Foundation for the purpose of discussing current status of allied

health and nursing programs offered at LSUA and plans for future development of those programs.

### **Adam Jonson**

- Last night, GAA hosted a “one club” golf tournament fundraiser at Bringhurst. We had 18-19 teams and raised between \$1200-\$1300. It was a great event and everyone had a good time.
- Women’s soccer lost the women’s conference tournament. Men’s soccer won the conference tournament and will be playing in the national tournament tomorrow. Thanks to everyone who was bale to attend the election show.
- We will be hosting a softball tournament on campus on May 6<sup>th</sup>-8<sup>th</sup>.
- Some athletic schedule changes will be coming out soon since we are expected to get some rain and bad weather this weekend.

### **Daniel Manuel**

- The Title IX training will be released soon and we will continue to be much more proactive in our approach to Title IX on our campus.

### **Kevin Vercher**

- The resurfacing of the tennis court has been bid and a contractor has been selected. We are writing a contract and work should begin within the next month.
- We are ready to order equipment for a disc golf course.
- The swimming pool heater contract has been awarded and the work will begin promptly.
- New carpet at Mulder has been bid out and we are working on getting the carpet ordered.
- We are continuing to paint the outside of the soccer house and will paint the police station next. We hope to paint Abrams in the next few weeks.
- The library roofing project is going to bid in the next few weeks. This project as been on the books for a long time, even since before I got here. We are looking forward to getting this project completed.
- The air handling units and boiler projects at the library, Fitness Center, and Chambers is taking longer than expected. We will be meeting with the contractor tomorrow.
- The demolition of the downtown building should be bid soon.
- We have some roof issues at the Student Center and a quote has been submitted to the insurance company. They have come for serval visits and I believe that we are very close to getting a new roof for the entire Student Center.
- The siding on the Foundation building will be replaced next week.
- The lighting project at The Oaks will take place in the upcoming weeks.
- We walked the library with Ashe Broussard Weinzettle crew last week and they are putting together preliminary drawings and design to update and renovate the library. Liz Beard and Abbey ae very involved and we are very excited about this project.
- We have added two new staff members this week. Shelli Huffman is assisting Neveah Guillot in the Science Building and working at Oakland Hall in the custodial department. Eric Marcell is new to our grounds crew. He has a lot of experience with horticulture. We are glad that they are both on board.

**Donald Collins**

- Thanks to everyone for all of the prayers and for reaching out while I was out. I am glad to be back with everyone on campus.
- Campus is safe and secure.

Respectfully submitted by Chancey Slider

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The next meeting will take place on Tuesday, May 4<sup>th</sup>.

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