



MINUTES

LSUA Chancellor's Cabinet

6/20/2024 2:00 PM | *Meeting called to order by* Chancellor Coreil

In Attendance

Dr. Paul Coreil, Dr. Elizabeth Beard, Dr. Abbey Bain, Dr. Eamon Halpin, Deron Thaxton, Melinda Anderson, Adam Lord, Tyler Unsicker, Don Collins, Shelly Gill, Bobi Delaney, Chad Gauthier, Kelly Pepper, Jason Normand, Dr. Julie Gill, Dr. Susan Bowers, Melissa LaBorde, Olivia Soileau

Chancellor Coreil called the meeting to order at 2:00 PM

Dr. Paul Coreil

- In recognition of outstanding performance by all in achieving success as the fastest growing 4-year university in LA for the past 3 years, all full-time faculty and unclassified staff who have worked for us since Jan. 1, 2024, will receive a \$5,104 one-time payment in the next paycheck. Following Louisiana State Civil Service Rules, all full-time, classified employees will also receive a one-time payment equal to 10% of their annual salary in the next paycheck.... for exemplary service and work in achieving excellence towards university goals.
- Reminder that mandatory training is due in September, make sure to complete by this deadline to avoid losing eligibility for annual merit pay raises.
- New project: We will be adding new lighting along Highway 71 on both sides of the main campus entrance. This is due to a special appropriation from the Louisiana State Legislature.... we are very thankful for this safety-related improvement to our campus.
- Please send any suggestions to SLT for a potential commencement speaker that you have in mind for the Fall 2024 Commencement.
- Congratulations to Mechelle Williams on being elected as the new Staff Senate president.
- Please make sure to welcome new employees on campus and share open positions on social media to help bring awareness to job opportunities at LSUA. A personal visit to new employees goes a long way in welcoming new employees.
- The legislation appropriated money to the Rapides Parish Police Jury for the Lecompte Fire Station to build a new satellite fire station on campus close to the evacuation center. This will improve safety and property protection for all facilities at LSUA, LSU AgCenter, and the State Mega Shelter.

- Please be aware that House Bill 71 was passed and requires that all public schools must post the 10 Commandments in each classroom – kindergarten through higher education. We will be printing posters that will be up before the fall semester.
- The Louisiana Judicial College will be hosting Mayor Court Training on campus in the Ballroom for mayors across Louisiana on Monday, September 9. Let's please be welcoming to all visiting mayors from across Louisiana.
- The LSUA Emergency Planning Administrative Committee has been meeting and is prepping and planning for the upcoming hurricane season.
- The next Cabinet meeting will be July 1, 2024, at 9:00 a.m.

Dr. Elizabeth Beard

- Introduced the new Curriculum-to-Career Coordinator, Jan Schmitt, who will lead the QEP project.
- The library is looking great with the new furniture – please stop by and see the updates. Please remind students that the library is a great study space and the Tutoring Center is also located here as well
- A team of faculty has put together a Federal Community Project Grant Request and it is recommended for funding at this point by Senator Cassidy's office. This would mean \$2 million to invest in our programs, learning spaces, labs, and equipment to support a pipeline of rural healthcare practitioners. We will know this fall if we received the funding or not.

Dr. Abbey Bain

- Fall Enrollment is looking very strong. We are up over 70% online and over 10% on campus. We expect on campus to drop down some – closer to 4-5% for a realistic projection, but things are looking great.
- We have 400 first-time freshmen registered for the fall semester, which is amazing in June. About 30 of those are 100% online.
- Retention of first-time freshmen is 60%, looking ahead of where we were last time.
- The first orientation is tomorrow! We have 200 students registered, please make sure you are smiling and welcoming to all of our amazing guests. I appreciate everyone's help to make sure this is a successful program. Ethan, Ashlee, and the Ambassadors have worked hard on tomorrow's sessions and I am sure it'll be a success.
- With so many more students, we are seeing fewer seats available so we're working closely with Academic Affairs to ensure general education courses are available for those freshmen coming in.
- Housing is full with a waitlist. We have sent communication and working as hard as we can to accommodate.

Deron Thaxton

- Our office is getting through year-end.
- Closing out this fiscal year on June 30 – please ensure that all expense reports are completed ASAP.
- Working through Fair Labor Standard Acts (FLSA) changes. Several meetings have taken place over the last few weeks and there were 47 employees impacted. This change will go into effect on July 1st and those employees will now have to enter their time into Workday. As it stands, current federal law states that the threshold will go up to \$58,000 on January 1st. Please note that faculty/teachers and coaches are exempt from this change.
- Dr. Coreil has been on a Board of Regents committee looking at the funding formula and I have joined some of those meetings. State-wide, we are looking at changes to the higher education funding model to try and make it easier to understand and more equitable to all institutions involved.
- Our \$3 million in P1 made it through House Bill 2, which has not yet been signed by the Governor, but should be at any point now.

Melinda Anderson

- Thank you to all who assisted in hosting the Governor's Office meeting on Tuesday.
- Working with the Chamber on the Women in Business Conference for October.
- SLT did a fantastic job presenting at Rotary.
- Chamber Legislative Luncheon on Wednesday, July 10.
- LSUA Legislative Luncheon on Friday, September 13.
- Be sure to thank your legislators for their continued support of LSUA.
- Dean Oliver Garden from the LSU Vet School will be speaking at Rotary on Tuesday, September 10.
- Kudos to Haylee Malone for the all-campus event meeting – very helpful.

Adam Lord

- Awards –
 - Won a full Torche Award for our Shrimp Jam marketing at the state PR Conference.
 - Won a national award for our video on Hispanic Heritage Month, receiving a bronze Telly Award.
- The newest edition the Generals Briefing is out. There are copies around campus.
- We are still working toward the September launch date for the new website. Brianne has been working closely with academic and business units to update the language for each page. Our designer is still working on ironing out some of the functionality.
- If you or someone on your staff does not have an updated headshot on a white background taken in the studio in Mulder, we take pictures every Monday at 3 p.m.

- Kudos to Chad and his team for a ridiculously quick turnaround giving our studio a total makeover.
- The work LSUA is doing in higher ed is getting noticed. We were sent a screenshot today of someone who gets an email newsletter from USA Today, and there was a small blurb about LSUA being the fastest-growing university in Louisiana.

Tyler Unsicker

- Coaches are out recruiting and doing camps.
- Update on Soccer dugouts are close to being complete.
- Wednesday, October 30 – Women’s Basketball plays at LSU (time TBD)

Don Collins

- LSUA PD is completing some training.
- Due to recent gang activity in the surrounding areas, we are staying up-to-date and in close contact with local police departments to ensure safety and security.
- Please remind students to download the Rave Guardian app, which is for emergency purposes on campus.

Shelly Gill

- App Report Fall is trending up 19.38% day to day.
- Financial Aid FAFSA comparison –
 - New Student's FAFSA received up 28% Packaged up 23%
 - Continuing Students FAFSA received up 24% Packaged up 12%
- New Deadlines Set for Fall 2024 –
 - Application Deadline: August 1
 - Document Deadline: August 12 (2 weeks before school starts)
 - Registrar Deadline for NEW students: August 19 (1 week before school starts)
- Personnel updates –
 - Natalee Leblanc hired as Recruiter
 - Losing Annisa Moton to Advising

Bobi Delaney

- Elearn 1 / Session 1 is coming to an end and those final grades are due Wednesday, July 3rd at noon.
- Elearn 2 / Session 2 begins on Monday, July 1st.
- Students will have until 11:59 p.m. on Wednesday, July 3rd, to complete the AEA and faculty report non-attendance on Friday, July 5th by noon.
- Spring 2024 diplomas were ordered at the beginning of June and should be shipped out tomorrow.

- In the process of making some responsibility changes within our office to help establish a centralized location and complete tasks more efficiently.
- Transitioning commencement from the Chancellor's Office to the Registrar's Office.
- Still looking to fill the Student Records Systems Manager position in our office.
- Effective July 1, our office is required to release transcripts to students regardless of any outstanding balance. To address this, we propose adding a notation on the transcript to alert other institutions about any outstanding debts owed to LSUA.
 - *There was extensive discussion regarding the implications of this new legislation on transcript distribution.*

Chad Gauthier

- Tropics / Weather –
 - The Gulf is very active with warm temperatures.
 - TS Alberto – very large and expected to produce a lot of rain in south Texas and Mexico.
 - Another disturbance over southeastern Mexico and northern Central America. ~ 50% formation through 7 days
- Facility Services –
 - Entrance Tower Project –ABW – Pre-Bid – Monday 24th
 - Street Overlay Project – Should go out for Bid soon – waiting on a bid date from FP&C
 - Parking Lot 7 – MMLH – Pre-Bid – Monday July 8th
 - ROM Student Success Center – MD Descant – Plumbing and electrical layouts below slab taking place this week. Expecting that they will begin pouring the slab in about a week or two. About 1000 yds of concrete in the ground at this point.
 - Other projects - Fitness Center bathrooms are done, Science ongoing, Ballroom floors next week. Chambers Pergola – should start in a week or so.
 - Avoyelles – Construction underway. New doors are in place, paint is nearing completion. Floors will be the next step
 - Health Education Campus – ABW Architects. Will soon be moving into design and development. Waiting on FP&C for final markup. On track to bid next Spring.
 - Chrysler 300 – still in shop. They are awaiting a ticket from a higher-level technician.
 - LSUA Fountain – Project has started. Repairs and sanding have taken place. Painting should begin tomorrow on the outside as we get some days to dry completely, on the inside. The Fountain is still drained and off until all the work is done.
- Risk Management – Nothing to report at this time.

Kelly Pepper

- American Legion Post 3 Endowed Scholarship - \$25,000 was created to support aviation students at LSUA.

- The Junamici Foundation established two new scholarships - one in nursing and one in arts and humanities available for fall 2024.
- The Foundation is working on two property donations for the benefit of the University - the A.C. Buchanan Building located at 807 Jackson Street donated by the Rapides Healthcare System and a parking lot at 935 Jackson St. donated by the Villard Family.
- The Dr. Mary Boone Treuting Endowed Scholarship is now fully funded and we hope to award the first recipient in the fall of 2025.
- Today we hosted Blue Cross and Blue Shield, LSUS, and the Louisiana Alliance for Nonprofits for professional development training. We look forward to welcoming them to our campus for future training.

Jason Normand

- Beginning implementation and integration of 2 new platforms: Proclass (Continuing Ed) and AwardSpring (Scholarships).
- Workday data conversions and integrations are still going smoothly.
- Campus camera installations are wrapping up this week.
- CrowdStrike deployment is complete.

Dr. Julie Gill

- Asked about getting printed catalogs for faculty advisors.
- Courses in CurricuLog have been approved and those will be forwarded to Dr. Beard for the catalog. I will be working with Andrew Hirchak and Dr. Corbat to upload all of the courses and materials to the shared drive to ensure that we consistently have access to all of the information.
- Faculty Senate funds have all been spent and the final report will be sent to Dr. Coreil by August.

Dr. Susan Bowers

- The College of Natural Sciences and Mathematics had its first advisory committee group meeting
- New Faculty Orientation dates have been set and an email will be sent out soon with that information.
- A few of the faculty members, myself included, are teaching COPE this summer and it's going well.
- We have some summer research students in the biology department on campus.
- A week-long lab session was offered to online modern biology students from 9:00 a.m. – 4:00 p.m. and all of those who participated enjoyed meeting the faculty and being on campus.

Melissa LaBorde

- Asked that advisors please make sure the gen ed offerings are balanced so that students are placed in available gen ed sections before asking to open new sections.
- LSUA (College of Lib Arts) hosted the state public relations association last Thursday for their state mini-conference and awards lunch. It was a nice event and the University Police Department was very helpful in directing people to the Outpost. She commented that Tyler Unsicker had been incredibly helpful in making sure things were in order. The Outpost is a nice venue.
- CMST has a student who has started the time clock for earning the national certification for principles of PR. We are one of few campuses in Louisiana (we were the very first!) that can offer the certificate.
- I was asked to judge the state awards for the Florida Public Relations Association as a content expert on campaigns and special events.
- Asked about departmental (college) funding for student travel and was told that there are no dedicated funds and it would be up to the college to allocate funds for student travel.

Olivia Soileau

- No update.

Respectfully submitted by Olivia Soileau

The next meeting will take place on Monday, July 1, 2024, at 9:00 a.m.
