



MINUTES

LSUA Chancellor's Cabinet

12/6/2023 9:00 AM | *Meeting called to order by* Chancellor Coreil

In Attendance

Dr. Paul Coreil, Dr. Elizabeth Beard, Dr. Abbey Bain, Dr. Eamon Halpin, Deron Thaxton, Melinda Anderson, Adam Lord, Tyler Unsicker, Shelly Gill, Chad Gauthier, Connie Cooper, Kelly Pepper, Dr. Julie Gill, Dr. Susan Bowers, Melissa LaBorde, Olivia Soileau

Chancellor Coreil called the meeting to order at 9:00 AM

Dr. Paul Coreil

- City Council wants SLT to give a presentation to discuss all things LSUA.
- Reminder that [PM-5](#) lists official holiday dates for LSUA.
- Monday, January 22 – STARBASE Ribbon Cutting at Fort Johnson
- LSUE hired a Surgical Technology Coordinator for the Alexandria surg-tech program.
- Received an email from the dean at LSU Vet School regarding a partnership with LSUA and our students interested in vet school. There is a shortage of rural veterinarians, particularly for large animals, so this is a great opportunity for LSUA and our students.
- SACSCOC –
 - Attended the SACSCOC meeting in Orlando, Florida December 1-5.
 - The biggest discussion at SACS had to do with artificial intelligence (AI). Most universities are moving quickly on this by hiring faculty that offer AI courses, offering continuing education courses, setting up draft policies, and integrating AI into classes. This will be a different way of doing business, but AI is here to stay so we need to familiarize ourselves with it so that LSUA can address this need.
 - Spoke to Rick Gallot, incoming President and CEO at University of Louisiana System, at the SACS meeting. He made comments about our growth.
- Everyone's staff evaluations should be completed.
- The Board of Supervisors meeting will be at the Health Science Center at LSU Health New Orleans. Steve Nelson interviewed this week for the Chancellor position at LSU Health New Orleans – President Tate will make that decision.

- Bolton High School, Country Day, and Avoyelles are three important components of LSUA. These are the students who end up coming to get their degrees at LSUA, so we should look at this as a good thing that they chose us instead of NSU.
- Commencement Updates –
 - Virtual Fall 2023 Commencement is on Monday, December 11 for those online graduates who cannot attend the ceremony at the Coliseum. Thanks to Teresa and her team for organizing this special event for our online graduates.
 - Wednesday, December 13 at 4:00 p.m. is the reception for online graduates in Mulder Hall Lobby.
 - Fall 2023 Commencement is on Thursday, December 14 at 10:00 a.m. at the Rapides Parish Coliseum.
 - Mary Werner will be coming to the Spring 2024 Commencement to confer the degrees.
- The next meeting will be December 20, 2023 at 10:00 a.m.

Dr. Elizabeth Beard

- Six LSUA representatives returned from the SACSCOC conference in Orlando, Florida. Lots of great information and ideas were given out. Reminder to provide Dr. Halpin with any information he requests for SACS standards.
- Chief Academic Officers for the system under the leadership authority of Dr. Roy Haggerty have been meeting regularly to discuss initiatives.
- Registrar Position Update – Interviewing 4 candidates this afternoon and have been contacted by one other potential candidate.
- STARBASE –
 - Completed interviews for the second instructor position, an offer has been accepted, so it is now fully staffed.
 - Monday, January 22 – Ribbon Cutting Ceremony. More information to come.
- Tutoring Center – Cieltia Adams is doing a phenomenal job at the center. Please spread the word to students that this facility is available to them.
- Continuing Education – Alisha Ferrington has met with both campus and community partners and there are lots of plans in place for programming. A task force is working on bringing back the Children's Academic Program for Summer (CAPS) with two tentative weeks on the calendar.

Dr. Abbey Bain

- Enrollment Updates –
 - Overall, up 866 students which is a 31% increase year to year
 - Up 20% on campus and up 40% online enrollment
- A group will meet on Dec. 18th to discuss online advising to identify ways we can better accommodate online students and get them registered in an appropriate timeframe after

they're admitted. The group will include the Deans/Directors, Shelly, Candace, Haley, Thomas, Georgia, Teresa, Ashley, SLT, and a few others.

- Advising has brought on two new advisors for the departments, Jennifer Parish and Ashleigh Sylvia. They will start next Monday. We have one more position to fill.
- Weeks of Welcome for Spring will be released soon, so please make sure to keep an eye out and encourage students to participate. We will include a ribbon cutting for the Outpost before the LCU basketball game on Tuesday the 16th.
- At The Oaks, we currently have a few vacancies
- The slab for the large LSUA Geaux Font letters is being prepared so the letters should be ready before spring semester begins.

Dr. Eamon Halpin

- Received an email from the BOR saying that our application for governor designation was approved.
- SACSCOC –
 - The conference was very productive and gave lots of helpful tips.
 - The majority of these standards are to show that LSUA is making a continuous effort to improve things. Regardless of our continuous improvement, the assessments are not showing an indication that we have used the assessment process. I will be talking to some of you regarding this concern over the next few weeks.

Much discussion was had regarding the SACS standards.

Deron Thaxton

- Projects –
 - *Martin Family Student Success Center* – No changes since the last update. The bid date is Thursday, December 14 in Baton Rouge.
 - *Downtown Health Education Campus* – No changes since the last update.
 - Tower – Will go to bid in January
- The new Elevate Workshop Series for managers/supervisors had a good turnout for the first workshop. The plan is to have a workshop each quarter. More information will be sent as the next workshop gets closer in spring.
- Workday –
 - Meeting Tuesdays, Wednesdays & Thursdays with lots of changes coming our way. More of those changes will be made known in the spring. Reminder to be patient with those involved in Workday training.
 - Hired a Workday Project Manager, Brooks Davis, who started a week ago. He is located in Abrams and is continuing to get up to speed.
- Budget – Mid-year review will be done in December with results in spring. Currently tracking where we need to be, revenue-wise and expenditure-wise.

Melinda Anderson

- Great job with Christmas on the Quad – Haylee Malone kudos!
- Hosted our local legislators for an LSUA update for the upcoming session. Great meeting at the Downtown Healthcare Complex. We had 6-7 legislators attend. Shout out to Chartwells for excellent food and service and thanks to the AMoA for hosting the event.
- Rotary – As incoming chair, I was able to congratulate the Leadership 2023 class. Excellent attendance at the meeting. The speaker was Ray Peters from Nicholls.
- The Chamber Annual Meeting will be this Thursday, December 7.
- Reminder that during Commencement – due to very limited space – Faculty will not be able to get to students before the program – They need to take pictures before the day of graduation or following commencement.
- Service Opportunity on December 29 at the Manna House.
- In January, Dr. Coreil and I will be going to DC for meetings with our federal legislators. Very important regarding federal funding on several fronts.

Adam Lord

- Graduation Picture Complaints from Faculty –
 - Wall available in Mulder starting Monday afternoon
 - NO ROOM in Coliseum for this anymore, we have too many grads to line up.
 - StratComms staff cannot accommodate taking group pics for majors
- Dr. Beard – Nursing did not know they had a College of Health & Human pop-up wall. Reminder: Each College has its own pop-up wall.
- Getting a lot of “sorry this is last minute” requests - It would be super helpful for requests to come through the system on our website, or at least an email to me with some lead time.
- Mira is working on a social media tip sheet to send out regularly in the spring.
- ALL requests for website changes need to use the “Web Services” link on the StratComms pages of the website
- Deron - We have tracked down and paid the previously unpaid invoices, but the problem is approvals are going to Kelly and Melinda, not me.
- Chase will be finished today with the branding for all of the Police Dept’s new motorcycles, side-by-side, and badge

Tyler Unsicker

- Hall of Fame Saturday, February 24
- Both Basketball teams are 1-1 in conference. Home games coming up on December 14th and 16th.
- Our athletes are finishing out strong with academics this fall.

Shelly Gill

- Admissions and Recruiting –
 - Application report: Fall 2024 is up over 4% (reminder this does not include online students until January); Spring is up over 50% - staff has worked really hard to admit a large number of students in a very timely manner.
 - Recruiters are visiting local high schools and gearing up for Spring events.
 - Yield campaign has started. Our office will work with academic Colleges, Departments, and Schools on specific communication for new admits and their families.
 - December 11 – press conference to announce that LSUA will be the higher education partner of the new Bolton High School Academy.
- Registrar –
 - Reminder that grades are due Tuesday, December 12.
 - Office is busy with end of term processing. Thanks goes to Jason, Ryan and the IET Team for constant assistance with this process.
 - Reminder: Academic Calendar has been corrected. For Spring 2024, campus reopens on January 2, not January 3. The event calendar has also been updated to reflect this correction.

Chad Gauthier

- COVID –
 - Last week - 3 cases reported.
 - This week - 2 cases reported.
 - Increase of flu cases, RSV, CDC Very High Resp
- Tropics/Weather – We have a chance of seeing some severe weather on Saturday that's worth keeping an eye on.
- Facility Services –
 - Abrams – Burst pipe – working with insurance adjusters for approvals on repairs and furniture replacements.
 - Tower Project – design phase ABW
 - Library – construction still on going
 - Street Overlay Project – Monceaux design – Pre-bid with FPC next week.
 - Parking Lot 7 – design phase MML&H – should move forward with bidding
 - SG LSUA sign – site work began – Abbey
 - Downtown – ABW was selected as architect for project. No update
 - Student Success – Pre-bid meeting was held last week. Bid going out December 14th
 - Hired one former custodian, another in the pipeline.
- Risk Management –
 - Recommendations from walk-through completed.

- The Safety Newsletter should go out today or tomorrow. Please read and respond for audit documentation.
- SACSCOC documentation

Connie Cooper

- Rites of Passage Ceremony Reminder – Sunday, December 10 at 10 a.m. in the Richard Gwartney Theatre.
- Black History Month Scholarship Luncheon Reminder – Thursday, February 1 at noon in the Caffey Ballroom. The doors open at 11:30 a.m.
- Staff Senate –
 - Focusing on increasing staff participation and attendance at meetings.
 - Preparing to launch the Scholarship Raffle.

Kelly Pepper

- The LSUA Foundation and affiliates audit is complete and there were no findings.
- The LSUA Foundation Board of Directors approved a new 3-year strategic plan. More information to come on strategies related to goals.
- Please save the date for the LSUA Alumni & Friends Homecoming Tailgate at 1:00 pm on Saturday, February 24 at the Fort.
- Please save the date for LSUA Giving Day Wednesday, March 27.

Dr. Julie Gill

- Faculty members are very appreciative of the work that Shelly Gill is doing as Interim Registrar.
- Faculty Senate Update –
 - Faculty Senate will meet on Tuesdays at 3:00 p.m. for the spring semester and the schedule will be sent out soon.
 - Continuing to work on policy statements.

Dr. Susan Bowers

- Career Champions are meeting next week and giving a presentation on how they will implement their projects.
- Meeting tomorrow with the group for the MOU with LSU Health Shreveport and New Orleans. The student handbook that lists the requirements to get in and stay in this program is almost complete. Once complete, it will be sent to both Shreveport and New Orleans for their review.

Melissa LaBorde

- As we continue to grow, please keep in mind that faculty are still pulling course overloads.

Olivia Soileau

- Prepping for Fall 2023 Commencement, which is on Thursday, December 14 at 10:00 a.m. at the Rapides Parish Coliseum.

Respectfully submitted by Olivia Soileau

The next meeting will take place on Wednesday, December 20, 2023, at 10:00 a.m.
