



# MINUTES

## LSUA Chancellor Cabinet

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1/20/2021 9:00 AM | *Meeting called to order by* Chancellor Coreil

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### In Attendance

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Dr. Paul Coreil, Dr. John Rowan, Dr. Abbey Bain, Deron Thaxton, Dr. Eamon Halpin, Shelly Gill, Melinda Anderson, Dr. Haywood Joiner, Elizabeth Jonson, Adam Jonson, Chancey Slider

Guests: Donald Collins, Melissa LaBorde, Daniel Manuel, Jeff Massey, Kevin Vercher, Jerri Weston

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### Chancellor Coreil called the meeting to order at 9:00 AM

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#### **Chancellor's Updates:**

- Congratulations and thanks to everyone for the outstanding work you all are doing. We have record Spring semester enrollment as we did in the fall. This is a profound accomplishment! All of you are making this happen along with our campus-wide faculty and staff. It is indeed a true honor to work with the excellent team we have here at LSUA. We have stepped up to the plate during the pandemic and your hard work and dedication has produced great results! Thank you!
  - Still looking for input from the Cabinet regarding meeting every other week or keeping our current schedule of every week, and the reducing participation from the expanded cabinet that we have now with that includes COVID-19 Taskforce members to the traditional cabinet make up. I have heard back from 4 but additional input is welcome and encouraged
  - I am currently at a budget session meeting at LSU. One of the top System priorities for this coming session is funding and authorization for faculty and staff raises, deferred maintenance, and capital outlay projects (primarily our Student Success Center here at LSUA). All of the System Chancellors and the President were on a Zoom conference call last week with the legislative committee chairs about this last week and these priorities were shared with state leaders.... including the Division of Administration and the Governor.
  - We are currently dealing with Rad Tech accreditation challenges. Meeting the 5-year passing rate average score requirements is the key accreditation issue. I met with Dr. Joiner and Dr. Rowan yesterday and it is our priority that we definitively address this issue. We are working with accreditation organization now on the next steps and possible options.
  - The next Cabinet Meeting is scheduled to take place on January 27th.
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### Reports

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#### **John Rowan**

- I meant to thank Deron and Jerri last week for their help with planning for the snow closure.

- Faculty Senate met yesterday and is making progress on many fronts. They approved the concept of double majors, though some details still need to be worked out. This is important for recruiting and retaining students since they will be able to graduate with two majors under one degree.
- We are starting the process of filling the leadership positions (deans and department chairs) within the new academic structures. Faculty Senate is providing feedback on what that process will look like.
- Progressing with the reorganization of academic advising. I have been talking with Dr. Bain and we are continuing to look at enrollment by department. Things are moving along well.

### **Eamon Halpin**

- SPERO has received \$30,000 in donations from private individuals. We are doing a large mail out directed to local businesses and hope to get enough funding to launch the program in the fall. I interviewed the two parents on the committee with Nathan and media team and we will use these videos to generate awareness of the program. The Cenla Focus article should be printed in the February edition. We are making every effort to increase awareness in order to get financial support. Thanks to Melinda and LAURA for their help with prepping the letters for the mail out.
- Working on the proposed program for a Bachelor of Applied Sciences and hope to submit a full program proposal to the Board of Regents this spring.

### **Jerri Weston**

- We are in the process of migrating to a new transcript provider service. It should be a seamless transition, but anyone has students who has problems or questions please direct them to Jeanie or Beverly in my office.
- The new academic calendar for 2021-2022 will be coming out for review soon.
- Sending emails to students today about the drop for non-attendance and non-payment taking place on Monday.
- We are up in every category for enrollment. Kudos to everyone!
- The Calendar Interruption policy is going through a second review at Faculty Senate and should be approved after we made some minor changes that they requested.
- Diplomas were ordered last week and will be mailed out to students beginning Monday.

### **Abbey Bain**

- Working hard with students and deadlines. Advisors are doing a huge text initiative for freshmen student just to check in and offer support. We believe that this effort has been helping significantly with retention.
- The housing application for fall 2021 is live. The first email to fall admitted student went out last night and we have already had some apply. We are working to streamline the process for applying and making payments so that the housing processes work more efficiently and there are less barriers for students.
- Focusing on Zoom tips for success. We are reaching out to faculty on "Do's and Don't's" to relay to students. If faculty have any suggestions, please send us an email and we will

include it. We are going to be posting on social media and sending the top tips to students out through email.

- Finalizing tutoring schedules with departments and hope to have them on our website and emailed out next week.
- Our spring kick off for Total U is tonight. Please encourage students to come. It will be held via Zoom and we will have a seating space set up in Coughlin for students to watch on the big screen.
- We have been conducting interviews for nurse practitioner position and we are working on finalizing plans this week or early next week. We are also working to fill the advising and retention specialist position.

### **Shelly Gill**

- The current application report is trending up and we are closing the gap. We are down about 11% for fall 2021 compared to the 20% we were down just recently.
- The Yield Campaign is going strong. We are continuing to mail out flyers, cards, etc. to engage new admits.
- Dan Weaver has resigned from our office and his last day will be the end of the month. We will be advertising for a new recruiter position soon.
- Mulder Scholar applications are coming in.
- Would like to remind everyone that we are continuing to schedule spring 2 applicants.
- Jeff Massey from financial aid is with us today to bring an item to Cabinet for discussion and potential approval.

### **Jeff Massey**

- Currently, we allow a sequence of four appeals for students who don't meet satisfactory requirements. When on a remediation plan, students have to complete 100% of hours attempted. Some students lost power from the hurricane for a significant amount of time or had challenges due to COVID-19 that impacted their ability to complete fall courses for which they had to drop or withdraw. Should we consider an exception for situations where students on their fourth appeal had to drop or withdrawal from a class due to COVID-19 or circumstances out of their control on a case-by-case basis? The Cabinet had a brief discussion regarding possible solutions and Dr. Coreil proposed that we come to a consensus on a solution outside of the Cabinet and bring it back for approval at a later Cabinet meeting.

### **Haywood Joiner**

- On December 17, 2020 I had the opportunity to tour the LSUE Surgical Technology facility at Ochsner-Lafayette General Hospital located in Lafayette. The purpose of the tour was to determine if we have space available in the A.C. Buchanan, III Allied Health Education Building to initially house a satellite of the LSUE Surgical Technology Program. I am of the opinion that we have space in the building that may be converted to house the LSUE program but will await LSUE Surgical Technology Program Director's visit to campus before approaching Rapides Regional Medical Center regarding possible renovations.
- In addition, I am in the process of contacting the Medical Laboratory Technology (MLT) Program Coordinator at the Medical Education and Training Campus (METC) located on Ft. Sam Houston, Texas in the city of San Antonio, regarding LSUA becoming a provider for the

Associate of Science degree for graduates of the MLT program. With 48 medical programs, and 16,500 graduates a year, the Tri-Service campus provides medical education training for the U.S. Air Force, U.S. Army, and U.S. Navy/Marines. I had the opportunity to serve of Chair of the National Accrediting Agency for Clinical Laboratory Science (NAACLS) accreditation site visit team for the reaccreditation of the MLT program. METC is an impressive facility.

- I will keep the cabinet updated on progress regarding both of the above issues.

### **Deron Thaxton**

- Spring enrollment is currently at 3264. This is a record enrollment for the university prior to drop for nonattendance and nonpayment.
- Revenue is up primarily due to online enrollment, but on campus is looking better.
- Continuing to look at accounting processes and procedures with Zach. It is likely that we will make some changes for the fall semester.

### **Melinda Anderson**

- Working with Dr. Halpin and Dr. Coreil on the SPERO mail out documentation. SPERO already has raised about \$30,000 donations and we see a lot of potential for fundraising with this mail out initiative.
- Working with Charlie Weems and Zeb on donation documents for the property that we expect to have donated to the foundation in the future.
- Tomorrow, we have a Zoom meeting for “Coffee with Coreil” to cover some high-level topics with foundation board members.
- Working with Dr. Rowan on the endowed professorship committee member interview process.
- Working with Shelly on Mulder Scholarship interviews for March 13<sup>th</sup>.
- Working with Adam on GAA fundraising.
- Shout out to Lynn and Shere’ for working hard on the “YEAR END TAX” letters.
- Thanks to faculty and departments for working with students who need assistance. I recently had a previous long-term foundation board member reach out to ask for help for his/her grandchildren and they received wonderful support that was very appreciated.

### **Melissa LaBorde**

- Many classrooms are in need of sanitizer wipes. Deron said to report any need to Kevin and Candy in facilities. Custodians should be putting them out daily and Kevin will address this issue.
- The faculty in Mulder would like to get the parking lot opened up. Kevin mentioned that it may not be fully open until the spring due to a large ongoing project. We will let the Faculty Senate know since the majority of parking spots are not available for the building. Chief is going to assess the situation today to see what arrangements we can make in the meantime.
- Faculty Senate has the first meeting of 2021 next Tuesday.
- Faculty are working hard to get classes going and I haven’t heard of any major issues or concerns.

### **Elizabeth Jonson**

- The Foundation magazine should be here on January 26<sup>th</sup>.
- I sent out email about business cards yesterday and ask those who received it to please respond. We are continuing to work on the storefront.
- The SBDC ribbon cutting is going to take place at 11 a.m. at the Chamber tomorrow. Thank you to Dr. Dupont for all of the excellent work he has done with our external relations.

### **Adam Jonson**

- We have our first basketball double header this Friday. The women played at home this past Saturday.
- We are tightening down the tickets since we are having double headers and many family members of players are attending.
- Continuing to update athletic schedules and the latest updates are on the website.
- Continuing to utilize COVID-19 testing at our healthcare center on campus. All of our baseball players tested negative yesterday. We have a few active cases amongst student athletes on and off campus, but we were monitoring and being proactive while they are quarantining.
- There is a GAA meeting tomorrow. We are working on looking at the kind of events and fundraisers that we can host since we are still limited due to COVID-19.
- Homecoming week is set for March 15<sup>th</sup>-20<sup>th</sup>. Thanks to Haylee for taking over the chairmanship of the committee. We have meeting today about what the calendar of events will look like.
- Today, we are working on finalizing the order of the Tank Mobile that will chauffeur tank around when we have events like parades, etc.

### **Daniel Manuel**

- Monitoring COVID-19 cases on campus. We had quite a few last week, but there has been a slight decline this week. More information on pod testing will be sent out on Monday.

### **Chancey Slider**

- The Chancellor's Award recipients will be announced and recognized on Monday, January 25<sup>th</sup> at 10:00am. It will be broadcasted on Facebook Live and the recording will be posted to our website.

### **Kevin Vercher**

- Sprinting to finish the soccer field house by the end of the month that will hold concessions and dressing rooms.
- Continuing to work on the project at the fitness center.
- Continuing to prepare for the Drainage Project.
- Please send any campus needs over to me so that we can provide support.

### **Donald Collins**

- Campus is safe and secure.

- We made a readjustment to the parking area in lot 9 that was being heavily impacted by construction. More parking has been made available for faculty and students.

Respectfully submitted by Chancey Slider

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The next meeting will take place on Wednesday, January 27<sup>th</sup>.

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