



# MINUTES

## LSUA Chancellor Cabinet

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11/5/2020 9:00 AM | *Meeting called to order by* Chancellor Coreil

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### In Attendance

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Dr. Paul Coreil, Dr. John Rowan, Dr. Abbey Bain, Deron Thaxton, Dr. Eamon Halpin, Shelly Gill, Melinda Anderson, Dr. Haywood Joiner, Adam Jonson, Elizabeth Jonson, Chancey Slider

Guests: Chief Donald Collins, Melissa LaBorde, Daniel Manuel, Kevin Vercher, Jerri Weston

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### Chancellor Coreil called the meeting to order at 9:00 AM

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#### Chancellor's Updates:

- Due to lack of time, I will not be giving a report today. The next meeting will take place on November 12<sup>th</sup> at 9:00AM.
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### Reports

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#### Deron Thaxton

- We don't have much of an update on the drainage project other than the environmental study has started and they are in the research stage. They will probably be on campus in late November or early December.
- Working for the past few weeks on the process of UA being merged with ACDS. The decision is still pending approval by Board of Supervisors who will discuss at the December meeting. We have been working with LSU legal and the ACDS Board on the agreement. ACDC plans to put out a press release before it is on the BOS agenda and added to the LSU website.
- Job searches are underway for the Director of Accounting Services, Staff Accountant, Accounting Specialist 2, and the Safety and Risk Manager.
- We have a new Cash Net interface that is much more user friendly.
- Pre-wash and pre-drop, we have brought in \$11,454,000 in revenue including state appropriations this year to date. Last year, we at about a \$11,855,000 at this time last year. The difference is due to late state appropriation funds. Our gross self-generated revenue at end of October \$10,33,000 and last year at this time we had \$9,644,000. We are up \$730,000 in self-generated revenue this year. The net value will be a little less after the drop for nonpayment.
- We could have a mid-year budget cut, but we will know more at a later date.

### Kevin Vercher

- The roofing project at Mulder is almost complete and we would like to get furniture back in offices soon.
- The piping and roof problems at the Student Center is another project in the works.
- We are working with Ashe Broussard & Weinzettle on plans for the soccer and baseball field renovations. The old Wesse house will be set up for soccer dressing rooms, concessions, and restrooms and a sidewalk will be added from the fields to the building.
- Working on renovating Chambers Hall. We are repainting and working on the outdoor seating area and plan to add some planters around the trees.
- We lost a custodian this week in the nursing building and we are making some adjustments with staff. We will be hiring a new custodian soon.
- The water yard has been repainted and looks nice.
- No updates on the drainage project.

### Daniel Manuel

- I will be sending out a reminder and instructions regarding the last on-campus COVID-19 testing that will take place at the pod on November 17<sup>th</sup>-18<sup>th</sup>.

### John Rowan

- The schedule for final exams will be distributed today or tomorrow. The posting on the Registrar's page which normally has time blocks will not be done as it has in the past because we have so many time intervals. Students will be informed to talk with their instructors and advisors regarding exam schedules.
- The search committee for the Director of Diversity and Inclusion position is being finalized and we are almost ready to announce the names of participants and structure for committee. We are planning to advertise for the position very soon and hope to have applications come in starting the first week of January.
- Commencement is optional for faculty due to capacity restrictions. I will send out information requesting that faculty who would like to attend RSVP. Department Chairs will attend for their perspective ceremonies, but faculty are not required to attend.
- Please continue to urge faculty, staff and others to participate in our United Way Campaign.

### Abbey Bain

- Busy with advising and many students are meeting with advisors by Zoom and in person.
- We are excited to welcome a new office assistant, MS. Cynthia Firmin, who started on Monday.
- We had almost 1200 visitors for Trick or Treat Street which is 300 more than last year. We are very impressed with Haylee and Adam's work on the route and electronic ticketing. Thanks to campus safety and everyone who participated.
- Working hard on recruiting efforts and being more innovative than ever.
- Planning on doing more virtual programs after Thanksgiving break.
- Had great meeting with administration and SGA this week. It was very refreshing and exciting to hear their positive feedback.

### Shelly Gill

- The application report for spring and summer look solid and steady, but fall is down. We are working hard on recruiting efforts to increase applications and enrollment. Spend the Day at A is on November 14th and 75 have already registered. We will host another one on the 25<sup>th</sup> and so far 8 have registered, but we expect registration to increase as we get closer to the date.
- We mailed pre-approved letters to seniors whose test scores qualify them for scholarships.
- Visiting local businesses to leave posters and information. We encourage anyone to please send ideas over to us for recruiting.

### Eamon Halpin

- Nearing completion of the development of course descriptions and curriculum maps for the proposed aviation degree and we hope to submit them tomorrow for approval. I am meeting with Raja from Acadian Aviation on Tuesday to talk about a contract.
- Working with Jerri on a prior learning assessment policy that would allow us to grant credit to students who have acquired knowledge and skills through non-traditional ways. This would allow us to grant credit for flight courses to students who come in with some flight certifications already earned.

### Jerri Weston

- 527 students have registered for spring as of now and registration has been opened for freshmen. We sent emails to students yesterday and a text this morning to encourage registration. We have 248 seniors and 178 juniors who are authorized to register, but have not yet so we will be doing some extra communication pushes to them.
- We are down 148 students with registration compared to this time last year. We are getting many students emails so we know that they are paying attention. We will continue working with Abbey's office to get students registered.
- We have developed an Academic Calendar Interruption Policy draft and I will be bringing it to SGA to get feedback on Tuesday.
- The drop for non-attendance has taken place and we have added some students back with the permission of instructors due to some students impacted by hurricanes who haven't been in touch.
- Deron will drop for nonpayment this morning and right now there are 48 students on the list.

### Melinda Anderson

- The LSUA Foundation Board is meeting face-to-face on December 15<sup>th</sup>. We are excited about updates and having everyone together in person.
- Meeting with Jorge soon about a new video for upcoming projects.
- The ribbon cutting and press conference with the Chamber for The Teen and Youth "Think Tank" computer room will take place on November 17<sup>th</sup> at 11:00AM.
- Working with Haylee, Ethan and Shere' on Christmas on the Quad plans.

### Donald Collins

- In the early hours of November 3<sup>rd</sup>, we had a break in at the CSO. The culprit made a mess and also broke into farm house across the street. We have worked with APD and Troop E and a warrant for the person's arrest has been issued. This was an isolated incident and law enforcement is working to find the individual responsible.
- The Mega Shelter should be closing soon.

### Haywood Joiner

- Met with Chris Karam, Vice President of Group Operations Christus Health on November 5 to discuss employment needs of Christus St. Frances Cabrini. Christus and other hospitals in Alexandria are currently experiencing shortages in the following health occupations:
  - Medical Laboratory Science
  - Nursing
  - Phlebotomy
  - Polysomnography
  - Sitters
  - Surgical Technology
  - Unit Secretary
- Discussed, among other items, was the possibility of developing a pool of students currently enrolled in LSUA's allied health and nursing programs who might be interested in working as unit secretaries or sitters on an as needed basis. The positions would be paid positions. Dr. Joiner will meet with the HR Manager of Cabrini to discuss further. In addition, Dr. Joiner will meet with Monte Wilson, the new President of Christus St. Frances Cabrini, the week of November 9, to discuss LSUA's allied health offerings and tour of the LSUA downtown campus.
- To assist in meeting the needs for employees in the health occupations listed above, Dr. Joiner will meet on Friday, November 6, with Doty McDonald, Dean of Health Science and Business Technology-LSUE, to discuss enhancement of existing collaborations relative to health science programs in respiratory therapy, sonography, and pharmacy technology, as well as new collaborations relative to polysomnography and surgical technology.

### Adam Jonson

- Basketball season is underway. Our first home game was on Monday and 450 fans watched online which is more than double our biggest online views in the past.
- COVID-19 has impacted our schedule. The men's basketball game at Dillard next Friday will not take place since they are in quarantining. The men's basketball trip to Alabama also got cancelled. We are expecting several cancellations throughout the season due to COVID-19.
- Working with Chancey and Laura about seating for commencement ceremonies held in The Fort.
- NAIA voted this week that student athletes for fall and winter sports will not be charged a season of competition and the semester will not count towards their eligibility.

### **Melissa LaBorde**

- Working with Faculty Senate and the Chancellor's Office on policies and policy procedure processes.
- Faculty is working hard and preparing to go remote after the Thanksgiving break.

### **Elizabeth Jonson**

- The announcement regarding the ACDS and University Academy merger has been made public. We are not making comments or publishing anything until the merger is approved by the Board of Supervisors.
- First generation student stories are being shared.
- Working on the storefront.
- Working with Melinda on the Nurses for the Future Campaign.
- The upcoming Spend the day at A event will be geofenced.
- The campaign launch with Ugly Mug Marketing has slowed down due to Facebook advertising glitch.

### **Chancey Slider**

- Working hard on commencement planning.

Respectfully submitted by Chancey Slider

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The next meeting will take place on Thursday, November 12<sup>th</sup>.

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