



# MINUTES

## LSUA Chancellor Cabinet

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10/28/2020 1:00 PM | *Meeting called to order by* Chancellor Coreil

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### In Attendance

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Dr. Paul Coreil, Dr. John Rowan, Dr. Abbey Bain, Deron Thaxton, Dr. Eamon Halpin, Shelly Gill, Melinda Anderson, Dr. Haywood Joiner, Adam Jonson, Elizabeth Jonson, Chancey Slider

Guests: Chief Donald Collins, Melissa LaBorde, Daniel Manuel, Kevin Vercher, Jerri Weston

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### Chancellor Coreil called the meeting to order at 1:00 PM

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#### **Chancellor's Updates:**

- A search committee meeting for the LSU System President will be held here Friday in the ballroom. This meeting will not be a public meeting and seating is limited (NOTE: meeting was cancelled).
  - Many places in Baton Rouge including LSU are closing early today to prepare for Hurricane Zeta.
  - LSU is reconsidering only holding virtual commencements due to negative feedback received from students. LSU of Eunice would like to have live commencement ceremonies and LSU of Shreveport is not planning on holding live commencements. We are planning to have live commencement ceremonies in The Fort on Dec. 18.
  - The system chancellors and Presidents voted to prohibit opponent team fans from attending away games and also voted to allow a 25% maximum capacity for indoor facilities at sporting events.
  - There is still some work to be done on the new nursing facility at Chambers. We hope to have all of the work completed before the holidays so we can plan a ribbon cutting event celebrating its completion.
  - I will be giving more updates at the All-Campus Meeting this afternoon. Attendance is encouraged.
  - The next Cabinet Meeting will take place on Thursday, November 5<sup>th</sup>.
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### Reports

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#### **Deron Thaxton**

- Will give many finance updates at the All-Campus Meeting this afternoon.
- Please complete all planning sessions for employees before the October 31<sup>st</sup> deadline.

### Kevin Vercher

- Met with facility planning and control at the Desoto Street property. They completed a survey and took pictures to justify the demolition of building.
- The Mulder roofing project should be done by next Friday. We appreciate everyone's patience. There were no leaks from the rain last night at Mulder, but we did have one leak in the Student Center that our insurance claim will take care of.
- Completed the exterior painting of Oakland Hall this week and we are very proud of the work done.
- We will be doing replacements of air units the second week of November. We are also adding some additional boilers at Bolton Library and Chambers Hall. These projects will be on going for several weeks.
- Working on plans for athletic renovations.
- We are in the beginning stages of a 4-6-month environmental study that must be completed so that we can bid on drainage project and break ground.
- Facilities has a great crew and we are getting a lot done.

### Daniel Manuel

- On-campus COVID-19 reporting is going well and numbers are low. We will have another round of on-campus testing at the pod on November 17<sup>th</sup> & 18<sup>th</sup>. An update will be going out to campus soon.

### John Rowan

- Working on planning for fall commencement ceremonies and hope to have the decision regarding ceremony times made very soon.
- There are a lot of good discussions going on regarding the proposed academic restructuring. Overall, department chairs are overwhelmingly supporting the idea. Asked Faculty Senate for a formal recommendation and they plan to provide one at the upcoming meeting on November 10<sup>th</sup>.
- Hoping to make it easier for students to double major so we are aligned with other universities in the state. I would like for Faculty Senate to contribute ideas and feedback.
- All classes after Thanksgiving break will be remote including finals that will be held from December 14-18<sup>th</sup>. The final exam schedule is currently being developed and I don't think that we will see very much overlap. The times will be staggered so that our proctoring vendor is not overloaded. Thanks to Jerri and Teresa for working on this and thanks to faculty for being flexible and supportive to our students. We hope to have the schedule published by next week.
- LSUA was recently named the top college in Louisiana ahead of LSU and many others for best value institute.
- Congratulations and shout out to Gerard Dumancas for recently having his research referenced by an LSU publication.
- The United Way Campaign is getting it kicked off next week and pledge cards will be going out to campus. Please donate and encourage others to donate since so many in our community and surrounding community have endured so many obstacles this year.

### Abbey Bain

- Many students are coming in for advising and being proactive with their schedules.
- SGA is meeting every week and elections are coming up in about two weeks. Please encourage students who are looking for ways to get involved to consider attending meetings and participation in the election. SGA and SLT are meeting next week to talk about the semester and planning for the spring.
- We have an upcoming first generation student initiative program on November 9<sup>th</sup>. This will be an opportunity for first generation students to meet and connect with employees who were also first generation college graduates.
- Trick or Treat Street is taking place on campus tomorrow. So far, 690 individuals have registered. We are spacing out groups by using time slots and digital tickets. We will have social distancing efforts in place so that everyone can have a fun and safe evening.

### Shelly Gill

- Continuing to push for fall 2021 applications. Our recruiters and faculty members are visiting with high schools. Many meetings and fairs are virtual, but we are working very hard to meet face-to-face with potential students.
- We have a small uptick in applications, but not as much as in previous years around this time.
- Preview Day will take place on November 14<sup>th</sup> and registration is half full already (50/100).
- Spring enrollment for dual enrollment begins on November 16<sup>th</sup>.
- Spend the Day at A will take place face-to-face on Saturday, November 14<sup>th</sup> from 10:00am-2:00pm. The agenda should go out next week. We will host one more virtual session on Wednesday, November 25<sup>th</sup> from 10:00am-12:00pm and we are hoping for good attendance since students will be out of school for Thanksgiving break.
- We have been sending final correspondences to fall 2020 no shows. They have been emailed, texted, and mailed postcards to encourage enrollment.
- Continuing to work on the implementation of Engage software. We are very excited about this huge benefit to the university.

### Eamon Halpin

- Met again with Raja Gharazeddine from Acadian Aviation for a second time this month. The meeting was very productive and we finalized flight and ground instruction courses. Flight instruction will have to be offered at the airpark, but ground instruction can be offered on our campus. Raja has offered to teach those courses here. We are currently talking about a contract and will meet again on November 10<sup>th</sup>.
- John and I met with the SPERO Steering Committee recently. We are waiting on word regarding grant applications that we submitted. While we wait, we are developing a mechanism to collect donations from individuals who want to donate. Information packets will be put together and committee members will give them to interested individuals. We are also planning on having a small social for committee members in December. We want to thank the committee for working so hard. Getting with Jerri on Monday regarding the prior assessment policy.

### **Jerri Weston**

- Registration starts Monday for Spring 2021 and we will be sending out emails to students to encourage them to register for classes.
- Will have the first initial meeting on the academic interruption policy on Tuesday. Committee members are from many area of campus so that we get diverse input.
- Working to complete planning sessions for employees.

### **Melinda Anderson**

- GAA hosted a great night golf events that was highly attended. We are currently working on plans for the donor dinner.
- Recently was on Good Day Cenla about the Super1 Foods endowed scholarships.
- Continuing to set up interviews with board members and Dr. Coreil.
- The Mulder Scholar Dinner is set and planning is going well with the AMoA and Chartwells. Invitations have been sent out and we are looking forward to recognizing our scholars.
- Working with Liz and Lafe on the nurses marketing campaign and will be doing some filming on November 10<sup>th</sup>.
- The Chamber Bizzy Awards event is next Friday and we are up for awards in three categories.
- The Foundation audit is complete and information will be presented at the finance and executive meeting in November.
- Working with Dr. Rowan and getting documents together for the Board of Regents match request for professorships.

### **Donald Collins**

- The Mega Shelter is still online and we have about 130-140 evacuees there. The Department of Family Services is working aggressively to find hotels and homes for evacuees.
- The University Police Teddy Bear Drive is kicking off. Please encourage others to make donations of stuffed animals or monetary donations. All donations will be brought to local hospitals, the Hope House, the Louisiana Training Center, and to the Alexandria Homeless Coalition during the Christmas holiday season.
- Campus is safe and secure.

### **Haywood Joiner**

- As Perkins Coordinator for LSUA I completed the required Perkins V training on October 27, 2020. As mentioned in last week's meeting of the Chancellor's Cabinet, Perkins Coordinators for each campus receiving Carl Perkins Basic and Carry Over funds must undergo annual EDGAR (Education Department General Administrative Regulations) training. Training sessions were held the week of October 19, 2020. Normally this training occurs face-to face, but due to COVID-19 training was held via Zoom this year with instructors from the Louisiana Community and Technical College System (LCTCS). Face-to-face training sessions are usually conducted by Brustein & Manasevit, PLLC, Attorneys at Law, of Washington, DC.

- Scott Colley has completed the Perkins Consolidated Annual Report (CAR) for the LSUA campus. The CAR is a compilation of information that includes male and female concentrators pursuing Perkins eligible Career and Technical Education (CTE) programs that prepare students for entry into high skill, high demand, high wage occupations. The report also includes information regarding Race/Ethnicity and special populations to include individuals with disabilities, economically disadvantaged, single parents, displaced homemakers, limited English proficient, migrant status, and non-traditional enrollees. The term “non-traditional means occupations or fields of work for which individuals from one gender comprise less than 25 percent of the individuals employed in each such occupation or field of work. This definition encompasses all of the Perkins eligible programs offered at LSUA (Pharmacy Technician, Medical Laboratory Science, Nursing, and Radiologic Technology). Males make up less than 25 percent of students enrolled in each of these programs. As such, LSUA continues through various programs such as CI-Healthcare, LaMED, SECO, and dual enrollment classes, efforts to increase the number of males enrolled in the Perkins eligible programs offered at LSUA

### Adam Jonson

- The glow golf event last night went really well and the event flowed smoothly. We got a lot of good feedback and everyone had a great time. We hope to make plans for this event to continue to grow.
- GAA is working on a modified donor dinner event for the end of November or beginning of December. It may be virtual since restaurants have limited capacities.
- Basketball will start on Saturday as long as there are no unexpected changes. Women will play on Saturday and men will play on Monday. Both games will start at 2:00pm. Due to limited attendance, we are pushing the message that viewers can watch the games online for free. We have partnered with Johnny’s Pizza and Walk Ons so that our games will be shown on their televisions and they are planning to offer some game day specials. We are also working to expand our partnership with Cenla Broadcasting and hope to get all of our games broadcasted on radio.
- We could have some potential changes to our spring basketball schedule. We have an Athletic Directors call tomorrow and we hope to maximize the availability on the current calendar.
- Met with Liz last week regarding getting our merchandise in Cenla Sports. We have a great meeting with the owner and he is energetic about getting our gear in their store.

### Melissa LaBorde

- Faculty Senate met yesterday and talked about a variety of things. We discussed policy changes and a suggested department chairs survey instrument to update the one in PS 203. The instrument could be used to evaluate vice chancellors, deans, and higher administration. I will be sending the proposed instrument to the Chancellor’s Office for review.
- An ad hoc committee is working on academic processes.
- We’ve asked departments and faculty to chime in on final exams. There is some apprehension about trying to get graduates final grades in before commencement. We may need to do early turn ins, but we will pass that information along when we have it.
- Faculty is working hard to prepare to go fully remote after Thanksgiving break.
- Asked Dr. Rowan which department won the Giving Day contest. The highest participation rate was in Criminal Justice and the most overall donated was from Education.

### Elizabeth Jonson

- Meeting soon with Ugly Mug Marketing regarding our social media sponsorship and kickoff on November 1<sup>st</sup>.
- Shot some videos this morning for the first generation student event.
- Working with Jorge on brand planning for 2021.
- Ms. LSUA will be participating in the presentation of awards at the Bizzy Awards.
- Working with Shelly and Deron on a digital push for transfer applications.
- Shout out to Dr. Coreil and Dr. Corbat for having recipe references on the LSU research page.
- We have some student stories that will be coming out soon and we are meeting with students for interviews.

### Chancey Slider

- C Preparing for the All-Campus Meeting that will take place in Coughlin Hall this afternoon from 3:00-4:00pm.
- Met with Missy last week to go over some policy and procedure updates.
- The Leadership Retreat will take place at the Wesley Center on November 11<sup>th</sup>.
- Planning to host a grab and go Fall Feast on the Quad on November 24<sup>th</sup> before students leave for the Thanksgiving break.
- Meeting with a small group on Monday to discuss the LSUA App that has been renewed.
- Working on planning live fall commencement ceremonies that will take place in The Fort.
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Respectfully submitted by Chancey Slider

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The next meeting will take place on Thursday, November 5<sup>th</sup>.

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