



# MINUTES

## LSUA Chancellor Cabinet

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10/14/2020 9:00 AM | *Meeting called to order by* Chancellor Coreil

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### In Attendance

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Dr. Paul Coreil, Dr. John Rowan, Dr. Abbey Bain, Deron Thaxton, Shelly Gill, Melinda Anderson, Dr. Haywood Joiner, Adam Jonson, Elizabeth Jonson, Chancey Slider

Guests: Chief Donald Collins, Melissa LaBorde, Daniel Manuel, Kevin Vercher, Jerri Weston

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### Chancellor Coreil called the meeting to order at 9:00 AM

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#### **Chancellor's Updates:**

- We need to continue to remind all members of campus to wear their masks and socially distance. This is important for us to keep the campus safe and open.
- We are hosting the fall All-Campus meeting on Wednesday, October 28<sup>th</sup> in Coughlin Auditorium from 3:00pm-4:00pm. Faculty and staff are welcome to attend face-to-face or watch the live stream that will be provided.
- Will be meeting with Rapides Parish School Board Superintendent, Jeff Powell, today and plan to make an appeal about how we can get more face-to-face action with students in the schools and several other topics.
- There is a bill in the legislature special session that is expected to pass regarding prohibiting the cutting of any law enforcement organization's budget more than ten percent unless approved by the legislature. This will include University Police if approved.
- There is also a bill proposed that will suspend all COVID-19 restrictions for 60 days at the end of October. We are watching this closely and examining how this could impact LSUA.
- There are a couple of other bills being discussed at the special session including one allowing non-residents to be allowed on state university boards and a bill regarding purchasing and contracting outside of agency allowances.
- Thanks to Kevin and his crew for all of their hard work and getting us back on track after Hurricane Delta.
- Chancey is reviewing policy statements and we are working to address revisions.
- We are working on planning commencement and will be getting information on decisions made soon.
- We will be hosting a Fall Feast grab and go on the Quad on November 24<sup>th</sup>. This will include a homemade jambalaya prepared by Chef Dwight Landreneau, Mayor of Washington, LA.
- I will be having individual breakfast visits with all Department Chairs this semester to get updates and feedback.

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## Reports

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### Daniel Manuel

- Seeing good numbers with the COVID-19 daily symptom checker and numbers for positive cases on campus is slowly trending down. I will be sending out a memo to campus regarding on-campus testing at the pod near the library taking place on October 20<sup>th</sup> and 21<sup>st</sup>. Pod times do not need to be schedule and individuals can show up after virtual visit at any time.
- Continuing to work on filing claims from hurricane damage.

### Kevin Vercher

- The Epps House now has power and there was no damage from the hurricane. We will continue to work on the outside landscaping.
- Mulder is currently the biggest concern and we had some leaks from the hurricane. We are currently working on repairs and hope to have the new roof completed within a few weeks. There was some carpet damage to the Live Oaks Conference Room, but it has been cleaned up and the carpet was salvaged. We had some leaks in the Student Center and are making repairs over the next couple of weeks. Abrams Hall took on some water, but there was no significant damage and the drainage project will alleviate future flooding there. Plan to bid out repairs needed for some of the houses on campus that were damaged by the hurricane. Also working on renovations to the baseball complex and the fitness center. Boiler are being added to the Bolton Library and Abrams Hall.
- An environmental study must be performed before we can start digging for the Drainage Project. We anticipate this to be a four to six-month study and hope to move forward with the project by the spring/middle of next year.

### Melissa LaBorde

- Requests that faculty and staff in Mulder be made aware of roof construction days so that they can plan accordingly. Thanks to Kevin and facilities for working so quickly and so hard to get everything repaired.
- Faculty Senate recently discussed the need for some outdated policies that need to be reviewed and revised. I will be getting with Chancey to give her information that we discussed so that we can get them updated. We also need to tap into historical knowledge and information regarding how other campuses update policies and procedures.

### John Rowan

- Continuing to discuss academic structure revisions. One topic that has come up during discussions is the possibility of History and Political Science being under the College of Social Sciences instead of The College of Humanities. I plan to talk with Department Chairs and faculty members to look into this idea.
- We have some upcoming opportunities to share some online courses with our fellow COPLAC institutions. We may have a few courses for the spring, and hope to have several for next fall. This will open up opportunities for some of our students and faculty to collaborate with students and faculty at other COPLAC universities.
- The College of Business recently released the latest version of the Economic Dashboard.

- Chancellor Coreil and I will be going to Baton Rouge next week to meet with Commissioner Kim Hunter Reed and to discuss accreditation and access for students.
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### Jerri Weston

- Currently working on making revisions to the spring schedule and plan to be ready for advising on October 19<sup>th</sup>.
- Several members of our office are working from home due to hurricane damages and COVID-19 exposure.
- Our new Records System Manager, Andrew Hirchak, started on Monday and we are excited to have him on board.
- Working on commencement planning.
- Working on student certifications for NAIA sports participants.
- Getting ready to wrap up Fall 1 and begin Fall 2. I will be sending an email out to all students registered for Fall 2 and 2<sup>nd</sup> session regarding start dates.

### Abbey Bain

- Have several events coming up in October including Trick or Treat Street on October 29<sup>th</sup> beginning at 4:30pm. Please encourage departments and student organizations to get in touch me or Haylee about participating. We will also need several volunteers to help with social distancing efforts and crowd control.
- Very first visitation day of the semester will take place virtually next Tuesday from 6-8pm. We plan to host another one on campus in November. Thanks to Shelly, Kaitlyn and their team for working so hard on setting these events up.
- Sent out a commencement survey to graduates last week and a small group will be getting together tomorrow to review results and continue planning for commencement.
- Fall Fest will be taking place on the Quad next Tuesday and Wednesday from 11am-1pm. The SGA will be offering some giveaways and activities. Chartwells will provide lunch on Wednesday outside and the cafeteria will be closed.
- Our next Total U will take place in Coughlin Auditorium on October 28<sup>th</sup> and we encourage everyone to attend.
- We are excited to start advising next week for the upcoming spring semester. Thanks to the Registrar's Office and our academic departments for helping to getting schedules finalized.
- The SKY Happiness program is going to do another weekend for us on November 13<sup>th</sup>, 14<sup>th</sup>, and 15<sup>th</sup>.

### Shelly Gill

- The current admissions report is up about 30% for spring, even for summer, and down about 32% (37 applications) for fall admitted students compared to this time last fall. Several potential students started applications without finishing them for fall and we are reaching out to them to offer support and encourage application completion.
- We participated in the LACRAO Fair that took place last Thursday night as Hurricane Delta hit central Louisiana. About 70/300 students participated and many were from south Louisiana so

the storm may have impacted participation from other regions of the state. We were able to get all 300 students contact information so that we can send them information about applying and enrolling at LSUA.

- Recruiters are making lunch and classroom visits to local high schools and we are looking for more ways to get face-to-face with students and counselors. We are encouraging faculty to tag along with school visits if they would like to. We are delivering and mailing enrollment materials out to high schools all over Louisiana and working closely with counselors to get information to potential students. Please send over any ideas or suggestions as to how we can connect with and get face-to-face with more students.
- Teresa, Jerri and I are working on an online processing unit to work with online applicants. This will combine the processes between admissions and records so that we can work more efficiently. More information on this will be coming out soon.
- We are excited to host the virtual Spend the Day at A next week. Thanks to Liz and Nathan for working so hard and quickly on this.
- Asking all campus departments who post on social media regarding LSUA to please post the [explore.lsua.edu](http://explore.lsua.edu) and/or our application link.

### **Deron Thaxton**

- The first round of student financial aid refunds have been distributed. We are now working on the second round of refunds.
- Online enrollment continues to gain students for Fall 2 and we are currently at 1138 online students as of now. Our Census Day number was 3500 and as of this morning has grown to 3591. Overall, this is very good news in terms of revenue. I will have a more accurate revenue comparison by the end of this month.
- Beginning processes to develop a new RCM-based hybrid model for budgets moving forward. Revenue generating departments will receive revenue based on the revenue that they bring in, but we will continue to use a base model of the model that we have used in the past to support expenses for non-revenue generating departments. This model will work well with the proposed changes to academic structures. Many factors will go into planning this very complex model and we plan to develop a steering committee to begin working on the planning process soon.
- Ms. Pat Hoyt and Mr. Raymond Anderson in Accounting will be retiring and their positions will soon be posted to be filled.
- We have two audits that are ongoing right now. An auditor has been working on the Foundation, GAA, AMoA audit and using our vacant office, but is working on finishing up the report. The internal audit going on regards student fee assessments and there will be some testing going on over the next couple weeks. We are not expecting any issues with these audits.
- A couple of years ago, a company came to our campus to an assessment regarding lighting on campus and put together a grant proposal for the Public Service Commission for more energy efficient lighting to save on monthly utility costs. There is still funding available set aside for LSUA that we plan to use. They are on campus now doing an assessment. This will be up to \$300,000 in lighting upgrades.

### **Elizabeth Jonson**

- Working on admissions pieces.
- Meeting with Adam and Cenla Sports next week to try to get apparel in their store and the owner is interested. We want to move our gear into town and I am waiting to hear back from some other businesses.
- Nathan is working on some videos for the end of the week.
- Starting to incorporate some athletes into marketing pieces.
- Working with Dr. Dupont on an online marketing push for the College of Business.

### **Melinda Anderson**

- Working with a CPA in Alexandria for additional nursing scholarships.
- Received two checks this morning for GAA and academic programming this morning. We plan to move forward with getting a match for a professorship and will work with Dr. Rowan on the academic programming donation.
- Working on foundation board interviews regarding the SWOT analysis.
- Had a great meeting with Liz regarding the University Alumni and Friends Magazine. We hope to take different approach towards marketing and recruitment.
- The Bizzy Awards are coming up and we were nominated for 3 categories so I encourage everyone to go vote.
- Foundation audit is ongoing.

### **Haywood Joiner**

- As a follow up to my last report regarding the need for phlebotomists at Rapides Regional Medical Center, our Medical Laboratory Science faculty has developed a plan that will allow MLT and MLS students to work PRN at Rapides as phlebotomist. There are four open positions. Two students have already been interviewed and accepted for PRN positions. One additional student will interview this week.
- The AC unit at the Allied Health Education Building was not working on Friday of last week. The Engineering Department at Rapides Regional Medical Center was contacted. Rapides contacted a local company to do repairs. The system is now back on.

### **Adam Jonson**

- Wrapped up NAIA virtual business meetings over the past two weeks. It was a very good session and some legislature was passed. The NAIA passed the Name, Images, and Likeness legislation for NAIA student athletes allowing them to profit from their name, image, and likeness which is groundbreaking since they are the first collegiate organization to pass this legislature.
- Recently had an Athletic Directors call and tentatively set our basketball schedule. We are still working out some flex-dates and we should have home games every Monday or Tuesday from the beginning of January through the end of February. We have to work with our travel dates and UA gym usage dates. We should have our first game on October 31<sup>st</sup>, but sports schedules are changing on a daily basis.

- Working on attendance model and safety protocol so that we can accommodate families, students, and season ticket holders.
- Looking forward to soccer and baseball renovations thanks to a generous and kind donor.

### **Chancey Slider**

- Working to plan the All-Campus Meeting taking place in Coughlin Auditorium from 3:00pm-4:00pm on Wednesday, October 28<sup>th</sup>. The meeting will be face-to-face and live streamed for those who cannot attend.
- Working with Liz and Haylee on the LSUA App renewal.
- Working on fall commencement planning.
- Making plans for a grab and go Fall Feast on the Quad on November 24<sup>th</sup>.

### **Donald Collins**

- The Mega Shelter is still activated and we have several evacuees there.
- Campus is safe and secure and secure.

Respectfully submitted by Chancey Slider

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*The next meeting will take place on Wednesday, October 21<sup>st</sup>.*

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