

Louisiana State University of Alexandria  
**Staff Senate Meeting Minutes**  
November 16, 2023

**Call to order**

The meeting was called to order by Connie Cooper at 1:00 pm.

**Attendance**

Senators Present: Connie Cooper, June Guillory, Victoria Villemarette, Mechelle Williams, and Albert Marty Brown. Guest(s): Dr. Paul Coreil.

**Adoption of Previous Meeting Minutes:**

Albert Marty Brown moved and Victoria Villemarette seconded to approve the September 2023, meeting minutes. Motion passed.

**Adoption of the Meeting Agenda:**

There were no objections to the meeting agenda.

**Old Business**

- The office of Vice President and Secretary were vacant. Albert Marty Brown moved and June Guillory seconded to appoint Mechelle Williams as Vice President and Victoria Villemarette as Secretary. Motion passed.
- The consensus was to check with Kelly Pepper, LSUA Foundation President, for guidance on contacting entities for the Staff Senate Raffle. Connie Cooper will reach out to Ms. Pepper on behalf of the Staff Senate.
- The consensus was not to have a Fall social.
- Albert Marty Brown moved and Mechelle Williams seconded to co-author a letter of appreciation with the Faculty Senate to be given to LSUA Senior Leadership for the pay equity increase.

**New Business – None**

**Other Business/Senator Reports**

- **Senator June Guillory:** Provided an update on the Employee Assistance Program. Shared the 2023-2024 payroll schedule.
- **Senator Albert Marty Brown:** The LSUA Police Department (LSUA PD) is waiting on decals for the motorcycle fleet. Reminded everyone about the See Something Say Something Campaign. Announced that the LSUA PD Annual Teddy Bear Drive was getting underway and that donations could be dropped off or picked up.
- **Senator Victoria Villemarette:** Reported on LSU game tickets sales. Offered that Auxiliary Services often has unclaimed lost and found items and the number of parking tickets issued were down.
- **Senator Connie Cooper:** Reported that the OoDEI will host the Fall 2023 Rites of Passage Ceremony on December 10 and facilitate an EEO for Managers and Supervisors presentation as part of the new manager training series offered by Deron Thaxton/Business of Administration.

**Guests/Comments from the Public**

- **Dr. Coreil:** Provided an update on the phenomenal increase in student enrollment and shared that the assessment of pay equity will be ongoing. Thanked the Senate for its work.

Hearing no objections, the meeting was adjourned by Connie Cooper at 2:00 pm.