

Staff Senate Meeting Minutes
Thursday, February 16, 2023 – 1:00 pm

Senators Present: Daniel Manuel, June Guillory, Meagan Chatelain, Connie Cooper, and Richard Robinson

Senators Absent: Donald Collins, Linda Smith, and Junetha Silas

Guests: (in person): Deron Thaxton, Haley Fontenot; (online): Zachary McLendon, Jeffrey Massey, and Chad Gauthier

Chaired by: Daniel Manuel

Minutes taken by: Meagan Chatelain

Purpose: To discuss future fundraising and social ideas, as well as hear updates from the senators and LSUA community

Daniel called the meeting to order at 1:03 pm

Motion to Approve Previous Meeting Minutes: There were no minutes as Secretary was absent at last meeting.

Moved by:

Seconded by:

Open/Old Business:

- Basket Raffle: Due to the success of the Fall raffle we will be organizing another one for the Spring. Daniel will be sending out an updated list of approved contacts/businesses and we will begin contacting and planning a date.
- Social event: Meagan will begin looking into options for a staff social at a local in town establishment, possibly Huckleberry brewery.

New Business:

- New awards: Rising star award brought in by SLT to recognize staff. Nominations are open and they are encouraging more to be submitted.

Other Business/Senator Reports:

- **June Guillory:** W2's have been mailed out and are available in workday. Introduced new HR staff member, Haley Fontenot.
- **Connie Cooper:** Dates were given for the Diversity 101 for new employees, March 1 & 2. There is also a new Diversity Champion award accepting nominations. So far a few staff nominations have been received but no faculty. Connie is working on developing online Diversity training options.
- **Meagan Chatelain:** first Spring disbursement has gone out and refunds are being processed. We are updating and preparing for next year and communicating with ELearn 2 students regarding their payment deadline.

- **Daniel Manual:** on going homecoming activities are in full swing. Advising is soon to open for Summer and Fall. Training updates will be coming soon and Daniel will disburse to campus.
- **Richard Robinson** – working through workday data requests. A new IT employee, Will Mayeaux, has been hired and will be performing in Josh Ducotes’ old role. Josh is in a new position within the Department. Four classrooms are left before technology updates are completed.

Open Forum/Comments from the Public (as time allows)

- a. Deron Thaxton began by expressing his desire to more active in staff senate meetings and encouraging others to attend so the senate will continue to grow and therefore be more effective. A fund has been developed for staff senate travel. The senate will need to determine an application process and develop an initial application. He went over our current enrollment increase as well as increased faculty/staff positions and our financial stability as a university.
- b. No comments from online guests or Ms. Fontenot

Motion to end the meeting by Danial: ended at 2:00 pm

- a. Motion by: Daniel Manual
- b. Seconded by: June Guillory