

Staff Senate Meeting Minutes
Thursday, November 18th- 1:00 PM

Senators Present: TaKeyra Wagner, Daniel Manuel, June Guillory, Richard Robinson, Donald Collins

Absent: Kaitlyn Norton, Junetha Silas

Guests: None

Chaired by: Takeyra Wagner

Minutes Taken by: Takeyra Wagner

Purpose: To address Staff Senate issues addressed by the agenda and hear updates from senators and the LSUA community

Takeyra called meeting to order at 1:00 PM.

Motion to Approve Previous Meeting Minutes (*August 19, 2021 and September 16, 2021*)

- Moved by: Donald Collins
- Seconded by: June Guillory

Open/Old Business

- Staff Senate Newsletter: The newsletter is in production and will be sent out Friday, November 19, 2021. Takeyra told the senators that it is not too late to submit information for the newsletter.

New Business

- Fundraiser Ideas: Takeyra is looking for fundraiser ideas to fund two Staff Senate Scholarships in 2022. Last year, Staff Senate was only able to fund one scholarship for a Staff member currently in school. Takeyra asked the senators to help her think of fundraiser ideas. She will send out a survey.
- Staff Senate Nominations: It is that time of the year where Staff Senate sends out a request for Staff Senate nominations. June is working on the EEO category list and once she sends that to Takeyra then an email will go out to campus asking for nominations. Right now, Staff Senate needs to fill vacancies for Category 1, Category 3 (1), Category 4 (1), Category 5 (2), and Category 7 (2). Nominations are for the Staff Senate term beginning in July 2022.

Other Business/Senator Reports

- Donald Collins- Wants to nominate two police officers in his department for Staff Senate.

- June Guillory- Wrapping up open enrollment.
- Daniel Manuel- Daniel's department is in the middle of advising. They are short two advisors so all hands are on deck. In a couple weeks, the Department of Student Engagement will host various activities and programs for Stress Less week. Some of these activities include meditation and coloring on the Quad. The activities are mostly for students but staff are likely welcome.
- Richard Robinson- Continuing with classroom updates and working to ensure network fibers are safe during the drainage project.
- Takeyra Wagner- A few new training opportunities have been posted to myLSUA for new students looking to learn more about Moodle. There will be more training opportunities available in Spring 2022. Takeyra is working on faculty training courses which will include H5P Moodle training. In addition, Teresa and Takeyra are meeting weekly to revamp the Teaching Online Certification Course to be offered in late Spring of 2022.

Open Forum/Comments from the Public (as the time allows)

- No public attendees

Motion to end the meeting by TaKeyra: ended at 1:13 PM

- Motion by: TaKeyra Wagner
- Seconded by: Daniel Manuel