

FALL 2 ISSUE

DECEMBER 2023

SAFETY AUDIT PASSED!

The Louisiana Office of Risk Management was on campus last month to perform our annual Risk Management Audit. We are happy to report that LSUA had a successful audit and received another passing score!

A big thank you to everyone for responding back to these Safety Newsletters each quarter and helping to keep our campus safe.



LSUA SAFETY WEBSITE

<https://www.lsua.edu/fas/safety>

This website contains various information on campus safety including our Safety Manual and General Safety Rules.

MEDICAL EMERGENCIES ON CAMPUS!

LSUA has established procedures to follow in the event of a medical emergency on campus.

Call 911 immediately for any campus medical emergency. This will connect you to dispatchers where an ambulance can be requested. You will need to be prepared to provide the nature and location of the emergency to the dispatcher so that directions can be provided to EMS and First Responders.

For any non-life threatening medical conditions such as coughing, sore throat, minor cuts, nausea & vomiting, etc., the LSUA Health Center is open Monday-Friday from 8:00- 4:30 and is located on the first floor of Coughlin Hall at 30 Grady Britt Drive.



ACTIVE SHOOTER

When an active shooter is in your vicinity, you must be prepared both mentally and physically to deal with the situation.

If Possible, **RUN or ESCAPE**

Have an escape route and plan in mind

Leave your belongings behind

Evacuate regardless of whether others agree to follow

Help others escape, if possible

Do not attempt to move the wounded

Prevent others from entering an area where the active shooter may be

Keep your hands visible

Call 911 when you are safe

If you can't run, **HIDE**

Hide in an area out of the shooter's view

Lock door or block entry to your hiding place

Silence your cell phone (including vibrate mode) and remain quiet

As a last resort, **FIGHT**

Fight as a last resort and only when your life is in imminent danger

Attempt to incapacitate the shooter

Act with as much physical aggression as possible

Improvise weapons or throw items at the active shooter

Commit to your actions . . . your life depends on it



P.S. 227 ILLEGAL USE OF DRUGS OR ALCOHOL

LSUA is committed to maintaining an environment which supports the teaching and service mission of the University. Although the University respects an employee's right to privacy, the illegal use of drugs or alcohol within the University community interferes with the accomplishment of the University's mission.

For additional information, see LSUA policy statement 227, which can be found on-line at <https://www.lsua.edu/chancellor/policies>



LSUA
LSU of ALEXANDRIA

SAFETY NEWSLETTER

UNIVERSITY TRAVEL

Just a reminder that each fiscal year, the DA2054 form, as well as a current Defensive Driver Training certificate, is required in order for anyone (including student workers) to drive on university business. The completed DA2054 form must be **submitted to Facility Services**. Please note, this is required if you drive a university vehicle, a rental vehicle or your personal vehicle for university business.

Please be advised that both the form and the training certificate are required and that simply completing the training does not authorize you to drive.

Additionally, any official university travel must be approved by your supervisor prior to travel taking place, including all necessary spend authorizations submitted and approved in Workday.

WINTER WEATHER DRIVING TIPS

- Listen for radio or television reports of travel advisories issued by the National Weather Service.
- Do not travel in low visibility conditions.
- Avoid traveling on ice-covered roads, overpasses, and bridges if at all possible.
- Never pour water on your windshield to remove ice or snow—this can cause your windshield to shatter.

- If you must travel, let someone know your destination and when you expect to arrive. Ask them to notify authorities if you are late.
- Check and restock the winter emergency supplies in your car before you leave.
- Always carry extra warm clothing and blankets with you. Don't rely on a car to provide enough heat. The car could break down.

Motor vehicle crash deaths and injuries can be prevented. Always buckle up, drive at safe speeds, and never drive impaired to help everyone stay safe on the road during the holiday season.



IN CLOSING

I hope everyone is looking forward to the end of another great Fall semester and the upcoming Holiday Season. Please remember that the holidays are a time when many people sustain injuries. So, please be safe with all your holiday adventures and enjoy the time spent with family! I am looking forward to seeing everyone back on campus in January and wish you and your family a Merry Christmas and a Happy New Year!