**Faculty Senate Meeting**

January 23, 2024 at 3:00 p.m.

Mulder 302

**Members Present:** Carol Corbat (Vice President), Rusty Gaspard, Julie Gill (President), Matthew Stokes, Lisa Bradford, Jacob Whitmore, Jialin Lei, Cole Franklin (Secretary), Beverly Alwell, Cynthia Thomas, Elizabeth Azua (alternate for Sona Kumar), Guoyi Ke

**Members Absent:** John Marks

**Guests Present:** None

**Welcome and Determination of quorum**

After determination of a quorum the meeting came to order at 3:01 p.m.

J. Gill asked for a motion to amend the agenda.

B. Alwell made a motion to amend the meeting agenda.

Second: C. Thomas

Vote: 12-0-0

**Approval of minutes**

12/12/23: The Faculty Senate reviewed minutes of the January 12, 2023 meeting. Minor spelling and grammar edits were made.

Motion to accept minutes with edits: B. Alwell

Second: C. Thomas

Vote: 12-0-0

**Brief guest updates:** Dr. Coreil and Dr. Beard are unable to attend today’s meeting.

**Report of President;**

J. Gill attended cabinet meetings. She is currently reviewing PS 202 and hopes to bring it for Faculty Senate review next week.

**Reports of Committees:** None

**Old business**

**Policy Statement Revisions**

The Faculty Senate reviewed proposed policy changes that have been made thus far.

 PS 202: J. Gill will be working on this in the coming week. She met with Dr. Beard prior to the holiday break. Dr. Beard will clarify dates and terminology.

PS 206: Class attendance: The Senate reviewed the most recent proposed edits to the policy.

PS 209: The ad hoc committee will be meeting next week to review survey results from the faculty. Minor wording and grammatical changes were noted. Senators will review the policy individually and be prepared to take action at the next Senate meeting.

PS 231: Office Hours: Faculty are currently required to have at least eight office hours. C. Thomas noted some departments are requiring more than eight hours. A suggestion was made to remove the word “at least” from the policy. A suggestion was also made that office hours for faculty teaching classes online should be made proportional to their teaching load. Discussion of office hour issues ensued.

Motion to give Faculty Senate approval to the policy with the suggested changes: C. Corbat

Second: M. Stokes

Vote: 12-0-0

**Introduction of New Business**

Faculty Senate Travel, Research & Field Trip funds Spring 2024: J. Gill sent out a notice about fund applications. Some faculty have already applied. Applications are due January 31, 2024. A total of $8,650 remains for use this year. J. Gill asked if approval committees can stay the same or if they should be revamped. Suggestions were made to keep committees the same.

Motion to move to executive session: J. Gill

Second: B. Alwell

Vote: 12-0-0

The Senate entered into Executive Session at 3:45 p.m.

The Senate exited Executive Session at approximately 4:20 p.m.

**Announcements/Looking ahead**

The next Faculty Senate meeting will be January 30 at 3:00 p.m. in the Live Oaks Room.

Please send *Pats on the Back* to Julie and/or share at Senate Meetings:

Departmental accomplishments

**Adjournment**

Motion to adjourn the meeting: C. Thomas

Second: G. Ke

Vote: 10-0-0

The meeting adjourned at 4:29 p.m.