

Faculty Senate Meeting
November 28, 2023 at 3:00 p.m.
Mulder 302

Members Present: Carol Corbat (Vice President), Rusty Gaspard, Julie Gill (President), Matthew Stokes, Lisa Bradford, Jacob Whitmore, Jialin Lei, Cole Franklin (Secretary), Beverly Alwell, Cynthia Thomas, Elizabeth Azua (alternate for Sona Kumar), Guoyi Ke

Members Absent: John Marks

Guests Present: Dr. Paul Coreil

Welcome and Determination of quorum

After determination of a quorum the meeting came to order at 3:01 p.m.

Approval of minutes

11/14/23: The Faculty Senate reviewed minutes of the November 14, 2023 Faculty Senate meeting.

Motion to accept minutes: C. Corbat

Second: M. Stokes

Vote: 12-0-0

Brief guest updates

Dr. Paul Coreil

Dr. Coreil noted he is leaving December 1 for the annual Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) meeting in Orlando in preparation for LSUA's reaffirmation process.

LSUA's SACS liaison will visit campus on January 31-February 1 and the campus' SACS site team visit is scheduled for September 30-October 1, 2024.

Dr. Coreil stated that he would be meeting with our state legislative delegation on November 29 to discuss the campus' capital outlay needs. The university has raised \$8.5 million downtown Allied Health/Nursing building and raised \$5 million for the student success center.

Dr. Coreil stated that the commencement speaker for the LSUA December graduation will be a vice president for public relations from Delta Airlines.

Dr. Coreil noted we are trying to develop a better relationship with Fort Johnson. He is becoming more familiar with the education administration at the fort. He would like to find what education needs the soldiers and their spouses have and how LSUA can help meet that need. Ft Johnson is very committed to the educational needs of their population. The fort has excellent facilities and technology.

Dr. Coreil thanked the faculty for their hard work and helping to bring recognition to the campus.

Dr. Coreil left the meeting.

Report of President;

J. Gill stated she is receiving information from Dr. Beard on PS 202 in preparation for a Faculty Senate review in January, sending it to the faculty following that, a Faculty Senate vote once all have had the opportunity to review, and then to the SLT by March.

She stated that IET and Strategic Communication is working on the website for posting of minutes and training for committee chairs. An email will be sent this week to check on the status.

Reports of Committees

PS 209 Ad-Hoc Committee Report.

The Faculty Senate reviewed minutes from the November 6 meeting of the ad hoc committee. The minutes included no action items. C. Corbet noted that 45 responses to the teaching faculty survey have been received so far. She asked Senators to encourage their department faculty to complete the survey. The deadline to receive responses may be extended.

Motion to receive the minutes: M. Stokes

Second: J. Whitmore

Vote: 12-0-0

PS 202 and 202 B Ad Hoc Committee Report

The Faculty Senate reviewed minutes from the October 11, October 24, and November 14 committee meetings. None of the minutes included any action items.

Motion to receive the minutes: B. Alwell

Second: C. Thomas

Vote: 12-0-0

Old business

Policy Statement Revisions

The Faculty Senate reviewed policy changes that have been proposed thus far. C. Thomas discussed how suggested changes are input. Dr. Beard has seen the proposed changes.

PS 210: Class size: C. Thomas reported that Deron Thaxton indicated to her that the smallest class size for the university to break even on costs is 12.5. He recommended not lowering the minimum size to less than 10. Thomas indicated to him that Faculty Senate would prefer to keep minimum size at 10. J. Gill noted that as we offer more classes and expand programs without gaining on campus student population, class sizes could become smaller over time.

PS 214: Environmental Health and Cleanliness in Teaching Facilities: Wording in the policy would change the term “seeing eye dogs” to “service animals”. Proposed changes will also prohibit Emotional Support Animals from entering teaching facilities.

PS 218: Grades and Grading: Faculty Senate reviewed the policy. No substantial changes have been made to this policy as of yet.

PS 219: External Funding: Faculty Senate reviewed the policy. The policy has been streamlined and revised. It has essentially been re-written. C. Thomas noted that the old policy was approximately 25 years old and outdated.

PS 222: Affirmative Action and Equal Employment Opportunity: Faculty Senate reviewed the policy. Connie Cooper, director of the LSUA Office of Diversity, Equity, and Inclusion has made suggested changes. C. Corbat and J. Gill suggested asking the Human Resources department to review policy. Very few changes have been proposed thus far.

PS 231: Faculty Office Hours: Faculty Senate reviewed the policy. Proposed changes include how and when online students can contact faculty members. B. Alwell recommended part time and summer school teaching require one office hour weekly for every three credit hours taught. Discussion ensued as to if office hours can be virtual from another work site or if they need to be on campus. J. Gill asked if a more complete statement should be included to allow for changes to office hour requirements in extenuating circumstances. Discussion ensued regarding how timely faculty should respond to student emails. The current policy requires faculty to respond with 48 hours. J. Gill suggested that the 48 hours to respond be changed to 48 business hours.

PS 233: Part Time Faculty: Faculty Senate reviewed the policy.

PS 240: Course Syllabi: Faculty Senate reviewed the policy.

PS 269: Procedure for Implementation of New and Revision of Existing Policies: Faculty Senate reviewed the policy.

PS 274: Distance Education: Faculty Senate reviewed the policy. Discussion ensued regarding what constituted the existing "L" section courses that are hybrid courses meeting in person 2/3 of the time.

PS 281: Freedom of Speech and Expression: Faculty Senate reviewed the policy. Proposed changes include updates to administrative titles and the approval process for student groups.

PS 206: Excused Absences: Faculty Senate reviewed the policy. Proposed changes include a specification of the activities that are official university excused absences. C. Corbat asked for more time for Faculty Senate to review the policy before the next Faculty Senate meeting.

Introduction of New Business

Spring Meeting dates/times: Faculty Senate will continue to meet on Tuesday afternoons at 3:00 p.m. The first spring semester meeting will be held the first week of classes in January.

Announcements/Looking ahead

The next Faculty Senate meeting will be December 12, 2023 at 3:00 p.m. in Mulder 302.

Please send *Pats on the Back* to Julie and/or share at Senate Meetings:

C. Corbat gave a Pat on the Back to Brandon and Jamie in Facility Services. They made a turtle basking platform for her.

C. Thomas gave a Pat on the Back to Rusty Gaspard and Lillian Purdy for their work in getting posters printed

R. Gaspard announced a number of documentary films that will be reviewed soon. Screenings are held on Thursdays at 3:30.

Adjournment

Motion to adjourn the meeting: C. Thomas

Second: J. Whitmore

Vote: 12-0-0

The meeting adjourned at 4:48 p.m.