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## OFFICE OF THE CHANCELLOR LOUISIANA STATE UNIVERSITY AT ALEXANDRIA

Effective: August 1, 2003

SUBJECT: ADVERTISING, SOLICITING AND SELLING ON CAMPUS

PURPOSE: Only authorized individuals or groups are allowed to advertise, solicit, or sell on

campus.

## GENERAL POLICY

## Advertising and Soliciting.

Requests for advertising and soliciting must be submitted in writing to the Vice Chancellor for Finance and Administrative Services for approval. Advertising policies for student publications shall be developed by the respective editor and faculty advisor and shall be submitted to the Vice Chancellor for Finance and Administrative Services for approval.

## Selling.

Those wishing to sell on the campus must file a written application with the Vice Chancellor for Finance and Administrative Services. Those authorized to sell may do so only in the areas designated and under the prescribed conditions.

Written authorization will be provided vendors and must be presented to any LSUA personnel upon request.

University Police should be notified whenever someone is detected advertising, soliciting or selling on campus without written permission as indicated above.