

# MINUTES

## LSUA Chancellor Cabinet

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7/24/2019 9:00 AM | *Meeting called to order by* Chancellor Coreil

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### In Attendance

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Dr. Paul Coreil, Dr. John Rowan, Dr. Eamon Halpin, Dr. Abbey Bain, Deron Thaxton, Donna Torres, Melinda Anderson, Shelly Gill, Adam Jonson, Sarah Black, Chancey Slider

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### Chancellor Coreil called the meeting to order at 9:00 AM

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#### **Chancellor's Updates:**

- Welcome Dr. Abbey Bain as the Interim Vice Chancellor for Student Engagement and as a new member to the Chancellor's Cabinet.
- My open door policy will continue to remain in effect.
- Deron Thaxton has moved to office 101-B in the Abrams Hall.
- The Chancellor's Office is in the process of being rearranged and painted.
- LSUA's budget has to be submitted to LSU by this Friday. Thanks to Deron Thaxton, Donna Torres, and John Rowan for working diligently to prepare the budget.
- Fall Convocation will be held on Friday, August 23<sup>rd</sup>. Presentations will begin in Coughlin Nursing Auditorium at 10:30 AM and lunch will be served in the Brumfield Caffey Ballroom at noon. Thanks to Dr. Joiner and Dr. Cormier for assisting the United Way Director who plans to attend.
- The Organizational Chart has been updated and posted on the LSUA website in light of recent personnel changes.
- Thank you to Melinda Anderson for representing LSUA on the panel at the LSU Foundation Summit.
- Chancey Slider has accepted the responsibility to serve as the Liaison between LSUA and University Academy.
- Forming a small Executive Committee from the 60<sup>th</sup> Anniversary and Capital Campaign Committees in order to prepare for the execution of these events.
- The Cabinet has been asked to suggest possible candidates for the Distinguished Service Award to be given out at the upcoming fall commencement ceremony. They have also been asked to suggest potential commencement speakers.
- The LSUA Business Plan is due to LSU by August 12<sup>th</sup> and then I will attend a retreat at LSU on August 19<sup>th</sup> where all of the system Chancellors will be sharing their institutions' plans.
- Continuing to work with Dr. Rowan and Donna Torres on the Strategic Plan to ensure it aligns with the Business Plan.

- Roy O' Martin has proposed to fund a position in Nursing and a position in Business (Accounting). Thanks to Dr. Rowan for working with Roy O' Martin to continue exploring this proposal.
- Deron Thaxton, Donna Torres, and Dr. Rowan are continuing to work on the athletic scholarship audit reports and hope to submit something very soon.
- Considering drafting a new job description for a Risk Management/ADA/Title IV position.
- The Affiliation Agreement between LSU and LSUA Foundations is currently undergoing changes. The new draft is under scrutiny because some individuals worry about ethical issues and conflicts of interest that may arise from some of the proposed changes, such as including an LSU Board of Supervisor's member on every Foundation Board and Executive Committee in the LSU System.

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## Reports

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### Eamon Halpin

- Recently published the first online LSUA Catalog that includes all degree audit sheets. The Catalog can be accessed online or via mobile app.
- Working with Dr. Ponder on a Letter of Intent for a Bachelor of Computer Science that we plan to send to LSU today for review. We hope to have it on the September Board of Supervisors meeting agenda.
- The Letters of Intent for the Bachelor of Science in Marketing and the Bachelor of Science in Management have been approved by the Board of Supervisors and we hope to have them approved by the Board of Regents at their August meeting.
- Watching the SACSCOC timeline and we expect to be notified by October 15, 2019 that LSUA's interim report will be due by September 15, 2020.

### Adam Jonson

- Won bid for 2020 RRAC Basketball Tournament at the Rapides Parish Coliseum. There will be six men and six women teams as of now, but the coaches will vote soon to decide whether or not to increase the teams to eight of each.
- Also won bid for RRAC 2020 Softball Tournament to take place at LSUA.
- Waiting to hear back from NAIA to find out if we are finalists to host the 2021 Golf National Championship at Oakwing Golf Club.
- Soccer Pre-Season Camp starts on August 5, 2019.

### Shelly Gill

- Excited to announce that we are fully staffed in Admissions and Recruiting.
- Recruiting Retreats are planned for this and next Thursday.

- Thanks to Kaitlyn Nichols for representing LSUA on KALB this week. The video has been posted to our Facebook page and we hope our message reaches and attracts many potential students.
- Working with Strategic Communications on recruitment pieces. Thanks to Sarah Black, Liz Jonson, Deron Thaxton, and Dr. Rowan for their assistance.
- LaVetCorps will be on campus Friday to interview candidates for the open Navigator position.
- Current Admissions Report shows that admissions are up by about 1.5% compared to this time last year and applications are continuing to come in.
- Many freshman classes are full and over 300 students still need to make schedules. The Cabinet briefly explored possible solutions and we will continue to work towards a solution.

#### Deron Thaxton

- Met with Dr. Coreil, Dr. Rowan, and Donna Torres last week to go over the budget. Cuts were made to many accounts so that employees are not heavily impacted. It is important for all directors and department heads to emphasize that expenses need to be carefully managed so that departments and offices do not go over budget this year to all employees in their area.
- Submitting the LSUA budget to LSU this week. A final draft will go out to all directors and department heads by early next week.
- Restricted budgets are being reviewed and we are exploring ways to bring in more revenue.
- Mr. Ray Edwards retired this week and we are working with the team at the Utility Plant to ensure a smooth transition.

#### Donna Torres

- Working on finalizing a Scholarship Policy with Deron Thaxton.
- Also working with Deron on the budget review process and exploring ways to establish dashboards for departments to review their budgets and accounts.
- Employee evaluations are due by the end of this week.

#### Sarah Black

- New electronic billboard ads have been posted.
- Kaitlyn Nichols, the Senior Associate Director of Admissions, was on KALB this week to give the community information about enrollment and admissions. The video has been posted to the LSUA Facebook and we encourage all to share it.
- Meeting with Lafe Jones and Deron Thaxton this afternoon to continue marketing planning.

## Chancey Slider

- Currently working on a survey for graduates to communicate their walking status and the need for special services at commencement to be submitted to the Chancellor's Office before commencement ceremonies.

## Abbey Bain

- Thanks to campus and the community for the warm welcome. I am excited and happy to serve as the Interim Vice Chancellor for Student Engagement and I sincerely appreciate everyone's support.
- Housing is still undergoing renovations and we would like to thank Facility Services for their partnership, hard work, and support throughout the process.
- We are in the process of exploring the creation of a new position that would oversee ADA, Title IX, and Campus Safety
- There is a new law that requires all universities to offer at least one hour of hazing prevention training to students involved in university organizations or athletic team. Haylee Malone and I have been exploring different options to provide this resource to students in the near future.
- Meeting with Adam Jonson tomorrow to discuss hazing prevention training for student athletes and athletic organizations.
- Retention has increased from 49% at this time last year to 55% currently. The 55% doesn't account for the purge.
- Freshman enrollment is up by about three students compared to this time last year, but the admissions and enrollment windows are still open.
- We are excited about the Weeks of Welcome (WOW) coming up.
- Plan to meet with Academic Affairs soon to discuss class size caps and review classes that are already full.

## Melinda Anderson

- Mary Maloney is on campus and has been interviewing individuals in order to prepare the Feasibility Study for the new student services building.
- Served on a panel at the LSU Foundation Summit to explain the functions and needs of LSUA.
- Continuing to plan the Gala that will take place at LSUA on October 17, 2019.
- Also continuing to plan the Capital Campaign and the 60<sup>th</sup> Anniversary.
- Met with a donor last week who proposed to fund six full-ride scholarships and four tuition and fees scholarships for Nursing and/or Allied Health to honor the memory of Mr. Scott Brame.
- Connecting Dr. Coreil with members of the city, parish school boards, the Chamber, as well as many other community members and officials.

Respectfully submitted by Chancey Slider

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The Next Meeting will be Wednesday, August 7, at 9:00 AM

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