

MINUTES

LSUA Chancellor Cabinet

3/6/2019 9:00 AM | *Meeting called to order by* Chancellor Huang

In Attendance

Dr. Guiyou Huang, Dr. John Rowan, Dr. Eamon Halpin, Stephan Moore, Donna Torres, Melinda Anderson, Chancey Slider

Guest: Georgia Fox

Chancellor Huang called the meeting to order at 9:00 AM

Chancellor's Updates:

- As of today, 3000 students have enrolled for the upcoming spring semester. 562 of these students are online and 474 are dual enrollment.
- Revenue for Spring 2019 is currently 6.59 million. Revenue for Spring 2018 was 6.6 million and Spring 2017 was 6.28 million.

Discussion Items

1. La Veteran Corps Veteran Center

- Georgia Fox presented information to the Cabinet regarding Louisiana Tech's Veteran Center, which opened in November and is shared with Bossier Parish Community College. There is a resource center that offers resources and services to students and the community. There are also coffee and snack bars, computers, copy machines, and a lounge area. Two full time workers are available to assist veteran students and community members.
- The meeting that Georgia Fox participated in was very encouraging and informative. The information gained will support ideas for potential improvements that can be made at LSUA to better accommodate veteran students.
- The Cabinet discussed the need for a local veteran center. Chancellor Huang plans to ask if LSUA can be added to the list of universities participating in the Governor's plan to have a veteran center at every university in the state.

2. Strategic Planning

- The strategic plan for 2020-2025 will serve as a roadmap for LSUA's future. Dr. Rowan presented a strategic planning template to the Cabinet. The focus now is developing a mission, vision, values, and goals. Dr. Rowan discussed the importance of distinguishing between prelaunch goals and the strategic goals of the plan. To begin the process, units need to engage in stakeholder discussions, collect ideas, and

begin the process of filling in content. Each goal will be measured by a set of objectives with specific strategies to determine how success is measured. Success metrics for each strategy should include annual targets. Individual departments will develop their own specific strategic plans with goals consistent with the parameters of the university plan. Each year, follow up reports will be shared with units to determine if goals were successfully met.

- The cabinet discussed the mission, the possibility of incorporating graduate programs, and whether the plan should emphasize quantitative goals, qualitative goals, or both. They also discussed the importance of including multiple levels of input from all stakeholders, including students, faculty, staff, and community members.
- The Strategic Planning Council will meet before the end of the semester to begin the strategic planning process.

3. PS 265

- PS 265, the policy concerning designated smoking areas, has been rescinded due to state laws that prohibit smoking on campus.

4. University Gallery Policies and Procedures

- PS 255 has been revised to include new guidelines for the University Gallery.
- Reservations for the University Gallery can be made through Academic Affairs.

5. Orientation & Move-In Dates for Fall

- Fall classes begin on August 26th, 2019.
- Move-in day is currently scheduled for August 24th. International and out-of-state students will be allowed to move in on an earlier date.
- Orientation is currently scheduled for August 23rd, which conflicts with Fall Convocation. Shelly recommends moving Orientation to August 22nd and allow move-ins on Tuesday and Wednesday for students moving from out of town.
- The date for the International Orientation will be determined soon.

Division Reports

Stephan Moore:

- Discussed an article written by Dr. Joe Cuseo, "Defining Student Success".
- Kudos to Katie Cooley and Catherine Kent in the Testing Center for submitting LSUA's application for certification to the National College Testing Association (NCTA) yesterday. If accepted, we will become the first and only testing center in Louisiana accredited by the NCTA.
- Dr. Bain has been working with Shelly Gill on sending out communications to the first round of students submitted for the upcoming Summer and Fall semesters

Donna Torres:

- Putting a process in place so that AS499 forms (Request for Special Meals) can be preapproved at LSUA.
- Internal audit made contact last week about risk assessment for the coming fiscal year, 2020. Tara Ball will be invited to speak to the Cabinet about risk assessment at an upcoming Cabinet meeting.

Melinda Anderson:

- The Endowed Professor Selection Committee will be having presentations tomorrow from 7:30 AM until after 1:00 PM.
- The Mulder Honor Scholarship finalists will be on campus on Saturday for a last round of interviews. A dinner will be held at the Diamond Grill at 6:00 PM.
- Meeting with the City of Alexandria on Thursday afternoon.
- Attended CASE Conference on February 25th and 26th.
- January, 2020 will be LSUA's 60th year anniversary. A new logo will be developed and new banners will be made.
- The Foundation Board approved the budget for a consultant regarding the capital campaign.
- Met with LSU campuses statewide regarding LSU's capital campaign.

Shelly Gill:

- The FacebookLive video hosted by Dr. Cormier last week had over 1000 views.
- Thanks to everyone involved with the Mulder Scholarships.
- Spend the Day at A is scheduled for March 16th.
- Kaitlyn Nichols will be returning tomorrow.
- Psychology is working to add a dual enrollment course at Menard High School.
- Collecting dates to present scholarships at local high schools.

Eamon Halpin:

- The Humanities Conference take place from 1:00PM to 5:30 PM on March 14th. Nine students will be presenting papers.
- The accounting degree proposal will be on the Board of Supervisors agenda for March 20th.
- The Business Department is considering developing new degrees in marketing and management. Dr. Halpin has been helping with writing the Letters of Intent.
- Congratulations to the new Director of Library Services, Rusty Gaspard.

Respectfully submitted by Chancey Slider

The Next Meeting will be Wednesday, April 3, at 9:00 AM
