



MINUTES

LSUA Chancellor's Cabinet

06/01/2022 3:00 PM | *Meeting called to order by* Chancellor Coreil

In Attendance

Dr. Paul Coreil, Dr. John Rowan, Dr. Abbey Bain, Dr. Eamon Halpin, Melinda Anderson, Adam Lord, Tyler Unsicker, Jennifer Parish, Melissa Parks, Shelly Gill, Connie Cooper, Kevin Vercher, Missy Laborde, Laura Fowler

Chancellor Coreil called the meeting to order at 3:00 PM

Dr. Coreil

- We will form a committee of faculty and staff to address annual evaluation of administrators across campus, including the proper evaluation instrument and process we want to follow. Deron and HR will oversee the appointing and work of this committee to assure that we are ready for evaluations by early Spring 2023.
- We need to immediately send out Save the Date notices for Shrimp Jam both internally and external constituents alerting everyone to the date for 2022 Shrimp Jam is Sept. 22.
- We need to make sure that we post open position announcements on social media so that the community is aware of all LSUA job openings.
- I received a couple of positive calls after the Talkback radio program this morning with Deborah Randolph and Sen. Mike Reese about the Student Success Center. If you run in to anyone from our CENLA delegation, please remember to thank them for their support of the good things they have done for LSUA – especially funding for the Student Success Center.
- Groundbreaking for SSC and ribbon cutting for Drainage project completion need to be celebrated community-wide. Strategic Communications need to work with SLT and Melinda Anderson about the best date and protocol for these great celebrations.
- We have several new employees starting next week and they should also be engaged in the planning of those events. We need to maximize how we educate the community of these crucial LSUA infrastructure advancements because these celebrations can significantly benefit us and positively impact enrollment, recruitment, and community/legislative support.
- We are beginning to plan the next big capital project for LSUA; we are leaning toward Allied Health and Nursing due to the workforce shortage in the healthcare industry. We are

starting the Dental Hygienist and Surgical Technology as well with LSUE and the LSU Dental School starting in Fall 2023. We welcome your feedback. We want significant and relevant capital projects for the campus ready to be advanced for the next legislative session.

- The Board of Supervisors meeting was changed to June 16-17. We have four items to discuss. Several of us will be in Baton Rouge.
 - Campus Edge next steps
 - Name Change for School of Education
 - New Scholarship proposal
 - Starbase at Ft. Polk opportunity
- June 25th, Arlene and I are hosting an LSUA Cabinet fun day at the lake. Please let us know if you are able to come. We are looking forward to hosting it.
- Next meeting is June 15th, 9:00 AM.

Dr. John Rowan

- We had an all-day deans retreat for planning of academic programs, personnel management, advancement goals, budget and assessment. Deans will be coming up with marketing, fundraising and strategic enrollment plans.
- LSU system Vice President of Online Learning and Continuing Education search has concluded and Kappie Mumphrey will be assuming the position.
- Search committee for LSU Vice President of Inclusion, Civil Rights, and Title IX has narrowed down to three finalists who will be on the LSU campus in June.
- The LSU Strategic Planning committee has various subgroups such as online, foundations, and economic development.
- Academic Calendar items: we will avoid the issue of spring and summer 1 overlap. We have reached out for feedback; consensus is that we start the Spring semester earlier, on January 9. Also, please get feedback about closing on Monday before Mardi Gras. Would we rather open for business on Monday and Tuesday and have Memorial Day for the holiday instead?

Deron Thaxton

- Bottom Up evaluations are done annually. There are a few clarifications that need to be made:
 - Policy Statement 203: Reviewed and updated 11/2020.
 - Needs to be updated to reflect that we do not use the Non-Classified Personnel Form. Any statement is put into the Workday process and not a statement attached to that original form.
 - Department Chair Evaluation Form: Some evaluation items may not be applicable since reinstating Deans. Budget is now handled by Deans as well.
 - Administrator Evaluation Form: there is no survey/ instrument for Vice-Chancellors. We will need to modify this instrument before sending it out.
 - This instrument should be used for employees with a supervisory role.
- HB 1 is waiting on the governor's signature. There are no changes other than there was a reduction for the faculty pay raise, the governor vetoed it and put it back into the budget.

- HB 2 Student Success Center is fully funded. Will go to bid in September/ October 2022.
- Drainage project is almost completed. They are working on the Plaza and recovering the streets. Middleton is closed near Lot 5.
- Going through year-end closeout and everything is on track. I will send a reminder for deadlines for year-end.

Dr. Abbey Bain

- Fall enrollment is up by 80 students overall. We are only down 10-15 on campus compared to last year. These numbers reflect that students appreciate the unique experience that they get at LSUA.
- We will be offering a student leadership conference on Saturday, September 3, 2022. We will talk about inclusion, program planning, leadership styles, budget, etc. We are planning Weeks of Welcome currently. We will have students moving in closer to the start of the semester this year compared to last year.
- In the Fall we will have an update to the LSUA CARES form. We will have tracking and follow up using the software eResLife. There will still be an option for parents to submit anonymously. We average around 160 referrals per semester. Unfortunately, many come in during finals week. We will be more intentional about sending reminders next year.

Dr. Eamon Halpin

- We have admitted four students to the SPERO program. They received an acceptance letter, but Brittany called the parents to let them know ahead of time and asked for the parent to video the acceptance. Each one was so powerful and speaks to how important this program is the students and parents. Thanks to Strategic Communications for creating a video for Facebook.
- Brittany and I are attending a conference in Alabama for developing programs for students with intellectual disabilities.
- Drainage project is ongoing and the entire area on Middleton through the intersection of Acorn and Middleton Drive will be closed down for 2-3 weeks for vehicle and foot traffic.
- 10 of the aviation students are taking the summer flight course. Others will take it in the fall. We had an orientation meeting yesterday. It is important that our policies are clear and that there are no surprises for the students. The meeting went well. Also, the FAA approved the site at the Airpark for instruction (Part 141) so that international students are approved for the program.
- Working with Beth Whittington and Jim Rogers on MOU with another community college.

Melinda Anderson

- Mid- October would be a great time for a celebration of the Student Success Center groundbreaking since it marks the anniversary of the FIERCE campaign.
- We are excited to have Tyler and Tori on board with GAA.
- We had a great Black History Month luncheon. Thanks to all who came.
- Foundation Board meeting went well.

- Introduced Service Above Self award at Rotary to Dr. Haywood Joiner.
- Working with Glass Act and met with Caleb and Haylee about community service hours.
- Working on transition for Ms. Kelly Pepper, President of Foundation, who will begin June 6.
- Wally Fall's grandfather will be honored by the planting of a tree on campus on tomorrow. We have two more interested in making a contribution and planting a tree in honor of a loved one.
- We are working with the Chamber on the Women in Business planning committee.
- LSUA is in the rotation for serving at the Manna House in June, December, September, and March.

Adam Lord

- We are in the last month of our initial 6-month phase of our marketing strategy. We are also in talks to shore up contracts with our vendors: KALB, Lamar, Cenla Broadcasting, and Advocate.
- We were contacted by Dr. Tate's office to include some LSUA stories in his Annual Report.
- The SPERO video made by Nathan is amazing. Please go to the LSUA page and the SPERO page and like/share.
- Chase built a landing page with logo for SPERO.
- Summer is a good time for departments to plan outreach and engagement for the Fall. We are happy to talk with department leaders about any of those plans.
- Please filter any requests for Chase through me because he is really busy with work.

Tyler Unsicker

- Tennis team did a phenomenal job at the national conference. They made it to the Final Four. 4 of the girls will graduate next year so we are working on ways to help celebrate them.
- Summer is a great time to regroup and look for areas of improvement.
- We are looking to fill the following positions: Assistant Athletic Director for Academics and Head Women's Basketball Coach.
- Shrimp Jam will be Sept. 22nd and Dee Dee Breaux is coming to speak.

Chad Gauthier

- The SPERO video was heartwarming.
- We have had some COVID cases on campus, but not as much as they are seeing in Southeast Louisiana.
- There are two tropical disturbances; both are predicted to move away from the continental US.
- Drainage project is ongoing and the entire area on Middleton through the intersection of Acorn and Middleton Drive will be closed down for 2-3 weeks for vehicle and foot traffic.

Kevin Vercher

- Not present

Missy Laborde

- Faculty vote on the constitution is over; we had 76 voters (82% of the faculty). 87% were for the rewrite and 13% against.
- Julie will take over as Faculty Senate President in August 2022. Then we will do the election of the two faculty representatives.
- If anyone has students who may be interested, Buddy Camp is still looking for teenage/ young adult counselors.
- We will have a public relations group on campus next Friday, "Perfect Roux: Back to the Basics."
- Book orders for Fall are due soon.
- We can consider sponsoring a meal for a day at the Manna House for \$850.00

Melissa Parks

- In a few weeks AHEC will be conducting their summer camp on campus for middle school students. It is focusing on health-related careers so faculty from Nursing, Allied Health, and Kinesiology have been working with AHEC on program design. Camp will be held the week of June 20th. There will be 30 campers on campus.

Shelly Gill

- Asked Dr. Halpin for the contact information of SPERO students so that Admissions can include them in the yield campaign.
- We have 3 open positions: 2 recruiters, 1 processor.
- We will be at the FFA Convention downtown next week on Monday and Tuesday. We will be setting up the Aviation demo. We need space to store the aviation demo so that prospective students on campus can see it during tours.
- The entire Admissions team will be starting our afternoon trainings from 12-4:30. We bring different offices to come update our recruiters.
- We are receiving and processing applications. We are also working with Registrar to plan our LACRAO conference for the fall.

Jennifer Innerarity:

- Tomorrow and Friday will be the 2022 Criminal Law Institute on campus, sponsored with the Rapides Parish District Attorney's office and the Department of Criminal Justice.

Don Collins

- This situation in Uvalde, TX is terribly sad and I want you to know that our officers here will not stand for this type of situation. We are in contact with surrounding agencies and have committed to assist; but our officers would be the first to engage. We are planning an active shooter scenario on campus for training purposes.
- We have received communication about events on campus and it has been beneficial to us so that we can provide protection.

Connie Cooper

- Congratulations to Dr. Coreil for his 3-year anniversary.
- DEILT Committees: Institutional Infrastructure Committee chaired by Cheryl Bardales is working on creating a dashboard for ease of access to demographic data. Campus Climate Committee chaired by Daniel Manuel and Connie Cooper will collaborate on developing diversity education training modules that would be delivered via Moodle. Ultimately the LSUA community and external groups will be able to go the OoDEI website and book a diversity trainer, select training modules and customize trainings to suit their needs.
- Developing a search committee policy that. The intent is to present it to the faculty and staff senate, SLT and Cabinet in the fall.
- Events in the pipeline are: Unity Day, Friendship Day, and a Culture Fest.
- Met with HR Director, Lynette Burlew, and she has agreed to include a diversity component in new hire orientations effective July 2022. Topics will include: expectations, OoDEI services, and diversity training.
- Strategic planning is going well. The goal is to finalize it June 30.
- Solidifying our partnership with the Rapides Parish School Board. Next up is our final meeting with Superintendent Jeff Powell. With his authorization the OoDEI will train 122 RPSB employees. The initial cohort will be district and school leadership.
- External Diversity Education: Booked the CCAC (Cenla Community Action Committee) and negotiating with the Alexandria Housing Authority.
- Juneteenth Celebration slated for June 16th. Will host COPE students from Alexandria, Natchitoches, and Sabine and Evangeline Parish. The event is open to LSUA faculty, staff and students. The celebration will feature: program, freedom walk, Juneteenth centric food served in the cafeteria, camps tours, and fun activities.

Laura Fowler

- We appreciate your help making Commencement a great success!

Jennifer Parish

- Not present

Respectfully submitted by Jennifer Parish.

The next meeting will take place on June 15, 2022, at 9:00 a.m.
