



# MINUTES

## LSUA Chancellor Cabinet

6/29/2021 10:00 AM | *Meeting called to order by* Chancellor Coreil

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### In Attendance

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Dr. Paul Coreil, Dr. Abbey Bain, Dr. Eamon Halpin, Melinda Anderson, Shelly Gill, Bob Austin, Chancey Slider

Guests: Donald Collins, Chad Gauthier, Melissa LaBorde, Nathaniel Parish, Jerri Weston

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### Chancellor Coreil called the meeting to order at 10:00 AM

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#### **Chancellor's Updates:**

- Some Cabinet members are on vacation or out of office today so they may not be present for this meeting. We are excited that Dr. Joiner is expected to return to work tomorrow and has been recovering extremely well. Deron is representing us in another meeting, but may join us if possible.
- I really appreciate the work that Bob, Kyle and Kody are doing at The Fort to clean it up and enhance it. The improvements are excellent and we are thankful for their hard work.
- We are getting a lot of community support and excitement about the LSUA Professional Aviation Program and the opportunities that it will provide to our students and community. The aviation open house at Million Air facility at England Airpark was a great event that was very well attended. We appreciate our partnership with England Airpark and Sandra McQuain who have helped us tremendously. The England Authority Board of Commissioners voted to fund a flight simulator which is instrumental for the program and we can't express how much we appreciate their support and involvement.
- Bishop Robert W. Marshall, Jr. of the Diocese of Alexandria will be saying a Mass on August 25<sup>th</sup> in the ballroom as part of our Weeks of Welcome initiative. Amelia Bordelon, our CSO Campus Minister, is coordinating with my office to organize this event. We will also be hosting a campus lunch on the Quad after Mass. These efforts are to welcome students back to campus and to engage them with the CSO and Diocese of Alexandria. An invitation will be going out to campus soon.
- I ask members of campus to be flexible and have patience as we move forward into the construction phases with the drainage project. Some roads, lots and buildings may be less accessible at times and we will communicate updates as we find out more information.
- Also, going forward, please be sure to communicate all plans for activities and events to Chief Collins and UPD in advance.
- The Drainage Project Groundbreaking and Board of Supervisors meeting that we recently hosted on campus went exceptionally well. It was a very memorable day for LSUA that I am proud to have been a part of this milestone in LSUA's history. Thank you to all who attended and to those who helped make the day a great success.

- Incoming LSU President William Tate IV will be coming to visit our campus on July 23<sup>rd</sup>. This is an excellent opportunity for LSUA to make great first impression and we are very excited to welcome Dr. Tate to campus. We will have an open forum that all of campus will be invited to attend and an invite will be going out soon.
- Congresswoman Julia Letlow is coming to visit campus again on July 8<sup>th</sup>. She serves on the House Education & Labor Committee in Congress and is eager to learn more about issues and challenges in K-12 and higher education. I have invited Arlene Duos to be part of the meeting on behalf of our Department of Education and we are looking forward to a great discussion.
- The legislature has approved and the governor has signed legislation in the budget to grant a 3.5% merit raise pool for some of our faculty....staff will also be included using university funding available due to continuing enrollment growth. We are extremely grateful to our legislative delegation for supporting raises this year and we should all thank them when the opportunity presents itself. We are highly encouraging the COVID-19 vaccine and hope to make it available on campus in the fall so that we can continue to move forward with less restrictions and get back to a more normal fall semester start.
- The next Cabinet meeting is scheduled to take place on July 14<sup>th</sup>.
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## Reports

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### Abbey Bain

- We are gearing up for the fall semester. Orientations will take place on August 6<sup>th</sup>, 13<sup>th</sup>, and 17<sup>th</sup>. We have been in touch with academic departments to make sure that they are readily available to our students and we are considering the impacts that the new academic structure may have in the fall.
- Enrollment is tracking up around 10% overall for fall and the majority of that is online. First time freshman enrollment is steady. On campus enrollment is down by 1% and has been down by 5% in the past so this is an upward trend. Retention from last year's freshman group is up 4% from last year and even with the previous year. Enrollment is looking very healthy, under the circumstances from last year, and we appreciate everyone's hard work and efforts.
- Shelly is working with IET to implement REACH (previously Engage). We are expecting to go live at the end of August.
- Some updates have been made to the Health Center regarding costs and software. Guests can use credit cards now and faculty and staff appointments will cost \$20 instead of the previous \$10 cost. Reminders have been sent out and the changes begin July 1. Thanks to Chad for filling in while Michelle is out this week. Things are going very smoothly and we are excited about the advancements being made.
- Residential Life is doing well and we are currently at 61% occupied for fall. We are much further ahead now than we were at this time last year and expect occupancy to continue to grow as we near the beginning of the semester.
- Working on fitness, wellness, and health opportunities on campus. We are partnering with athletics to identify areas on campus such as The Fort to find ways of optimizing these efforts. We are also making plans for disc golf and some intramurals on campus for the fall. Our hope is

for students, faculty and staff to come together and participate in some fitness, health and wellness activities.

### **Eamon Halpin**

- Faculty searches are going well. We offered a position in education to Emily Silver weeks and she has accepted. She worked as a Head Start Teacher Coach for the Rapides Parish School Board and is an excellent candidate for this position. There was such a rich array of candidates that we decided to filled a second position. We made verbal offer and are waiting to hear back. The kinesiology position is still open and plan to ramp up advertisement at the end of summer in order to get someone on board. We have had two candidate campus visits for allied health and will meet today to select candidate.
- Published the 2021-2022 campus catalog and sent an email to campus summarizing major curriculum changes.
- The aviation program open house went very well and was well attended. We have several visits scheduled and we are talking with a lot of interested and parents and potential students. Thanks to everyone who helped with the event including Nathan Parish, Chase Dyess, Shelly Gill, Jeff Massey, Kaitlyn Norton, Caleb Funderburk, and many others. It was a team effort and I appreciate everyone's help and support.

### **Jerri Weston**

- Wrapped up Summer 1 and A session last week and Summer 2 began this week.
- Meeting with the reservation system company that we use, SchoolDude, this afternoon regarding upgrades.
- Brad, Jason and I uploaded all of new colleges and departments and moved students into them for fall in PowerCampus. We sent an email to encourage departments to update reports in order to keep data accurate.
- I will be leaving for vacation tomorrow and will be back on July 15<sup>th</sup>.

### **Nathaniel Parish**

- The aviation press conference was a huge success. Many new sources, members of campus, and interested students and parents attended.
- Getting ready for Congresswoman Letlow's and the incoming President's campus visits.
- Chase is working on updates in Mulder and we are excited to see the changes.
- Working on the finishing touches for the Bizzy Awards and I am confident about what we are submitting.
- Keeping up with many campus initiatives and getting ready for next semester.

### **Melinda Anderson**

- Working with GAA on the September 9<sup>th</sup> event. Thanks to Bob and our coaches for being at the meetings and staying engaged with the board. Thanks to Nathan and Chase for their hard work with the graphics.
- Working with Dr. Coreil and his team on plans for Dr. Tate's visit and reception.

- Thanks to Chase and Nathan for the work they are doing with the Chamber and Bizzy Award nominations for LSUA.
- The Foundation received the \$50,000 from Christus for the funding of a university position and we sincerely appreciate and thank them for their overwhelming support.
- We also received \$56,000 to establish two “tuition and fees” scholarships - one for Liberal Arts and one for Nursing.
- Lynne is working very hard to wrap up our year-end. We appreciate her and everyone who is part of the process.

### **Shelly Gill**

- Been in REACH training and set up today. We hit a snag and the launch date has been pushed back to August 30<sup>th</sup>.
- Will run the current application report today.
- Continuing to host staff retreats for training and they are going well. We are very pleased with the hires that we have made and they are doing an excellent job.
- My staff has concerns about replacing blue call boxes on campus because they are a safety highlight for campus tours. We have some ideas to help reinforce the idea of campus safety when tours are being given that I will share with administration.

### **Bob Austin**

- The tennis courts are in the process of being resurfaced. We are not sure how long the process will take, but we are excited about this project. We are also working on enhancing the weight room and the heater for pool will be here in the next few weeks so we look forward to being able to open it back up.
- There are currently 18 candidates for the women’s soccer coach position. We are doing interviews on Zoom to narrow down the applicant pool and hope to have someone on board soon.
- Baseball and softball camps will hopefully begin in July.
- The soccer teams move in to The Oaks the first or second week of August and their first scrimmage is scheduled for August 17<sup>th</sup>-18<sup>th</sup>.

### **Melissa LaBorde**

- Thanks to Dr. Coreil for sending the update yesterday about the paint work being done at Mulder. Mulder 3<sup>rd</sup> floor is looking great!
- LSUA just had our first student pass the National Certification in Principles of Public Relations Exam, Ana Hackett. This is very special because we are only one of three universities in LA currently offering this to students.
- I have been receiving some comments about Faculty Senate regarding new members coming on to represent departments that previously didn’t have representation. We are trying to stay with the bylaws as we transition into the new academic structure. Department chairs may not serve on the Senate according to the bylaws. We will be reviewing and rewriting the bylaws over the next year.

### Chad Gauthier

- Spending a lot of time on insurance claims and preparing for an ORM audit. The Mulder carpet claim is complete.
- We have had two weeks with no reported COVID-19 cases on campus. One employee is currently working from home due to a direct exposure.
- Chief Collins and I went to LSUS last week to meet with their Chief of Police and Risk Safety Manager. We had a great meeting and discussed alternatives and ways to replace some of the blue boxes on our campus that have regular maintenance issues. We were able to do a trial run with the app that LSUS uses and were able to see both the user and student ends. We will be touching base with Abbey, SGA president and administration to come up with the best plan of action for our campus.
- Sent out the campus safety newsletter last week and got some good feedback. I am hoping to send one out quarterly and working to get them added to the safety webpage.
- This week, I am filling in at the Health Center so I might be out of office in Abrams, but I will be on campus and available if anyone needs anything.

### Donald Collins

- Chad and I went to LSUS to discuss alternatives for the emergency call boxes on campus and got to see examples from the app that they use for campus emergencies. Our call boxes not only have maintenance issues, but they are not mobile and they are often used for non-emergency scenarios like flat tires or locked keys in cars. We have had one actual emergency phoned in from a call box over the past five years to my knowledge. The app is mobile and can be used to contact UPD and/or local law enforcement. It can also track actual location when emergencies are reported. I think overall, transitioning to the app would be beneficial campus wide.
- We will have a lot of upcoming construction on campus due to the Drainage Project and individuals will need to be very flexible and patient with the day-to-day functions of campus and activities. I ask that everyone please contact the campus police department when events are in the early planning stages and be as detailed as possible so that we can prepare and schedule needed law enforcement.
- Campus law enforcement will be doing several trainings over the summer.
- Getting with Chad and Dr. Coreil to see if we can open a substation for UPD in a more central area of campus for tours, outreach, etc.
- Campus is safe and secure.

### Chancey Slider

- Helping to plan for the President's campus visit on July 23.
- Fall 2021 Convocation is scheduled to take place on August 20<sup>th</sup>. We plan to host it in Coughlin Auditorium followed by lunch in the ballroom. An invitation will be going out to campus soon.
- We are working closely with the CSO to have Bishop Marshall give Mass in the ballroom on August 25<sup>th</sup> during the Weeks of Welcome. We also plan to host a campus lunch on the Quad following Mass.

Respectfully submitted by Chancey Slider

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The next meeting will take place on Wednesday, July 14<sup>th</sup>.

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