



MINUTES

LSUA Chancellor Cabinet

6/17/2020 9:00 AM | *Meeting called to order by* Chancellor Coreil

In Attendance

Dr. Paul Coreil, Dr. John Rowan, Deron Thaxton, Dr. Abbey Bain, Eamon Halpin, Melinda Anderson, Shelly Gill, Dr. Haywood Joiner, Adam Jonson, Elizabeth Jonson, Chancey Slider

Guests: Chief Donald Collins, Daniel Manuel

Chancellor Coreil called the meeting to order at 9:00 AM

Chancellor's Updates:

- Registration numbers for fall are overall down a some, but first time freshman registration numbers are still trending stable with this time last year. We are meeting with advisors tomorrow to discuss our approach for enrollment, registration, and advising. We are checking in with students who have registered and all freshman who have schedules. Dual enrollment numbers are down as expected due to high schools being closed, but we expect those numbers to come up closer to Aug.
- Enrollment Task Force has been doing a lot of targeting for outreach and we are continuing to send out student communications regularly.
- It is important that students are included in videos and they initiate conversations as we communicate the plans for fall.
- We are still working on renovations at The Oaks. All but one building will be renovated. We will not offer bunk units for fall, but we are offering lowered cost (called value) units for non-renovated units.
- Working on developing a diversity advisory committee. The Senior Leadership Team is meeting with students who are a part of BOLD on Friday to listen about their experiences as a student at LSUA. We are going to explore how we can address issues and improve diversity on our campus.
- Continuing planning for WOW and we hope to have some guest speakers and events regarding social justice and equality for fall.

Reports

Daniel Manuel

- We currently have no updates on the phase 3 plan. We are seeing increased hospitalizations across the state, but we are not sure if it will delay us from going into phase 3. We will have more information after the governor's press conference next week.

- Many students are reaching out to see how fall will run regarding classes, labs, etc.

John Rowan

- Very pleased with our faculty and the Faculty Senate for meeting regularly this summer to help plan for fall and ensure quality and effectiveness of remote instruction.
- We need to discuss fall proctoring, but we are not planning on covering costs for fall as of now. We plan to get information regarding proctoring for fall to faculty and students soon.
- Thanks to Jason and Deron for supporting technology options for faculty lectures in real time for the fall semester.
- Hoping that LSU will have more information out by the end of the month that we can use to guide our fall plans.

Abbey Bain

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Deron Thaxton

- We have spent over \$16,000 on proctoring fees since March while covering all summer and spring student's fees. The institutional Cares Act dollars should help to cover this cost. Shelly mentioned that our bookstore sells Proctor U cards that can be purchased by students with financial aid funds.
- This past week has been very busy as we are working on closing out this fiscal year, but everything is going smoothly.
- We set a deadline for students who would like to apply for Cares Act dollars, but have not created a FAFSA for June 1st. We are encouraging students to make sure that their direct deposit information is updated and correct so funds can be routed correctly.
- We received an institutional grant set up last week that can help with COVID-19 expenditures.

- Renovations to Chambers Hall is moving forward and we are receiving bids. I met with Dr. Cormier yesterday and have been staying in touch with Kevin in hopes to get everything completed by August.
- There have been no changes since last meeting regarding our operating budget. We are on track to finish out this year within budget. We are still waiting for information on payout to academic partnerships, but we are holding onto those funds in case it has to be paid this fiscal year. We will know more by the end of this month.

Haywood Joiner

- Amy Reed, Account manager, Life Share Blood Center visited the office on Monday to discuss an upcoming blood drive aimed at attracting college students as donors. The drive is tentatively scheduled for July 3. As a special promotion, all donors will receive a gift card for a free Cane's meal and a free Waitr delivery. There is also a special United We Give shirt available for donors. It is my hope that we can send out information, via social media, etc., to LSUA students encouraging participation this blood drive. Amy may be reached at (318) 441-1220 or amy.reed@lifeshare.org
- In addition, I was contacted on yesterday by Elaine Morace, Director, Rapides Business and Career Solutions Center, regarding a grant for which she is applying through the Louisiana Workforce Commission. The grant is a Dislocated Worker Grant that will provide funding for positions needed as a result of the impact of COVID-19 on businesses. Positions funded through this grant may include, but is not limited to, contract tracers, personnel to check client temperatures, etc., prior to entry into a business, etc. Elaine is asking if LSUA may have needs that may be addresses through this grant? Elaine may be contacted at (318) 451-0122 or EMorace@cenlaworks.org If Elaine is not available, Sandra Verzwylvelt, Workforce Enforcement Coordinator may be contacted at (318) 767-6036 orsverzwylvelt@cenlaworks.org

Adam Jonson

- We had an athletic directors call on Monday to discuss a document that the athletic trainers put together about returning for fall. There are still some schools who are unsure if they will return to campus for classes for fall or if they will fill athletic teams which could impact our seasons. We are looking at game day preparations for travel days so that we are consistent across the board with protocol.
- Turned in our NAIA score card on Monday and expect to be a gold five-star institution for the 3rd straight year. We also expect 4 of our teams to be recognized as scholar teams for having high GPAs.
- Sent a draft document to the Cabinet prior to this meeting and we went over it. I asked to move forward with this plan for athletics regarding phase 3. We are looking at the next phase of athletics phase plan to begin on June 26th possibly. We are in the process of rearranging the weight room and making spacing changes to meet protocol. The procedure for the weight room would include by appointment only visits. Coaches will have to be present to check temperatures, fill out forms, and follow sanitation protocol. There is a maximum capacity of 5 participants and 2 coaches and all equipment will have to be sanitized after each use. The NAIA said that practice cannot occur until August 15th which includes any activity where a coach is

present. Coaches are not permitted in the gym with student athletes at this time, but athletes can go in and workout. We want to reopen the weight room at the end of next week for student athletes only, but we have to limit capacity. The Cabinet discussed faculty and staff usage and agrees that at this time, we should only open to athletes. The Cabinet also discussed purchasing a water bottle filler for The Fort. Travel on a case-by-case basis is requested since coaches want to travel to recruit, but the Cab said that our current university policy right now is not to allow an official university travel. We would also like to host some athletic camps if allowed beginning July 13th after/if the state moves into phase 3. There would be a limited number of coaches, counselors, and participants. We would perform temperature checks, forms, masks, and shut down fountains, but encourage campers to bring their own water bottles. We may provide one cooler of water and paper cups with one coach in charge of handing out water. Campers would have to bring their own lunches unless individual boxed lunches can be provided – NSU and ULM are having camps in June and LSUE is hosting some in July. Some local high schools are having camps as well. The Cabinet had a brief discussion and they are okay with these plans as long as we move into phase 3.

- GAA has planned a retreat meeting for next Thursday that will go on longer than a normal meeting to dissect strategies to be put in place for the year as Toby Brazzel takes on the role of GAA President.

Shelly Gill

- The new virtual map is online, but it is not the final product. It can be accessed at explorelsua.edu. I am working with Liz to continue adding information and the final product should be delivered soon.
- Hired transient worker to help with online applications. We are glad to welcome back Whitney Jacobs who will start at the end of the week. She is a great fit for this position because she worked with admissions during her tenure as a student here.
- The current application report is trending ahead by about 20% for fall compared to last fall.
- Meeting with the Board of Regents tomorrow and other admissions directors to get clarifications on some things.
- I invited Michelle Riggs Waller and Daniel Manuel to a meeting tomorrow with our staff regarding tours, the Epps house, social media precautions.
- Working through applications and finalizing transcripts.

Melinda Anderson

- Offered help to Shelly regarding the Epps house and directed her to speak with Catherine Pears.
- Dr. Coreil and I met with Lawrence Searcy this morning regarding our Fierce for the Future campaign. We are increasing communications to legislators and board members regarding the Drainage Project.
- Shere' is working on foundation website updates.
- Lynn is working on closing out this fiscal year.
- Met with the City of Alexandria yesterday about the possibility of a drive-in movie opportunity on our campus. I have a site meeting with Mike Upshaw about the location soon and I am

working on trying to see if concessions can be provided. The city has offered to provide portable restrooms for this event.

- Would like to move forward to pursue an agreement with the City of Pineville. I have been working with Rich Dupree and Mayor Fields to engage with the city.
- I was on Good Day Cenla last week to talk about our newly created Emergency Relief Fund for students who need support during emergency situations. We have received at least two applications from students and we are working to improve applications as we move forward to make sure that students who are in need can be provided support during emergencies.
- Met with Dr. Rowan, Dr. Halpin, and the steering committee for the proposed program for students with developmental challenges to continue planning.

Eamon Halpin

- Met last night with the steering committee for the proposed program for students with developmental disabilities. Melinda attended and we discussed fundraising. We are also completing a grant application and we are hopeful that it can help to provide funding. We will have more information on that by October. We are also reaching out to some local business partners to ask for support with supplemental funds. We are currently working on developing application forms for the program.
- Met with the owner of Acadian Aviation last week. We are hoping to partner with them to offer an aviation management program that would include flight instruction. We are working to identify courses that need to be offered and program development. The Cabinet had a brief discussion about what this program would look like and how it will be developed.
- Working on developing info regarding Title IV regulations and getting it on our website by July 1st.

Elizabeth Jonson

- The Cabinet had a brief discussion on how we can communicate fall plans to students and community in near future.
- Putting out a statement today about our first steps of racial quality and social justice. I recently sent a draft of the Chancellor's Diversity Award information to Dr. Coreil.
- Deron, Adam, Missy Laborde, Dave Shanks and I met last week about revamping the student media team.
- Jaycee and I had a meeting last week about getting our storefront set up.
- Starting job interviews this afternoon for multimedia coordinator and hoping to have someone in place as soon as possible.
- Beginning phases of working on a secondary logo for the university.

Chancey Slider

- Holding interviews in hopes of hiring new student workers for the front reception area of Abrams Hall for the remainder of the summer and fall.
- Communicating with graduates regarding receiving their diplomas that have been mailed out.
- The Chancellor's Award and Latin Honors recognition video will be posted soon and we will mail the awards out to the recipients as soon as the video is posted.

Donald Collins

- Campus and all of our sites remain safe and secure and we have nothing significant to report.

Kevin Vercher

- We started on renovations to the Epps House on Monday. We are also making progress at The Oaks and the renovations at Chambers for the nursing room will begin on Wednesday.
- We have one more plexi-glass partition. Please let me know if anyone needs it and we can also order more if needed.
- We are pressure washing the Bolton Library now and will continue to do more buildings on campus.
- Request to hire two custodians and custodial supervisor has been posted and hope to have these positions filled by the beginning of July.

Respectfully submitted by Chancey Slider

The next meeting will take place on Wednesday, June 24th.
