



# MINUTES

## LSUA Chancellor Cabinet

1/27/2021 1:00 PM | *Meeting called to order by* Chancellor Coreil

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### In Attendance

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Dr. Paul Coreil, Dr. John Rowan, Dr. Abbey Bain, Dr. Eamon Halpin, Shelly Gill, Melinda Anderson, Dr. Haywood Joiner, Elizabeth Jonson, Adam Jonson, Chancey Slider

Guests: Donald Collins, Dr. Catherine Cormier, Melissa LaBorde, Daniel Manuel, Kevin Vercher, Jerri Weston

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### Chancellor Coreil called the meeting to order at 1:00 PM

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#### **Chancellor's Updates:**

- This morning, we hosted a press conference for the 2+2 agreement signing with LSUE for business degrees. Chancellor Sorenson and Dorothy McDonald, LSUE's Dean of Allied Health, Dean Randall Dupont of our College of Business, Provost Rowan, and myself all signed the agreements. We are excited about the opportunities ahead.
- On February 4<sup>th</sup>, President Galligan and I are hosting a legislative luncheon. Our hope is to get support and funds for the Student Success Center on campus. A couple of members of the Board of Supervisors will be attending as well LED Secretary Dan Pierson. The small, closed luncheon will take place in the ballroom and we will be spread out and following all COVID-19 protocol. We plan to highlight the importance of the center as well as workforce and career development aspects of this initiative for our students. We hope to seek matching funds from LED and State Capital Outlay for the matching funds. Stay tuned for updates as we continue to work with our foundation, legislative delegation, and the Secretary of LED and as we develop a proposal for these funds.
- Many exciting things are happening for our campus and community. We recently held the ribbon cutting for the Small Business Development Center (SBDC) located in the Chamber of Commerce Office. We also have a very strong leader for the Center, Evelyn Jones. Kudos to the College of Business and Dr. Randall Dupont for working so hard with SBDC to make this happen. With these initiatives we are showing the community that we want to support workforce and business development. I am proud of work being done by the College of Business. Additionally, we will be hiring a temporary employee to help us with the One-Stop Operator Program who is tasked to help coordinate all workforce development agencies and organizations across CENLA. This grant funded program will dovetail well with the work we are doing with SBDC. We are also working on an agreement and grant with the city of Alexandria that will focus on business training for small businesses.
- We are also moving forward with our academic restructuring plan that will result in new Colleges college designation on campus led by Deans who will expand their role, scope and

mission under the new structure. It is our hope that we see similar opportunities emerge like we have seen from the College of Business for expanding our impact, recruitment, community involvement, and university outreach and public service overall.

- Compliments to Carol Corbat, Chancey, Missy and the Faculty Senate for working hard on policy updates. As we make updates, we need to be sure that they are enforced and make campus aware of where they are and what has been updated.
- We have decided that the Cabinet will meet every two weeks beginning in February. We can also meet more frequently if needed. The COVID-19 taskforce will continue to meet with the Cabinet for now.
- We need to continue promoting the wearing of masks on campus and at events. If you see someone without a mask, please give them a positive reminder.
- Compliments to Kevin and facilities for all of the improvements to campus. The grounds and facilities are looking great!
- Our next Cabinet Meeting will be on February 10<sup>th</sup> at 9 a.m.

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## Reports

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### **Catherine Cormier**

- Thank you all for letting me attend Cabinet today. I would like to inform everyone on the nursing re-accreditation process. This does not impact everyone, but nursing is a premier department on campus and we want to have a good outcome. The visit will take place virtually from February 23<sup>rd</sup>-26<sup>th</sup> and is a four-step process. The department of nursing has written a report that addresses six standards regarding many topics such as administration, nursing faculty and staff, students and student services, curriculum, resources, and evaluation. The report has been submitted and administration has received a copy of it. The accreditation team will be meeting with many people on campus that will need to provide information regarding each standard. Thanks to many who are providing support, especially Nathan Parish for doing a great job with videos, Shelly Gill, Jerri Weston, Jeff Massey, Liz Beard, and Cynthia Sandoval regarding student support, Jason from IET on tech support for nursing, and Daniel Manuel for providing information about ADA accommodations and our COVID-19 response. I will send administration and some members of Cabinet along with the Foundation an invite to the accreditation team's meeting and a list of questions that may be asked in order to prepare. The nursing department is not allowed to participate in this meeting. We will be taking a deep dive into our website to make sure things are accurate and up to date. I think that we are in pretty good shape for the report and we have been working hard to provide all of the supporting documentation required. We expect things to be very thorough and go well.

### **John Rowan**

- Thanks to everyone for their assistance with the nursing accreditation visit, which will be Feb. 22-25.
- Attended the System Provost Meeting yesterday and we talked about many things. Our fall applications have been down a bit along with LSUS, but LSU is up by about 30%. I am

speculating that some of the more flexible admissions standards still in effect this year mean that some applications that we might normally receive are going to LSU, but we should continue to strive to keep applications coming in.

- As semester has gotten underway and we are in the 3<sup>rd</sup> week, there have been some surprises regarding students being registered for classes not in their best interest. This is a reminder that students need to meet with their specific academic advisors or department chairs so that they are not put in situations where they will not succeed.
- Progressing with the process of filling leadership positions in the new academic structure. The first round is for deans of academic colleges, and that process will continue over the next several weeks. We plan to have open forums about this next month.
- Can anyone give an update on where we are for drops for non-payment and non-attendance? Abbey mentioned that there were about 35 students on the drop list for non-payment yesterday and we working to get the list shortened. We should know more soon about the drop for non-attendance soon.

### **Eamon Halpin**

- Continuing to work on SPERO initiatives. Nathan and the media team recorded video interviews and they are now on our social media. The videos are being frequently shared and have reached almost 1000 people already. This is really helping to get the word out about the program. We also mailed out almost 260 information packets containing donation forms to local business leaders. We are hopeful that these initiatives will result in additional funding.
- We need to submit a request for special fees for the flight courses for the aviation management program. I have drafted a proposal and sent it to Deron. We hope for it to be on the March Board of Supervisors agenda for get approved so that we can launch the program in the fall.

### **Jerri Weston**

- The drop for non-attendance has taken place and students are getting in touch so that we can get them take care of.
- Working on building the fall and summer schedules.
- Working with departments on degree audits for spring.

### **Abbey Bain**

- Working through some student issues and our advising team is currently short staffed, but we plan to get a new hire in place soon.
- Got word today from the LA Department of Health that we should get doses of the vaccine possibly next week and we will be sending more info out soon. We will be sending out a survey to collect specific information so that we can communicate our needs to the state to request the doses wanted on campus.
- Made an offer to and hired a new nurse practitioner to run the Health Center. We are excited to welcome Ms. Michelle Rozas who will start on February 14<sup>th</sup>. We will then expand services to be open Monday-Friday from 8:00 a.m.-4:30 p.m.

- Student life is hosting several events and we are currently planning homecoming activities for the week of March 15. We will be reaching out to many areas of campus for support. The “Take Back the Night” virtual program will be held on March 15 and we will be planning an outdoor event and evening march as well.

### Shelly Gill

- Enrollment is currently at 3320 for spring after the drop for non-attendance which is amazing. We are doing great with communications and reaching out. Congratulations to everyone!
- The current application report shows that we are down 10-20% from week to week, but we are about where we were this time two years ago. COVID-19 has had a significant impact.
- We were recently contacted by City of Alexandria Youth Services to team up for ACT prep workshops and Ready Expos like we helped with last year. Abbey, Kaitlyn and I will meet tomorrow to discuss planning.
- Working with LACRAO to see what the possibilities look like for spring regarding college fairs. We may be able to participate in drive-bys in parking lots or possible be included in an inquiry form on the LACRAO website for potential students to choose which schools they want to receive information from.
- The yield campaign for admitted students is going strong and we are continuing to mail out great material. I am very proud of the great job that we are doing and special thanks to Liz for all of her hard work on this initiative.
- Completing applications is a high priority right now,
- Dan Weaver’s last day is Friday and the search has started. Kaitlyn will lead the search to hire a new recruiter.
- Yesterday, during an Engage session, we were able to see some things such as the RFI form, event form, and student dashboard. We will be able to see the application form tomorrow and we are very excited about this progress and the upcoming initial rollout.
- Thanks to Kevin and facilities for installing the filtered water station in Abrams Hall.
- Shout out to Liz for all of her support with the media. The relationships and connections being developed are really helping with fundraising, recruiting, and our overall perception.
- Asked Dr. Rowan to please follow up regarding the enrollment flexibility regarding LSU mentioned earlier. He will follow up with Provost Haynie and get back with me.

### Haywood Joiner

- As a reminder, the Department of Allied Health continues to work with LSUE toward the development of a satellite of the LSUE Surgical Technology program here in Alexandria. On Wednesday, February 10, 2021, Renee Guillory, LSUE’s Director of Surgical Technology, Dotty McDonald, Dean of LSUE’s Division of Health Sciences and Business Technology, and Carey Lawson, Executive Director of the LSUE Foundation, will be on campus for a tour of the downtown campus. The purpose of the tour is to determine if space is available on the downtown campus to house the LSUE satellite Surgical Technology program.
- We are still working with the LSU New Orleans School of Dentistry’s Dental Hygiene program to establish a satellite program in Alexandria. Due to the untimely passing of Dr. Henry Gremillion, Dean of the School of Dentistry in March of last year, and the COVID-19 pandemic, discussions were put on hold. At the beginning of this year we renewed those

discussions. LSU School of Dentistry is very interested in establishing a program in Alexandria. I am awaiting a decision from, Dr. Robert Laughlin, the new Dean of the School of Dentistry as to next steps. I hope to have that decision and more guidance no later than mid-February.

- Dr. Cormier and I will meet with Janet Austin of the Rapides American Job Center about developing a partnership between LSUA and the Rapides American Job Center's Workforce Innovation Opportunity (WIOA) Act youth program The Workforce Innovation and Opportunity Act Youth Program is a federally funded program that can provide meaningful, paid work experiences and other services designed to help overcome barriers to education or employment for youth between the ages of 17 and 24. The program is designed to positively impact the community by helping to develop responsible, well-trained, and work ready young adults. The focus will be on students, specifically health sciences students (nursing and allied health) that have dropped from the programs at LSUA. The main focus for eligible participants is that they are out of school and need assistance in finding employment or returning to Post-Secondary education. When a student drops out one of our health sciences program, we work to retain the student identifying other programs offered at LSUA that may be a better fit for the student.
- Through an agreement with Pathway management, we currently have 25 internship sites for students majoring in Long-Term Care Administration (LTCA). Mr. Eddie Borland, the LTCA internship coordinator, has worked to identify and secure 22 additional internship sites, 10 sites in north Louisiana, 7 sites in western Louisiana, and 5 sites in south Louisiana. These additions will provide the programs with 47 internship sites throughout the state of Louisiana, allowing for continued expansion throughout Louisiana. We are also working to extend the program to out of state students interested in Long-Term Care Administration.
- Faculty in the Radiologic Technology are working to develop and implement strategies designed to get the program's American Registry of Radiologic Technologist (ARRT) board examination scores up to the accreditation standard. The Joint Review Committee on Education in Radiologic Technology (JRCERT) standard states that 75% of program graduates must pass the ARRT examination on the first attempt within 6 months after graduation. The program is currently on probation.

#### **Melinda Anderson**

- Working on the SPERO database.
- The Alumni Magazines came in yesterday and we will be sending them out soon.
- Working on several other initiatives.

#### **Melissa LaBorde**

- Faculty Senate will be meeting next week and so far, everything is moving along. We are communicating policy statement revisions to Dr. Coreil's office.
- Taking a vote on some safeguards that need to be in place regarding dual majors. They will be sent to Dr. Halpin to be put in the catalog once they are made official.
- Jerri can track course overrides for students who are placed in courses if any faculty members need to know who approved the override.
- Some departments are looking at hiring replacements and new hires and faculty are wondering about the current hiring process as to whether candidates will be required travel

to campus during this peak in COVID cases. Dr. Rowan is looking into this and is confident that we can have visitors on campus for interviews as long as COVID-19 protocol is followed, but interviewees are also welcome to interview using virtual formats if they are not comfortable coming to campus.

### **Elizabeth Jonson**

- Excited and pleased with hard work of the media team. We met with Jessica Thacker's class and have 10 students on board with helping with social media and interviews. Everything is coming together great. The basketball game on Monday night had the largest group of ten media team crew members there to broadcast the basketball game. Many of them are getting into video editing. All of the credit for the growth and great job of the media team goes to Nathan for grooming the team and doing a phenomenal job with them. We are definitely seeing the fruits of his labor. As we gain more interest, we would like to get some LSUA media gear to attract more students to join.
- Thanks for the help from SLT and contributions from Shelly to get a contracted graphic designer hired.
- Working through a big digital ad campaign to go out over the next couple of months that should launch tomorrow. We plan to geo fence high schools for events and campus for Preview Days.
- Met with a radio representative today and we not have a short-term agreement that includes some commercials and remote sessions by a DJ. We can have them come to campus for events such as homecoming week or RRAC. Please send any potential events of interest for this over to me.
- Shout out to edam for helping out this morning so that I could attend the 2+2 LSUA and LSUE agreement signing press conference.

### **Adam Jonson**

- Had an RRAC athletic director call today and we talked about a few items for post-season play and testing requirements for tournaments and conferences. It seems that we will be leaning towards conference and tournament prior testing. We received word that Paul Quinn's men's soccer team will not compete this season, but their women's team will. That is subject to change.
- The NAIA posted an online seminar presentation and sent out the opening round and COVID-19 procedure manual. I have reviewed and made notes and will be getting with Sam Dangerfield (Alexandria/Pineville CVB) later this week to watch the seminar regarding NAIA opening round procedures and protocol. This is a good opportunity to learn what protocol they are going to implement so that we can implement the same into our procedures.
- Baseball, softball, soccer, and basketball all play this weekend. Basketball will play at home and everyone else is on the road.
- Three athletic staff members recently tested positive for COVID-19 and are in quarantine. We are being proactive with testing and following safety protocol.

### **Daniel Manuel**

- Monitoring COVID-19 cases on campus. We had quite a few last week, but there has been a slight decline this week. More information on pod testing will be sent out on Monday.

### **Chancey Slider**

- The Chancellor's Award recognition program went well on Monday and we were so happy to announce and recognize the recipients.
- Working with Dr. Carol Corbat on policy statement revisions and updates. I will be meeting with SLT next week to get some ready to go before the Cabinet for approval.

### **Kevin Vercher**

- The drainage project is expected to be put off by a week or so but the bidding will be held on February 8<sup>th</sup>.
- We are continuing to work on the soccer house and boiler projects at Chambers and the Bolton Library, as well as work at the Fitness Center.
- I have noticed many individuals not wearing masks in buildings on campus.
- Please make sus aware of campus needs so that we can provide support.

### **Donald Collins**

- Campus is safe and secure.
- Suggest sending out an advisory once a week to remind people on campus to wear their masks and abide by all COVID-19 protocol.

Respectfully submitted by Chancey Slider

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The next meeting will take place on Wednesday, February 10<sup>th</sup>.

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